

# User Fee Schedule

## Planning Division





**City of Rancho Santa Margarita**  
**Updated User Fee Schedule**  
**Effective March 29, 2010**

<b>Planning Division</b>				
<b>Fee Name</b>	<b>Unit</b>	<b>Adopted Deposit (2010)</b>	<b>Adopted Fee (2010)</b>	<b>Additional Information</b>
Address change only/New Address (per address)	Per Issuance		\$ 125.00	
Agricultural Sales Permit (incl. X-mas tree lots, pumkin sales lots & fruit/produce stands)	Per Issuance	No cash bond	\$ 450.00	
Assessment District		\$ 3,000.00	Actual Cost - Time & Materials	
Certification of Compliance	Per Issuance		\$ 125.00	
Change in Tract/Parcel Ownership	Per Issuance		\$ 125.00	
Change Plan - Minor	Per Issuance		\$ 700.00	
Change Plan-Site Development Permit	Per Issuance	\$ 2,500.00	Actual Cost - Time & Materials	
Change Plan-Site Development Permit to Planning Commission	Per Issuance	\$ 3,650.00	Actual Cost - Time & Materials	
Commercial/Industrial Tenant Improvement Zoning Plan Check	Per Issuance		\$ 275.00	Phased Increase: March 29, 2011: \$450.00
Conditional Use Permit - Major	Per Issuance	\$ 7,300.00	Actual Cost - Time & Materials	
Conditional Use Permit - Minor	Per Issuance	\$ 3,650.00	Actual Cost - Time & Materials	
Construction Office	Per Issuance		\$ 225.00	
Development Agreement	Per Issuance	\$ 12,300.00	Actual Cost - Time & Materials	
Environmental Impact Report	Per Issuance	\$ 10,000.00	Actual Cost - Time & Materials	
Expedited Review For Entitlement Cases	Per Request	1.5 times deposit	1.5 times actual hourly rates: Actual Cost - Time & Materials	
Final Bldg Insp (by Planning)	Project		\$ 125.00	
General Plan Amendment	Per Issuance	\$ 6,700.00	Actual Cost - Time & Materials	
Initial Study (Environmental)	Per Project	\$ 2,000.00	Actual Cost - Time & Materials	

Planning Division				
Fee Name	Unit	Adopted Deposit (2010)	Adopted Fee (2010)	Additional Information
Inspections (not covered by other fees)			<b>Actual Cost - Time &amp; Materials: Hourly</b> rate of the position performing the inspection	
Land Use Appeal (by resident)	Per Issuance		\$ 645.00	
Land Use Appeal (except resident)	Per Issuance		\$ 2,100.00	
Pre-Application Meeting - Design Review	Per Request		\$ 600.00	
Private Street Name	Per Issuance	\$ 825.00	Actual Cost - Time & Materials	
Revisions to an Approved Tentative Map	Per Issuance	\$ 3,100.00	Actual Cost - Time & Materials	
Screen Check Parcel Map	Per Issuance	\$ 2,000.00	Actual Cost - Time & Materials	
Screen Check Tract Map	Per Issuance	\$ 2,000.00	Actual Cost - Time & Materials	
Sign Plan Review (Multiple Sign Plan Check) Greater than 4	Per Issuance		\$ 500.00	
Sign Plan Review (up to 4)	Per Sign, plus \$35 Issuance Fee		\$ 125.00	Delete the issuance fee
Site Plan/Site Development Permit (Includes Alternate Development Standards)	Per Issuance	\$ 7,300.00	Actual Cost - Time & Materials	
Special Event Permit (< 500 people)	Per Issuance		\$200 for Non Profit Orgs, \$675 for All Others	
Specific Plan	Per Issuance	\$ 10,000.00	Actual Cost - Time & Materials	
Street Name Change - plus per address change	Per Issuance		\$ 190.00	
Temporary Banner Permit	Per Issuance		\$ 190.00	Current Fee from special event permit
Tent Tract Map Filing	Per Issuance	\$ 7,500.00	Actual Cost - Time & Materials	
Tentative Map Amendments to Conditions	Per Issuance		\$ 700.00	
Tentative Map Time Extension	Per Issuance		\$ 320.00	
Tentative Parcel Map Filing	Per Issuance	\$ 5,850.00	Actual Cost - Time & Materials	
Tract Map Appeal	Per Issuance	\$ 1,250.00	Actual Cost - Time & Materials	

Planning Division				
Fee Name	Unit	Adopted Deposit (2010)	Adopted Fee (2010)	Additional Information
Use Determination	Per Issuance		\$ 320.00	
Variance	Per Issuance	\$ 8,000.00	Actual Cost - Time & Materials	
Zone Change (Map)	Per Issuance	\$ 8,800.00	Actual Cost - Time & Materials	
Zoning Confirmation	Per Issuance		\$ 225.00	
Zoning Plan Check - Major (grading, landscape & building permits)	Per Issuance	\$ 750.00	Actual Cost - Time & Materials	
Zoning Plan Check-Minor (grading & building permits-pools/spas, patio covers, A/C, etc.)	Per Issuance		\$ 72.50	Phased Increase: March 29, 2011: \$125.00

# User Fee Schedule

## Position Rate Sheet





## City of Rancho Santa Margarita

### Updated User Fee Schedule

### Effective March 29, 2010

#### Position Rate Sheet

Fee Name	Unit	Time Rate 2010*	Additional Information
Administrative Secretary	Per Hour	\$ 58.47	
Assistant City Engineer	Per Hour	\$ 110.37	
Assistant Planner (Contract)	Per Hour	\$ 108.00	
Associate Engineer (Contract)	Per Hour	\$ 100.59	
Building Depart (MEPs & trades)	Per Hour	\$ 89.65	
Building Depart (new const.)	Per Hour	\$ 102.63	
CDBG Coordinator (Contract)	Per Hour	\$ 85.10	
City Engineer	Per Hour	\$ 222.04	
Code Enforcement Officer	Per Hour	\$ 138.32	
Development Services Director	Per Hour	\$ 209.95	
Econ. Devel. Coordinator(Contract)	Per Hour	\$ 155.10	
NPDES/Stormwater Mgr (Contract)	Per Hour	\$ 81.12	
Plan Check - Engin (Contract)	Per Hour	\$ 158.96	
Planner	Per Hour	\$ 141.23	
Principal Engineer	Per Hour	\$ 95.86	
Project Mgr-Devel Serv (Contract)	Per Hour	\$ 168.23	
Senior Planner (Contract)	Per Hour	\$ 132.69	
Street Superintendent (Contract)	Per Hour	\$ 94.28	
Traffic Engineer (Contract)	Per Hour	\$ 167.58	

\* Based on Manpower + (Direct labor plus Dept O/H)