

RESOLUTION NO. 04-07-28-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
RANCHO SANTA MARGARITA, CALIFORNIA, AMENDING  
RESOLUTION NO. 03-06-19-01 ESTABLISHING CLASSES  
OF REGULAR EMPLOYMENT WITH THE CITY AND  
SALARY RANGES

WHEREAS, the City Council has previously approved position descriptions and salary ranges for various positions and has otherwise authorized the City Manager to hire employees as needed; and

WHEREAS, the City Council desires to fix the classes of employment and salary ranges; and

WHEREAS, this Resolution may be amended from time to time as necessary to adjust salary ranges and position descriptions.

NOW, THEREFORE, the City Council of the City of Rancho Santa Margarita, California does hereby resolve as follows:

Section 1. Resolution 03-06-19-01 is amended in its entirety to read as follows:

The following positions and salary ranges are established effective June 26, 2004 for Fiscal Year 2004/2005:

<u>Position Description</u>	<u>Monthly Range</u>
Account Clerk	#23 \$2927 - \$3557
Accounting Technician	#28 \$3311 - \$4025
Administrative Specialist	#20 \$2718 - \$3303
Administrative Secretary/Office Manager	#32 \$3655 - \$4443
Assistant to the City Manager	#48 \$5426 - \$6595
City Clerk	#53 \$6139 - \$7462
City Engineer	#65 \$8256 - \$10,035
Clerk Typist	#11 \$2176 - \$2645
Department Secretary	#27 \$3230 - \$3927
Deputy City Clerk	#39 \$4345 - \$5281
Deputy City Manager	#48 \$5426 - \$6595
Executive Secretary	#31 \$3566 - \$4334
Management Analyst	#38 \$4239 - \$5152
Planning Director	#59 \$7119 - \$8653
Receptionist/Secretary	#20 \$2718 - \$3303
Recreation Coordinator	#34 \$3840 - \$4668
City Manager	Flat Rate per annum \$159,804

*Amended with Res  
04-08-11-01*

PASSED, APPROVED AND ADOPTED this 28<sup>th</sup> day of July 2004.

  
NEIL C. BLAIS, MAYOR

ATTEST:

Debbie Zaun  
DEBBIE ZAUN, CITY CLERK

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss.  
CITY OF RANCHO SANTA MARGARITA )

I, Debbie Zaun, City Clerk of the City of Rancho Santa Margarita, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 04-07-28-01 adopted by the City Council of the City of Rancho Santa Margarita, California, at a regular meeting thereof, held on the 28<sup>th</sup> day of July 2004, by the following vote:

AYES: Council Members Beall, Thompson, Thor, Mayor Pro Tempore Holloway, and Mayor Blais

NOES: None

ABSENT: None

ABSTAIN: None

Debbie Zaun  
DEBBIE ZAUN, CITY CLERK