



*The City of
Rancho Santa Margarita
California*

*Adopted Operating Budget &
Capital Improvement Plan*

2015 ~ 2016



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Introduction

City of Rancho Santa Margarita, California

CITY OF RANCHO SANTA MARGARITA

June 30, 2015

Honorable Mayor and Members of the City Council:

Mayor

Bradley J. McGirr

Mayor Pro Tem

L. Anthony Beall

Council Members

Jerry Holloway

Carol A. Gamble

Michael Vaughn

City Manager

Jennifer M. Cervantez

I am pleased to present the Fiscal Year 2015-16 Adopted Budget for the City of Rancho Santa Margarita. This budget document details the City's anticipated revenues and expenditure plan in accordance with City Council goals and priorities. While providing quality service to the community is the primary objective, the Fiscal Year 2015-16 Adopted Budget also allocates significant resources, through the Capital Improvement Program, to enhancing and improving the physical environment and infrastructure. Overall, this budget demonstrates the City Council's fiscal responsibility and commitment to prudent stewardship of the public treasury.

The Fiscal Year 2015-16 Adopted Budget is comprised of two primary funds, the General Fund and the Capital Improvement Projects Fund. The General Fund, which is the City's main operating fund, is balanced with a structural surplus of \$326,411. Major General Fund revenues are estimated to grow by 2.6 percent, mostly attributable to higher growth in property tax as well as stability in sales tax receipts. This year, the Orange County Assessor's Office based the property tax roll on a Consumer Price Index (CPI) of 1.998%. This is a very positive sign as compared to last year when the CPI factor was less than one percent at .454%, demonstrating a robust housing market.

General Fund

General Fund expenditures are allocated to the regular ongoing operations of the City for services such as public safety, planning and community development, general government, community services and public works. Nearly 50 percent of the City's General Fund expenditures are for public safety, specifically the contract with the Orange County Sheriff's Department for law enforcement services. Many of the City's other municipal services are also contracted out to private consulting firms, resulting in a lower-than-average percentage of the budget allocated to personnel costs. In fact, the City employs 24 full-time and 6 part-time employees, accounting for a uniquely low 20 percent of the General Fund budget.

The City of Rancho Santa Margarita continues to maintain a healthy reserve balance with minimal debt service. The City's total reserves, including special revenue funds restricted for specific purposes, are projected to be \$19.8 million at fiscal year-end. The General Fund reserve, including operating, emergency and restricted, total is \$16,020,790, or nearly one full year of operating expenses. The refinancing of the Certificates of Participation for the Civic Center buildings completed in fiscal year 2012-13 will yield an annual savings of approximately \$102,000 per year for the bond life of 19 years. Debt service accounts for 4 percent of the General Fund expenditures. Another source of financial burden for cities is unfunded liabilities for retirement and other post-retirement benefits. The City of Rancho Santa Margarita was one of the first cities in Orange County to implement pension reform in the manner of a second tier retirement formula and a requirement that all new employees pay the entire employee share of

the retirement benefit. As a result, and combined with the lower number of employees, the City's pension liabilities are very low. Overall, the City's current financial situation is sound with a promising long-term outlook.

Capital Improvement Program

This year's Capital Improvement Program includes a variety of maintenance projects and new initiatives to enhance the visual aesthetics in the community. Twenty-four projects totaling \$5,710,000 are planned for Fiscal Year 2015-16, a decrease of \$1,834,000 from the previous Fiscal Year. A significant number of these projects utilize special revenue funds such as Gas Tax, AQMD or Measure M funds. Of the \$5,710,000, \$2,157,000, or 38 percent, is funded with Capital Improvement Program funds or General Fund reserves. The use of reserve funds of \$2,087,340 has been appropriated towards various CIP projects. These projects encompass continued maintenance and reporting of the 80-acre habitat restoration project, Chiquita Ridge Open Space Assessment, the Alicia Parkway and Santa Margarita Parkway Gateway improvements, additional median hardscape renovations, and \$1,300,000 towards the building repairs for both City Hall and the Bell Tower. Other major projects with the CIP budget include road maintenance, bridge repair, traffic management, facility repairs and improvements, as well as landscaping renovation.

This budget document also serves as a policy document to outline the City Council's desired service levels, programs, priorities and staffing for the City over the coming year. Information related to the City's community profile, demographics, and organizational structure are included to accompany the budgetary policies and priorities, which are a demonstration of the City's commitment to its residents and businesses. In addition, the budget document includes combined and individual fund summary data on estimated revenues, appropriations, transfers, fund balances, and capital projects, organized as operational and budgetary divisions of the various governmental functions. Lastly, detailed Capital Improvement Plan information and appendices of budgetary policies, procedures and related budgetary presentation items are presented. City staff places a high priority on transparency throughout the budgeting process, and this document is designed to provide the public with accurate accessible information in an easy-to-read format.

In summary, the City staff and I are proud of the thoughtful and thorough work that has gone into the preparation of the Fiscal Year 2015-16 budget, and we appreciate the City Council's careful consideration and adoption of the City's spending plan for the coming year. With this budget, Rancho Santa Margarita is poised to continue the delivery of essential services to residents and businesses in a prudent and fiscally responsible manner that captures the City Council's vision and direction.

Respectfully submitted,


Jennifer M. Cervantez
City Manager

CITY OF RANCHO SANTA MARGARITA

CITY COUNCIL

MAYOR	BRADLEY MCGIRR
MAYOR PRO TEM	L. ANTHONY BEALL
COUNCIL MEMBER	CAROL A. GAMBLE
COUNCIL MEMBER	JERRY HOLLOWAY
COUNCIL MEMBER	MICHAEL VAUGHN

CITY OFFICIALS

CITY MANAGER/CITY TREASURER.....	JENNIFER CERVANTEZ
FINANCE DIRECTOR	STEFANIE TURNER
PUBLIC WORKS DIRECTOR/CITY ENGINEER	EHAB (MAX) MAXIMOUS
PLANNING/COMMUNITY Dev. DIRECTOR	CHERYL KUTA
CITY CLERK	AMY DIAZ
CITY ATTORNEY	GREGORY E. SIMONIAN
CHIEF OF POLICE SERVICES	LIEUTENANT RON KENNEDY
COMMUNITY SERVICES SUPERVISOR	WENDI REDINGTON

FIRE SERVICES	ORANGE COUNTY FIRE AUTHORITY
LIBRARY SERVICES.....	ORANGE COUNTY PUBLIC LIBRARY SYSTEM

COMMUNITY PROFILE

Date of Incorporation	January 1, 2000
Location	South Orange County, California
Form of Government.....	Council – Manager
Population (1)	49,125
Incorporation Election, November 2, 1999:	
Registered Voters (2)	21,656
Voter Turnout (2)	26.9%
Number of Parcels (3)	16,289
Police	contract with Orange County Sheriff's Department
Fire	One Station; contract with Orange County Fire Authority
Library	One Branch, Orange County Public Library System
Parks:	
County owned and operated	1
Privately owned and operated	21
Schools:	
Elementary Schools	11
Middle Schools	2
High Schools	1
Number of Master Home Owners Associations	7

(1) - Source: California Department of Finance, Demographic Research Unit 1/1/15

(2) - Source: County of Orange

(3) - Source: Orange County Auditor-Controller

City of Rancho Santa Margarita

Demographic Information Federal Census Data

Fiscal Year 2010

Population: (1) (2)	47,853
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Median Age:	36
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Number of Households:	16,665
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Average Household Size:	2.87
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Average Family Size:	3.33
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Home-Ownership Rate	71%
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Total Workforce	24,812
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Race:	
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Asian	8.9
Black	1.6
Hispanic	18.6
White	67.0
Other	3.9

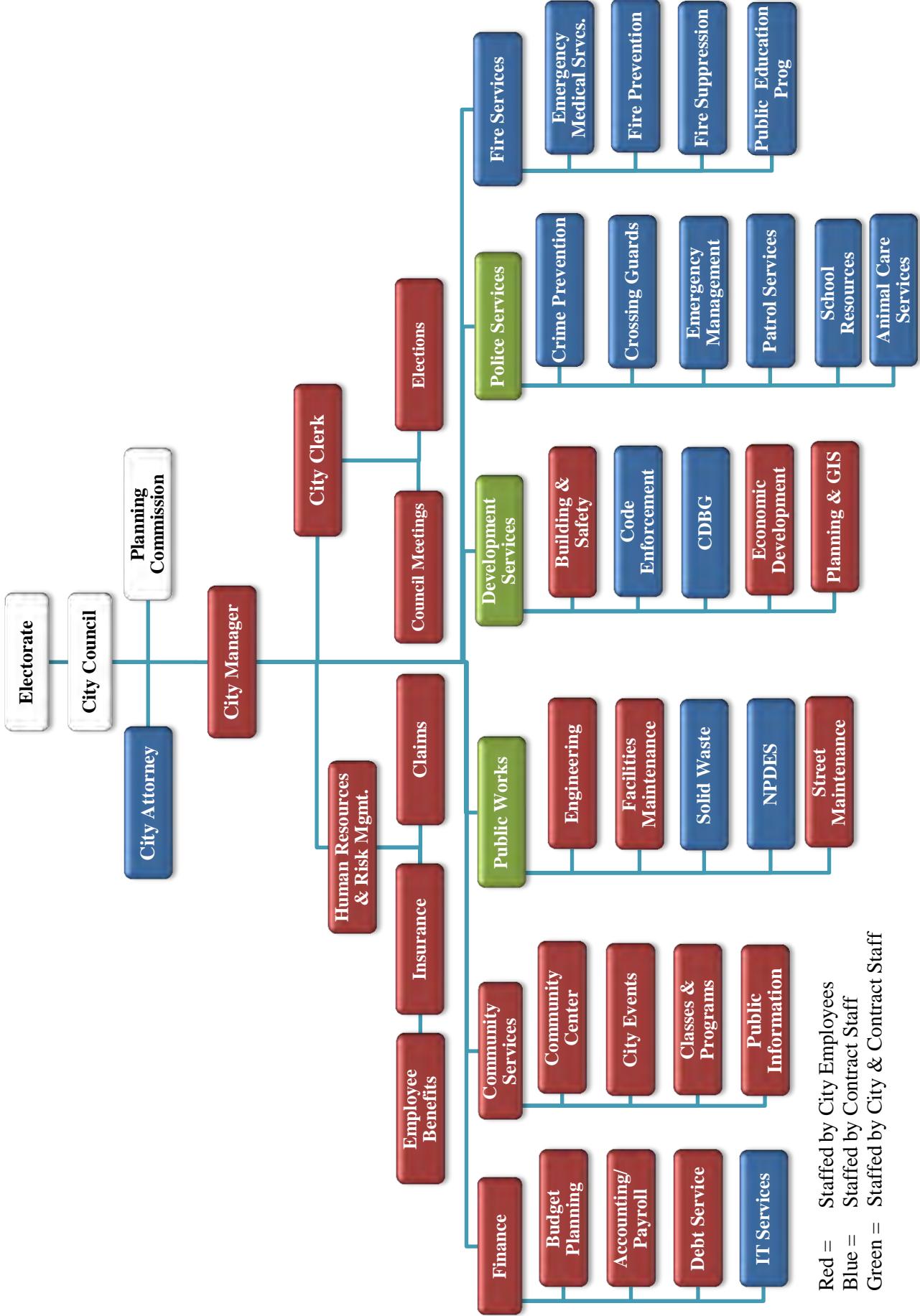
Sex:	
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Female	51.1
Male	48.9

- (1) As of 4/10/10 census data release. **Estimated population as of 1/1/15 is 49,125**
Per the California Department of Finance, Demographic Research Unit.
- (2) The California Department of Finance population estimates incorporate 2010 Census counts as the benchmark. Therefore, the population estimates for 2010, and 2015 published in this report might be noticeably different from the previous year estimates.

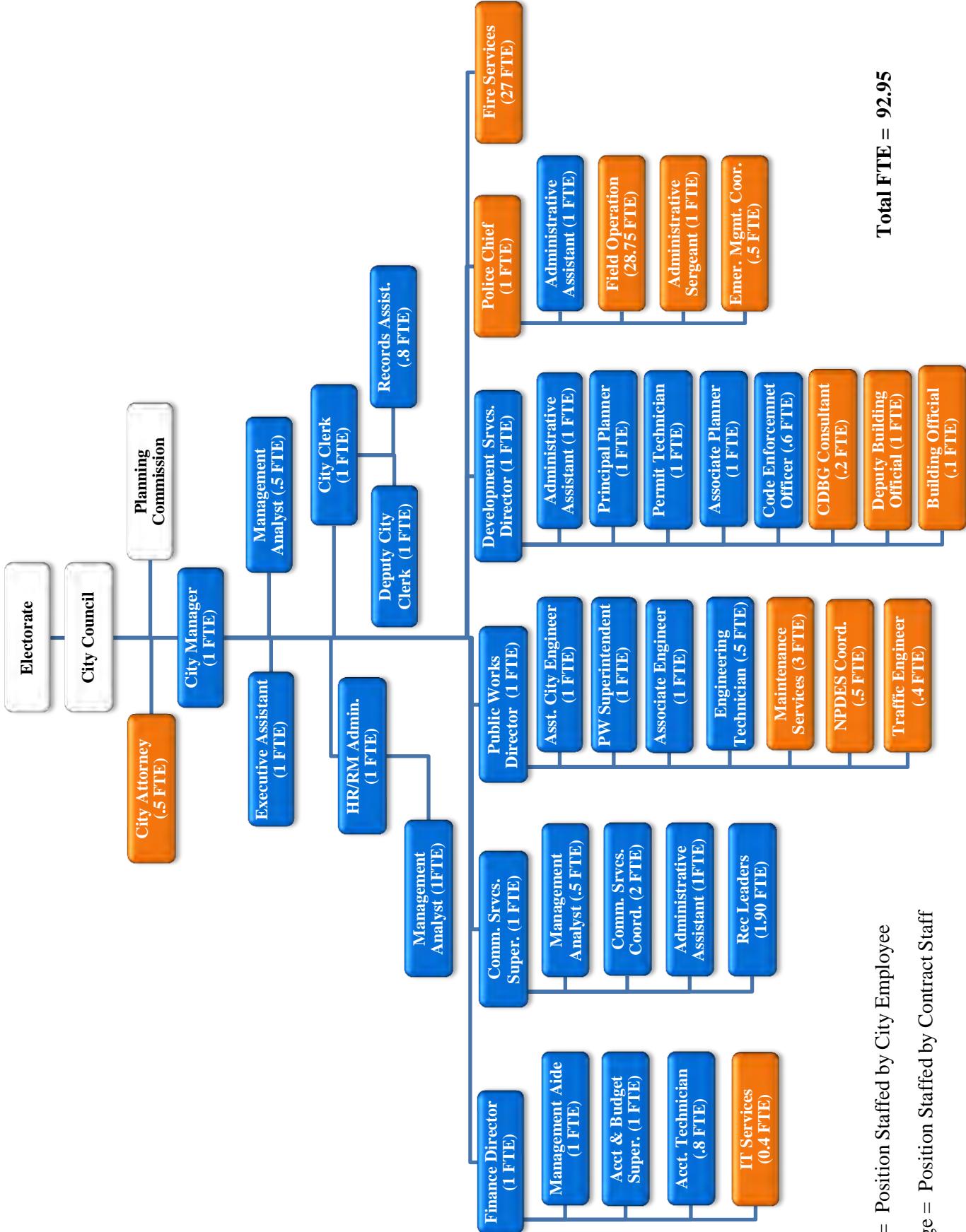
As of May 2015, total unemployment was 2.4%

City of Rancho Santa Margarita
 ORGANIZATION CHART BY DEPARTMENT FUNCTION
 as of Fiscal Year 2015-2016



Red = Staffed by City Employees
 Blue = Staffed by Contract Staff
 Green = Staffed by City & Contract Staff

City of Rancho Santa Margarita
ORGANIZATION CHART BY CITY EMPLOYEES & CONTRACT STAFF
as of Fiscal Year 2015-2016



<u>City Manager:</u>	City Manager	1.00
	Executive Secretary	1.00
	Management Analyst	0.50
	City Clerk	1.00
	Deputy City Clerk	1.00
	Records Assistant	0.80
	HR/RiskManagement Administrator	1.00
	Management Analyst	1.00
<u>City Attorney:</u>	City Attorney	0.50
<u>Finance:</u>	Finance Director	1.00
	Management Aide	1.00
	Accounting & Budget Supervisor	1.00
	Accounting Technician	0.80
	IT Services	0.40
<u>Community Services:</u>	Community Services Supervisor	1.00
	Management Analyst	0.50
	Community Services Coordinator	2.00
	Administrative Assistant	1.00
	Recreation Leaders	1.90
<u>Police Services:</u>	Administrative Assistant	1.00
	Police Chief	1.00
	Administrative Sergeant	1.00
	Emergency Management Coordinator	0.50
	Field Operations	28.75
<u>Development Services:</u>	Development Services Director	1.00
	Administrative Assistant	1.00
	Principal Planner	1.00
	Associate Planner	1.00
	Permit Technician	1.00
	Code Enforcement	0.60
	Building Official	0.10
	Deputy Building Official	1.00
	CDBG Consultant	0.20
<u>Public Works:</u>	Public Works Director	1.00
	Assistant City Engineer	1.00
	Engineering Technician	0.50
	Traffic Engineer	0.40
	Associate Engineer	1.00
	Public Works Superintendent	1.00
	NPDES Coordinator	0.50
	Maintenance Services	3.00
<u>Fire Services:</u>	Field Operations	27.00
<u>TOTAL</u>	28.60	64.35



Budget Summaries

City of Rancho Santa Margarita, California

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City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

Description	Fund Balance 06/30/11	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/12	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/13
General Fund - 100	14,805,403	16,177,928	15,072,939	15,910,392	16,887,048	16,654,597	16,142,843
Special Revenue Funds:							
Gas Tax - 210	1,395,796	1,402,741	1,193,845	1,604,692	1,138,991	1,112,763	1,630,920
Measure M - 212	724,239	624,154	800,346	548,047	601,500	703,218	446,329
Air Quality Improvement - 214	247,985	61,833	52,996	256,822	58,983	80,788	235,017
CA Law Enforcement Equip - 216	197	-	-	197	-	-	197
Traffic Congestion Relief - 218	1,198	598	1,795	1	-	1	-
Local Park Trust Fund - 220	-	-	-	-	440,586	-	440,586
Supplemental Law Enforce - 222	95,683	100,670	59,109	137,244	100,272	120,273	117,243
PEG Fees - 224	-	-	-	-	259,837	-	259,837
Subtotal-Special Revenue Funds	2,465,098	2,189,996	2,108,091	2,547,003	2,600,169	2,017,043	3,130,129
Capital Projects Fund - 410	1,111,846	1,322,536	1,351,104	1,083,278	1,347,327	1,999,645	430,960
<u>RSM DEBT SERVICE</u>							
RSM NP Debt Svc. Fund - 500	852,271	832,381	836,260	848,392	576,792	1,425,184	-
RSM PFA Debt Svc. Fund - 530	-	-	-	-	2,724,975	373,348	2,351,627
GRAND TOTAL - ALL FUNDS	19,234,618	20,522,841	19,368,394	20,389,065	24,136,311	22,469,817	22,055,559

City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

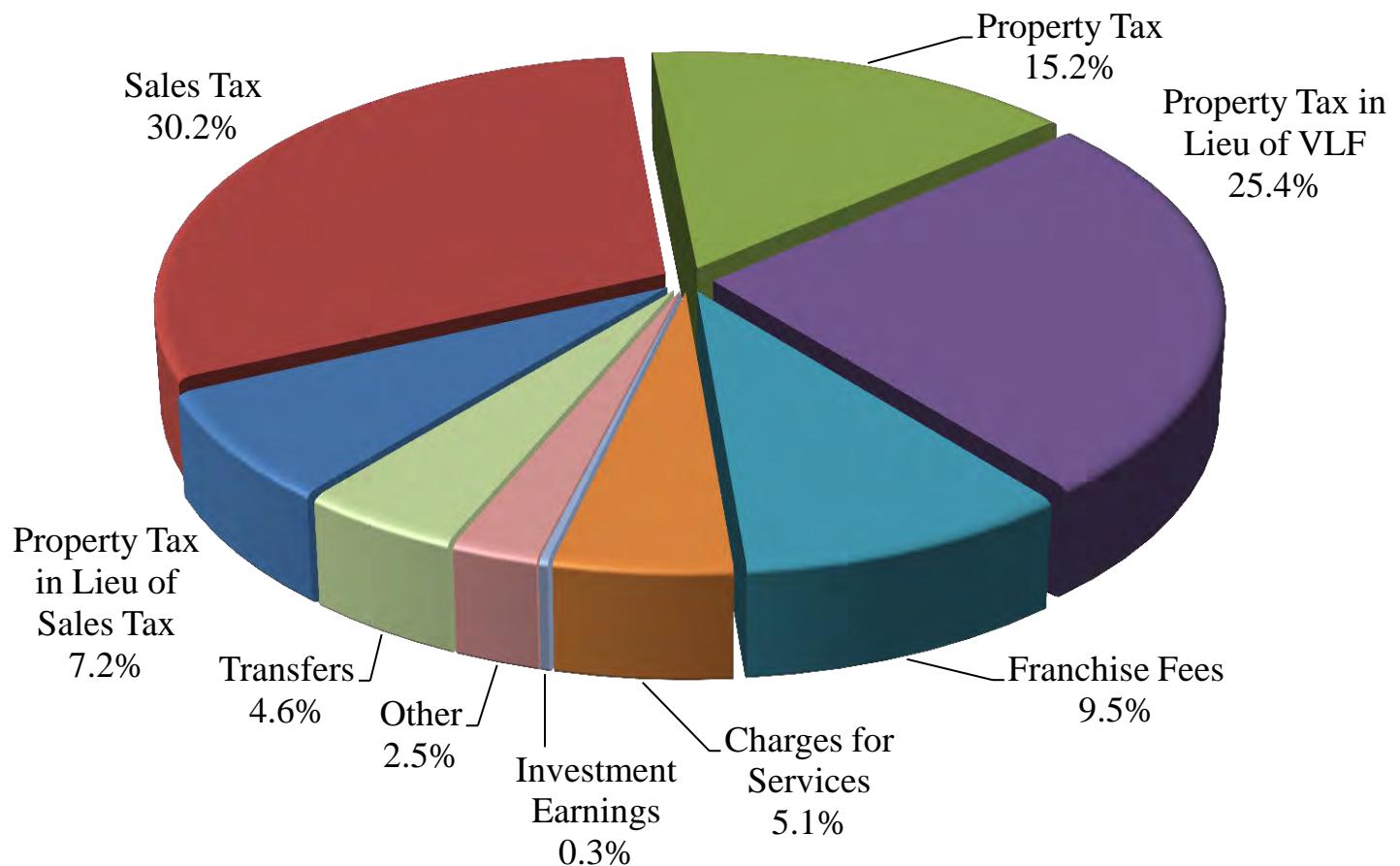
Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/14	Estimated Revenues & Interfund Transfers	Estimated Expenditures & Interfund Transfers	Estimated Fund Balance 06/30/15	Projected Revenues & Interfund Transfers	Projected Expenditures & Interfund Transfers	Projected Fund Balance 06/30/16
15,868,122	15,094,581	16,916,384	17,913,079	17,047,744	17,781,719	16,724,290	18,485,219	16,020,790
1,567,504	1,473,435	1,724,989	1,539,134	1,950,964	1,313,159	1,059,613	2,277,800	94,972
629,492	748,741	327,080	675,522	811,471	191,131	722,579	909,924	3,786
60,893	96,912	198,998	60,000	99,999	158,999	60,000	138,000	80,999
-	-	197	-	197	-	-	-	-
-	-	-	-	-	-	-	-	-
588,948	-	1,029,534	-	-	1,029,534	-	-	1,029,534
103,471	105,540	115,174	100,000	112,607	102,567	100,000	125,151	77,416
162,981	-	422,818	160,000	-	582,818	160,000	-	742,818
3,113,289	2,424,628	3,818,790	2,534,656	2,975,238	3,378,208	2,102,192	3,450,875	2,029,525
1,968,527	1,798,478	601,009	4,776,399	5,263,782	113,626	5,640,340	5,710,340	43,626
-	-	-	-	-	-	-	-	-
805,914	800,238	2,357,303	730,388	1,414,639	1,673,052	732,138	732,138	1,673,052
21,755,852	20,117,925	23,693,486	25,954,522	26,701,403	22,946,605	25,198,960	28,378,572	19,766,993

City of Rancho Santa Margarita

Summary of Budgeted Revenues

General Fund

Fiscal Year 2015-2016



City of Rancho Santa Margarita
Revenue Summary - All Funds

	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
100 GENERAL FUND	16,177,928	16,887,048	15,868,122	16,297,240	17,913,079	16,724,290
<u>SPECIAL REVENUE FUNDS</u>						
210 GAS TAX	1,402,741	1,138,991	1,567,504	1,254,408	1,539,134	1,059,613
212 MEASURE M	624,154	601,500	629,492	692,399	675,522	722,579
214 AIR QUALITY IMPROVEMENT	61,833	58,983	60,893	60,000	60,000	60,000
218 TRAFFIC CONGESTION RELIEF	598	-	-	-	-	-
220 LOCAL PARK TRUST	-	440,586	588,948	-	-	-
222 SUPPLEMENTAL LAW ENFORCEMENT	100,670	100,272	103,471	100,000	100,000	100,000
224 PEG FEE	-	259,837	162,981	160,000	160,000	160,000
<i>SUBTOTAL</i>						
<i>ALL SPECIAL REVENUE FUNDS</i>	2,189,996	2,600,169	3,113,289	2,266,807	2,534,656	2,102,192
410 CAPITAL PROJECTS FUND	1,322,536	1,347,327	1,968,527	7,185,624	4,776,399	5,640,340
<u>RSM DEBT SERVICE FUNDS</u>						
500 RSMNP DEBT SERVICE FUND	832,381	576,792	-	-	-	-
530 RSM PFA DEBT SERVICE FUND	-	2,724,975	805,914	730,388	730,388	732,138
<i>SUBTOTAL</i>						
<i>ALL FUND TYPES</i>	20,522,841	24,136,311	21,755,852	26,480,059	25,954,522	25,198,960
<i>LESS INTERFUND TRANSFERS</i>	2,630,494	4,829,417	2,852,635	5,824,229	5,450,599	5,857,202
<i>GRAND TOTAL - ALL FUND TYPES</i>	17,892,347	19,306,894	18,903,217	20,655,830	20,503,923	19,341,758

City of Rancho Santa Margarita
Revenues - Detail of All Funds

	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	FY 2014/15 YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
100 GENERAL FUND						
Property Tax	1,999,106	2,042,934	2,129,782	2,137,790	2,151,991	2,288,116
Sales Tax	4,045,681	4,478,082	4,384,684	4,695,177	4,648,996	5,044,295
Property Tax in Lieu of Sales Tax	1,302,366	1,349,658	1,637,911	1,567,042	1,498,378	1,202,076
Real Property Transfer Tax	230,916	271,322	284,486	231,093	258,285	261,514
Fire Authority Settlement	-	-	-	127,231	-	-
Franchise Fees - Cable TV	801,372	800,486	801,792	796,401	820,000	830,250
Cable - Grant Revenue	483,048	-	-	-	-	-
Cable - PEG Fees	99,503	-	-	-	-	-
Franchise Fees - Gas	81,935	67,428	82,627	83,660	82,117	83,143
Franchise Fees - Electricity	371,914	387,608	403,946	408,994	432,059	437,460
Franchise Fees - Refuse Collection	159,666	164,280	161,794	164,872	164,085	166,136
Park Fees	58,982	-	-	-	-	-
Motor Vehicle License Fee	129,711	25,603	21,189	21,454	20,468	20,724
Property Tax in Lieu of VLF	3,677,509	3,708,449	3,752,640	3,875,727	4,014,942	4,247,006
State Mandated Cost Reimburse	10,344	19,553	13,373	-	11,372	-
EECBG	95,260	1,855	-	-	-	-
Beverage Container Recycling Grant	13,148	13,196	12,965	13,605	-	-
Building Permit Fees	272,774	332,576	310,151	201,848	259,267	250,000
Building-Plan Check Fees	82,613	152,999	93,871	108,687	85,880	85,000
Site Development Permits/Fees	11,500	15,360	10,432	11,001	6,000	6,075
Site Development Permits/Deposits	32,450	83,591	72,381	61,783	61,783	60,000
Planning - Plan Check Fees	37,772	46,325	43,625	58,028	28,435	28,790
Other Planning Revenues	9,350	4,275	2,600	1,595	3,923	3,972
CDBG Grant	64,544	64,798	64,189	97,813	97,813	70,292
Engineering Permits	222,737	103,318	50,059	80,251	48,383	55,000
AB933 - Recycling Grant	68,807	100,956	87,051	68,630	68,630	80,000
Solid Waste Diversion Permits	94,744	173,351	73,480	15,324	15,147	15,233
Mapping-Engineer/Other Eng. Rev.	2,826	120	-	-	-	-
FEMA/CalEMA Reimbursement	91,694	38,392	-	-	-	-
Court Fines	129,644	103,472	81,163	100,000	126,892	85,000
Parking Citation Revenue	96,497	72,657	74,547	90,000	59,519	60,000
Parking Citation - DMV	29,063	13,384	17,537	20,000	15,340	15,340
Miscellaneous Police Grants/Revenue	34,266	18,746	16,928	2,500	(6,032)	10,000
Abandoned Vehicle Abatement	22,662	5,299	-	-	-	-
BTRCC Revenue - Misc.	642	831	857	-	907	-
Community Services Revenue	14,944	31,916	29,650	30,000	32,500	30,000
Advertising Income	-	-	4,108	8,000	-	4,500
BTRCC Program Revenue	208,616	204,526	203,123	204,178	230,760	204,178
BTRCC Rental Revenue	183,344	127,487	167,090	155,138	171,307	155,138
Senior Mobility Grant	22,229	22,255	23,605	25,632	25,632	25,886
Senior Mobility Voucher Revenue	-	-	-	5,126	6,683	5,177
Investment Earnings	91,242	39,673	41,602	39,844	41,743	42,265
Other Revenue	73,295	1,210,838	10,601	-	1,709,691	79,000
Transfer from Gas Tax Fund	258,645	204,228	214,928	250,035	208,712	257,800
Transfer from Measure M	460,567	385,221	487,355	538,781	511,471	514,924
TOTAL GENERAL FUND	16,177,928	16,887,048	15,868,122	16,297,240	17,913,079	16,724,290
SPECIAL REVENUE FUNDS						
210 GAS TAX FUND:						
Gas Tax 2105 (Prop. 111)	227,251	216,099	336,614	422,234	422,234	280,048
Gas Tax 2106	162,277	165,652	169,968	260,791	260,791	151,914
Gas Tax 2107	326,181	354,107	360,088	552,692	552,692	390,123
Gas Tax 2107.5	6,000	6,000	6,000	6,147	6,147	6,000
Gas Tax 2103	671,620	392,381	689,534	-	-	226,230
Interest Income	9,412	4,752	5,300	12,544	12,544	5,298
Transfer from CIP	-	-	-	284,726	-	-
TOTAL GAS TAX FUND	1,402,741	1,138,991	1,567,504	1,254,408	1,539,134	1,059,613
212 MEASURE M FUND:						
Measure M (Local Turnback)	598,212	600,015	628,265	688,937	672,060	718,966
Interest Income	4,501	1,485	1,227	3,462	3,462	3,613
Transfer from CIP	21,441	-	-	-	-	-
TOTAL MEASURE M FUND	624,154	601,500	629,492	692,399	675,522	722,579

City of Rancho Santa Margarita
Revenues - Detail of All Funds

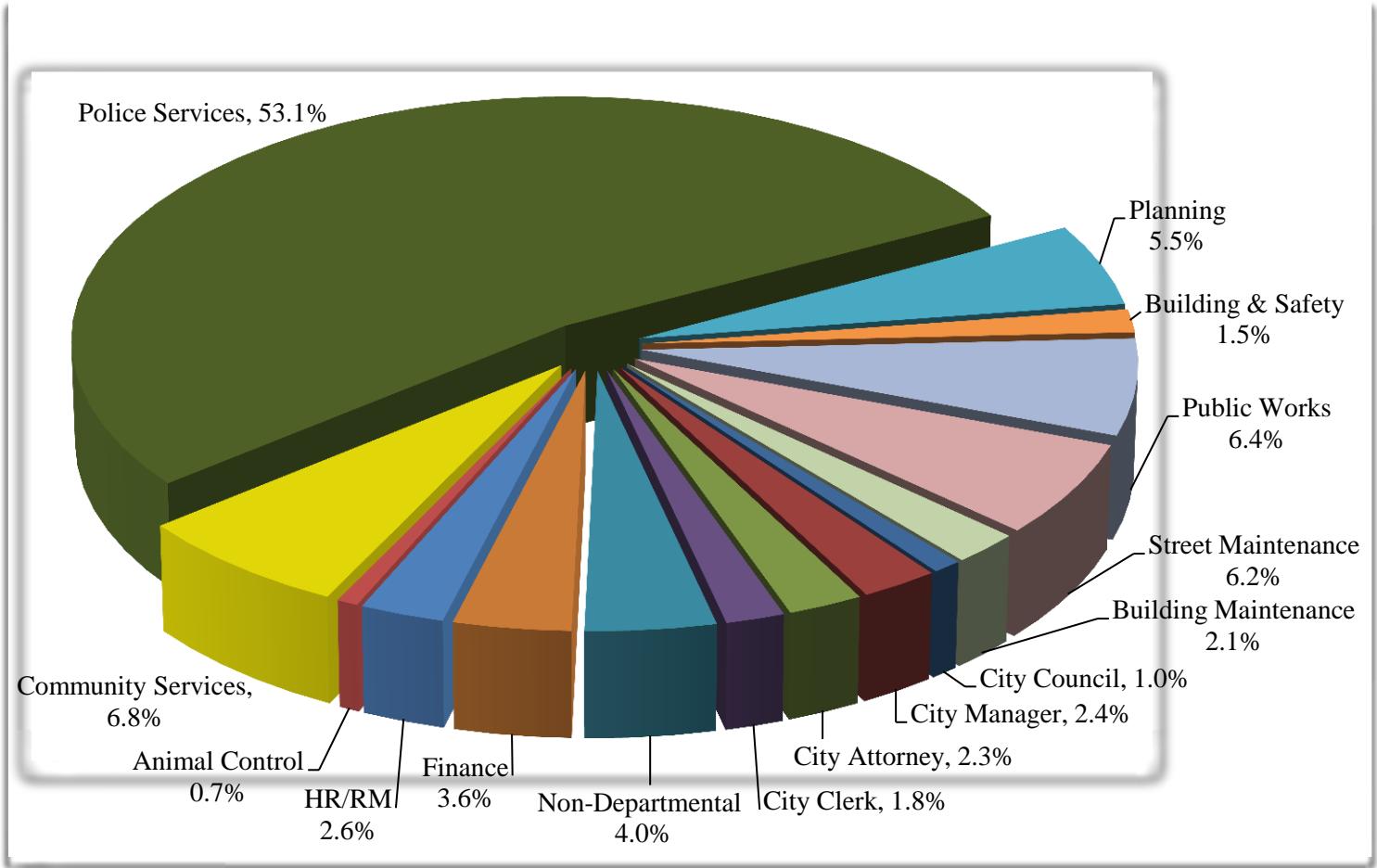
	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	FY 2014/15 YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
214 AIR QUALITY IMPROVEMENT FUND:						
AQMD (AB 2766)	60,142	58,239	60,177	59,400	59,400	59,700
Interest Income	1,691	744	716	600	600	300
TOTAL AQMD FUND	61,833	58,983	60,893	60,000	60,000	60,000
218 TRAFFIC CONGESTION RELIEF FUND:						
TCRF Funds	597	-	-	-	-	-
Interest Income	1	-	-	-	-	-
TOTAL TCRF FUND	598	-	-	-	-	-
220 LOCAL PARK TRUST FUND:						
Park Fees	-	381,419	586,797	-	-	-
Interest Income	-	185	2,151	-	-	-
Transfer from General Fund	-	58,982	-	-	-	-
TOTAL LOCAL PARK TRUST FUND	-	440,586	588,948	-	-	-
222 SUPPLEMENTAL LAW ENFORCEMENT:						
Supplemental Law Enforcement	100,000	100,000	103,157	99,000	99,000	99,500
Interest Income	670	272	314	1,000	1,000	500
TOTAL SUPPL. ENFORCEMENT	100,670	100,272	103,471	100,000	100,000	100,000
224 PEG FEE FUND:						
PEG Fees	-	160,242	162,180	158,400	158,990	159,200
Interest Income	-	92	801	1,600	1,010	800
Transfer from General Fund	-	99,503	-	-	-	-
TOTAL PEG FEE FUND	-	259,837	162,981	160,000	160,000	160,000
SUBTOTAL - ALL SPECIAL REVENUE	2,189,996	2,600,169	3,113,289	2,266,807	2,534,656	2,102,192
410 CAPITAL PROJECTS FUND						
Transfer from General Fund	-	-	-	1,169,000	1,169,000	2,087,340
Transfer from Gas Tax Fund	667,684	640,247	991,817	1,881,025	1,462,052	1,732,000
Transfer from Measure M Fund	339,779	317,998	261,385	300,000	300,000	395,000
Transfer from Air Quality Improve.	52,996	80,788	96,912	105,000	99,999	138,000
Transfer from TCRF Fund	1,795	1	-	-	-	-
Transfer from PFA Capital Funds	-	-	-	850,000	684,251	-
Building Funds Revenue	-	-	-	1,465,000	-	-
HBP	-	9,908	22,664	483,000	129,200	212,000
Interest Income	7,221	2,210	1,344	-	-	-
TEA-LU Grant	90,134	88,920	-	-	-	-
Homeowners Association	-	-	-	40,000	-	-
Prop 1B (State)	-	-	314,998	-	-	-
CDBG Grant	161,227	146,466	148,340	247,000	286,298	235,000
HSIP	-	60,789	131,067	-	-	-
APM	-	-	-	-	-	500,000
CTFP	1,700	-	-	645,599	645,599	341,000
SUBTOTAL - CAPITAL PROJECTS	1,322,536	1,347,327	1,968,527	7,185,624	4,776,399	5,640,340
<u>RSM DEBT SERVICE FUNDS</u>						
500 RSMNP DEBT SERVICE FUND:						
Interest Income	4,794	-	-	-	-	-
Transfer from General Fund	827,587	576,792	-	-	-	-
TOTAL RSMNP DEBT SERVICE	832,381	576,792	-	-	-	-
530 RSM PFA DEBT SERVICE FUND:						
Interest Income	-	1,641	5,676	-	-	-
Transfer from General Fund	-	1,618,052	800,238	730,388	730,388	732,138
Transfer from RSMNP Debt Service	-	847,605	-	-	-	-
Bond Issue Premium	-	257,677	-	-	-	-
TOTAL RSM PFA DEBT SERVICE	-	2,724,975	805,914	730,388	730,388	732,138
SUBTOTAL - ALL FUND TYPES	20,522,841	24,136,311	21,755,852	26,480,059	25,954,522	25,198,960
LESS: INTERFUND TRANSFERS	2,630,494	4,829,417	2,852,635	5,824,229	5,450,599	5,857,202
GRAND TOTAL - ALL FUND TYPES	17,892,347	19,306,894	18,903,217	20,655,830	20,503,923	19,341,758

City of Rancho Santa Margarita

Summary of Budgeted Expenditures

General Fund

Fiscal Year 2015-2016



City of Rancho Santa Margarita
Appropriations Summary - All Funds

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR-END ESTIMATE	
<u>GENERAL FUND</u>						
City Council	124,538	141,148	151,424	160,271	153,161	141,671
City Manager	396,083	348,054	340,250	290,032	293,919	376,789
City Attorney	507,079	518,990	586,596	725,000	725,778	365,000
City Clerk	329,070	352,428	375,563	463,336	351,163	286,453
Non-Departmental	477,430	438,491	387,442	525,928	507,324	634,104
Finance	508,359	554,317	422,435	478,712	459,551	571,135
Human Resources/Risk Management	388,605	324,789	349,665	469,327	303,834	410,160
Police Services	7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621
Animal Control	53,261	42,401	88,142	60,000	60,000	102,762
Planning	717,837	780,133	779,886	874,606	745,755	857,148
Building	236,454	316,215	268,295	211,164	231,432	240,266
Public Works	1,007,415	1,033,785	843,326	1,075,918	930,755	997,250
Street Maintenance	901,066	830,945	920,904	989,861	962,551	966,079
Building Maintenance	265,811	282,006	289,870	309,733	322,389	329,913
Community Services	859,898	902,253	928,543	991,375	1,002,651	1,069,390
Transfer to Local Park Trust Fund	-	58,982	-	-	-	-
Transfer to PEG Fee Fund	-	99,503	-	-	-	-
Transfer to Capital Projects Fund	-	-	-	1,169,000	1,169,000	2,087,340
Transfer to RSMNP Debt Service Fund	827,587	576,792	-	-	-	-
Transfer to RSM PFA Debt Service Fund	-	1,618,052	800,238	730,388	730,388	732,138
TOTAL GENERAL FUND	15,072,939	16,654,597	15,094,581	17,670,647	17,047,744	18,485,219
<u>SPECIAL REVENUE FUNDS</u>						
GAS TAX - Street Lighting	267,516	268,288	266,691	276,000	280,200	288,000
Transfer to General Fund	258,645	204,228	214,927	250,035	208,712	257,800
Transfer to Capital Projects Fund	667,684	640,247	991,817	1,881,025	1,462,052	1,732,000
MEASURE M						
Transfer to General Fund	460,567	385,221	487,355	538,781	511,471	514,924
Transfer to Capital Projects Fund	339,779	317,997	261,386	300,000	300,000	395,000
AIR QUALITY IMPROVEMENT						
Transfer to Capital Projects Fund	52,996	80,788	96,912	105,000	99,999	138,000
CA LAW ENFORCEMENT EQUIP.	-	-	-	-	197	-
TRAFFIC CONGESTION RELIEF						
Transfer to Capital Projects Fund	1,795	1	-	-	-	-
LOCAL PARK TRUST	-	-	-	-	-	-
SUPPLEMENTAL LAW ENFORCE	59,109	120,273	105,540	112,264	112,607	125,151
PEG FEE	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	2,108,091	2,017,043	2,424,628	3,463,105	2,975,238	3,450,875
<u>CAPITAL PROJECTS FUND</u>						
Capital Outlay	1,329,663	1,999,645	1,798,478	7,335,922	4,979,056	5,710,340
Transfer to Gas Tax Fund	-	-	-	-	284,726	-
Transfer to Measure M Fund	21,441	-	-	-	-	-
TOTAL CAPITAL PROJECT FUND	1,351,104	1,999,645	1,798,478	7,335,922	5,263,782	5,710,340
<u>RSM DEBT SERVICE FUNDS</u>						
RSMNP DEBT SERVICE FUND	836,260	577,579	-	-	-	-
Transfer to RSM PFA Debt Service Fund	-	847,605	-	-	-	-
RSM PFA DEBT SERVICE FUND	-	373,348	800,238	730,388	730,388	732,138
Transfer to CIP Fund	-	-	-	850,000	684,251	-
TOTAL RSM DEBT SRVC. FUNDS	836,260	1,798,532	800,238	1,580,388	1,414,639	732,138
SUBTOTAL - ALL FUND TYPES	19,368,394	22,469,817	20,117,925	30,050,062	26,701,403	28,378,572
LESS INTERFUND TRANSFERS	2,630,494	4,829,416	2,852,635	5,824,229	5,450,599	5,857,202
GRAND TOTAL - ALL FUND TYPES	16,737,900	17,640,401	17,265,290	24,225,833	21,250,804	22,521,370

Fund Expense Summary
GENERAL FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
City Council	124,538	141,148	151,424	160,271	153,161	141,671
City Manager	396,083	348,054	340,250	290,032	293,919	376,789
City Attorney	507,079	518,990	586,596	725,000	725,778	365,000
City Clerk	329,070	352,428	375,563	463,336	351,163	286,453
Non-Departmental	477,430	438,491	387,442	525,928	507,324	634,104
Finance	508,359	554,317	422,435	478,712	459,551	571,135
Human Resources/Risk Management	388,605	324,789	349,665	469,327	303,834	410,160
Police Services	7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621
Animal Control	53,261	42,401	88,142	60,000	60,000	102,762
Planning	717,837	780,133	779,886	874,606	745,755	857,148
Building	236,454	316,215	268,295	211,164	231,432	240,266
Public Works	1,007,415	1,033,785	843,326	1,075,918	930,755	997,250
Street Maintenance	901,066	830,945	920,904	989,861	962,551	966,079
Building Maintenance	265,811	282,006	289,870	309,733	322,389	329,913
Community Services	859,898	902,253	928,543	991,375	1,002,651	1,069,390
Transfer to Local Park Trust Fund	-	58,982	-	-	-	-
Transfer to PEG Fee Fund	-	99,503	-	-	-	-
Transfer to Capital	-	-	-	1,169,000	1,169,000	2,087,340
Transfer to RSMNP Debt Service Fund	827,587	576,792	-	-	-	-
Transfer to RSM PFA Debt Service Fund	-	1,618,052	800,238	730,388	730,388	732,138
TOTAL GENERAL FUND	15,072,939	16,654,597	15,094,581	17,670,647	17,047,744	18,485,219

Fund Expense Summary
GAS TAX FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	FY 2014/15 YEAR END ESTIMATE	FY 2015/16 ADOPTED BUDGET
GAS TAX - Street Lighting Transfers to General Fund	267,516	268,288	266,691	276,000	280,200	288,000
Public Works	168,146	121,461	131,379	157,110	115,787	164,800
Street Maintenance	90,499	82,767	83,548	92,925	92,925	93,000
Slurry Seal Program	295,900	205,734	223,474	321,000	321,000	371,000
Antonio Pkwy. Slurry Seal	-	-	164,944	-	-	-
Avenida De Las Banderas Slurry Seal	-	-	-	170,000	169,647	-
Residential Overlay	-	-	-	111,000	15,711	200,000
Lindsay/Cozy Glen Pavement Rehabilitation	-	455	-	-	-	-
Robinson Ranch Road Pavement Rehab	-	108,908	132,635	-	-	-
Antonio Pkwy. Pavement Rehab	222,747	(9,005)	13,543	593,000	434,000	352,000
Coto de Caza/La Promesa Pavement Rehab.	17,368	11,504	181	-	-	-
SMP Pavement Rehabilitation	-	284,037	417,653	-	-	408,000
Avenida Empressa Pavement Rehabilitation	-	-	-	-	-	65,000
Median Hardscape Renovation	-	-	-	50,000	45,000	-
Melinda road Median Improvements	-	-	26,605	-	-	-
Santa Margarita Pkwy./Empressa Landscape	-	-	-	12,000	-	-
SMP Signal & Equipment Upgrade	-	-	-	44,000	44,000	-
Antonio Pkwy. Signal & Equipment Upgrade	-	-	-	42,000	42,000	-
Traffic Signal Battery Backup System	131,287	6,951	7,701	125,000	125,000	-
SMP Bridge Hinge Repair	-	31,053	-	63,000	22,800	71,000
SMP Bridge (Eastbound)	-	-	-	20,000	20,000	-
Street Maintenance - Sidewalk Repairs	-	-	-	75,000	75,000	60,000
Alas De Paz Sidewalk Repair	382	-	-	-	-	-
Alma Aldea Bulboult Installation	-	610	-	-	-	-
ADA Curb Ramp Installation	-	-	-	79,025	-	60,000
Verde Laguna Sidewalk Improvements	-	-	-	16,000	16,000	40,000
Traffic Calming Robinson Rnch	-	-	3,383	-	-	-
Emergency Vehicle Pre-emption (2&3)	-	-	1,698	160,000	131,894	-
CCTV Inspection of Storm Drain System	-	-	-	-	-	100,000
Trash Reduction Catch Basin Inserts	-	-	-	-	-	5,000
TOTAL GAS TAX FUND	1,193,845	1,112,763	1,473,435	2,407,060	1,950,964	2,277,800

Fund Expense Summary
MEASURE M FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
MEASURE M						
Transfers to General Fund						
Street Maintenance	460,567	385,221	487,355	538,781	511,471	514,924
Transfers to Capital Projects Fund						
Melinda Road/ Los Alisos Slurry	-	294,784	-	-	-	-
Antonio Pkwy. Slurry Seal	-	-	220,973	-	-	-
Residential Overlay	202,622	-	-	300,000	300,000	225,000
SM Pkwy. Pavement Rehabilitation	34,081	21,268	-	-	-	-
Median Hardscape Renovation	-	-	-	-	-	50,000
Melinda Road Median Improvements	-	205	-	-	-	-
Buena Suerte/ La Miranda Median Improve	-	451	-	-	-	-
Traffic Signal Battery Backup System	71,400	-	-	-	-	-
SMP Bridge Hinge Repair	-	-	3,430	-	-	-
SMP Bridge (Eastbound)	-	-	-	-	-	20,000
Sidewalk Repair	31,676	1,289	36,983	-	-	-
CCTV Inspection of Storm Drain System	-	-	-	-	-	100,000
TOTAL MEASURE M FUND	800,346	703,218	748,741	838,781	811,471	909,924

Fund Expense Summary
AIR QUALITY IMPROVEMENT FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
AIR QUALITY IMPROVEMENT						
Transfers to Capital Projects Fund						
Traffic Signal Synchronization	2,881	-	-	-	-	-
Circulation Element Update	-	52,220	9,930	-	-	-
SMP Signal & Equipment Upgrade	-	532	27,977	-	-	4,000
Antonio Pkwy. Signal & Equipment Upgrade	-	581	460	-	-	42,000
Count Down Signal Head	-	-	2,965	45,000	42,857	-
Trabuco Mesa School Signing & Striping	-	-	-	-	-	34,000
Crosswalk Bulb-Out Upgrade Project	33,209	-	-	-	-	-
Alma Aldea Bulboud Installation	-	-	5,577	-	-	-
Trabuco Mesa Bulboud Improvements	-	-	45,141	-	-	-
Measure M2 Proj. V Bus/ Shuttle Srv.	6	-	-	-	-	-
Robinson Ranch Improvement Program	16,900	27,455	-	-	-	-
Speed Feedback Signs	-	-	2,705	30,000	28,571	58,000
Crosswalk LED Signs	-	-	2,157	30,000	28,571	-
TOTAL AIR QUALITY IMPROVEMENT	52,996	80,788	96,912	105,000	99,999	138,000

Fund Expense Summary
 CA LAW ENFORCEMENT EQUIPMENT PROGRAM FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
CA LAW ENFORCEMENT EQUIP.						
Police Tech. Equipment	-	-	-	-	197	-
TOTAL CA LAW ENFORCE. EQUIP.	-	-	-	-	197	-

Fund Expense Summary
 TRAFFIC CONGESTION RELIEF FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
TRAFFIC CONGESTION RELIEF						
Transfers to Capital Projects Fund						
Residential Overlay	1,795	1	-	-	-	-
TOTAL TRAFFIC CONGESTION RELIEF	1,795	1	-	-	-	-

Fund Expense Summary
 LOCAL PARK TRUST FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
LOCAL PARK TRUST						
Transfers to Capital Projects Fund						
Canada Vista Park Restroom	-	-	-	-	-	-
TOTAL LOCAL PARK TRUST	-	-	-	-	-	-

Fund Expense Summary
 SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
SUPPLEMENTAL LAW ENFORCEMENT						
Additional Police Services	59,109	120,273	105,540	112,264	112,607	125,151
TOTAL SUPPLEMENTAL LAW	59,109	120,273	105,540	112,264	112,607	125,151

Fund Expense Summary
PEG FEE FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
PEG FEE Public Education Grant Expenditures	-	-	-	-	-	-
TOTAL PEG FEE	-	-	-	-	-	-

Fund Expense Summary
CAPITAL PROJECTS FUND

DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>CAPITAL PROJECTS FUND</u>					
Transfer to Gas Tax Fund	-	-	-	-	284,726
Transfer to Measure M Fund	21,441	-	-	-	-
Annual Slurry Seal Program	295,900	205,734	223,474	321,000	321,000
Antonio Pkwy. Slurry Seal	-	-	164,944	-	-
Avenida De Las Banderas Slurry Seal	-	-	-	170,000	169,647
Annual Residential Overlay	182,976	510,786	220,973	411,000	315,711
Robinson Ranch Rd. Pavement Rehabilitation	-	455	132,635	-	-
Antonio Overlay Design	-	108,908	-	-	-
Antonio Pkwy. Pavement Rehabilitation	311,747	(9,005)	13,543	593,000	434,000
Coto de Caza/La Promesa Pavement Rehab.	17,368	11,504	181	-	-
SM Pkwy. Pavement Rehabilitation	34,081	403,305	417,653	-	658,000
Avenida Empresa Pavement Rehabilitation	-	-	-	-	65,000
Median Improvements (Plano)	-	-	50,000	45,000	107,000
Melinda Road Median Improvements	-	205	26,605	-	-
Buena Suerte/La Miranda Meidan Improve.	-	451	132,241	-	-
Alicia Pkwy./SMP Gateway	-	-	21,839	440,000	255,000
SMP/Empresa Landscaping	-	-	25,472	262,599	229,850
City Hall Landscaping Renovation	-	-	53,085	-	50,000
Traffic Signal Synchronization	2,881	-	-	-	-
Circulation Element Update	-	52,220	9,930	-	-
SMP Signal & Equipment Upgrade	-	532	27,977	228,000	228,000
Antonio Pkwy. Signal & Equipment Upgrade	-	581	460	369,000	369,000
Traffic Signal Battery Backup System	202,687	6,951	7,701	125,000	125,000
Count Down Pedestrian Signal Heads	-	-	2,965	45,000	42,857
SMP Bridge Hinge Repair	167	40,706	3,430	546,000	152,000
SMP Bridge (Eastbound)	-	-	-	20,000	20,000
Annual Concrete - Sidewalk Repairs	31,676	1,289	36,983	75,000	75,000
Crosswalk Bulbout Upgrade Project	194,436	-	-	-	-
Alas De Paz Sidewalk Repair	383	-	-	-	-
Alma Aldea Bulboult Installation	-	40,611	5,577	-	-
ADA Curb Ramp Installation	-	122,295	-	301,323	261,298
Trabuco Mesa Bulboult Improvements	-	-	45,141	-	-
Verda Laguna Sidewalk & Landscape	-	-	-	16,000	16,000
Via Ricardo Pathway Enhancement	-	-	-	-	165,000
Measure M2 Project V Bus/ Shuttle Srv.	6	-	-	-	-
Building Improvements	-	-	-	1,300,000	50,000
City Hall Server Rm. Fire Suppression Sys.	-	-	-	90,000	-
City Hall & BTRCC Flooring/Carpeting	-	-	-	100,000	91,657
Sealcoat City Hall & BTRCC Parking Lots	-	-	-	-	20,000
Chiquita Ridge Open Space Assessment	10,542	131,854	47,370	150,000	86,000
Chiquita Ridge Habitat Restoration	-	104,561	168,357	1,503,000	1,503,000
Robinson Ranch Improvement Project	16,900	265,702	3,383	-	-
Emergency Vehicle Pre-Emption/Phase 2&3	-	-	1,698	160,000	131,894
Speed Feedback Signs	-	-	2,705	30,000	28,571
Crosswalk LED Signs	-	-	2,156	30,000	28,571
Trabuco Mesa School Signing & Striping	-	-	-	-	34,000
Trabuco Highlands Geotechnical Investigation	27,913	-	-	-	-
CCTV Inspection of Storm Drain System	-	-	-	-	200,000
Trash Reduction Catch Basin Inserts	-	-	-	-	5,000
TOTAL CAPITAL PROJECTS FUND	1,351,104	1,999,645	1,798,478	7,335,922	5,263,782
					5,710,340

Fund Expense Summary
 RSM NONPROFIT DEBT SERVICE FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
<u>RSMNP DEBT SERVICE FUND</u>						
Debt Service Payment	836,260	577,579	-	-	-	-
Transfer to RSM PFA Debt Service Fund	-	847,605	-	-	-	-
TOTAL RSMNP DEBT SERVICE	836,260	1,425,184	-	-	-	-

Fund Expense Summary
RSM PFA DEBT SERVICE FUND

DESCRIPTION	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15		FY 2015/16
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
<u>RSM PFA DEBT SERVICE FUND</u>						
Cost of Issuance	-	174,996	-	-	-	-
Discount of Long Term Debt Issuance	-	61,022	-	-	-	-
Debt Service Payment	-	137,330	800,238	730,388	730,388	732,138
Paid to Bond Escrow Agent	-	-	-	-	-	-
Transfer to CIP Fund	-	-	-	850,000	684,251	-
TOTAL RSM PFA DEBT SERVICE	-	373,348	800,238	1,580,388	1,414,639	732,138

SUMMARY OF EXPENDITURES BY ACCOUNT GROUP

	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
GENERAL FUND						
SALARIES AND BENEFITS	2,602,649	2,722,580	2,632,566	3,057,439	2,729,268	3,292,242
% of total	17%	16%	17%	17%	16%	18%
LAW ENFORCEMENT CONTRACT	6,935,534	7,018,395	7,103,475	7,673,631	7,684,865	7,861,425
% of total	46%	42%	47%	43%	45%	43%
PROFESSIONAL SERVICES	1,733,182	1,813,788	1,783,669	1,950,228	1,796,931	1,163,918
% of total	11%	11%	12%	11%	11%	6%
OTHER CONTRACT SERVICES	1,300,224	1,222,322	1,344,571	1,415,209	1,385,460	1,436,276
% of total	9%	7%	9%	8%	8%	8%
OTHER SUPPLIES AND SERVICES	1,508,922	1,387,391	1,302,591	1,427,001	1,306,559	1,443,832
% of total	10%	8%	9%	8%	8%	8%
CAPITAL EXPENDITURES	164,841	136,792	127,471	247,751	245,273	468,048
% of total	1%	1%	1%	1%	1%	3%
DEBT SERVICE	827,587	2,194,844	800,238	730,388	730,388	732,138
% of total	5%	13%	5%	4%	4%	4%
MITIGATION	-	-	-	-	-	-
% of total	0%	0%	0%	0%	0%	0%
TRANSFERS/ ALLOCATIONS	-	158,485	-	1,169,000	1,169,000	2,087,340
% of total	0%	1%	0%	7%	7%	11%
Subtotal General Fund Expenditures	15,072,939	16,654,597	15,094,581	17,670,647	17,047,744	18,485,219
	100%	100%	100%	100%	100%	100%
SPECIAL FUNDS						
SLESF FUND Police Services	59,109	120,273	105,540	112,264	112,607	125,151
GAS TAX FUND Street Lighting	267,516	268,288	266,691	276,000	280,200	288,000
Subtotal Special Funds Expenditures	326,625	388,561	372,231	388,264	392,807	413,151
TOTAL OPERATING EXPENDITURES	15,399,564	17,043,158	15,466,812	18,058,911	17,440,551	18,898,370

SUMMARY OF EXPENDITURES BY DEPARTMENT/DIVISION

		FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----		FY 2015/16 ADOPTED BUDGET
GENERAL GOVERNMENT							
110	City Council	124,538	141,148	151,424	160,271	153,161	141,671
120	City Manager	396,083	348,054	340,250	290,032	293,919	376,789
140	City Attorney	507,079	518,990	586,596	725,000	725,778	365,000
160	City Clerk	329,070	352,428	375,563	463,336	351,163	286,453
220	HR / Risk Management	388,605	324,789	349,665	469,327	303,834	410,160
	Subtotal	1,745,375	1,685,409	1,803,498	2,107,966	1,827,855	1,580,073
FINANCE							
170	Non-departmental	1,305,017	2,791,820	1,187,680	2,425,316	2,406,712	3,453,582
210	Finance	508,359	554,317	422,435	478,712	459,551	571,135
	Subtotal	1,813,376	3,346,137	1,610,115	2,904,028	2,866,263	4,024,717
POLICE SERVICES							
310	Police Services	7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621
320	Animal Control	53,261	42,401	88,142	60,000	60,000	102,762
	Subtotal	7,525,707	7,477,714	7,650,144	8,205,996	8,158,093	8,420,383
DEVELOPMENT SERVICES							
410	Planning	717,837	780,133	779,886	874,606	745,755	857,148
510	Building & Safety	236,454	316,215	268,295	211,164	231,432	240,266
	Subtotal	954,291	1,096,348	1,048,181	1,085,770	977,187	1,097,414
PUBLIC WORKS							
610	Public Works	1,007,415	1,033,785	843,326	1,075,918	930,755	997,250
620	Street Maintenance	901,066	830,945	920,904	989,861	962,551	966,079
640	Building Maintenance	265,811	282,006	289,870	309,733	322,389	329,913
	Subtotal	2,174,292	2,146,736	2,054,100	2,375,512	2,215,695	2,293,242
COMMUNITY SERVICES							
710	Community Services	859,898	902,253	928,543	991,375	1,002,651	1,069,390
	Subtotal	859,898	902,253	928,543	991,375	1,002,651	1,069,390
	Total General Fund Expenditures	15,072,939	16,654,597	15,094,581	17,670,647	17,047,744	18,485,219
SPECIAL FUNDS							
310	SLESF Police Services	59,109	120,273	105,540	112,264	112,607	125,151
630	GAS TAX FUND Street Lighting	267,516	268,288	266,691	276,000	280,200	288,000
	Total Special Funds Operating Expenditures	326,625	388,561	372,231	388,264	392,807	413,151
	TOTAL OPERATING EXPENDITURES	15,399,564	17,043,158	15,466,812	18,058,911	17,440,551	18,898,370

SCHEDULE OF INTERFUND TRANSFERS

FUND	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR-END ESTIMATE	
OPERATING TRANSFERS IN:						
100 Transfer from Gas Tax Fund	258,645	204,228	214,928	250,035	208,712	257,800
100 Transfer from Measure M Fund	460,567	385,221	487,355	538,781	511,471	514,924
210 Transfer from Capital Project Fund	-	-	-	-	284,726	-
212 Transfer from Capital Project Fund	21,441	-	-	-	-	-
220 Transfer from General Fund	-	58,982	-	-	-	-
224 Transfer from General Fund	-	99,503	-	-	-	-
410 Transfer from General Fund	-	-	-	1,169,000	1,169,000	2,087,340
410 Transfer from Gas Tax Fund	667,684	640,247	991,817	1,881,025	1,462,052	1,732,000
410 Transfer from Measure M Fund	339,779	317,998	261,385	300,000	300,000	395,000
410 Transfer from Air Quality Fund	52,996	80,788	96,912	105,000	99,999	138,000
410 Transfer from Traffic Congestion Fund	1,795	1	-	-	-	-
410 Transfer from RSMNP Debt Service	-	-	-	850,000	684,251	-
500 Transfer from General Fund	827,587	576,792	-	-	-	-
530 Transfer from General Fund	-	1,618,052	800,238	730,388	730,388	732,138
530 Transfer from RSMNP Debt Service	-	847,605	-	-	-	-
TOTAL	2,630,494	4,829,417	2,852,635	5,824,229	5,450,599	5,857,202
OPERATING TRANSFERS OUT:						
100 Transfer to Local Park Trust Fund	-	58,982	-	-	-	-
100 Transfer to PEG Fee Fund	-	99,503	-	-	-	-
100 Transfer to Capital Projects Fund	-	-	-	1,169,000	1,169,000	2,087,340
100 Transfer to RSMNP Debt Service Fund	827,587	576,792	-	-	-	-
100 Transfer to RSM PFA Debt Service Fund	-	1,618,052	800,238	730,388	730,388	732,138
210 Transfer to General Fund	258,645	204,228	214,927	250,035	208,712	257,800
210 Transfer to Capital Projects Fund	667,684	640,247	991,817	1,881,025	1,462,052	1,732,000
212 Transfer to General Fund	460,567	385,221	487,355	538,781	511,471	514,924
212 Transfer to Capital Projects Fund	339,779	317,998	261,386	300,000	300,000	395,000
214 Transfer to Capital Projects Fund	52,996	80,788	96,912	105,000	99,999	138,000
218 Transfer to Capital Projects Fund	1,795	1	-	-	-	-
410 Transfer to Gas Tax Fund	-	-	-	-	284,726	-
410 Transfer to Measure M Fund	21,441	-	-	-	-	-
500 Transfer to RSM PFA Debt Svc. Fund	-	847,605	-	-	-	-
530 Transfer to Capital Projects Fund	-	-	-	850,000	684,251	-
TOTAL	2,630,494	4,829,417	2,852,635	5,824,229	5,450,599	5,857,202



General Government

City of Rancho Santa Margarita, California

General Government

		FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
GENERAL GOVERNMENT					AMENDED BUDGET	YEAR-END ESTIMATE	
110	City Council	124,538	141,148	151,424	160,271	153,161	141,671
120	City Manager	396,083	348,054	340,250	290,032	293,919	376,789
140	City Attorney	507,079	518,990	586,596	725,000	725,778	365,000
160	City Clerk	329,070	352,428	375,563	463,336	351,163	286,453
220	HR/Risk Management	388,605	324,789	349,665	469,327	303,834	410,160
TOTAL EXPENDITURES		<u>1,745,375</u>	<u>1,685,409</u>	<u>1,803,498</u>	<u>2,107,966</u>	<u>1,827,855</u>	<u>1,580,073</u>



General Government **CITY COUNCIL**

DESCRIPTION

The City Council is comprised of five Rancho Santa Margarita residents elected at large to serve alternating four-year terms. Annually, the City Council selects a Mayor and Mayor Pro Tempore. As a general law city, the City Council is responsible for setting policy and establishing local laws. The Council also represents the City to other governmental and non-governmental entities.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Provided policy direction to the City Manager on all matters affecting Rancho Santa Margarita.
2. Served as stewards of the public trust through a high level of transparency and of the public treasury through prudent fiscal policy decisions.
3. Actively participated in business retention and attraction through attendance at ICSC and Chamber of Commerce events.
4. Supported public safety programs, especially those directed toward children, such as seminars to prevent cyber-bullying and drug abuse.
5. Initiated implementation of a multi-year strategy of improving and restoring landscaping and infrastructure throughout Rancho Santa Margarita at City entrances and civic areas.
6. Provided guidance and direction relating to the feasibility study for development at Chiquita Ridge.
7. Published 2014 Resident Satisfaction Survey results on City website, indicating positive ratings across the board.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Focus on local priorities while maintaining support and commitment to other Orange County agencies and organizations, including: the Orange County Fire Authority, the Transportation Corridor Agencies, the Library Board, and many others.
2. Sustain support of public safety programs, with a focus on crime prevention outreach and education.
3. Continue to provide guidance and direction on the future development of Chiquita Ridge.
4. Move forward with prioritization of the aesthetic improvements in the community to remain competitive with newer surrounding communities.
5. Continue providing policy direction to ensure and sustain financial stability and growth.
6. Maintain on-going connection and support to the City's adopted 2nd Battalion, 5th Marines.
7. Strengthen relationships and partnerships in the community through collaborative, participatory efforts.

Department Expense Summary
City Council Fund 100, Division 110

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>CITY COUNCIL</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
511.000	Salaries - Elected	26,651	27,967	27,810	27,810	28,740
521.000	Medicare	386	393	403	403	383
522.000	Retirement	3,305	2,744	2,770	3,448	3,604
530.000	Benefits	58,364	47,653	47,881	88,260	71,858
TOTAL PERSONNEL		88,706	78,757	78,864	119,921	104,585
OPERATIONS						
610.000	Membership & Dues	10,875	17,522	12,085	14,000	21,417
612.000	Travel/Conf/Meetings	867	1,727	636	1,500	1,500
618.000	Council Support	2,187	4,316	1,971	2,500	2,500
670.000	Community Support	1,500	1,700	3,700	6,850	6,850
700.028 PS - Public Relations	Subtotal	15,429	25,265	18,392	24,850	32,267
		20,403	37,126	54,168	15,500	16,309
TOTAL OPERATIONS		35,832	62,391	72,560	40,350	48,576
TOTAL EXPENDITURES		124,538	141,148	151,424	160,271	153,161
FUNDING SOURCES						
100	General Fund	124,538	141,148	151,424	160,271	153,161
TOTAL FUNDING SOURCES		124,538	141,148	151,424	160,271	153,161

General Government **CITY MANAGER**

DESCRIPTION

The City Manager's Office is responsible for making policy recommendations to the City Council and implementing them as adopted. The City Manager serves as the Chief Executive Officer of the City and is responsible for its daily operations including serving as the City's Treasurer and Personnel Officer. The City Manager has broad oversight over all internal operations and the development of external partnerships.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Developed and implemented a balanced budget in accordance with Council priorities and goals, identifying funding for priority projects.
2. Directed the activities of all City staff and departments to efficiently and effectively implement the policies established by the City Council.
3. Ensured oversight and accountability of the City's finances to position the City for long-term stability and growth.
4. Hired a new Development Services Director and City Clerk.
5. Continued implementation of organizational changes and fostered a collaborative team environment to improve accountability over various functions.
6. Provided leadership for the successful implementation of key capital improvement projects.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Continue to represent the City's interests in local, regional, and statewide issues.
2. Ensure the highest level of management over the City's contracts and consultants.
3. Increase communication and public relations relating to City priorities, projects, programs and activities.
4. Provide guidance and oversight for the implementation of several capital improvement projects, including City Hall and BTRCC building repairs and the future development of Chiquita Ridge.
5. Participate in economic development activities to attract new business and retain successful business in the community.
6. Review and identify service delivery options to ensure cost-effective and efficient services for the community.

Department Expense Summary
City Manager Fund 100, Division 120

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>CITY MANAGER</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	230,954	285,773	291,712	230,361	255,719
521.000	Medicare	3,333	4,131	4,218	3,340	3,700
522.000	Retirement	48,621	36,511	33,870	24,387	27,179
523.000	Unemployment Insurance	868	1,302	651	651	1,085
530.000	Benefits	19,791	12,263	7,973	27,318	2,932
TOTAL PERSONNEL (2.5 FTE)		303,567	339,980	338,424	286,057	290,181
OPERATIONS						
610.000	Membership & Dues	5,932	6,452	125	100	92
612.000	Travel/Conf/Meetings	1,070	1,622	1,701	2,490	2,253
615.000	CM Discretionary Account	-	-	-	1,000	1,000
626.000	Books & Periodicals	196	-	-	385	393
700.001	Professional Services	Subtotal	7,198	8,074	1,826	3,975
			85,318	-	-	-
TOTAL OPERATIONS		92,516	8,074	1,826	3,975	3,738
TOTAL EXPENDITURES		396,083	348,054	340,250	290,032	293,919
FUNDING SOURCES						
100	General Fund	396,083	348,054	340,250	290,032	293,919
TOTAL FUNDING SOURCES		396,083	348,054	340,250	290,032	293,919

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Department Expense Summary
City Attorney Fund 100, Division 140

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>CITY ATTORNEY</u>						
<i>EXPENDITURES</i>						
<i>OPERATIONS</i>						
700.003	Professional Services	389,214	431,350	280,485	350,000	350,000
700.032	PS - Special Counsel	-	-	267,135	375,000	375,000
700.039	PS - Building Expert	117,865	87,640	38,976	-	778
TOTAL OPERATIONS		507,079	518,990	586,596	725,000	725,778
TOTAL EXPENDITURES		507,079	518,990	586,596	725,000	365,000
<i>FUNDING SOURCES</i>						
100	General Fund	507,079	518,990	586,596	725,000	365,000
TOTAL FUNDING SOURCES		507,079	518,990	586,596	725,000	725,778

General Government
CITY CLERK'S OFFICE

DESCRIPTION

The City Clerk is responsible for maintaining and managing the City's official records, conducting municipal elections, including campaign reporting and economic disclosure, and maintaining the City's Municipal Code. The City Clerk manages the City's legislative processes, including: the publication of legal notices and ordinances, agenda packet preparation, preparation of minutes, recording and communicating all City Council actions.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Conducted the 2014 General Municipal Election.
2. Welcomed a new City Clerk and Deputy City Clerk.
3. Coordinated the publishing, audio streaming and minutes for all City Council and Public Financing Authority meetings.
4. Assisted the public and media in compliance with the Public Records Act.
5. Handled distribution of information through the City's website.
6. Managed the City Records Imaging projects including the scanning and migration of the City's building plans and vital records.
7. Provided community support through student recognitions, presentations, certificates of recognitions, and ribbon cutting events.
8. Provided administrative support to the City Council.
9. Initiated contract record keeping and circulation processes.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Adopt and manage execution of the Contract Processing Policy.
2. Review and update Council Policy No. 4.4 Rules of Decorum and Procedure for the Conduct of City Council Meetings.
3. Review and organize the Central File Room and TAB file system.
4. Provide training relating to accessing and scanning records into the TAB file system.
5. Conduct research pertaining to enhancements to agenda management process and procedures.
6. Continue community support efforts through citizen recognitions, presentations, and ribbon cuttings.
7. Respond to public and media requests for information in compliance with the Public Records Act.

Department Expense Summary
City Clerk **Fund 100, Division 160**

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
CITY CLERK					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	201,080	200,655	235,148	254,523	197,464
521.000	Medicare	2,909	2,906	3,410	3,691	3,043
522.000	Retirement	49,373	49,369	50,555	61,605	25,546
523.000	Unemployment Insurance	1,302	1,710	1,736	1,736	2,537
530.000	Benefits	31,901	31,794	27,603	35,304	1,302
TOTAL PERSONNEL (2.8 FTE)		286,565	286,434	318,452	356,859	247,801
OPERATIONS						
610.000	Membership & Dues	460	470	725	750	745
611.000	Training	22	-	638	-	1,920
612.000	Travel/Conf/Meetings	1,516	-	-	520	520
622.010	Special Dept. Expense	2,714	2,955	2,961	4,000	4,000
622.011	Codification Supplements	5,574	1,812	4,831	6,600	3,274
623.001	Mapping/Reproduction	8,542	3,528	3,913	4,500	4,500
624.000	Legal Notices	9,393	4,725	12,527	10,000	7,677
626.000	Books & Periodicals	32	-	-	-	-
646.000	Maintenance & Repair	1,295	520	2,122	4,207	3,970
	Subtotal	29,548	14,010	27,717	30,577	23,983
700.001	Professional Services	12,224	19,611	28,809	34,400	34,400
700.002	Elections	733	31,382	585	40,000	44,979
700.029	Election Language Assist.	-	991	-	1,500	-
	Subtotal	12,957	51,984	29,394	75,900	79,379
TOTAL OPERATIONS		42,505	65,994	57,111	106,477	103,362
TOTAL EXPENDITURES		329,070	352,428	375,563	463,336	351,163
FUNDING SOURCES						
100	General Fund	329,070	352,428	375,563	463,336	351,163
TOTAL FUNDING SOURCES		329,070	352,428	375,563	463,336	351,163

General Government
HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

Human Resources/Risk Management is an internal services function providing direct support to other Departments. Human Resources is responsible for recruitment and selection of City staff, including: application screening, applicant testing and orientations, managing the health benefit programs offered to employees, maintaining position classification and compensation systems, providing training for employees and ensuring compliance with mandated training. Risk Management evaluates and monitors the loss exposures and recommends programs to minimize loss to City assets, administers the liability and workers' compensation claims programs, acts as liaison to the City's insurance pool to ensure compliance with pool rules and regulations, administers safety and wellness programs, and assists with disaster preparedness and recovery efforts.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Initiated and completed nine recruitments.
2. Revised and updated the Personnel Policies and Procedures Manual.
3. Completed the 2015 Compensation study, resulting in approved Salary Resolution No. 15-06-10-01.
4. Administered employee benefit programs, including coordination of the open enrollment process.
5. Participated on the Executive Committee of Public Agency Risk Sharing Authority of California (PARSAC), the City's Risk Sharing Pool.
6. Coordinated claims administration for monetary damage claims made against the City.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Initiate and complete the recruitment of various full and part time positions.
2. Continue to review and update the Claims Administration Policy.
3. Complete the Injury Illness and Prevention Program update.
4. Schedule the re-certification class for employees on Automated External defibrillators (AED) use and Cardiopulmonary resuscitation (CPR).
5. Proceed with the update and development process of Administrative Regulations.
6. Review all policies and procedures related to Human Resources and Risk Management to ensure compliance and efficiency.

Department Expense Summary
Human Resources/Risk Management Fund 100, Division 220

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>HUMAN RESOURCES/RISK MANAGEMENT</u>						
<i>EXPENDITURES</i>						
<i>PERSONNEL</i>						
512.000	Salaries - Regular	104,059	105,355	110,104	190,320	102,519
521.000	Medicare	1,509	1,528	1,596	2,760	1,394
522.000	Retirement	24,496	25,000	26,324	35,479	28,046
523.000	Unemployment Insurance	588	654	737	868	434
526.000	FICA Cost	154	330	463	-	868
530.000	Benefits	14,251	15,350	15,993	35,304	17,569
TOTAL PERSONNEL (2 FTE)		145,057	148,217	155,217	264,731	149,974
<i>OPERATIONS</i>						
610.000	Membership & Dues	3,419	3,419	3,620	3,825	3,825
611.000	Training	700	1,182	-	1,500	625
612.000	Travel/Conf/Meetings	113	801	805	2,875	2,875
622.010	Special Dept. Expense	853	130	1,717	3,000	3,000
626.000	Books & Periodicals	280	267	172	500	500
640.003	City Hall Facility Mgmt.	14,499	-	-	-	-
665.000	Recruitment	2,801	1,566	3,123	4,146	3,746
690.001	Insurance G/L	104,053	89,386	108,429	75,000	58,645
690.002	Insurance W/C	59,433	45,495	40,241	72,000	36,571
690.003	Insurance Property	17,508	16,111	22,936	23,000	21,283
690.004	Insurance Other	3,422	700	801	3,300	3,300
690.005	Insurance SIR	7,532	6,500	6,294	10,000	112
Subtotal		214,613	165,557	188,138	199,146	132,282
700.004		28,935	11,015	6,310	5,450	21,578
TOTAL OPERATIONS		243,548	176,572	194,448	204,596	153,860
TOTAL EXPENDITURES		388,605	324,789	349,665	469,327	303,834
<i>FUNDING SOURCES</i>						
100	General Fund	388,605	324,789	349,665	469,327	303,834
TOTAL FUNDING SOURCES		388,605	324,789	349,665	469,327	303,834

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FINANCE

Finance

City of Rancho Santa Margarita, California

Finance

FINANCE	170	Non-departmental	FY 2011/12	FY 2012/13	FY 2013/14	-----FY 2014/15-----		FY 2015/16
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED BUDGET
	210	Finance	508,359	554,317	422,435	478,712	459,551	571,135
		TOTAL EXPENDITURES	<u>1,813,376</u>	<u>3,346,137</u>	<u>1,610,115</u>	<u>2,904,028</u>	<u>2,866,263</u>	<u>4,024,717</u>



Finance
NON-DEPARTMENTAL/FINANCE

DESCRIPTION

The Finance Department directs the City's fiscal activities, including: financial analysis and planning, budget preparation and reporting, tax apportionments and revenues, treasury and cash management, investment and debt administration, accounting services, accounts payable/receivable, payroll, auditing, financial reporting, purchasing, and special projects. Finance provides financial oversight through the establishment and monitoring of the internal control process within the City. The Non-Departmental function includes activities for City operations that do not directly fall under the oversight of other departments, or over which the individual departments would have limited control. Provides supervision and oversight of the Information Technology Support Services contract, ensures City systems are maintained, and assists with strategic planning.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Revised the City's Procurement Code Ordinance.
2. Received the Government Finance Officers Association (GFOA) Financial Reporting Certificate of Excellence for the 2013-14 Comprehensive Annual Financial Report (CAFR).
3. Completed the FY 2013-14 City-wide Audit with no adjustments or deficiencies.
4. Prepared a structurally balanced budget for FY 2015-16.
5. Updated the General Fund 10-year operating analysis and forecasting model and the Special Revenue Funds restricted reserves forecasting model.
6. Complied with state mandate for compensation transparency by filing applicable reports with the State Controller's Office, OC Grand Jury, and posting to the City's website.
7. Prepared annual Investment Policy review and update.
8. Responded to Orange County Grand Jury report regarding pension liabilities.
9. Completed and circulated a RFP for a City Website Redesign.
10. Implemented upgrade to the City's virtual environment equipment.
11. Prepared the Amendment to the 800 MHz Joint Agreement for Council approval.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Develop a balanced budget for Fiscal Year 2016-17.
2. Direct annual City-wide financial statement audit and submit 2014-15 CAFR to GFOA award program.
3. Refine software modeling for budget forecasting and long term trend analysis.
4. Implement Job Tracking accounting module within the Fund Balance finance software.
5. Continue to develop Finance Policies and Procedures Manual.
6. Research diversification of City investments in authorized local government investment pools and financial institution placements.
7. Complete and launch new City website.
8. Upgrade the City email server to Exchange 2013.
9. Maintain management of the City's technology in a cost-conscious manner while providing a viable infrastructure in compliance with City policies and strategic information technology guidelines.
10. Initiate a Cost Allocation Plan and a Fee Study to update the City's current user fee schedule.

Department Expense Summary
Non-Departmental Fund 100, Division 170

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
<u>NON-DEPARTMENTAL</u>							
EXPENDITURES							
PERSONNEL							
512.000	Salaries - Regular	20,880	21,480	-	-	-	-
521.000	Medicare	297	305	-	-	-	-
522.000	Retirement	2,718	2,797	-	-	-	-
523.000	Unemployment Insurance	620	749	-	-	-	-
526.000	FICA Cost	594	640	-	-	-	-
530.000	Benefits	8,963	9,452	3,832	4,392	4,392	5,856
TOTAL PERSONNEL		34,072	35,423	3,832	4,392	4,392	5,856
OPERATIONS							
610.000	Membership & Dues	-	-	6,140	6,100	6,029	6,100
622.000	Office Supplies	22,285	27,392	25,418	25,000	22,449	25,000
625.000	Postage	8,489	8,242	9,228	9,160	9,160	8,760
627.000	EOC Supplies/Training	1,614	1,528	1,402	8,000	4,121	8,000
636.001	Utilities-Telephone	22,260	23,743	28,184	31,416	30,677	31,416
640.008	CH/BTRCC Light Replacmnt	-	1,855	-	-	-	-
642.000	Equipment Leases	35,889	35,394	18,453	13,210	13,024	13,490
646.000	Equipment Maintenance	-	-	-	-	-	-
663.000	Property Tax Admin. Costs	69,206	-	-	23,000	23,000	24,000
664.000	LAFCO Reforms (AB 2838)	5,947	5,982	5,971	6,000	5,958	6,000
690.000	Insurance	992	624	624	1,248	1,248	1,248
692.001	Bad Dept	-	18,989	-	-	-	-
	Subtotal	166,682	123,749	95,420	123,134	115,666	124,014
700.001	Prof. Svcs. - Admin.	22,336	8,620	36,223	11,500	8,500	12,000
700.008	Prof. Svcs. - Computer	80,175	78,050	80,300	96,667	88,555	91,560
700.017	Prof. Svcs. - Website	10,015	5,982	9,339	9,640	9,640	23,965
700.022	PS - Financing Costs	1,800	1,800	2,000	2,000	2,000	2,000
700.024	PS - Emergency Coord.	56,840	59,463	63,086	65,644	65,644	53,661
TOTAL OPERATIONS		171,166	153,915	190,948	185,451	174,339	183,186
		337,848	277,664	286,368	308,585	290,005	307,200
TRANSFERS							
790.220	Transfer to Local Park	-	58,982	-	-	-	-
790.224	Transfer to PEG Fees	-	99,503	-	-	-	-
790.410	Transfer to Cap. Projects	-	-	-	1,169,000	1,169,000	2,087,340
	Subtotal	-	158,485	-	1,169,000	1,169,000	2,087,340
MITIGATION							
792.001	Mit. Obligation - Interest	-	-	-	-	-	-
801.000	Mit. Obligation - Principal	-	-	-	-	-	-
802.000	Mit. Obligation - Tax Incr.	-	-	-	-	-	-
	Subtotal	-	-	-	-	-	-
DEBT SERVICE							
790.530	Transfer to RSM PFA	827,587	2,194,844	800,238	730,388	730,388	732,138
CAPITAL OUTLAY							
826.000	Equipment - Police	-	-	-	4,964	4,964	110,849
832.000	GIS System	7,283	6,822	19,769	17,000	16,976	17,000
841.001	Comp. Licenses/HW/SW	98,227	118,582	77,473	140,987	140,987	143,199
990.000	Contingency	-	-	-	50,000	50,000	50,000
	Subtotal	105,510	125,404	97,242	212,951	212,927	321,048
TOTAL EXPENDITURES		1,305,017	2,791,820	1,187,680	2,425,316	2,406,712	3,453,582
FUNDING SOURCES							
100	General Fund	1,305,017	2,791,820	1,187,680	2,425,316	2,406,712	3,453,582
TOTAL FUNDING SOURCES		1,305,017	2,791,820	1,187,680	2,425,316	2,406,712	3,453,582

Department Expense Summary

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	FY 2014/15 ADOPTED BUDGET
<u>FINANCE</u>							
EXPENDITURES							
PERSONNEL							
512.000	Salaries - Regular	360,769	414,072	299,217	329,497	332,113	367,487
521.000	Medicare	5,221	5,996	4,328	4,778	4,547	5,316
522.000	Retirement	81,896	70,949	52,415	58,129	54,944	63,545
523.000	Unemployment Insurance	1,757	1,736	2,079	1,953	1,953	1,736
526.000	FICA Cost	21	-	265	-	-	-
530.000	Benefits	21,599	31,725	27,311	44,970	28,458	52,956
TOTAL PERSONNEL (3.8 FTE)		471,263	524,478	385,615	439,327	422,015	491,040
OPERATIONS							
610.000	Membership & Dues	1,533	1,101	1,021	914	914	1,021
611.000	Training	340	-	1,298	2,800	1,167	3,300
612.000	Travel/Conf/Meetings	829	702	202	828	612	828
622.010	Special Dept. Expense	3,581	2,913	3,118	3,185	3,185	3,755
626.000	Books & Periodicals	841	1,059	1,077	1,636	1,636	1,541
646.000	Maintenance & Repair	36	-	-	-	-	-
Subtotal		7,160	5,775	6,716	9,363	7,514	10,445
700.004	Professional Services	29,936	24,064	30,104	30,022	30,022	69,650
TOTAL OPERATIONS		37,096	29,839	36,820	39,385	37,536	80,095
TOTAL EXPENDITURES		508,359	554,317	422,435	478,712	459,551	571,135
FUNDING SOURCES							
100	General Fund	508,359	554,317	422,435	478,712	459,551	571,135
TOTAL FUNDING SOURCES		508,359	554,317	422,435	478,712	459,551	571,135



Police Services

City of Rancho Santa Margarita, California

Police Services

			FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	FY 2014/15 YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
POLICE SERVICES								
310	Police Services	7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621	
320	Animal Control	53,261	42,401	88,142	60,000	60,000	102,762	
310	Police Services SLESF	59,109	120,273	105,540	112,264	112,607	125,151	
TOTAL EXPENDITURES		<u>7,584,816</u>	<u>7,597,987</u>	<u>7,755,684</u>	<u>8,318,260</u>	<u>8,270,700</u>	<u>8,545,534</u>	



Police Services
POLICE SERVICES/ANIMAL CARE AND CONTROL

DESCRIPTION

Police Services is responsible for public safety and general law enforcement within the City as well as animal care and control. Services include: patrol services, traffic and parking enforcement, criminal investigations, crime prevention programs, child safety programs, emergency management activities, community awareness programs, crossing guard services, animal field services, animal licensing, sheltering, impounding, and pet care and recovery.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Provided effective law enforcement services, enabling the City to be ranked as the safest city in Orange County and the safest city in California with a population over 35,000. Part 1 Crimes went down by 25% from previous year.
2. Strengthened law enforcement presence in area schools; provided cyber bullying and internet safety presentations for students and parents; participated in school campus safety and awareness plans, lockdown drills, and the Team Kids Challenge; provided Deny, Evade & Engage safety training to school staff; and traffic control for the “Run for Ruby 5K & 10K marathons.
3. Coordinated and presented “*Is Your Teen at Risk?*” forum that provided helpful tips and tools for recognizing and dealing with “at risk” behavior.
4. Participated in the “*Principal for the Day*” as a guest of the Saddleback Valley Unified School District as well as two National Prescription Take Back Days.
5. Child Safety Deputy attended training and is now certified to teach the Erin Runnion’s “Be Brave”, a hands-on, self-defense and danger awareness program to children of all age levels.
6. Conducted Officer Friendly presentations, Senior Safety presentations, Neighborhood Watch meetings, proof of correction citation sign-offs, and vacation safety checks of residents’ homes.
7. Expanded duties of the Traffic Enforcement Deputy to include specialized training and emphasis on Driving Under the Influence enforcement-DUI arrests increased by 31% from the previous year.
8. Managed Traffic Safety programs, including DUI checkpoints, roving patrols, and special enforcement requests at schools and neighborhoods.
9. Continued school related activities including coordination of the annual Mayor’s meeting with school officials and outreach meetings with school principals.
10. Provided security, additional staff, and police assistance at City sponsored events.
11. Held Emergency Management training, exercises, and drills for City staff; facilitated two Community Emergency Preparedness Academy programs; obtained grants for emergency management efforts; actively participated in the Orange County Emergency Management Organization and other disaster planning agency meetings; and assisted in updating the City’s Emergency Operations Plan.
12. Monitored animal care contract and expected service levels; participated on the Financial Operational Advisory Board of OC Animal Care.

Police Services
(continued)

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Provide superior law enforcement services to the residents in the Rancho Santa Margarita community.
2. Ensure proper utilization of resources, using crime analysis tools and information, to structure the deputy shift schedule for maximum coverage and efficiency, overtime management, and specialty team coverage and deployment.
3. Respond to traffic enforcement needs and special enforcement requests.
4. Coordinate Emergency Management training and exercises for City staff as well as provide emergency preparedness programs for the community.
5. Continue to expand existing programs, including the Neighborhood Watch and Business Watch programs, and implement new programs to benefit our community and address specific issues that arise during the year.
6. Sustain emphasis on Driving Under the Influence enforcement to help reduce the number of traffic collisions.
7. Monitor animal care contract and expected service levels; continue participation on the Financial Operational Advisory Board of OC Animal Care.

Department Expense Summary
Police Services Fund 100, Division 310

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
<u>POLICE SERVICES</u>							
EXPENDITURES - PERSONNEL							
512.000	Salaries - Regular	52,991	52,788	54,371	55,894	61,658	57,091
521.000	Medicare	768	765	788	810	814	828
522.000	Retirement	12,998	13,284	13,986	15,291	8,096	15,941
523.000	Unemployment Insurance	434	434	434	434	434	434
530.000	Benefits	15,904	15,894	15,900	17,652	10,128	17,652
TOTAL PERSONNEL (1 FTE)		83,095	83,165	85,479	90,081	81,130	91,946
OPERATIONS							
610.000	Membership & Dues	120	120	120	120	50	-
611.000	Training	-	125	-	-	-	-
612.000	Travel/Conf/Meetings	855	1,370	1,060	990	990	1,080
622.010	Special Dept. Expense	5,205	11,481	17,844	11,010	5,355	9,476
628.000	Uniforms	1,565	587	-	150	131	150
642.000	Radio Maint. Contract	75,030	12,922	9,736	8,000	8,000	6,000
646.000	Maintenance-Motorcycles	10,622	4,966	7,999	7,500	7,500	10,000
646.003	Maintenance-Bicycles	-	-	-	200	-	200
649.000	Fuel - Motorcycles	4,119	3,191	4,078	6,000	3,541	4,800
649.002	Fuel - Autos	101,667	110,895	113,028	110,400	83,724	96,000
670.000	Community Support	5,966	5,966	5,966	6,966	6,966	6,966
	Subtotal	205,149	151,623	159,831	151,336	116,257	134,672
720.001	Law Enforcement Contract	6,935,534	7,018,395	7,103,475	7,673,631	7,684,865	7,861,425
720.003	Crossing Guard	167,626	171,897	174,192	170,000	170,000	184,000
720.005	Misc. Grant Expenditures	6,010	1,352	-	-	-	-
720.006	Parking Citation Process.	45,727	33,927	39,025	45,000	29,893	30,000
720.018	Automated Fingerprint ID	-	-	-	15,948	15,948	15,578
	Subtotal	219,363	207,176	213,217	230,948	215,841	229,578
TOTAL OPERATIONS		7,360,046	7,377,194	7,476,523	8,055,915	8,016,963	8,225,675
CAPITAL OUTLAY							
826.000	Police Equipment	29,305	(25,046)	-	-	-	-
TOTAL CAPITAL OUTLAY		29,305	(25,046)	-	-	-	-
TOTAL EXPENDITURES		7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621
FUNDING SOURCES							
100	General Fund	7,160,314	7,221,755	7,371,828	7,933,496	7,902,374	8,149,781
100	GF - Police Revenue	277,866	202,824	177,639	210,000	195,719	160,340
100	Miscellaneous Grants	34,266	10,734	12,535	2,500	-	7,500
TOTAL FUNDING SOURCES		7,472,446	7,435,313	7,562,002	8,145,996	8,098,093	8,317,621
<u>POLICE SERVICES - SLESF</u>							
EXPENDITURES - OPERATIONS							
646.004	SLESF-800 Mhz Maint.	7,616	7,696	7,872	8,000	8,343	8,402
720.010	SLESF-Spec Enforcement	-	1,627	-	7,500	7,500	8,000
826.001	SLESF-Police Equipment	736	-	-	-	-	-
826.002	SLESF-MDC Maintenance	50,757	110,950	97,668	96,764	96,764	108,749
TOTAL OPERATIONS		59,109	120,273	105,540	112,264	112,607	125,151
TOTAL EXPENDITURES		59,109	120,273	105,540	112,264	112,607	125,151
FUNDING SOURCES							
222	SLESF	59,109	120,273	105,540	112,264	112,607	125,151
TOTAL FUNDING SOURCES		59,109	120,273	105,540	112,264	112,607	125,151

Department Expense Summary
Animal Control Fund 100, Division 320

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>ANIMAL CONTROL</u>						
<i>EXPENDITURES</i>						
<i>OPERATIONS</i>						
720.002	Animal Control Contract	53,261	42,401	88,142	60,000	60,000
TOTAL OPERATIONS		53,261	42,401	88,142	60,000	102,762
TOTAL EXPENDITURES		53,261	42,401	88,142	60,000	102,762
<i>FUNDING SOURCES</i>						
100	General Fund	53,261	42,401	88,142	60,000	60,000
TOTAL FUNDING SOURCES		53,261	42,401	88,142	60,000	102,762

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Development Services

City of Rancho Santa Margarita, California

Development Services

	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	FY 2014/15----- ADOPTED BUDGET
DEVELOPMENT SERVICES						
410 Planning	717,837	780,133	779,886	874,606	745,755	857,148
510 Building & Safety	236,454	316,215	268,295	211,164	231,432	240,266
TOTAL EXPENDITURES	<u>954,291</u>	<u>1,096,348</u>	<u>1,048,181</u>	<u>1,085,770</u>	<u>977,187</u>	<u>1,097,414</u>



Development Services
PLANNING/BUILDING AND SAFETY

DESCRIPTION

The Development Services Department is responsible for the Building and Safety, Planning, Code Enforcement, and Economic Development functions of the City. Building and Safety functions include: the review of building plans, issuance of permits, public counter services, building inspections, and building code/life safety compliance. Planning functions focus on implementation of the goals and strategies of the General Plan, which serves as a comprehensive strategy for the management of future physical growth and change within the community, as well as the Zoning Code and various ordinances/codes related to land use and development. The Planning Division also oversees the management of the City's Community Development Block Grant (CDBG) funds and responsibilities associated with the City's Planning Commission. The Code Enforcement program seeks to obtain voluntary compliance with the regulatory provisions of the Municipal code and requirements imposed by permits issued by the City, while Economic Development functions focus on business attraction and retention.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Processed 297 plan checks; issued 1,059 building permits; conducted 2,052 building inspections and accommodated 135 building records requests.
2. Completed review of 36 discretionary entitlements and 27 special event permits.
3. Provided Development Services assistance to 1,829 people at the public counter.
4. Prepared for, coordinated and conducted 12 Planning Commission meetings.
5. Opened and investigated 83 Code Enforcement cases and closed 97 cases.
6. Created the 2014 General Plan Annual Progress Report.
7. Completed RFP processes for on-call environmental review services and development of the Five Year Consolidated Plan for CDBG program from 2015-2019.
8. Implemented the FY 2014-15 Annual Action Plan for CDBG and prepared the FY 2015-16 Annual Action Plan.
9. Finalized preparation of the 2015-2019 Consolidated Plan.
10. Participated in the International Council of Shopping Centers (ICSC) "Recon 2015" conference and hosted a booth to facilitate meetings and information distribution to retailers.
11. Organized and completed the Technical Assistance Panel (TAP) evaluation of the Chiquita Ridge property with the Urban Land Institute (ULI).
12. Hired an in-house Associate Planner, Building Permit Technician and Code Enforcement Officer.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Generate the 2015 General Plan Annual Progress Report.

Development Services

(continued)

2. Complete the RFP process for three items: comprehensive General Plan update, Development Consulting Services related to the development of Chiquita Ridge, and Consulting and Architectural Design Services related to the public input process and development of an Active Sports Park at Chiquita Ridge.
3. Implement the FY 2015-16 Annual Action Plan for CDBG and prepare the FY 2016-17 Annual Action Plan.
4. Participate in Regional Planning activities through the Orange County Council of Governments Technical Advisory Committee.
5. Commence the comprehensive General Plan update.
6. Complete economic development surveys of local businesses, property owners, and property managers.
7. Participate in the International Council of Shopping Centers (ICSC) 2016 conference.
8. Initiate technical updates to the City's Zoning Code to modernize definitions and to accommodate recent legislation.

Department Expense Summary
Planning Fund 100, Division 410

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>PLANNING</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	330,528	303,369	307,553	355,816	349,086
521.000	Medicare	4,741	4,372	4,433	5,159	4,748
522.000	Retirement	70,124	73,886	76,956	87,877	60,500
523.000	Unemployment Insurance	2,170	1,302	1,703	2,170	2,349
526.000	FICA Cost	2,019	-	401	-	143
530.000	Benefits	38,047	38,806	48,020	54,156	39,828
TOTAL PERSONNEL (4.6 FTE)		447,629	421,735	439,066	505,178	456,654
OPERATIONS						
610.000	Membership & Dues	710	1,825	5,365	1,445	1,685
611.000	Training	-	-	-	266	266
612.000	Travel/Conf/Meetings	2,360	1,297	947	1,886	2,136
617.000	Stipend - Commissioners	3,825	3,150	4,125	4,500	4,050
622.010	Special Dept. Expense	4,299	3,930	-	750	1,000
623.001	Mapping/Reproduction	-	3	437	300	300
624.000	Legal Notices	-	-	-	2,000	-
626.000	Books & Periodicals	-	-	-	150	150
	Subtotal	11,194	10,205	10,874	11,297	9,587
700.005	PS - Non-recoverable	55,545	55,350	64,376	66,240	40,785
700.011	PS - Recoverable	46,206	46,707	49,238	40,704	27,008
700.014	PS - Code Enforcement	2,400	60,900	30,275	-	3,423
700.022	PS - CDBG	31,852	27,614	30,558	40,963	40,963
700.023	Economic Development	43,992	57,521	58,305	90,650	55,561
700.025	CDBG - Eligible Projects	1,801	-	-	26,130	26,130
700.026	CDBG - Public Services	33,216	29,099	31,849	30,720	30,720
700.027	PS-Recoverable Deposits	36,633	51,090	56,048	53,724	53,724
700.037	PS - Chiquita Ridge	6,428	-	-	-	-
	Subtotal	258,073	328,281	320,649	349,131	278,314
TOTAL OPERATIONS		269,267	338,486	331,523	360,428	287,901
CAPITAL OUTLAY						
851.000	General Plan & Elements	-	18,484	8,583	-	100,000
852.000	Comp. Zoning Code	941	1,428	714	9,000	1,200
TOTAL CAPITAL OUTLAY		941	19,912	9,297	9,000	1,200
TOTAL EXPENDITURES		717,837	780,133	779,886	874,606	745,755
FUNDING SOURCES						
100	General Fund	562,221	565,784	586,659	644,386	563,539
100	CDBG Grant	64,544	64,798	64,189	97,813	73,090
100	GF - Planning Revenues	91,072	149,551	129,038	132,407	109,126
TOTAL FUNDING SOURCES		717,837	780,133	779,886	874,606	745,755

Department Expense Summary
Building & Safety Fund 100, Division 510

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>BUILDING & SAFETY</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	-	-	-	22,907	50,400
521.000	Medicare	-	-	-	25	731
522.000	Retirement	-	-	-	1,484	3,389
523.000	Unemployment Insurance	-	-	-	434	434
530.000	Benefits	-	-	-	-	17,652
TOTAL PERSONNEL (1 FTE)		-	-	-	24,850	72,606
OPERATIONS						
610.000	Membership & Dues	-	-	-	-	100
612.000	Travel/Conf/Meetings	-	-	-	-	60
Subtotal		-	-	-	-	160
700.007	PS - Non-recoverable	-	-	-	-	-
700.012	PS - Recoverable	236,454	316,215	268,295	211,164	206,582
Subtotal		236,454	316,215	268,295	211,164	167,500
TOTAL OPERATIONS		236,454	316,215	268,295	211,164	206,582
TOTAL EXPENDITURES		236,454	316,215	268,295	211,164	167,660
FUNDING SOURCES						
100	General Fund	(118,933)	(168,603)	(133,149)	(99,371)	(140,730)
100	GF - Building Revenue	355,387	484,818	401,444	310,535	372,162
TOTAL FUNDING SOURCES		236,454	316,215	268,295	211,164	240,266

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Public Works

City of Rancho Santa Margarita, California

Public Works

		FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	FY 2014/15 YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
PUBLIC WORKS DEPARTMENT							
610	Public Works	1,007,415	1,033,785	843,326	1,075,918	930,755	997,250
620	Street Maintenance	901,066	830,945	920,904	989,861	962,551	966,079
630	GAS TAX FUND <i>Street Lighting</i>	267,516	268,288	266,691	276,000	280,200	288,000
640	Building Maintenance	265,811	282,006	289,870	309,733	322,389	329,913
TOTAL EXPENDITURES		<u>2,441,808</u>	<u>2,415,024</u>	<u>2,320,791</u>	<u>2,651,512</u>	<u>2,495,895</u>	<u>2,581,242</u>



Public Works
PUBLIC WORKS/STREET MAINTENANCE
STREET LIGHTING/BUILDING MAINTENANCE

DESCRIPTION

The Public Works Department is responsible for Capital Improvement Engineering and Construction, Street and Facility Maintenance, Traffic Engineering/Management, and the Stormwater and Solid Waste Programs. Responsibilities also include analyzing development applications to determine public works and transportation impacts and issuing all transportation, grading, encroachment, film, construction/demolition, and landscaping permits.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Completed and submitted this year's Annual Program Effectiveness Evaluation Report as required by the National Pollutant Discharge Elimination System Permit (Stormwater Program), for which the City remains compliant.
2. Completed and submitted this year's Annual Report to CalRecycle, the City continues to remain in compliance with required solid waste disposal goals.
3. Issued 68 encroachment permits, 16 transportation/oversized load permits, 4 grading permits, 2 landscape improvement permits, 33 construction and demolition permits, and 1 film permit.
4. Maintained eligibility for Measure M2 funds through OCTA.
5. Managed the contracts and performance of street maintenance, traffic signal maintenance, and street sweeping contractors.
6. Performed approximately 10,098 square feet of pavement repair and completed grinding at 2,695 sidewalk locations.
7. Reduced building energy usage by more than 5%.
8. Initiated response to new Graffiti Hotline number to ensure prompt removal within 24 hours.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Continue to remain in compliance with San Diego Regional Board and CalRecycle requirements for the Stormwater and Solid Waste programs.
2. Provide quick restoration of operations to lights and signals that are damaged due to any source of outage.
3. Keep the City's roadways, sidewalks, and right-of-way free from hazards, litter, debris or weeds by maintaining an effective roadway maintenance program.
4. Maintain a positive aesthetic appearance through proactive and continuous inspection of the City's right-of-way.
5. Continue prompt graffiti removal within 24 hours of notification.
6. Move forward with developing improved specifications and inspection techniques to ensure highest pavement quality.
7. Coordinate with utility companies to ensure work completion with minimal impact on City residents, streets, and businesses.

Department Expense Summary
Public Works Fund 100, Division 610

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
					AMENDED BUDGET	YEAR-END ESTIMATE
PUBLIC WORKS EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	254,191	309,043	305,072	358,651	368,608
521.000	Medicare	3,676	4,469	4,410	5,200	5,030
522.000	Retirement	47,557	53,830	56,196	91,925	65,180
523.000	Unemployment Insurance	1,302	1,302	1,489	1,736	2,117
530.000	Benefits	22,223	23,302	23,917	54,636	25,048
TOTAL PERSONNEL (4 FTE)		328,949	391,946	391,084	512,148	465,983
OPERATIONS						
610.000	Membership & Dues	-	205	327	1,040	1,040
611.000	Training	-	895	299	1,500	900
612.000	Travel & Meetings	176	412	30	1,720	762
622.010	Special Dept. Expense	1,403	5,292	1,365	3,000	2,500
622.020	Underground Service Alert	398	419	360	500	500
626.000	Books & Periodicals	134	138	-	200	200
643.000	Storage Facility Rental	3,000	6,000	6,000	6,000	6,000
650.000	Storm Water (NPDES)	214,541	203,365	177,444	225,000	203,972
660.000	Solid Waste Management	8,814	8,694	7,565	9,600	9,600
660.001	Solid Waste Recycling	81,724	74,909	5,520	-	-
661.000	Landscape Maintenance	2,590	7,119	3,843	7,300	7,300
661.001	Park Maintenance	6,957	7,678	4,739	7,500	5,000
	Subtotal	319,737	315,126	207,492	263,360	239,674
700.006	PS - Non-recoverable	98,407	81,594	91,073	127,000	83,288
700.013	PS - Recoverable	105,014	133,395	42,678	29,500	30,476
700.015	PS - Traffic Engineering	126,223	101,802	91,849	118,110	85,534
	Subtotal	329,644	316,791	225,600	274,610	199,298
TOTAL OPERATIONS		649,381	631,917	433,092	537,970	438,972
CAPITAL OUTLAY						
871.000	Speed/Volume Study	8,301	6,755	-	10,000	10,000
872.001	Design - Local Projects	-	1,490	2,235	7,000	7,000
874.000	Pavement Mgmt System	20,784	1,677	16,915	8,800	8,800
TOTAL CAPITAL OUTLAY		29,085	9,922	19,150	25,800	25,800
TOTAL EXPENDITURES		1,007,415	1,033,785	843,326	1,075,918	930,755
FUNDING SOURCES						
100	General Fund	437,007	521,503	488,594	743,264	639,354
210	Gas Tax	168,146	121,461	131,179	157,110	115,786
218	TCRF	-	-	-	-	-
100	Waste Recycling Grant	68,807	100,956	87,050	68,630	67,783
100	Beverage Recycling Grant	13,148	13,196	12,965	13,605	13,437
100	GF-Public Works Revenue	320,307	276,669	123,538	93,309	94,395
TOTAL FUNDING SOURCES		1,007,415	1,033,785	843,326	1,075,918	930,755

Department Expense Summary
Street Maintenance Fund 100, Division 620

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>STREET MAINTENANCE</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	-	-	-	-	41,418
521.000	Medicare	-	-	-	-	595
522.000	Retirement	-	-	-	-	3,087
523.000	Unemployment Insurance	-	-	-	-	217
530.000	Benefits	-	-	-	-	8,826
TOTAL PERSONNEL (.5 FTE)		-	-	-	-	54,143
OPERATIONS						
700.019	PS - Contract Admin	53,217	55,407	71,605	78,000	65,332
720.000	Misc. Street Maintenance	81,453	43,114	66,281	95,600	95,600
720.004	Street Maint. Contract	491,900	540,404	574,128	584,000	584,000
720.007	Street Sweeping	90,499	82,767	83,548	92,925	92,925
720.008	Traffic Signal Maintenance	91,718	46,338	82,093	91,936	77,294
720.011	Traffic Improvements	4,276	4,552	1,875	5,000	5,000
720.014	Street Maint - NPDES	36,746	40,806	41,255	40,000	40,000
720.016	Bus Shelter Maintenance	2,677	-	119	2,400	2,400
720.017	TS LED Upgrade	48,580	17,557	-	-	-
	Subtotal	847,849	775,538	849,299	911,861	897,219
TOTAL EXPENDITURES		901,066	830,945	920,904	989,861	962,551
FUNDING SOURCES						
100	General Fund	350,000	350,000	350,000	358,155	358,155
100	GF EE CBG	-	12,957	-	-	-
218	TCRF	-	-	-	-	-
212	Measure M Fund	460,567	385,221	487,356	538,781	511,471
210	Gas Tax Fund	90,499	82,767	83,548	92,925	93,000
TOTAL FUNDING SOURCES		901,066	830,945	920,904	989,861	962,551
						966,079

Department Expense Summary
Street Lighting Fund 210, Division 630

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
<u>STREET LIGHTING</u>							
<i>EXPENDITURES</i>							
<i>OPERATIONS</i>							
631.003 Utilities		265,945	268,288	266,691	276,000	280,200	288,000
720.000 Misc. Street Maintenance		1,571	-		-	-	-
TOTAL OPERATIONS		267,516	268,288	266,691	276,000	280,200	288,000
TOTAL EXPENDITURES		267,516	268,288	266,691	276,000	280,200	288,000
<i>FUNDING SOURCES</i>							
210 Gas Tax Fund		267,516	268,288	266,691	276,000	280,200	288,000
TOTAL FUNDING SOURCES		267,516	268,288	266,691	276,000	280,200	288,000

Department Expense Summary
Building Maintenance Fund 100, Division 640

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>BUILDING MAINTENANCE</u>						
<i>EXPENDITURES</i>						
<i>OPERATIONS</i>						
640.001	City Hall Elect/Water	51,792	54,576	56,072	60,204	69,600
640.002	City Hall Facility Maint.	65,760	79,071	88,501	79,913	88,925
640.101	BTRCC Utilities	44,951	49,703	49,370	54,840	68,100
640.102	BTRCC Facility Maint.	75,265	81,264	87,341	84,376	90,388
640.104	BTRCC Improvements	28,043	8,309	-	10,000	10,000
	Subtotal	265,811	272,923	281,284	289,333	301,989
640.003	City Hall Facility Mgmt.	-	9,083	8,586	10,200	10,200
640.105	BTRCC Facility Mgmt.	-	-	-	10,200	10,200
	Subtotal	-	9,083	8,586	20,400	20,400
	TOTAL OPERATIONS	265,811	282,006	289,870	309,733	322,389
	TOTAL EXPENDITURES	265,811	282,006	289,870	309,733	322,389
<i>FUNDING SOURCES</i>						
100	General Fund	265,811	282,006	289,870	309,733	322,389
	TOTAL FUNDING SOURCES	265,811	282,006	289,870	309,733	322,389
						329,913



Community Services

City of Rancho Santa Margarita, California

Community Services

	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15		FY 2015/16 ADOPTED BUDGET
				AMENDED BUDGET	YEAR-END ESTIMATE	
COMMUNITY SERVICES						
710 Community Services	859,898	902,253	928,543	991,375	1,002,651	1,069,390
TOTAL EXPENDITURES	<u>859,898</u>	<u>902,253</u>	<u>928,543</u>	<u>991,375</u>	<u>1,002,651</u>	<u>1,069,390</u>



Community Services
COMMUNITY SERVICES
BELL TOWER REGIONAL COMMUNITY CENTER

DESCRIPTION

The Community Services Department offers a variety of recreational opportunities including special events and before-and-after school programs. A variety of classes are also offered, including: health and safety, fitness, arts, drama and special interest workshops. Specialty camps are promoted for youth of all ages. To offer these services, the Community Services Department handles all matters related to the development, coordination and management of contractual service providers, promotion, media, registration, volunteer management, and evaluation. The Community Services Department is committed to developing and maintaining programs that enhance the quality of life and uniqueness of the community.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Improved the Youth Lounge for Boys & Girls Club with new flooring and reorganization of space to create a better layout for the participants.
2. Assisted Age Well Senior Services with recruiting and retaining volunteers while pursuing additional programs that promote the independence, health and dignity of older adults, such as: Bocce Ball, Tai Chi, Walk & Balance, and Smartphone Tutorial.
3. Planned and presented the 14th Annual “Celebrating Family & Friends” event in coordination with volunteers, community organizations, and businesses, while increasing corporate sponsorships. Began recognition of the City’s 15th anniversary of incorporation.
4. Partnered with SAMLARC to conduct the 9th annual City-hosted Summer Concert series with approximately 15,000 attendees over five consecutive concerts.
5. Managed the Senior Mobility Program, which provided transportation services to 100 senior residents through the sale of 1200 taxi vouchers using the new Point of Sale module through the City’s registration software.
6. Published three issues of the Community Living Magazine, maintaining the established quality standards in a cost effective manner.
7. Increased readership and opt-ins on social media by continuing to distribute information on City programs, facilities and events through Facebook, Twitter and Instagram.
8. Maintained and updated the Events Calendar, Monthly Messenger and Community Services/Public Information Officer pages of the City’s website.
9. Increased unique recreation programs to over 300 classes for children and adults.
10. Supported the City Adopted 2/5 Marines with Patriot Day, deployments, and programs.
11. Continued to offer “free trial” classes to bring awareness to and encourage participation in our programs.
12. Provided daily support to Age Well Senior Services to serve more than 5,000 meals at the Congregate Lunch and Meals on Wheels program; more than 30,000 meals were delivered to homebound seniors in the Rancho Santa Margarita area.
13. Offered 12 vaccination clinics and licensing opportunities to help residents maintain the health of their pets with more than 750 cats and/or dogs receiving these services.
14. Partnered with RSM Chamber of Commerce to support the Rancho and Fall Festivals, and The Bell Tower Foundation for Zero Trash and Breakfast with Santa.

Community Services

(continued)

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Continue to research and pursue opportunities to identify additional funding sources that will support community services programs, classes, seminars and events.
2. Increase marketing and strategic communications for facility rentals, recreation programs and community events through the use of website and social media.
3. Identify market driven facility rental packages to attract new user groups.
4. Maintain collaboration with community partners regarding programs and events that reflect the needs of the community of Rancho Santa Margarita.
5. Facilitate and present the 15th Annual “Celebrating Family & Friends” event.
6. Implement the 10th Annual City-hosted Summer Concerts with increased audio.
7. Continue to build and gain support from non-profit organizations, churches, schools and youth organizations to strengthen successful partnerships and increase event participation.
8. Participate in stakeholder discussions regarding the development of a Sports Park as a component of the Chiquita Ridge property.

Department Expense Summary
Community Services Fund 100, Division 710

ACCT DIVISION NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	-----FY 2014/15-----	FY 2015/16 ADOPTED BUDGET
<u>COMMUNITY SERVICES</u>					AMENDED BUDGET	YEAR-END ESTIMATE
EXPENDITURES						
PERSONNEL						
512.000	Salaries - Regular	245,635	263,934	282,121	245,924	299,619
515.000	Temporary Personnel	67,180	46,783	42,733	80,555	59,645
521.000	Medicare	4,503	4,470	4,669	4,734	4,663
522.000	Retirement	53,873	56,659	62,493	72,686	68,177
523.000	Unemployment Insurance	4,548	4,218	4,045	3,038	3,540
526.000	FICA Cost	4,165	2,901	2,649	-	3,540
530.000	Benefits	33,842	33,480	37,823	71,808	42,519
TOTAL PERSONNEL (6.4 FTE)		413,746	412,445	436,533	478,745	513,620
OPERATIONS						
611.000	Training	119	472	435	800	333
612.000	Travel/Conf/Meetings	-	53	912	1,800	878
614.000	Newsletter/Class Schedule	44,597	44,625	46,610	49,230	44,836
622.010	Special Depart. Expense	323	-	-	1,500	625
640.103	Phones	6,443	6,462	7,445	7,116	6,721
674.000	Senior Mobility Program	10,484	14,932	19,832	25,632	25,632
675.000	Recreation Programs	-	-	-	-	-
675.002	NYE Event	22,163	27,838	29,321	33,500	35,146
675.005	Summer Concert Series	15,738	31,423	31,358	34,000	32,281
675.007	Patriot Day	-	-	9,231	5,000	8,875
675.101	Programs	133,971	139,478	134,062	135,600	142,768
675.102	Rental Expenses	16,531	12,462	9,892	9,600	8,373
675.103	BTRCC Admin	16,032	17,339	15,803	16,852	17,134
	Subtotal	266,401	295,084	304,901	320,630	323,602
675.001	Youth Center	107,970	116,560	114,440	120,000	120,000
675.006	Seniors Program	71,781	71,564	70,887	72,000	72,000
700.028	PS - Public Relations	-	-	-	-	42,000
TOTAL OPERATIONS		Subtotal	446,152	483,208	490,228	512,630
CAPITAL OUTLAY						
840.000	Furniture & Fixtures	-	6,600	1,782	-	5,346
TOTAL CAPITAL OUTLAY			6,600	1,782		5,346
TOTAL EXPENDITURES			859,898	902,253	928,543	991,375
FUNDING SOURCES						
100	General Fund	822,083	848,082	871,181	927,743	937,836
100	Senior Mobility Grant	22,229	22,255	23,605	25,632	25,886
100	GF - Com. Svcs. Revenue	15,586	31,916	33,757	38,000	39,183
TOTAL FUNDING SOURCES		859,898	902,253	928,543	991,375	1,002,651



Capital Improvement Plan

City of Rancho Santa Margarita, California

CAPITAL IMPROVEMENT PROGRAM

DESCRIPTION

The Capital Improvement Program (CIP) delivers the planned list of projects budgeted in accordance with the City Council's goals. The Seven-Year CIP is a scheduling tool to forecast the funding and construction of future projects.

ACCOMPLISHMENTS: FISCAL YEAR 2014-15

1. Completed the design and construction of various street improvement projects including: Annual Residential Overlay Project, Annual Residential Slurry Seal Project, Avenida de Las Banderas Slurry Seal Project, Annual Concrete Repair Project, ADA Curb Ramp Installation Project, Antonio Parkway Pavement Rehabilitation Project (Phase 2), Santa Margarita Parkway Pavement Rehabilitation Project (Phase 2), and Santa Margarita Parkway and Avenida Empresa Median Landscaping Project.
2. Finished the Bell Tower Regional Community Center Flooring Project.
3. Installed various traffic improvements, such as: speed feedback signs, lighted crosswalk signs, pedestrian count-down signal heads, and the upgrade of signal equipment along Santa Margarita Parkway.
4. Initiated the preliminary engineering, design and environmental documentation phases for the Santa Margarita Parkway Bridge Hinge Repair.
5. Procured competitive grant funding from the Orange County Transportation Authority (OCTA) for the construction of the Santa Margarita Parkway Pavement Rehabilitation Project (Phase 3) and Antonio Parkway Pavement Rehabilitation Project (Phase 3).
6. Updated the City's Pavement Management Program.
7. Completed design and initiated construction for the Alicia Parkway and Santa Margarita Parkway Gateway Improvements Project.
8. Completed Phase 1 of sealing and staining the colored stamped concrete in the City's medians.

GOALS AND OBJECTIVES: FISCAL YEAR 2015-16

1. Implement 24 Capital Improvement Program projects for Fiscal Year 2015-2016, totaling approximately \$5.71M, which include:
 - Eight street improvement/maintenance projects to address overlays, slurry seals, ADA improvements, etc.
 - Four special projects involving the Chiquita Ridge Assessment, Habitat Restoration project and two for the City's storm drain system.
 - Four landscaping/renovation projects to address parkway and median landscaping renovations.
 - Two City Hall and BTRCC projects for building repairs and slurry seal of the parking lots.
 - Four Traffic improvement projects, such as Signal Synchronization and Speed Feedback Signs.
 - Two bridge maintenance projects for the Santa Margarita Parkway Bridges.
2. Continue to seek grant opportunities for capital projects and other one-time revenue sources.

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
<u>CAPITAL PROJECTS</u>							
EXPENDITURES - CAPITAL OUTLAY							
790.210	Transfer to Gas Tax Fund	-	-	-	-	284,726	-
790.212	Transfer to Measure M Fund	21,441	-	-	-	-	-
911.000	Annual Slurry Seal Program	295,900	205,734	223,474	321,000	321,000	371,000
911.002	Antonio Pkwy. Slurry Seal	-	-	164,944	-	-	-
911.003	Avenida De Las Banderas Slurry Seal	-	-	-	170,000	169,647	-
912.000	Annual Residential Overlay	182,976	510,786	220,973	411,000	315,711	425,000
912.002	Robinson Ranch Rd. Pavement Rehabilitation	-	455	132,635	-	-	-
913.002	Antonio Overlay Design	-	108,908	-	-	-	-
913.007	Antonio Pkwy. Pavement Rehabilitation	311,747	(9,005)	13,543	593,000	434,000	602,000
913.009	Coto de Caza/La Promesa Pavement Rehab.	17,368	11,504	181	-	-	-
913.010	SM Pkwy. Pavement Rehabilitation	34,081	403,305	417,653	-	-	658,000
913.011	Avenida Empresa Pavement Rehabilitation	-	-	-	-	-	65,000
915.000	Median Hardscape Renovation	-	-	-	50,000	45,000	107,000
915.003	Melinda Road Median Improvements	-	205	26,605	-	-	-
915.004	Buena Suerte/La Miranda Median Improvements	-	451	132,241	-	-	-
916.001	Alicia Pkwy./Santa Margarita Pkwy. Gateway	-	-	21,839	440,000	255,000	200,000
918.001	Santa Margarita Pkwy./Empresa Landscaping	-	-	25,472	262,599	229,850	-
918.002	City Hall Landscaping Renovation	-	-	53,085	-	-	50,000
921.001	Traffic Signal Synchronization	2,881	-	-	-	-	-
921.002	Circulation Element Update	-	52,220	9,930	-	-	-
921.003	SMP Signal & Equipment Upgrade	-	532	27,977	228,000	228,000	18,000
921.004	Antonio Pkwy. Signal & Equipment Upgrade	-	581	460	369,000	369,000	369,000
923.003	Traffic Signal Battery Backup System	202,687	6,951	7,701	125,000	125,000	-
923.004	Count Down Pedestrian Signal Heads	-	-	2,965	45,000	42,857	-
931.004	SMP Bridge Hinge Repair	167	40,706	3,430	546,000	152,000	283,000
931.005	SMP Bridge (Eastbound)	-	-	-	20,000	20,000	20,000
934.001	Annual Concrete - Sidewalk Repairs	31,676	1,289	36,983	75,000	75,000	60,000
934.004	Crosswalk Bulbout Upgrade Project	194,436	-	-	-	-	-
934.005	Alas De Paz Sidewalk Repair	383	-	-	-	-	-
934.006	Alma Aldea Bulbout Installation	-	40,611	5,577	-	-	-
934.007	ADA Curb Ramp Installation	-	122,295	-	301,323	261,298	130,000
934.008	Trabuco Mesa Bulbout Improvements	-	-	45,141	-	-	-
934.009	Vereda Laguna Sidewalk & Landscape Renovation	-	-	-	16,000	16,000	40,000
934.010	Via Ricardo Pathway Enhancement	-	-	-	-	-	165,000
940.001	Measure M2 Project V Bus/Shuttle Srv.	6	-	-	-	-	-
951.006	Building Improvements	-	-	-	1,300,000	50,000	1,300,000
951.007	City Hall IT/Server Room Fire Suppression System	-	-	-	90,000	-	-
951.008	City Hall & BTRCC Flooring/Carpeting	-	-	-	100,000	91,657	-
951.010	Sealcoat City Hall & BTRCC Parking Lots	-	-	-	-	-	20,000
952.001	Chiquita Ridge Open Space Assessment	10,542	131,854	47,370	150,000	86,000	325,000
952.002	Chiquita Ridge Habitat Restoration	-	104,561	168,357	1,503,000	1,503,000	205,340
954.001	Robinson Ranch Improvement Project	16,900	265,702	3,383	-	-	-
954.005	Emergency Vehicle Pre-Emption/Phase 2 & 3	-	-	1,698	160,000	131,894	-
954.006	Speed Feedback Signs	-	-	2,705	30,000	28,571	58,000
954.007	Crosswalk LED Signs	-	-	2,156	30,000	28,571	-
954.008	Trabuco Mesa School Signing & Striping	-	-	-	-	-	34,000
955.001	Trabuco Highlands Geotechnical Investigation	27,913	-	-	-	-	-
970.004	CCTV Inspection of Storm Drain System	-	-	-	-	-	200,000
970.005	Trash Reduction Catch Basin Inserts	-	-	-	-	-	5,000
TOTAL CAPITAL OUTLAY		1,351,104	1,999,645	1,798,478	7,335,922	5,263,782	5,710,340
TOTAL EXPENDITURES		1,351,104	1,999,645	1,798,478	7,335,922	5,263,782	5,710,340

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT NUMBER	DESCRIPTION	FY 2011/12 ACTUAL	FY 2012/13 ACTUAL	FY 2013/14 ACTUAL	FY 2014/15 AMENDED BUDGET	YEAR-END ESTIMATE	FY 2015/16 ADOPTED BUDGET
FUNDING SOURCES							
XXX	Use of City Reserves	-	-	-	1,169,000	1,169,000	787,340
XXX	Use of Building Funds	-	-	-	1,465,000	-	1,300,000
XXX	Use of PFA Capital Funds	-	-	-	850,000	684,251	-
410	Capital Project Fund	-	-	-	150,000	202,657	70,000
210	Trans. From Gas Tax Fund	667,684	640,248	991,817	1,802,000	1,462,052	1,732,000
212	Trans. From Measure M Fund	339,779	317,998	261,385	300,000	300,000	395,000
214	Transfer from Air Quality Improve. Fund	52,996	80,787	96,912	105,000	99,999	138,000
218	Trans. From TCRF Fund	1,795	1	-	-	-	-
423.003	GMA #9	1,700	-	-	-	-	-
423.013	HBP	-	9,908	22,664	483,000	129,200	212,000
470.001	Interest Income/Other	7,221	2,211	1,304	-	-	-
470.002	Unrealized Gain/Loss on Invest	-	-	40	-	-	-
479.001	TEA-LU	90,134	-	-	-	-	-
485.007	SAMLARC/HOA	-	-	-	40,000	-	-
485.011	Prop 1B (State)	-	-	314,998	-	-	-
485.013	TCSP	-	88,920	-	-	-	-
485.014	CDBG Grant	161,227	146,466	148,340	326,323	286,298	235,000
485.018	HSIP	-	60,788	131,067	-	-	-
485.019	CTFP	-	-	-	134,599	134,599	-
485.020	CTFP - Project P	-	-	-	511,000	511,000	341,000
485.021	APM	-	-	-	-	-	500,000
TOTAL FUNDING SOURCES		1,322,536	1,347,327	1,968,527	7,335,922	4,979,056	5,710,340

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

6/30/2011 Fund Balance

9/2020年4月1日から2020年6月30日まで実施する「2020年春の新規登録者特典」

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

		410 CIP	210 GAS TAX	212 MEASURE M	214 AQMD	214 Total All Funds
6/30/2015	Estimated Fund Balance	113,626	1,313,159	191,131	158,999	1,776,914
FY 2016	Estimated Revenue					
Interest Income						
APM		-	1,059,613	722,579	60,000	1,842,192
HBP		-	-	-	-	-
CDBG		500,000	212,000	235,000	235,000	500,000
CTFP-Project P		341,000	-	-	-	212,000
Use of City Reserves for Chiquita Ridge Habitat Restoration Plan		205,340	-	-	-	235,000
Use of City Reserves for Chiquita Ridge Open Space Assessment		325,000	-	-	-	341,000
Use of City Reserves for Alicia Pkwy./SMP Gateway		200,000	-	-	-	205,340
Use of City Reserves for Median Hardscape Renovation		57,000	-	-	-	325,000
Transfer from General Fund / Use of Building Funds		1,300,000	-	-	-	200,000
		3,375,340	1,059,613	722,579	60,000	5,217,532
FY 15/16 Revenues Available for Capital Projects & St. Maint.						
Transfer to GF Street Lighting						
Transfer to GF for Street Maintenance						
Transfer to GF for Public Works						
Transfer to CIP from General Fund						
Transfer to CIP - Street Maintenance MOE						
Total Transfers from GF & Restricted Funds						
		371,000	-	(371,000)	-	(371,000)
		425,000	APM	(250,000)	(225,000)	(425,000)
		602,000	APM	(250,000)	(352,000)	(602,000)
		658,000	APM	(250,000)	(408,000)	(658,000)
		65,000	Reserves	(57,000)	(50,000)	(65,000)
		107,000	Reserves	(200,000)	-	(107,000)
		200,000	CIP/GF	(50,000)	-	(200,000)
		50,000	CTFP-Proj P	(14,000)	-	(50,000)
		18,000	CTFP-Proj P	(327,000)	-	(18,000)
		369,000	HBP	(212,000)	(71,000)	(369,000)
		34,000	HBP	(20,000)	(20,000)	(34,000)
		283,000				
		20,000				
		60,000				
		130,000	CDBG	(70,000)	(60,000)	(130,000)
		40,000				
		165,000	CDBG	(165,000)	-	(40,000)
		1,300,000	Building Funds	(1,300,000)	-	(165,000)
		20,000	CIP/GF	(20,000)	-	(1,300,000)
		325,000	Reserves	(325,000)	-	(20,000)
		205,340	Reserves	(205,340)	-	(325,000)
		58,000				
		200,000				
		5,000				
Total Capital Projects Expenditures		5,710,340		(3,445,340)	(1,732,000)	(138,000)
Total Capital Expenditures & Street Maintenance		6,676,419				(5,710,340)
6/30/2016	Estimated Fund Balance	43,626	94,972	3,786	80,999	223,382

**City of Rancho Santa Margarita
Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2015/16 through 2021/22**

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 15/16	Year 2 16/17	Year 3 17/18	Year 4 18/19	Year 5 19/20	Year 6 20/21	Year 7 21/22
STREET IMPROVEMENT/MAINTENANCE PROJECTS										
	Street Maintenance Program	General Fund (MOE)	\$ 3,412	\$ 358	\$ 429	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525
	Measure M		\$ 2,465	\$ 515	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325
	Gas Tax		\$ 1,593	\$ 93	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	TOTAL	Gas Tax	\$ 7,470	\$ 966	\$ 1,004	\$ 1,100				
1	Annual Slurry Seal Program									
	Annual Slurry Seal: 410-900-9111.000									
	Annual Residential Overlay	TOTAL	\$ 3,021	\$ 371	\$ 390	\$ 409	\$ 429	\$ 451	\$ 474	\$ 497
2	Account: 410-900-912.000	Measure M	\$ 1,725	\$ 225	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	Gas Tax		\$ 1,700	\$ 200	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	TOTAL	Gas Tax	\$ 3,425	\$ 425	\$ 500					
3	Annual Concrete Repair Program									
	Account: 410-900-934.001	Gas Tax	\$ 460	\$ 60	\$ 62	\$ 64	\$ 66	\$ 68	\$ 70	\$ 72
	Americans with Disabilities Act (ADA) Curb Ramp Installation Project	TOTAL	\$ 460	\$ 60	\$ 62	\$ 64	\$ 66	\$ 68	\$ 70	\$ 72
4	Citywide	CDBG	\$ 70	\$ 70						
	Account: 410-900-934.007	Gas Tax	\$ 60	\$ 60						
	Santa Margarita Parkway Pavement Rehabilitation	TOTAL	\$ 130	\$ 130						
5	Limits: Buena Suerie to Piano Trabuco (Eastbound Lanes)	APM	\$ 250	\$ 250						
	Account: 410-900-913.010	Gas Tax	\$ 408	\$ 408						
	TOTAL	\$ 658	\$ 658							
6	Antonio Parkway Pavement Rehabilitation	APM	\$ 250	\$ 250						
	Limits: Tijeras Creek to Via Laadera	Gas Tax	\$ 352	\$ 352						
	Account: 410-900-913.007	TOTAL	\$ 602	\$ 602						
7	Vereeta Laguna Sidewalk and Landscape Improvements	Measure M	\$ 100	\$ -	\$ 100					
	Sidewalk imp. on Vereeta Laguna at Trabuco Mesa Elementary School	Gas Tax	\$ 138	\$ 40	\$ 98					
	Account: 410-900-934.009	TOTAL	\$ 238	\$ 40	\$ 198					
8	Avenida Empresa Pavement Rehabilitation	Gas Tax	\$ 1,135	\$ 65	\$ 535	\$ 535				
	Limits: Santa Margarita Parkway to Antonio Parkway		\$ -	\$ -	\$ -	\$ -				
	Account: 410-900-913.011	TOTAL	\$ 1,135	\$ 65	\$ 535	\$ 535				
9	Antonio Parkway Pavement Rehabilitation	Gas Tax	\$ 495	\$ 495						
	Limits: Via Laadera to Ave de Las Banderas		\$ -	\$ -						
	Account:	TOTAL	\$ 495	\$ 495						
10	Antonio Parkway Pavement Rehabilitation	Gas Tax	\$ 1,060	\$ 60	\$ 500	\$ 500				
	Limits: Ave de Las Banderas to Avenida Empresa		\$ -	\$ -						
	Account:	TOTAL	\$ 1,060	\$ 60	\$ 500	\$ 500				
11	Antonio Parkway Overlay (Arias de Paz to Santa Margarita Parkway)	Gas Tax	\$ 942							
	Alas De Paz Overlay (Antonio Parkway to Piano Trabuco)		\$ -							
	Plano Trabuco Overlay (Alas de Paz to Santa Margarita Parkway)	TOTAL	\$ 942							
12	Antonio Parkway Slurry Seal	Gas Tax	\$ 163							
	Limits: Santa Margarita Parkway to Avenida de Las Flores		\$ -							
	Account:	TOTAL	\$ 168							
13	La Promesa / Coto De Ceza Pavement Rehabilitation	Gas Tax	\$ 476							
	Limits: Richard Reese Way to City Limits		\$ -							
	Account: 410-900-913.009	TOTAL	\$ 476							
14	Avenida de Las Flores Slurry Seal	Gas Tax	\$ 151		\$ 151					
	Limits: Santa Margarita Parkway to Avenida de Las Fundadoras		\$ -							
	Account:	TOTAL	\$ 151							
15	Avenida de Las Flores Pavement Rehabilitation	Gas Tax	\$ 760							
	Limits: Avenida de Las Fundadoras to Via Mariposa		\$ -							
	Account:	TOTAL	\$ 760							

**City of Rancho Santa Margarita
Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2015/16 through 2021/22**

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 15/16	Year 2 16/17	Year 3 17/18	Year 4 18/19	Year 5 19/20	Year 6 20/21	Year 7 21/22
16	Lindsay/Cozy Glen Pavement Rehabilitation	CDBG	\$ 100	\$ 124	\$ 124	\$ 100	\$ 124	\$ 100	\$ 124	\$ 224
	Account: 410-900-912.001	Gas Tax								
17	Aventura Pavement Rehabilitation	Measure M	\$ 224	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613
	Limit: Avenida de Las Banderas to end (cul-de-sac)									
18	Arroyo Vista Pavement Rehabilitation	TOTAL	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613	\$ 613
	Account: 410-900-918.002	Gas Tax								
19	Tomas & Comercio Pavement Rehabilitation	TOTAL	\$ 1,370	\$ 500	\$ 500	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	Account: 410-900-919.001	Measure M								
20	Gilberto & Esperanza Slurry Seal	TOTAL	\$ 500	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	Account: 410-900-920.001	Measure M								
21	Trabuco Canyon Road Pavement Rehabilitation	TOTAL	\$ 500	\$ 202	\$ 202	\$ 202	\$ 202	\$ 202	\$ 202	\$ 202
	Limit: Piano Trabuco Drive to City Limits	Gas Tax								
22	Avenida de Las Banderas Slurry Seal	TOTAL	\$ 202	\$ 163	\$ 163	\$ 163	\$ 163	\$ 163	\$ 163	\$ 163
	Account: 410-900-922.001	Gas Tax								
	Limit: Avenida Empresa to Alma Aldea/Avenida de Las Flores									
	Account: 410-900-922.002									
	SPECIAL PROJECTS									
23	Chiquita Ridge Habitat Restoration	General Fund	\$ 950	\$ 205	\$ 205	\$ 217	\$ 197	\$ 180	\$ 150	\$ 150
	82.9 Acre Upper Oso Habitat Restoration Per Approved Restoration Plan									
	Account: 410-900-932.002	TOTAL	\$ 950	\$ 205	\$ 205	\$ 217	\$ 197	\$ 180	\$ 150	\$ 150
24	Chiquita Ridge Open Space Assessment	General Fund	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325
	Feasibility Study									
25	CCTV Inspection Of Storm Drain System	Measure M	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
	Account: 410-900-952.001	Gas Tax								
26	Trash Reduction Catch Basin Inserts	TOTAL	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
	Account: 410-900-970.004	Gas Tax								
27	Dog/Skate Park Access Lighting	CCTP-Tier 1***	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115
	Installation of lighting	TOTAL	\$ 158	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5
28	Citywide Storm Drain Master Plan Update	Park Fees	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
	Study of Citywide Storm Drain System									
	LANDSCAPE / RENOVATION PROJECTS									
29	Alicia Parkway and Santa Margarita Parkway Gateway Improvements	General Fund	\$ 300	\$ 200	\$ 200	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
	Account: 410-900-916.001									
30	City Hall / BTRCC Landscaping Renovation	General Fund	\$ 100	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
	(Frontage improvements Along La Miranda, El Paseo, Richard Reese Way)									
31	Median Hardscape Renovation	Measure M	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
	Pressure wash and stain stamped concrete in medians	General Fund	\$ 57	\$ 57	\$ 57	\$ 57	\$ 57	\$ 57	\$ 57	\$ 57
	Account: 410-900-918.002	Gas Tax	\$ 266	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167
	Account: 410-900-915.000	TOTAL	\$ 373	\$ 107	\$ 107	\$ 107	\$ 107	\$ 107	\$ 107	\$ 107

**City of Rancho Santa Margarita
Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2015/16 through 2021/22**

**City of Rancho Santa Margarita
Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2015/16 through 2021/22**

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 15/16	Year 2 16/17	Year 3 17/18	Year 4 18/19	Year 5 19/20	Year 6 20/21	Year 7 21/22
TRAFFIC IMPROVEMENT PROJECTS										
48 Regional Traffic Signal Synchronization Program Account: 410-900-921.003	Santa Margarita Pkwy. Signal and Equipment Upgrades CITFP-Project P	AQMD	\$ 28	\$ 14	\$ 14					
		TOTAL	\$ 7	\$ 4	\$ 3					
49 Regional Traffic Signal Synchronization Program Account: 410-900-921.004	Antonio Parkway Signal and Equipment Upgrades CITFP-Project P	AQMD	\$ 35	\$ 18	\$ 17					
		TOTAL	\$ 327	\$ 42	\$ 20	\$ 20				
50 Speed Feedback Signs Account: 410-900-954.006	Install solar speed feedback signs at various locations AQMD		\$ 409	\$ 369	\$ 20	\$ 20				
		TOTAL	\$ 58	\$ 58						
51 Las Flores at Veredas Laguna crosswalk advance warning signage Account: 410-900-924.001	Trabuco Mesa School Signing & Striping AQMD		\$ 34	\$ 34						
		TOTAL	\$ -	\$ -						
52 Install traffic signal cameras at various signalized intersections Account: 410-900-923.004	Santa Margarita Parkway Traffic Signal Cameras AQMD		\$ 78	\$ 58						
		TOTAL	\$ -	\$ -						
53 Emergency Vehicle Pre-Emption (Phase 3) Installation of traffic signal pre-emption equipment Account: 410-900-923.003	Traffic Signal Battery Backup System (Phase 3) Gas Tax		\$ 135	\$ 135						
		TOTAL	\$ -	\$ -						
54 Santa Margarita Pkwy/Melinda Rd. Southbound Lane Reconfiguration Two left turn lanes, and one through/right turn lane Account: 410-900-954.005	Emergency Vehicle Pre-Emption (Phase 3) Gas Tax		\$ 135	\$ 135						
		TOTAL	\$ 170	\$ 170						
55 General STOP Line Location Corrective Striping Citywide Account: 410-900-900-900	Santa Margarita Pkwy/Melinda Rd. Southbound Lane Reconfiguration Gas Tax		\$ -	\$ -						
		TOTAL	\$ 170	\$ 170						
56 No Parking Signage on Santa Margarita Pkwy Refresh 'No Parking' signs Account: 410-900-900-900	No Parking Signage on Santa Margarita Pkwy and Antonio Pkwy Gas Tax		\$ 63	\$ 63						
		TOTAL	\$ -	\$ -						
57 Account: 410-900-900-900	Refresh 'No Parking' signs Gas Tax		\$ 63	\$ 63						
		TOTAL	\$ 63	\$ 63						
BRIDGE PROJECTS										
58 (Design, Environmental, Construction)	SANTA MARGARITA PKWY. BRIDGE HINGE REPAIR (Westbound) HBP**		\$ 1,748	\$ 212	\$ 136	\$ 1,400				
	Gas Tax		\$ 180	\$ 71	\$ 18	\$ 91				
	Measure M		\$ 91	\$ -	\$ -	\$ 91				
	TOTAL		\$ 2,019	\$ 283	\$ 154	\$ 1,582				
59 (Design, Environmental, Construction)	SANTA MARGARITA PKWY. BRIDGE (Eastbound) HBP**		\$ 1,270	\$ -	\$ 211					
	Gas Tax		\$ 83	\$ -	\$ 14					
	Measure M		\$ 103	\$ 20	\$ 14	\$ 69				
	TOTAL		\$ 1,456	\$ 20	\$ 239	\$ 1,197				
60 (Design, Environmental, Construction)	ANTONIO PKWY. BRIDGE HBP**		\$ 521		\$ 101					
	Gas Tax		\$ 34		\$ 7					
	Measure M		\$ 34		\$ 7					
	TOTAL		\$ 589		\$ 115					
SUBTOTAL CAPITAL PROJECTS EXPENDITURES										
			\$ 28,803	\$ 5,710	\$ 6,656	\$ 4,906	\$ 2,709	\$ 1,711	\$ 1,699	
			\$ 36,273	\$ 6,676	\$ 6,477	\$ 7,796	\$ 5,906	\$ 3,809	\$ 2,811	\$ 2,799

Notes:

** Federal HBP funds for WB SMP Bridge for Design is secured. Other HBP funding is programmed but not authorized for expenditure.

*** Potential CITFP-Tier 1 funding is pending OCTA competitive application submittal and award.

Project Deferred from Fiscal Year 2014-15

Project Continued from Fiscal Year 2014-15

New Project

Project Advanced from Previous 7Yr. CIP

Project Postponed to a later year

No Change in Status from Previous 7Yr. CIP

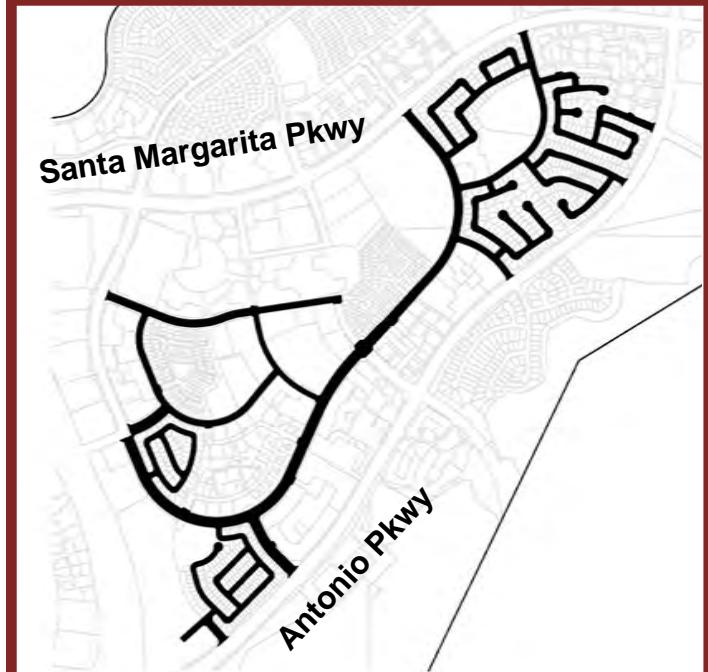
**City of Rancho Santa Margarita
Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2015/16 through 2021/22**

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 15/16	Year 2 16/17	Year 3 17/18	Year 4 18/19	Year 5 19/20	Year 6 20/21	Year 7 21/22
CIP FUND EXPENDITURES (WITHOUT MAINTENANCE)										
Year 1										
	15/16	16/17		17/18	18/19		19/20	20/21	21/22	
Gas Tax	\$1,732	\$2,583		\$2,982	\$2,846		\$1,661	\$1,223	\$1,449	
Measure M	\$395	\$1,377		\$763	\$319		\$277	\$250	\$250	
AQMD	\$138	\$164		\$20	\$0		\$0	\$0	\$0	
CDBG	\$235	\$35		\$100	\$52		\$0	\$0	\$0	
PFA Bond Funds	\$0	\$0		\$0	\$0		\$0	\$0	\$0	
Park Fees	\$0	\$50		\$0	\$0		\$0	\$0	\$0	
CIP Fund/GF	\$0	\$0		\$0	\$0		\$0	\$0	\$0	
CIP FUND EXPENDITURES SUBTOTAL	\$2,580	\$4,209		\$3,885	\$3,217		\$1,938	\$1,473	\$1,699	
CTFP-Project P	\$341	\$14		\$0	\$0		\$0	\$0	\$0	
APM	\$500	\$0		\$0	\$0		\$0	\$0	\$0	
HBP**	\$212	\$347		\$1,501	\$1,059		\$420	\$0	\$0	
CTFP-Tier 1***	\$0	\$115		\$150	\$0		\$0	\$0	\$0	
City Reserves	\$0	\$0		\$0	\$0		\$0	\$0	\$0	
General Fund	\$2,157	\$788		\$1,180	\$530		\$350	\$238	\$0	
TOTAL CAPITAL PROJECTS	\$5,710	\$5,473		\$6,696	\$4,806		\$2,709	\$1,711	\$1,699	
STREET MAINTENANCE	\$986	\$1,004		\$1,100	\$1,100		\$1,100	\$1,100	\$1,100	
TOTAL CAPITAL AND STREET MAINTENANCE EXPENDITURES	\$6,676	\$6,477		\$7,796	\$5,906		\$3,809	\$2,811	\$2,799	
CATEGORY EXPENDITURES (WITHOUT MAINTENANCE)										
Year 1										
	15/16	16/17		17/18	18/19		19/20	20/21	21/22	
STREET IMPROVEMENT/MAINTENANCE PROJECTS	\$2,351	\$3,253		\$3,533	\$2,964		\$1,884	\$1,473	\$1,499	
SPECIAL PROJECTS	\$735	\$570		\$197	\$180		\$150	\$-	\$-	
LANDSCAPE / RENOVATION PROJECTS	\$522	\$332		\$1,159	\$350		\$200	\$200	\$200	
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS	\$1,320	\$441		\$73	\$52		\$38	\$38	\$-	
TRAFFIC IMPROVEMENT PROJECTS	\$479	\$483		\$37	\$63		\$-	\$-	\$-	
BRIDGE PROJECTS	\$303	\$333		\$1,687	\$1,197		\$474	\$-	\$-	
CIP FUND EXPENDITURES SUBTOTAL	\$5,710	\$5,473		\$6,696	\$4,806		\$2,709	\$1,711	\$1,699	

City of Rancho Santa Margarita Capital Improvement Project Information



RESIDENTIAL STREET



VICINITY MAP

PROJECT TITLE:

Annual Slurry Seal Program

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-911.000

PROJECT DESCRIPTION:

The project consists of slurry sealing residential tracts located in Zone 5 which is bordered by Santa Margarita Parkway, Plano Trabuco Road, State Route 241, and Coto de Caza.

PROJECT BUDGET:

Design	\$	21,000
Administration	\$	8,000
Construction Estimate	\$	279,000
Inspection/Construction Management	\$	21,000
Material Testing	\$	11,000
Construction Contingency	\$	28,000
Advertisement	\$	3,000
	Total \$	371,000

City of Rancho Santa Margarita Capital Improvement Project Information



RESIDENTIAL STREET



VICINITY MAP

PROJECT TITLE:

Annual Residential Overlay

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

Measure M
Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-912.000

PROJECT DESCRIPTION:

The project consists of pavement rehabilitation by grind and overlay of residential streets in Tracts 13048, 13183, and 13184.

PROJECT BUDGET:

Design	\$	24,000
Administration	\$	12,000
Construction Estimate	\$	320,000
Inspection/Construction Management	\$	24,000
Construction Contingency	\$	32,000
Material Testing	\$	13,000
	Total \$	425,000

City of Rancho Santa Margarita Capital Improvement Project Information



CONCRETE SIDEWALK



CITY WIDE

PROJECT TITLE:

Annual Concrete Repair Program

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-934.001

PROJECT DESCRIPTION:

The project consists of removing and replacing damaged sidewalks at various locations throughout the City.

PROJECT BUDGET:

Design	\$	2,600
Administration	\$	3,800
Construction Estimate	\$	43,000
Inspection/Construction Management	\$	4,600
Construction Contingency	\$	4,400
Material Testing	\$	1,600
Total	\$	60,000

City of Rancho Santa Margarita Capital Improvement Project Information



ADA CURB RAMP



CITY WIDE

PROJECT TITLE:

ADA Curb Ramp Installation Project

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

CDBG
Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-934.007

PROJECT DESCRIPTION:

The project consists of reconstructing curb ramps to meet current ADA standards at various locations throughout the City.

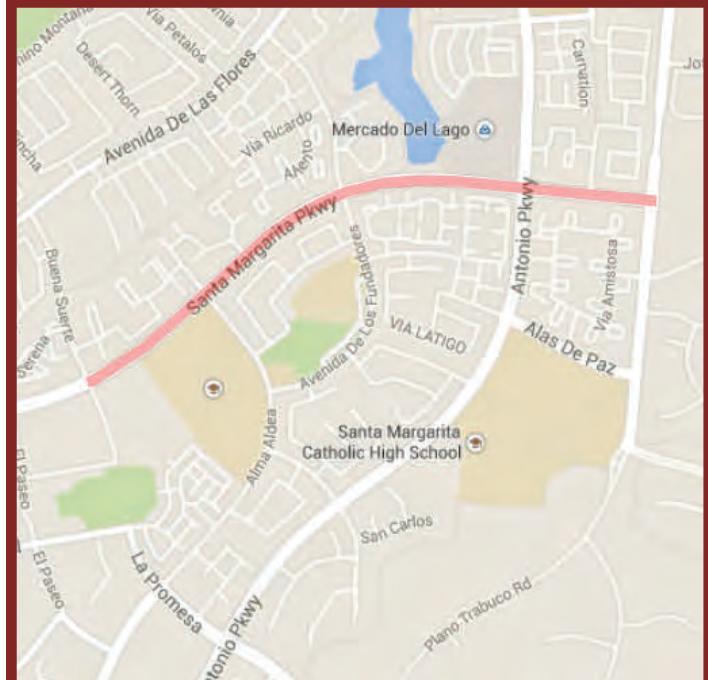
PROJECT BUDGET:

Design	\$	9,500
Administration	\$	3,000
Construction Estimate	\$	96,000
Inspection/Construction Management	\$	9,500
Construction Contingency	\$	9,500
Advertisement	\$	2,500
	Total \$	130,000

City of Rancho Santa Margarita Capital Improvement Project Information



SANTA MARGARITA PARKWAY



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Pavement Rehabilitation

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

APM
Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-913.010

PROJECT DESCRIPTION:

The project consists of grinding existing asphalt concrete and replacing it with asphalt rubber hot mix on Santa Margarita Parkway from Buena Suerte to Plano Trabuco (Eastbound Lanes).

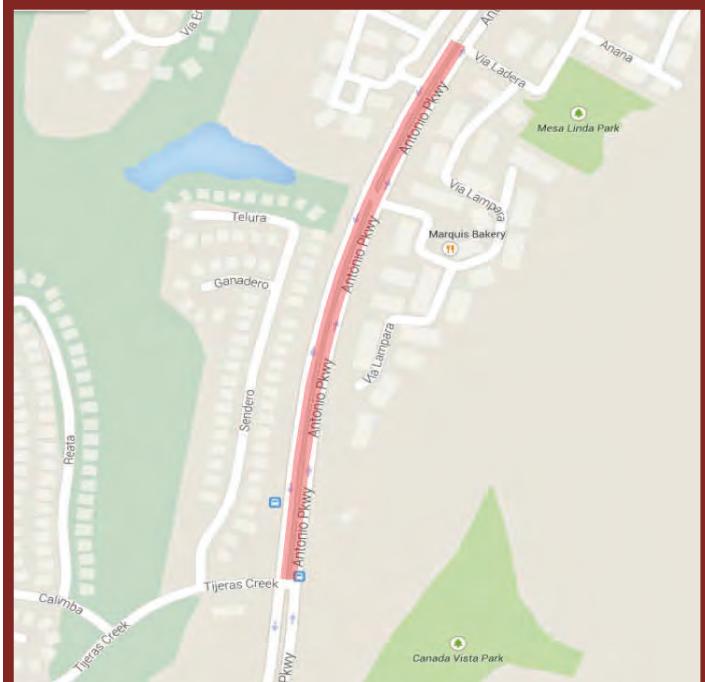
PROJECT BUDGET:

Construction Estimate	\$	527,000
Inspection/Construction Management	\$	79,000
Construction Contingency	\$	52,000
Total	\$	658,000

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PARKWAY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Pavement Rehabilitation

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

APM
Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-913.007

PROJECT DESCRIPTION:

The project consists of grinding existing asphalt concrete and replacing it with asphalt rubber hot mix on Antonio Parkway from Tijeras Creek to Via Ladera.

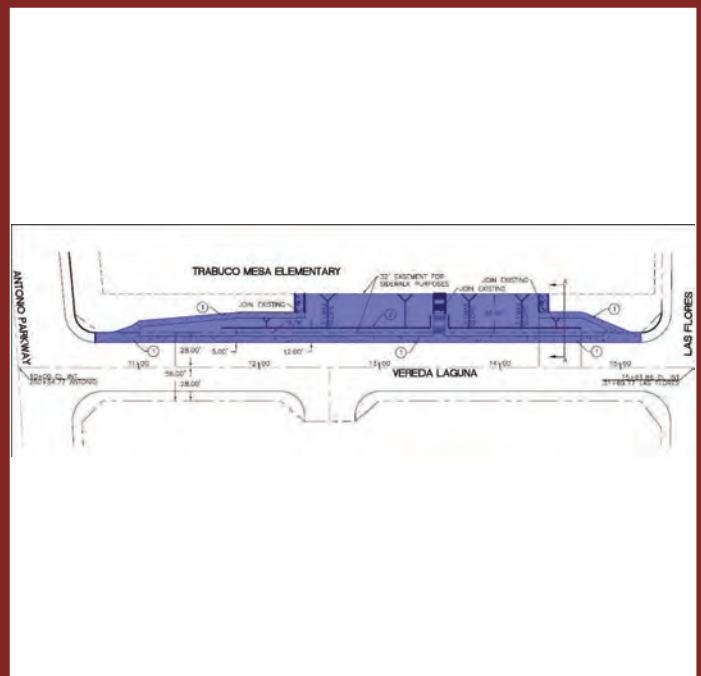
PROJECT BUDGET:

Construction Estimate	\$	482,000
Inspection/Construction Management	\$	72,000
Construction Contingency	\$	48,000
Total	\$	602,000

City of Rancho Santa Margarita Capital Improvement Project Information



SIDEWALK AND LANDSCAPE



IMPROVEMENT CONCEPTS

PROJECT TITLE:

Vereda Laguna Sidewalk and Landscape Improvements

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design FY 2015/16
Construction FY 2016/17

FUNDING SOURCE:

Measure M Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of sidewalk and landscape improvements on Vereda Laguna at Trabuco Mesa Elementary School.

PROJECT BUDGET:

Design

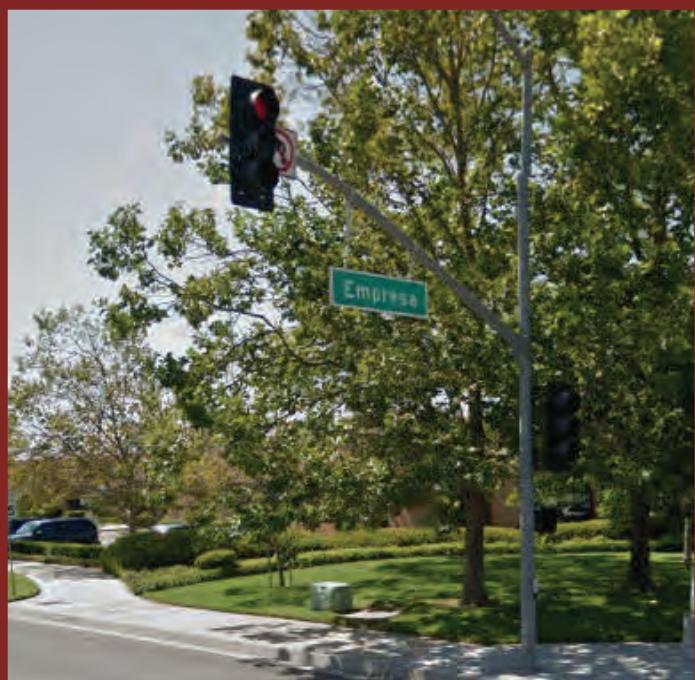
FY 2015/16

40,000

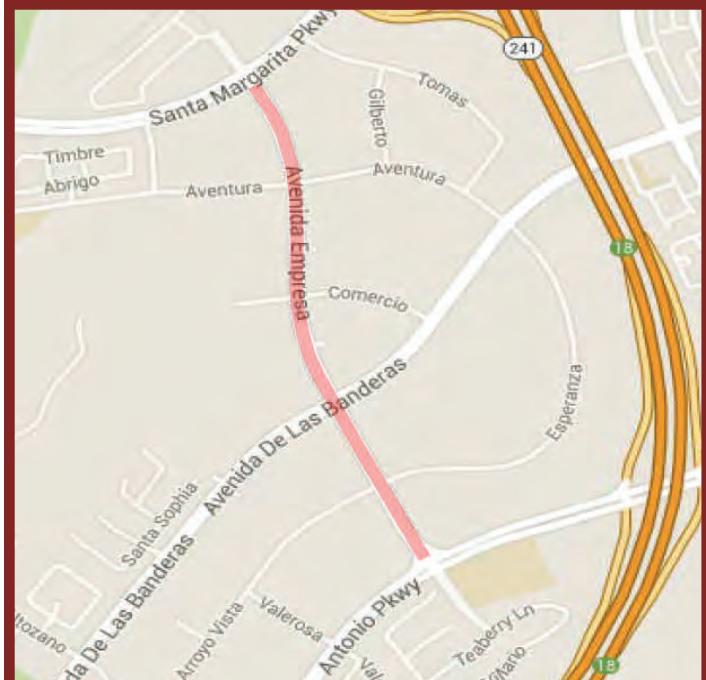
Total \$

40,000

City of Rancho Santa Margarita Capital Improvement Project Information



AVENIDA EMPRESA



VICINITY MAP

PROJECT TITLE:

Avenida Empresa Pavement Rehabilitation

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2015/16
Construction	FY 2016/17-2017/18

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of grinding existing asphalt concrete and replacing it with asphalt rubber hot mix on Avenida Empresa from Santa Margarita Parkway to Antonio Parkway.

PROJECT BUDGET:

Design

FY 2015/16

\$ 65,000

Total \$ 65,000

City of Rancho Santa Margarita Capital Improvement Project Information

**PROJECT TITLE:**

Chiquita Ridge Habitat Restoration

DEPARTMENT:

Public Works
Development Services

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

Construction FY 2015/16 - 2019/20

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Public Works Director / City Engineer

CIP ACCOUNT NO.:

410-900-952.002

PROJECT DESCRIPTION:

The project consists of the development of a coastal sage scrub habitat restoration plan, environmental work and project implementation.

PROJECT BUDGET:

Habitat Restoration Plan Implementation

FY 2015/16	\$	205,000
Total	\$	205,000

City of Rancho Santa Margarita Capital Improvement Project Information



VICINITY MAP

PROJECT TITLE:

Chiquita Ridge Open Space Assessment

DEPARTMENT:

Public Works Development Services

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

Design FY 2015/16

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

City Manager Development Services Director

CIP ACCOUNT NO.:

410-900-952.001

PROJECT DESCRIPTION:

The project consists of the development and assessment of alternatives for the Chiquita Ridge Open Space Development.

PROJECT BUDGET:

Feasibility Study

FY 2015/16 \$ 325,000

Total \$ 325,000

City of Rancho Santa Margarita Capital Improvement Project Information



CCTV INSPECTION OF STORM DRAIN



SAMPLE IMAGE OF STORM DRAIN PIPE

PROJECT TITLE:

CCTV Inspection of Storm Drain System

DEPARTMENT:

Public Works

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

Measure M
Gas Tax

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of performing closed caption television video (CCTV) inspection and cleaning services for the City's storm drain system.

PROJECT BUDGET:

Construction Estimate	\$	168,000
Inspection/Construction Management	\$	16,000
Construction Contingency	\$	16,000
Total	\$	200,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRASH REDUCTION CATCH BASIN INSERT



CITY WIDE

PROJECT TITLE:

Trash Reduction Catch Basin Inserts

DEPARTMENT:

Public Works

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

Administration FY 2015/16

Construction FY 2016/17-2017/18

FUNDING SOURCE:

Gas Tax

CTFP-Tier 1

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of installing trash reduction catch basin inserts at various storm drain catch basins throughout the City.

PROJECT BUDGET:

Administration

FY 2015/16	\$	5,000
Total	\$	5,000

City of Rancho Santa Margarita Capital Improvement Project Information



GATEWAY CONCEPT

PROJECT TITLE:

Alicia Parkway and Santa Margarita Parkway
Gateway Improvements

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscape / Renovation

VICINITY MAP

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Public Works Director / City Engineer

CIP ACCOUNT NO.:

410-900-916.001

PROJECT DESCRIPTION:

The project consists of the installation of a monument sign, lighting, and water efficient irrigation and landscaping improvements on the north side of the Alicia Parkway and Santa Margarita Parkway intersection.

PROJECT BUDGET:

Construction

FY 2015/16	\$	200,000
Total	\$	200,000

City of Rancho Santa Margarita Capital Improvement Project Information



RSM CITY HALL / BTRCC



VICINITY MAP

PROJECT TITLE:

City Hall / BTRCC Landscaping Renovation

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscape / Renovation

ESTIMATED SCHEDULE:

Construction FY 2015/16-2016/17

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Public Works Director / City Engineer

CIP ACCOUNT NO.:

410-900-918.002

PROJECT DESCRIPTION:

The project consists of landscaping improvements along La Miranda, El Paseo, and Richard Reese Way (formerly El Portal).

Construction

FY 2015/16	\$	50,000
Total	\$	50,000

PROJECT BUDGET:

City of Rancho Santa Margarita Capital Improvement Project Information



Before and After Staining/Sealing

CITY WIDE

PROJECT TITLE:

Median Hardscape Renovation

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscape / Renovation

ESTIMATED SCHEDULE:

Construction FY 2015/16 - 2017/18

FUNDING SOURCE:

Measure M
General Fund
Gas Tax

PROJECT MANAGER:

Public Works Superintendent

CIP ACCOUNT NO.:

410-900-915.000

PROJECT DESCRIPTION:

The project consists of pressure washing and staining existing stamped concrete in medians throughout the City.

PROJECT BUDGET:

Construction

FY 2015/16	\$	107,000
Total	\$	107,000

City of Rancho Santa Margarita Capital Improvement Project Information



VIA RICARDO PATHWAY ENHANCEMENT

PROJECT TITLE:

Via Ricardo Pathway Enhancement

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscape / Renovation

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

CDBG

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of enhancing sidewalk pathways within neighborhoods adjacent to Avenida de las Flores and connecting them to the Rancho Santa Margarita Lake.

PROJECT BUDGET:

Construction

\$	165,000
Total	\$ 165,000

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL



BELL TOWER REGIONAL COMMUNITY CENTER

PROJECT TITLE:

Building Improvements– City Hall/ BTRCC

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Design	FY 2015/16
Construction	FY 2015/16

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Public Works Director / City Engineer

CIP ACCOUNT NO.:

410-900-951.006

PROJECT DESCRIPTION:

The project consists of renovations and repairs to the City Hall and Bell Tower Regional Community Center buildings.

PROJECT BUDGET:

Design	\$	130,000
Administration	\$	65,000
Construction Estimate	\$	845,000
Inspection/Construction Management	\$	130,000
Construction Contingency	\$	130,000
	Total	\$ 1,300,000

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL



CITY HALL / BTRCC PARKING LOTS

PROJECT TITLE:

Sealcoat of City Hall / BTRCC Parking Lots

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of the seal coat of the City Hall and Bell Tower Regional Community Center parking lots.

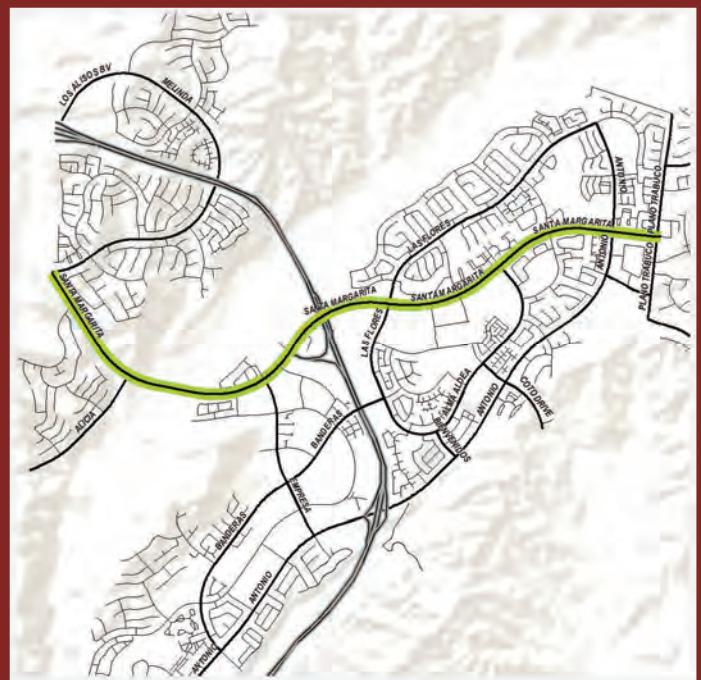
PROJECT BUDGET:

Design	\$	1,200
Administration	\$	2,800
Construction Estimate	\$	13,000
Inspection/Construction Management	\$	1,700
Construction Contingency	\$	1,300
	Total \$	20,000

City of Rancho Santa Margarita Capital Improvement Project Information



GREEN SIGNALS



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Signal and Equipment Upgrades

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Maintenance FY 2015/16-2016/17

FUNDING SOURCE:

CTFP- Project P
AQMD

PROJECT MANAGER:

Traffic Engineer

CIP ACCOUNT NO.:

410-900-921.003

PROJECT DESCRIPTION:

The project consists of replacing the traffic signal controllers along Santa Margarita Parkway and updating the regional signal coordination plan with adjacent City and/or County agencies.

PROJECT BUDGET:

Maintenance

FY 2015/16	\$	18,000
Total	\$	18,000

City of Rancho Santa Margarita Capital Improvement Project Information



GREEN SIGNALS



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Signal and Equipment
Upgrades

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Construction	FY 2015/16
Maintenance	FY 2016/17-2017/18

FUNDING SOURCE:

CTFP- Project P
AQMD

PROJECT MANAGER:

Traffic Engineer

CIP ACCOUNT NO.:

410-900-921.004

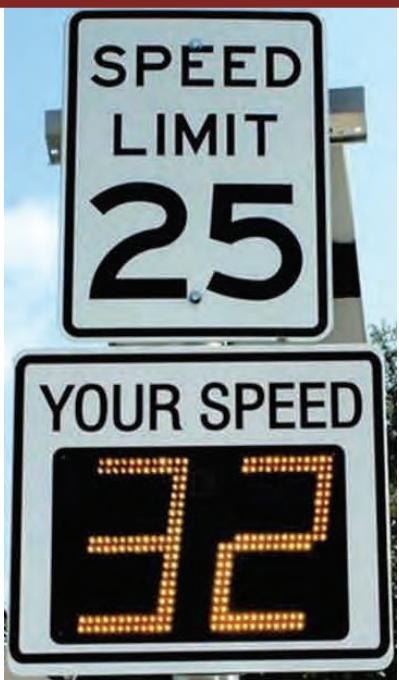
PROJECT DESCRIPTION:

The project consists of replacing the traffic signal controllers along Antonio Parkway and updating the regional signal coordination plan with adjacent City and/or County agencies.

PROJECT BUDGET:

Design/Program Implementation	\$	105,000
Construction Estimate	\$	221,000
Inspection/Construction Engineering	\$	21,500
Construction Contingency	\$	21,500
Total	\$	369,000

City of Rancho Santa Margarita Capital Improvement Project Information



SPEED FEEDBACK SIGNS



VICINITY MAP

PROJECT TITLE:
Speed Feedback Signs

DEPARTMENT:
Public Works

PROJECT TYPE:
Traffic Improvements

ESTIMATED SCHEDULE:
Construction FY 2015/16

FUNDING SOURCE:
AQMD

PROJECT MANAGER:
Traffic Engineer

CIP ACCOUNT NO.:
410-900-954.006

PROJECT DESCRIPTION:
The project consists of installing solar speed feedback signs at various locations.

PROJECT BUDGET:

Design	\$	4,000
Construction	\$	40,000
Construction Management/Inspection	\$	4,000
Administration	\$	4,000
Contingency	\$	4,000
Material Testing/Inspection	\$	2,000
Total	\$	58,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRABUCO MESA ELEMENTARY SCHOOL



VICINITY MAP

PROJECT TITLE:

Trabuco Mesa School Signing & Striping

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Construction FY 2015/16

FUNDING SOURCE:

AQMD

PROJECT MANAGER:

Traffic Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of installing signing & striping at Trabuco Mesa Elementary School.

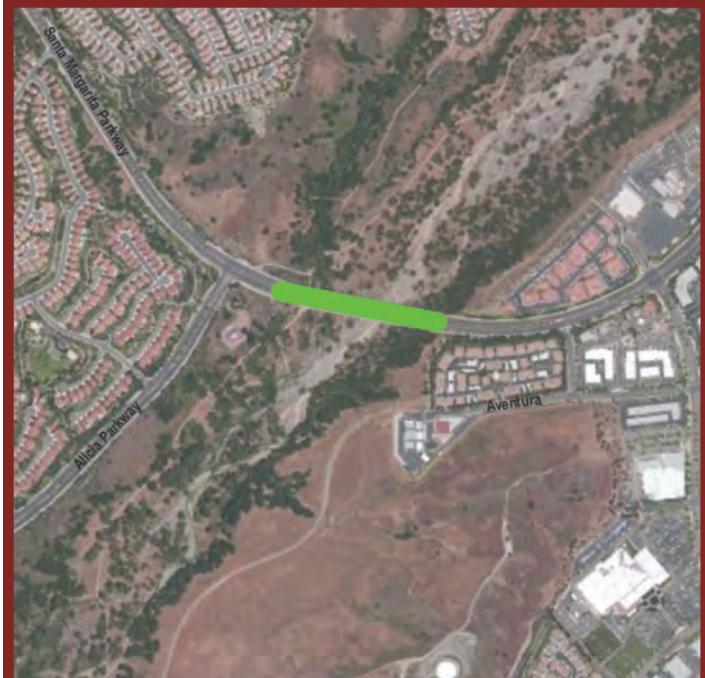
PROJECT BUDGET:

Design	\$	2,300
Administration	\$	3,100
Construction Estimate	\$	23,000
Inspection/Construction Management	\$	2,200
Construction Contingency	\$	2,300
Material Testing	\$	1,100
	Total	\$ 34,000

City of Rancho Santa Margarita Capital Improvement Project Information



SANTA MARGARITA BRIDGE



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Bridge Hinge Repair
(Westbound)

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge

ESTIMATED SCHEDULE:

Design	FY 2015/16-2016/17
Construction	FY 2017/18

FUNDING SOURCE:

HBP
Gas Tax
Measure M

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

410-900-931.004

PROJECT DESCRIPTION:

The project consists of preventative maintenance and repairs on the westbound lane bridge hinges.

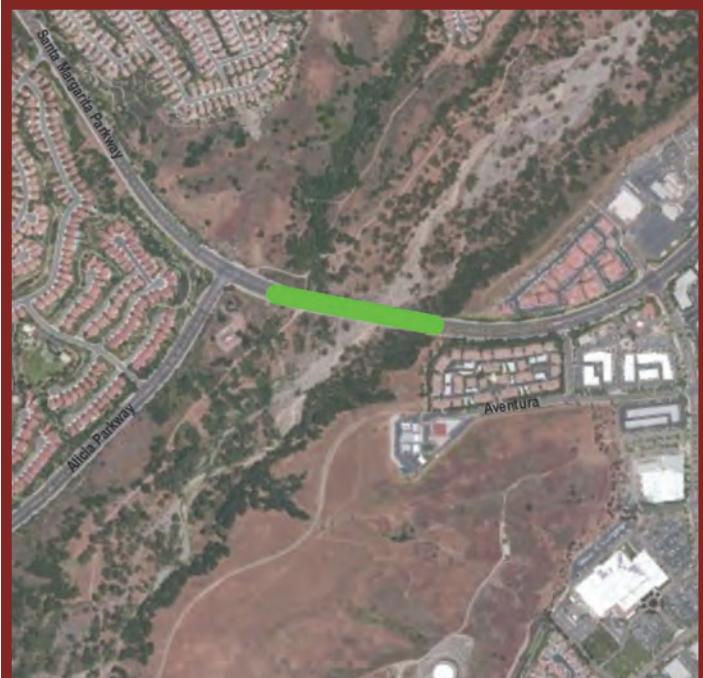
PROJECT BUDGET:

Design/Environmental	FY 2015/16	\$ 283,000
	Total	\$ 283,000

City of Rancho Santa Margarita Capital Improvement Project Information



SANTA MARGARITA BRIDGE



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Bridge (Eastbound)

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge

ESTIMATED SCHEDULE:

Design	FY 2015/16-2016/17
Construction	FY 2017/18

FUNDING SOURCE:

HBP
Gas Tax
Measure M

PROJECT MANAGER:

Assistant City Engineer

CIP ACCOUNT NO.:

To be determined

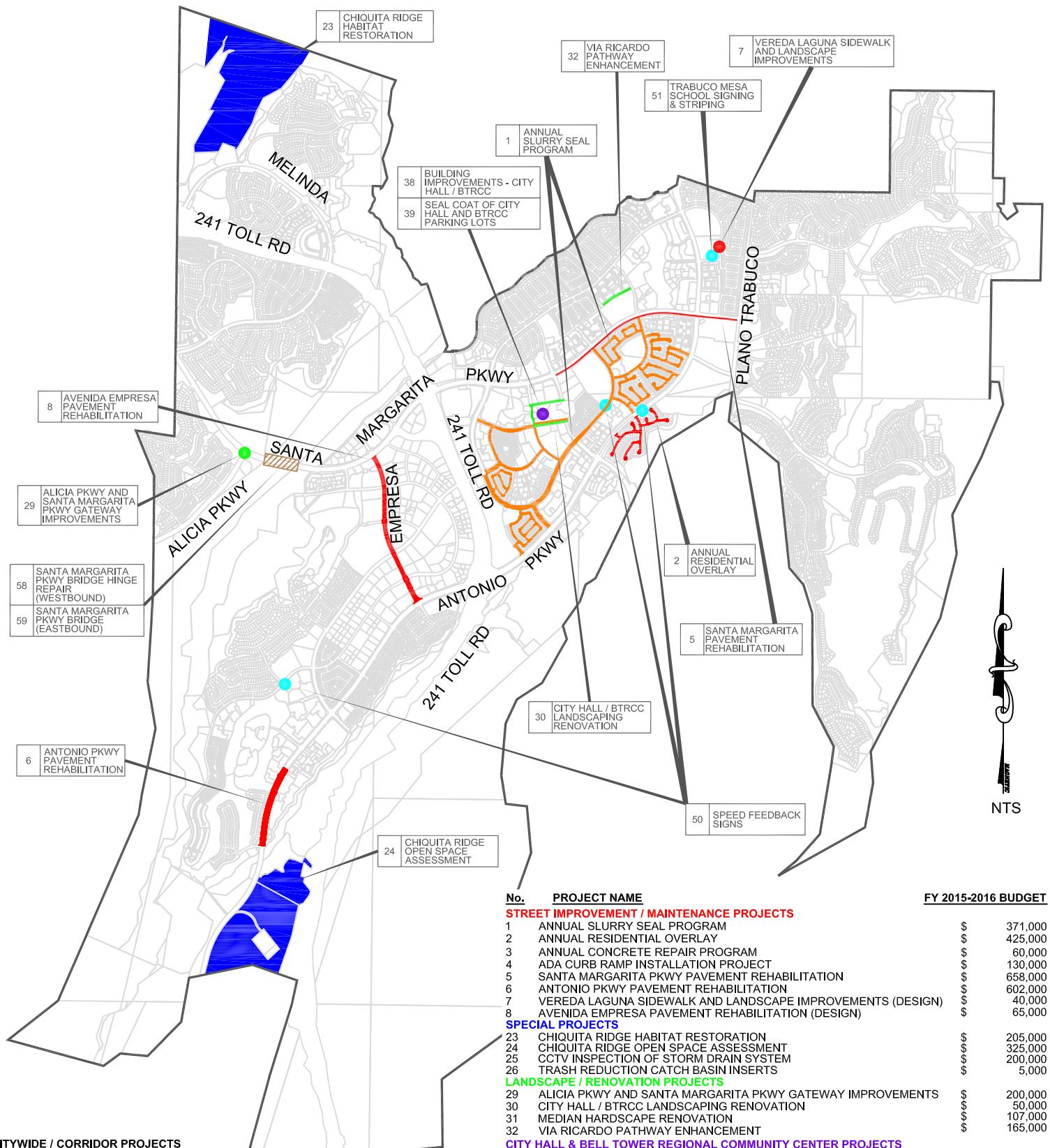
PROJECT DESCRIPTION:

The project consists of preventative maintenance on the eastbound lanes of the Santa Margarita Parkway bridge.

PROJECT BUDGET:

Design/Environmental

FY 2015/16	\$ 20,000
Total	\$ 20,000



No.	PROJECT NAME	FY 2015-2016 BUDGET
STREET IMPROVEMENT / MAINTENANCE PROJECTS		
1	ANNUAL SLURRY SEAL PROGRAM	\$ 371,000
2	ANNUAL RESIDENTIAL OVERLAY	\$ 425,000
3	ANNUAL CONCRETE REPAIR PROGRAM	\$ 60,000
4	ADA CURB RAMP INSTALLATION PROJECT	\$ 130,000
5	SANTA MARGARITA PKWY PAVEMENT REHABILITATION	\$ 658,000
6	ANTONIO PKWY PAVEMENT REHABILITATION	\$ 602,000
7	VEREDA LAGUNA SIDEWALK AND LANDSCAPE IMPROVEMENTS (DESIGN)	\$ 40,000
8	AVENIDA EMPRESA PAVEMENT REHABILITATION (DESIGN)	\$ 65,000
SPECIAL PROJECTS		
23	CHIQUITA RIDGE HABITAT RESTORATION	\$ 205,000
24	CHIQUITA RIDGE OPEN SPACE ASSESSMENT	\$ 325,000
25	CCTV INSPECTION OF STORM DRAIN SYSTEM	\$ 200,000
26	TRASH REDUCTION CATCH BASIN INSERTS	\$ 5,000
LANDSCAPE / RENOVATION PROJECTS		
29	ALICIA PKWY AND SANTA MARGARITA PKWY GATEWAY IMPROVEMENTS	\$ 200,000
30	CITY HALL / BTRCC LANDSCAPING RENOVATION	\$ 50,000
31	MEDIAN HARDSCAPE RENOVATION	\$ 107,000
32	VIA RICARDO PATHWAY ENHANCEMENT	\$ 165,000
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS		
38	BUILDING IMPROVEMENTS - CITY HALL / BTRCC	\$ 1,300,000
39	SEALCOAT OF CITY HALL AND BTRCC PARKING LOTS	\$ 20,000
TRAFFIC IMPROVEMENT PROJECTS		
48	SANTA MARGARITA PKWY SIGNAL AND EQUIPMENT UPDATES	\$ 18,000
49	ANTONIO PKWY SIGNAL AND EQUIPMENT UPDATES	\$ 369,000
50	SPEED FEEDBACK SIGNS	\$ 58,000
51	TRABUCO MESA SCHOOL SIGNING & STRIPING	\$ 34,000
BRIDGE PROJECTS		
58	SANTA MARGARITA PKWY BRIDGE HINGE REPAIR (WESTBOUND) (DESIGN)	\$ 283,000
59	SANTA MARGARITA PKWY BRIDGE (EASTBOUND) (DESIGN)	\$ 20,000



FISCAL YEAR 2015/16 CAPITAL IMPROVEMENT PROGRAM PROJECT MAP

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Appendices

City of Rancho Santa Margarita, California

BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred, except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after year-end).

BUDGETARY CONTROL

Based on departmental input, revenue estimates from the Finance Department and assessing the needs of the community, a balanced preliminary budget is prepared by the City Manager and submitted to the City Council for approval. A Public Hearing is conducted to solicit public input. The City Council adopts the operating and capital budgets and annual appropriations limit via resolution.

Budgetary control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within the accounts of any fund; however, any revisions between funds must be approved by the City Council. Supplemental appropriations may be adopted by the City Council at any time during the fiscal year by formal action. Except for capital projects, appropriations lapse at fiscal year-end unless they are encumbered at year-end or re-appropriated through the formal budget process. Regarding capital projects, re-appropriation in the following fiscal year of Special Revenue or General Fund dollars is the recommended approach for ongoing capital projects. For any project which is under way (i.e. design complete, construction contract awarded, construction begun) at year-end, the appropriations are allowed to carry forward as re-appropriated for the next year's budget in order to complete the project. Exceptions preventing automatic re-appropriation for capital projects in progress are: use of General Fund dollars for completion or match; use of restricted funding sources no longer deemed eligible or included in eligibility reports; or funds no longer available from original or other special revenue sources and for special revenue funds, available fund balance. For each fund, total expenditures may not legally exceed total appropriations.

LONG-TERM DEBT

The City of Rancho Santa Margarita is not obligated in any manner for general obligation or special assessment bonded indebtedness. A sales tax mitigation agreement with the County of Orange pursuant to a Revenue Neutrality Agreement is currently dormant; and capital leases exist for various office equipment. The City issued lease revenue refunding bonds ("LRRBs") on December 19, 2012 via its joint powers authority with the Rancho Santa Margarita Public Financing Authority ("RSMPFA"), in the amount of \$11,230,000. Those bonds refunded the City's Certificates of Participation ("COPs"), reducing the City's debt service interest cost on the Civic Center construction financing from 4.73% to 2.83%, and lowering annual General Fund debt service by an average of approximately \$102,000 annually over the remaining 19 years of bond repayment obligations. The City (as lessee) has covenanted under the related Lease Agreement to make certain Rental Payments to the Rancho Santa Margarita Public Financing Authority (as lessor).

BASIS OF REVENUE ESTIMATES

The City of Rancho Santa Margarita provides many services to its residents such as law enforcement, fire protection, recreation and infrastructure maintenance and improvement (i.e., streets and storm drains, etc.). Provisions of such services are dependent on ongoing revenue. The following describes seven (7) major sources of revenue to the City, representing 84.5% of the FY 2015-16 Estimated Revenues for all funds.

Sales & Use Tax: In accordance with the State Revenue & Taxation Code, the Bradley-Burns Uniform Local Sales & Use Tax Law of 1955, Measure "M2" and Proposition 172, a Sales and Use Tax rate totaling 8.00% is imposed on taxable sales in the City. The City receives 1.00% of local taxable sales with the remaining funds being shared by the State (5.00%), County Mental Health (0.50%), Orange County Transportation Authority – Measure "M2" Funds (0.50%), County Transportation Fund (0.50%) and County Public Safety Fund - Public Safety Augmentation Fund (0.50%). Sales Tax is the single largest source of revenue to the City's General Fund.

Property Tax in-lieu of Vehicle License Fees: As of FY 2004-05 the State reduced the allocation of vehicle license fees from 2% to .67%. As a result, the fee difference is supplemented or "backfilled" with this revenue source, commonly referred to as a component of the VLF Property Tax Swap or "Triple Flip". This funding source is the second largest source of revenue for the City's General Fund.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property located within the City. Article XIII A of the California State Constitution provides that assessed values are stated at 100% of full cash value. The County levies a base tax of \$1 per \$100 (1%) of assessed valuation (subject to annual growth limitations of 2%). The base amount the City receives in property tax was determined in a Revenue Neutrality Agreement with the County of Orange, which was negotiated prior to incorporation, at 2.98% of the County levy. From year to year, growth or decline in City residential and commercial property values impacts property tax revenue. When property changes hands, it is reassessed at its current market value. Property Tax is the third largest revenue source for the City's General Fund.

Franchise Fees: A Franchise Fee is imposed on various public utilities, which grants the right to use public property for system infrastructure (lines and poles) and for the exclusive right to provide cable television within the City. Franchise fees from cable television, electricity, natural gas providers, and refuse collectors combined are the fourth largest source of revenue for the City's General Fund.

Property Tax in-lieu of Sales Tax: As of FY 2004-05, the State reduced the allocation of sales tax by .25% and uses this portion as security for the State's Economic Recovery Bonds. The State has replaced the reduction of sales tax with an allocation of local property taxes, which is referred to as Property Tax in-lieu of Sales Tax, and is the fifth largest revenue source for the City's General Fund.

State Gas Tax: The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated, based on population, to cities. The use of Gas Tax revenues is restricted by the California Streets & Highways Code. Monies derived by Sections 2106 and 2107 are restricted to the construction, improvement and maintenance of public streets. Section 2107.5 monies are restricted to engineering costs and administrative expenses with respect to City streets. Gas Tax funds are recorded in a Special Revenue Fund.

Measure “M2” Sales Tax: Measure “M” monies are derived from a special sales tax of 0.50% approved by the voters of the County of Orange in November, 1990. Measure “M” expired March 31, 2011. Renewed Measure “M” (M2) was approved by voters in November 2006, and became effective April 1, 2011. The Measure “M2” sales tax rate is a component of the countywide sales tax rate of 8.00%. Measure “M2” monies are restricted for street and highway improvements and maintenance. Cities receive a portion of the sales tax revenue generated by Measure “M2,” the distribution of which is based on population, Master Plan Arterial Highways miles and total taxable sales. The “Fair Share” portion of these restricted monies is accounted for in a Special Revenue Fund. Other components of the Measure M Program are competitively based and are accounted for in the Capital Projects Fund. Still other program specific revenues are available, such as Senior Mobility and are accounted for in the General Fund or Capital Projects Fund.

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and, (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period

(typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City operates on a fiscal year from July 1 through June 30.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

GLOSSARY OF TERMS

Fund Balance: The excess of an entity's assets over its liabilities.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: (1) personnel (salaries and benefits); (2) operations (utilities, maintenance contracts, travel, contracted services, office expense); (3) capital outlay; and, (4) interfund charges.

Purchase Order: A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Revenue: The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and, (4) does not represent an increase in contributed capital.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Source of Revenue: Revenues are classified according to their source or point of origin.

Appropriations Limit

History

California voters, in 1979, approved Proposition 4, establishing Article XIII-B of the State Constitution. Article XIII-B (the “Gann Initiative”), limits the level of most appropriations from tax sources that state and local governments are permitted to make in a given year. The limit for each fiscal year equals the prior year’s limit, adjusted for cost-of-living and population changes, and various other adjustments. Appropriations for almost all government functions are subject to limitation; however, some items are excluded from the limit, such as debt service payments. Additionally, appropriations from non-tax revenues, such as fee revenue, are excluded from the limit. Under Proposition 4, if a governmental entity receives more proceeds of taxes than the Limit allows, it must rebate the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

In June 1990, voters modified Article XIII-B with Proposition 111. Amendments included a two year averaging of revenue over-receipt before triggering tax rebates. Additionally, capital outlays became excluded from the appropriations limit and governments became able to choose annual adjustment factors from several options.

Analysis

The following table provides an analysis of the City’s Appropriations Limit. For Fiscal Year 2002/03, the City Council approved a provisional Appropriations Limit. In the November 2002 election voters approved the permanent Appropriations Limit of \$10,623,045, for subsequent calculations. Because receipt of additional tax revenues were anticipated based on formulas for newly incorporated cities, in the November 2002 election, voters also approved an override increase of \$1 million per year effective for four years to the annual appropriations limit (\$4 million total) to ensure the ability to spend the increased revenues. The voter approved override ended in Fiscal Year 2006-07 and future appropriation limit calculations reverted to calculations based on the original permanent limit.

Fiscal Year	Appropriations Limit	Appropriations Subject to Limit	Difference
2007-08	\$18,223,797	\$14,935,745	\$3,288,052
2008-09	\$14,282,790	\$12,870,739	\$1,414,051
2009-10	\$14,417,913	\$10,338,102	\$4,079,811
2010-11	\$14,137,413	\$ 9,535,774	\$4,601,639
2011-12	\$14,521,244	\$10,482,525	\$4,038,719
2012-13	\$15,174,177	\$10,570,349	\$4,603,828
2013-14	\$16,029,255	\$11,315,215	\$4,714,040
2014-15	\$16,141,123	\$11,808,715	\$4,332,409
2015-16	\$16,938,697	\$12,345,526	\$4,593,171

RESOLUTION NO. 15-06-10-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2015/16

The City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Article XIIIIB of the California Constitution required public entities in the State of California to set an annual appropriations limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provisions of Article XIIIIB of the California Constitution; and

WHEREAS, an appropriations limit for Fiscal Year 2014/15 was approved on June 11, 2014; and

WHEREAS, the proposed appropriations limit to be approved for Fiscal Year 2015/16 is based on the approved appropriations limit for Fiscal Year 2014/15, adjusted using appropriations limit factors for Fiscal Year 2015/16, as they relate to budgeted revenues to be received in Fiscal Year 2015/16; and

WHEREAS, Article XIIIIB requires the City Council to select the population and inflation factors for the year's appropriations limit calculation; and

WHEREAS, information for making this limit calculation for the City of Rancho Santa Margarita has been available for public inspection in City office for fifteen (15) days prior to the scheduled adoption of this Resolution, in accordance with Government Code Section 7910 requirements.

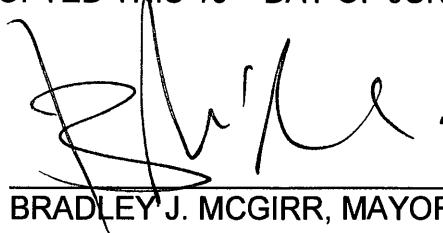
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the appropriations limit for the City of Rancho Santa Margarita for Fiscal Year 2015/16 shall be \$16,938,697 as calculated in Exhibit "1", and incorporated herein by this reference, is hereby established.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2015/16 appropriations limit is California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the Fiscal Year 2015/16 appropriations limit is the population growth for the County of Orange, California.

PASSED, APPROVED, AND ADOPTED THIS 10TH DAY OF JUNE 2015.



BRADLEY J. MCGIRR, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

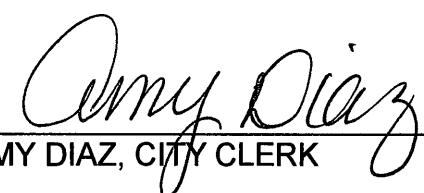
I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 10th day of June, 2015, by the following vote:

AYES: Council Members Gamble, Vaughn, Mayor Pro Tempore Beall and Mayor McGirr (4)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: Council Member Holloway (1)



AMY DIAZ, CITY CLERK

City of Rancho Santa Margarita

Gann Limit

FY 2015-16

GENERAL FUND

	<i>Budgeted Revenues 15-16</i>		
	Proceeds of Taxes	Non-Proceeds of Taxes	Total
Property Tax	2,288,116	-	2,288,116
Sales Tax	5,044,295	-	5,044,295
Property Tax In-Lieu of Sales Tax	1,202,076	-	1,202,076
Real Property Transfer Tax	261,514	-	261,514
Franchise Fees-Cable TV	-	830,250	830,250
Franchise Fees-Gas	-	83,143	83,143
Franchise Fees-Electricity	-	437,460	437,460
Franchise Fees-Refuse Collect	-	166,136	166,136
Motor Vehicle License Fee	-	20,724	20,724
Property Tax In-Lieu of VLF	4,247,006	-	4,247,006
Solid Waste Fees	-	2,012	2,012
Building Permit Fees	-	250,000	250,000
Bldg-Plan Check Fees	-	85,000	85,000
Site Development Deposits	-	60,000	60,000
Planning-Plan Check Fees	-	28,790	28,790
Other Planning Revenues	-	10,047	10,047
CDBG Grant	-	70,292	70,292
Engineering Permits	-	55,000	55,000
AB 939 Solid Waste Recycling	-	80,000	80,000
Solid Waste Diversion Permits	-	13,221	13,221
Court Fines	-	85,000	85,000
Parking Citation Revenue	-	60,000	60,000
Parking Citation Revenue - DMV	-	15,340	15,340
Miscellaneous Police Grants	-	10,000	10,000
Community Services Revenue	-	39,677	39,677
BTRCC Program Revenue	-	204,178	204,178
BTRCC Rental Revenue	-	155,138	155,138
Senior Mobility Grant	-	25,886	25,886
Investment Earnings	34,657	7,608	42,265
Other Revenue	-	79,000	79,000
Total General Fund	13,077,664	2,873,902	15,951,566

SPECIAL REVENUE FUNDS

Gasoline	-	1,054,315	1,054,315
Interest	-	5,298	5,298
Measure M	-	718,966	718,966
Interest	-	3,613	3,613
Air Quality	-	59,700	59,700
Interest	-	300	300
SLSF	-	99,500	99,500
Interest	-	500	500
Cable PEG Fees	-	159,200	159,200
Interest	-	800	800
CAPITAL PROJECTS FUND		1,288,000	1,288,000
Total Other Funds		3,390,192	3,390,192
Total Revenue		13,077,664	6,264,094
			19,341,758

Appropriations Excluded From Limit (732,138)

NET APPROPRIATIONS SUBJECT TO LIMIT 12,345,526

FY 2014-15 APPROPRIATIONS LIMIT 16,141,123

FY 2015-16 Appropriations Limit Factor 1.049413 (1)

FY 2015-16 CALCULATED APPROPRIATIONS LIMIT 16,938,697

FY 2015-16 APPROPRIATIONS UNDER LIMIT 4,593,171

(1) - Source - California Dept of Finance-Orange County (1.0382 x 1.0108 = 1.049413)

RESOLUTION NO. 15-06-10-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA, ADOPTING
THE OPERATING BUDGET AND CAPITAL
IMPROVEMENT PROGRAM BUDGET PLAN FOR FISCAL
YEAR 2015/16

The City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Manager of the City of Rancho Santa Margarita has submitted a Proposed Operating Budget and Capital Improvement Program Budget Plan for Fiscal Year 2015/16 to the City Council; and

WHEREAS, the City Council set June 10, 2015, as the date of the public hearing to consider the FY 2015/16 budget and to receive public input; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing and all comments presented to the City Council were considered and evaluated; and

WHEREAS, the City Council has reviewed the proposed budgets and made recommendations and changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That Operating Budget and Capital Improvement Program Budget Plan expenditures and operating transfers for all funds in the amount of \$28,378,572 for Fiscal Year 2015/16 are hereby appropriated, approved and adopted, as summarized in Exhibit "1" attached hereto.

SECTION 2. That revenues and operating transfers for all funds are estimated to be \$25,198,960 during FY 2015/16.

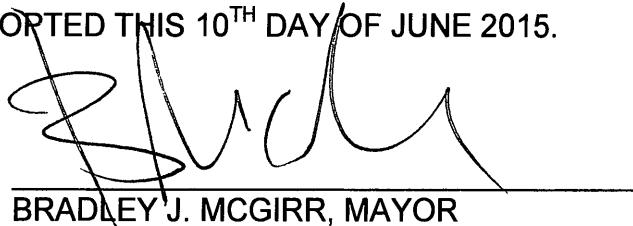
SECTION 3. That available accumulated General Fund Reserves designated for technology are allocated in the amount of \$143,199 for technology expenditures and reserves designated for council strategic are allocated in the amount of \$2,087,340 for Council strategic expenditures included in the balanced Fiscal Year 2015/16 General Fund budget; and other funds contain sufficient fund balance available for expenditures planned in the proposed budget.

SECTION 4. That the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget And Capital Improvement Plan – Fiscal Year 2015-2016" will be compiled upon adoption of this budget and shall contain detailed

budgetary information and amounts matching the amounts in Exhibit "1" attached hereto and shall set the guidelines for expending these funds.

SECTION 5. That the City Manager is given authority to adjust monies within a fund as long as the goals, total dollars, or intent of the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget And Capital Improvement Plan – Fiscal Year 2015-2016" are not altered.

PASSED, APPROVED, AND ADOPTED THIS 10TH DAY OF JUNE 2015.



BRADLEY J. MCGIRR, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 10th day of June, 2015, by the following vote:

AYES: Council Members Gamble, Vaughn, Mayor Pro Tempore Beall and Mayor McGirr (4)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: Council Member Holloway (1)



AMY DIAZ, CITY CLERK

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City of Rancho Santa Margarita

California