

RESOLUTION NO. 07-06-27-01

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF RANCHO SANTA MARGARITA,
CALIFORNIA, REPEALING RESOLUTION NO. 06-
12-13-03, AND ADOPTING A RESOLUTION
ESTABLISHING CLASSES OF REGULAR
EMPLOYMENT WITH THE CITY AND SALARY
RANGES

WHEREAS, the City Council previously approved salary ranges for various positions by Resolution and has otherwise authorized the City Manager to hire employees as needed; and

WHEREAS, the City Council previously adopted Resolution No. 06-12-13-03 to establish City classifications and salary ranges; and

WHEREAS, as a result of the annual Total Compensation Survey, a new Resolution establishing all classes of employment with the City of Rancho Santa Margarita and defining appropriate salary ranges is now necessary.

NOW, THEREFORE, the City Council of the City of Rancho Santa Margarita, California does hereby resolve as follows:

Section 1. Resolution 06-12-13-03 is hereby repealed.

The following employment classifications and salary ranges are established:

Executive and Management Classifications

<u>Classification</u>	<u>Monthly Salary Range</u>
Administrative Services Director	\$8,839 - \$11,785
Assistant City Engineer	\$7,359 - \$9,812
Assistant to the City Manager	\$5,803 - \$7,737
City Clerk	\$6,476 - \$8,635
City Manager	\$12,160 - \$16,214
Community Services Supervisor	\$4,258 - \$5,677
Development Services Director	\$8,913 - \$11,884
Public Works Director/City Engineer	\$9,224 - \$12,299

Professional, Technical and Administrative Classifications

<u>Classification</u>	<u>Monthly Salary Range</u>
Accountant	\$4,323 - \$5,764
Account Clerk	\$2,830 - \$3,773
Accounting Technician	\$3,315 - \$4,420
Administrative Secretary	\$3,207 - \$4,276
Associate Planner	\$4,483 - \$5,978
Code Enforcement Officer	\$3,897 - \$5,196
Community Services Coordinator	\$3,710 - \$4,947
Community Services Specialist	\$2,491 - \$3,321
Deputy City Clerk	\$3,961 - \$5,281
Executive Secretary	\$3,606 - \$4,808
Management Analyst	\$4,255 - \$5,674
Permit Processing Technician	\$3,167 - \$4,223
Planner	\$5,359 - \$7,145
Receptionist/Secretary	\$2,754 - \$3,672
Records Assistant	\$2,283 - \$3,044
Senior Management Analyst	\$4,816 - \$6,421

Temporary & Seasonal Support Classifications

<u>Classification</u>	<u>Monthly Salary Range</u>
Intern	\$12.00 - \$21.00/hour
Clerk Typist	\$13.17 - \$17.56/hour
Recreation Aide (Leader)	\$14.37 - \$19.16/hour

Section 2: Full-time City employees are provided a monthly allowance
In the amount of \$1321.00 for the purchase of health benefits.

PASSED, APPROVED AND ADOPTED this 27th day of June 2007.


Tony Beall
L. ANTHONY BEALL, MAYOR

ATTEST:

Barbara J. Schultz
BARBARA SCHULTZ, DEPUTY CITY CLERK
STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF RANCHO SANTA MARGARITA)