

RESOLUTION NO. 00-08-03-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA,
ESTABLISHING CLASSES OF REGULAR EMPLOYMENT
WITH THE CITY AND SALARY RANGES

WHEREAS, the City Council has previously approved position descriptions and salary ranges for various positions and has otherwise authorized the City Manager to hire employees as needed; and

WHEREAS, the City Council desires to fix the classes of employment and the salary ranges; and

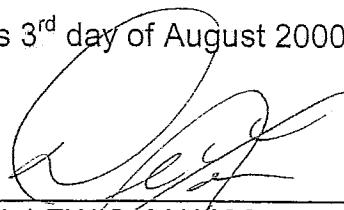
WHEREAS, this Resolution may be amended from time to time as necessary to adjust salary ranges and position descriptions.

NOW, THEREFORE, the City Council of the City of Rancho Santa Margarita, California, does hereby resolve as follows:

The following positions and salary ranges are established.

<u>Position Description</u>	<u>Monthly Range</u>
Administrative Secretary	\$2,587 - \$3,144
Account Clerk	\$2,343 - \$2,849
City Clerk	\$5,426 - \$6,595
Clerk Typist	\$2,071 - \$2,518
Deputy City Clerk	\$4,135 - \$5,026
Deputy City Manager	\$5,038 - \$6,124
Receptionist	\$1,923 - \$2,338

PASSED, APPROVED AND ADOPTED this 3rd day of August 2000.



DEBRA H. LEWIS, MAYOR

ATTEST:



WILLIAM O. TALLEY, CITY CLERK

Amended by
Reso 00-09-07-04

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF RANCHO SANTA MARGARITA)

I, William O. Talley, City Clerk of the City of Rancho Santa Margarita, California,
DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No.
00-08-03-02 adopted by the City Council of the City of Rancho Santa
Margarita, California, at a regular meeting thereof, held on the 3rd day of August 2000,
by the following vote:

AYES: Councilmembers Blais, Thompson, Thor, Mayor Pro
Tempore Gamble, and Mayor Lewis
NOES: None
ABSENT: None



WILLIAM O. TALLEY, CITY CLERK