

City of
Rancho Santa Margarita
California

**Adopted Operating
Budget & Capital
Improvement
Plan**

2023-2024



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Introduction



Rancho Santa Margarita, California





CITY OF RANCHO SANTA MARGARITA

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June 30, 2023

Honorable Mayor and Members of the City Council:

I am pleased to present the Fiscal Year 2023-24 Adopted Budget for the City of Rancho Santa Margarita. This budget document details the City's anticipated revenues and expenditure plan in accordance with City Council goals and priorities. Providing quality service to the community is the primary objective of the policies and expenditure allocations of the Fiscal Year 2023-24 Adopted Budget. The resources allocated through the Capital Improvement Program have been set at a level to ensure continued maintenance and improvement of the City's critical infrastructure. Overall, this budget demonstrates the City Council's fiscal responsibility and commitment to prudent stewardship of the public treasury.

The Fiscal Year 2023-24 Adopted Budget is comprised of two primary funds, the General Fund and the Capital Improvement Projects Fund. The General Fund, which is the City's main operating fund, is balanced with a structural surplus of \$2,173,661; which includes the use of American Rescue Plan Act (ARPA) funds on general governmental services. The ARPA funds have been allocated primarily towards costs associated with police services. Major General Fund revenues are estimated to increase by 11.6 percent. Investment earnings reflects significant growth due to interest rate adjustments by the Federal government to address inflation; however, sales tax revenues are expected to be slightly lower due to the uncertainty of a recession in the coming fiscal year. The City continues to experience growth in property tax and property tax in-lieu of VLF. This year, the Orange County Assessor's Office based the property tax roll on the maximum allowable Consumer Price Index (CPI) increase of 2.0%.

General Fund

General Fund expenditures are allocated to the regular ongoing operations of the City for services such as public safety, planning and community development, general government, and public works. Building and Safety revenues and expenditures are higher based on activity trends over recent years. Community Services reflects a modest increase in expenditures as the City continues to move towards restoring and improving programs and services. Approximately 51 percent of the City's General Fund expenditures are allocated toward the law enforcement contract with the Orange County Sheriff's Department (OCSD). Other public safety costs include parking citation services, Animal Control and Crossing Guard Services, which equate to approximately 4.83 percent of the General Fund. The FY 2023-24 OCSD contract is projected to be 4.38% higher than the prior year, and includes an additional cost estimate to accommodate on-going OCSD salary and benefits negotiations with the County Board of Supervisors. Although FY 2023-24 reflects a significant increase in expenditures, especially in the areas Public Safety, Building and Safety, and the Community Center, the City is also projecting higher revenues and the ability to use ARPA funds to offset certain costs in FY 2023-24; therefore, no notable reductions to the budget were implemented.

Many of the City's other municipal services are also contracted out to private consulting firms, resulting in a lower-than-average percentage of the budget allocated to personnel costs. In fact, the City employs 24 full-time and 12 part-time employees, accounting for a uniquely low 19

Mayor
Jerry Holloway

Mayor Pro Tempore
Carol A. Gamble

Council Member
L. Anthony Beall

Council Member
Anne D. Figueroa

Council Member
Bradley J. McGirr

City Manager
Jennifer M. Cervantez

percent of the General Fund budget for salary and benefit costs. Additionally, the City of Rancho Santa Margarita continues to maintain a healthy reserve balance with minimal debt service. The City's total reserves, including special revenue funds restricted for specific purposes, are projected to be \$31.7 million at fiscal year-end. The General Fund reserve, including operating, emergency and restricted categories, totals \$29,960,607, which reflects an increase from the prior year due to higher projected General Fund revenues, as well as, a modest use of reserves for specific one-time and planned expenditures. This use of reserves totals \$1,120,339 which includes consulting services to prepare the Housing Element Rezoning Program, Objective Development Standards, and related environmental review, as well as the Local Hazard Mitigation Plan Update. The reserves are also being used toward the first payment of the 5-Year Unfunded Accrued Liability (UAL) pay-down plan, unused grant funds for the implementation of SB 1383, as well as certain CIP projects.

The refinancing of the Certificates of Participation for the Civic Center buildings that was completed in fiscal year 2012-13 continues to yield an annual savings of approximately \$102,000 per year. Debt service accounts for 3.23 percent of the General Fund expenditures. Another source of financial burden for cities is unfunded liabilities for retirement and other post-retirement benefits. The City of Rancho Santa Margarita was one of the first cities in Orange County to implement pension reform in the manner of a second tier retirement formula and a requirement that all new employees pay the entire employee share of the retirement benefit. As a result, and combined with the lower number of employees, the City's pension liabilities are very low; however, the City recently approved a five year pay-down plan to ensure fiscal responsibility related to future pension costs. Overall, the City's current financial situation is sound with a positive long-term outlook.

Capital Improvement Program

This year's Capital Improvement Program includes a variety of maintenance projects and new initiatives to enhance the visual aesthetics in the community. Twenty-one projects totaling \$5,650,000 are planned for Fiscal Year 2023-24, a decrease of \$481,188 from the previous Fiscal Year. A significant number of these projects utilize special revenue funds such as Gas Tax, AQMD, Highway Bridge Program funds, Road Maintenance and Rehabilitation Funds, or Measure M2 funds. Of the \$5,650,000, \$842,000, or 15 percent, is funded with Capital Improvement Program funds or General Fund reserves. The use of reserve funds of \$842,000 has been appropriated towards various CIP projects. These projects encompass continued maintenance, the Antonio Parkway Gateway Improvement project, the Traffic Signal Enhancement project, landscaping at SR-241 at Santa Margarita Parkway (SMP), Veterans Monument at City Hall, and Interior LED Lighting conversion project at both City Hall and the Bell Tower. Other major projects with the CIP budget include road maintenance, an additional left turn lane at Melinda and SMP, additional bridge projects, as well as, various improvement projects related to both City Hall and the Bell Tower.

This budget document also serves as a policy document to outline the City Council's desired service levels, programs, priorities and staffing for the City over the coming year. Information related to the City's community profile, demographics, and organizational structure is included to accompany the budgetary policies and priorities, which are a demonstration of the City's commitment to its residents and businesses. In addition, the budget document includes combined and individual fund summary data on estimated revenues, appropriations, transfers, fund balances, and capital projects, organized as operational and budgetary divisions of the various governmental functions. Lastly, detailed Capital Improvement Plan information and appendices of budgetary policies, procedures and related budgetary presentation items are presented. City

staff places a high priority on transparency throughout the budgeting process, and this document is designed to provide the public with accurate accessible information in an easy-to-read format.

In summary, the City staff and I are proud of the thoughtful and thorough work that has gone into the preparation of the Fiscal Year 2023-24 budget, and we appreciate the City Council's careful consideration and adoption of the City's spending plan for the coming year. With this budget, Rancho Santa Margarita is poised to continue the delivery of essential services to residents and businesses in a prudent and fiscally responsible manner that captures the City Council's vision and direction.

Respectfully submitted,



Jennifer M. Cervantez
City Manager

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CITY OF RANCHO SANTA MARGARITA

CITY COUNCIL

MAYOR	JERRY HOLLOWAY
MAYOR PRO TEM	CAROL A. GAMBLE
COUNCIL MEMBER	L. ANTHONY BEALL
COUNCIL MEMBER	ANNE D. FIGUEROA
COUNCIL MEMBER	BRADLEY J. MCGIRR

CITY OFFICIALS

CITY MANAGER/CITY TREASURER.....	JENNIFER M. CERVANTEZ
FINANCE DIRECTOR	STEFANIE TURNER
PUBLIC WORKS DIRECTOR/CITY ENGINEER	BRENDAN DUGAN
PLANNING/COMMUNITY DEV. DIRECTOR	CHERYL KUTA
CITY CLERK	AMY DIAZ
CITY ATTORNEY	GREGORY E. SIMONIAN
CHIEF OF POLICE SERVICES	CPT. MIHAELA KENNEDY
COMMUNITY SERVICES MANAGER	WENDI REDINGTON

FIRE SERVICES	ORANGE COUNTY FIRE AUTHORITY
LIBRARY SERVICES.....	ORANGE COUNTY PUBLIC LIBRARY SYSTEM

COMMUNITY PROFILE

Date of Incorporation	January 1, 2000
Location	South Orange County, California
Form of Government.....	Council – Manager
Population (1)	47,066
Incorporation Election, November 2, 1999:	
Registered Voters (2)	21,656
Voter Turnout (2)	26.9%
Number of Parcels (3)	16,509
Police	contract with Orange County Sheriff's Department
Fire	One Station; contract with Orange County Fire Authority
Library	One Branch, Orange County Public Library System
Parks:	
County owned and operated	1
Privately owned and operated	21
Schools:	
Elementary Schools	11
Middle Schools	2
High Schools	1
Number of Master Home Owners Associations	7

- (1) - Source: California Department of Finance, Demographic Research Unit 1/1/23
(2) - Source: County of Orange
(3) - Source: Orange County Auditor-Controller

City of Rancho Santa Margarita

Demographic Information Federal Census Data

	Fiscal Year 2020 ⁽²⁾
Population: (1) (2)	47,949
Median Age:	38.5
Number of Households:	17,188
Average Household Size:	2.79
Average Family Size:	3.33
Home-Ownership Rate	71%
Total Workforce	24,812
Race:	
Asian	11.9
Black	1.6
Hispanic	21.5
White	58.2
Other	6.8
Sex:	
Female	51.1
Male	48.9

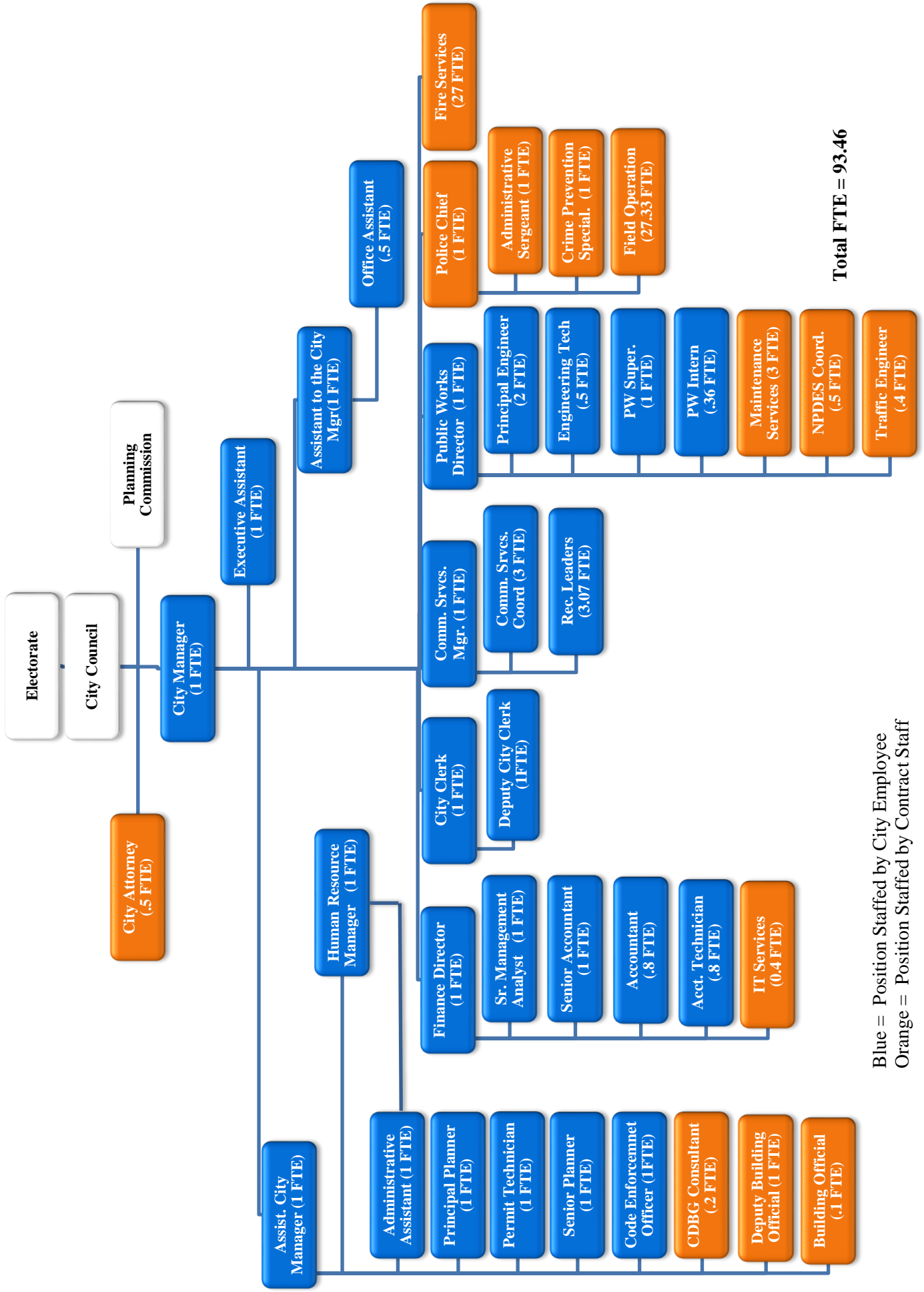
1) As of 4/10/10 census data release. **Estimated population as of 1/1/23 is 47,066** per the California Department of Finance, Demographic Research Unit.

2) The California Department of Finance population estimates incorporate 2020 Census counts as the benchmark. Therefore, the population estimates for 2020, and 2023 published in this report might be noticeably different from the previous year estimates.

As of May 2023, total unemployment was 3.0%

City of Rancho Santa Margarita		FY 2023/24	
City Employees and Contract Staff Summary		Full Time Equivalent Positions	
		City Staff	Contract Staff
<u>City Manager:</u>	City Manager	1.00	
	Executive Assistant	1.00	
	Assistant to the City Manager	1.00	
	Office Assistant	0.50	
<u>City Attorney:</u>	City Attorney		0.50
<u>City Clerk:</u>	City Clerk	1.00	
	Deputy City Clerk	1.00	
<u>Development Services:</u>	Assistant City Manager	1.00	
	Human Resource Manager	1.00	
	Administrative Assistant	1.00	
	Principal Planner	1.00	
	Senior Planner	1.00	
	Permit Technician	1.00	
	Code Enforcement	1.00	
	Building Official		0.10
	Deputy Building Official		1.00
	CDBG Consultant		0.20
<u>Finance:</u>	Finance Director	1.00	
	Senior Management Analyst	1.00	
	Senior Accountant	1.00	
	Accountant	0.80	
	Accounting Technician	0.80	
	IT Services		0.40
<u>Community Services:</u>	Community Services Manager	1.00	
	Community Services Coordinator	3.00	
	Recreation Leaders	3.07	
<u>Police Services:</u>	Police Chief		1.00
	Administrative Sergeant		1.00
	Crime Prevention Specialist		1.00
	Field Operations		27.33
<u>Public Works:</u>	Public Works Director	1.00	
	Principal Engineer	2.00	
	Public Works Superintendent	1.00	
	Environmental Program Coordinator	1.00	
	Engineering Technician	0.50	
	Pubic Works Intern	0.36	
	Traffic Engineer		0.40
	NPDES Coordinator		0.50
	Maintenance Services		3.00
<u>Fire Services:</u>	Field Operations		27.00
TOTAL		30.03	63.43

City of Rancho Santa Margarita
ORGANIZATION CHART BY CITY EMPLOYEES & CONTRACT STAFF
as of Fiscal Year 2023-2024



Blue = Position Staffed by City Employee
Orange = Position Staffed by Contract Staff

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Budget Summaries



Rancho Santa Margarita, California



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City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

Description	Fund Balance 6/30/2019	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/20	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/21
General Fund - 100	20,621,979	18,782,073	18,039,174	21,364,878	19,886,539	17,363,028	23,888,389
Special Revenue Funds:							
Gas Tax - 210	700,087	1,101,996	1,023,553	778,530	1,098,983	1,489,541	387,972
Measure M - 212	462,233	766,780	1,078,079	150,934	753,837	555,530	349,241
Air Quality Improvement - 214	257,140	67,008	219,149	104,999	64,472	7,177	162,294
Traffic Congestion Relief - 218	112,984	57,404	131,000	39,388	310	34,000	5,698
Local Park Trust Fund - 220	1,432,704	31,748	81,103	1,383,349	3,264	340,616	1,045,997
Supplemental Law Enforce - 222	174,629	160,971	123,061	212,539	157,419	129,740	240,218
PEG Fees - 224	694,299	15,432	973	708,758	1,559	31,080	679,237
RMRA - 226	281,332	859,998	643,223	498,107	907,855	33,879	1,372,083
CARES - 228	-	429,243	787,612	(358,369)	603,275	244,906	-
ARPA - 230	-	-	-	-	119,982	119,982	-
Subtotal-Special Revenue Funds	4,115,408	3,490,580	4,087,753	3,518,235	3,710,956	2,986,451	4,242,740
Capital Projects Fund - 410	204,157	3,226,944	3,692,284	(261,183)	4,010,040	4,212,805	(463,948)
<u>RSM DEBT SERVICE</u>							
RSM PFA Debt Svc. Fund - 530	541	735,413	735,138	816	731,559	731,596	779
GRAND TOTAL - ALL FUNDS	24,942,085	26,235,010	26,554,349	24,622,746	28,339,094	25,293,880	27,667,960

City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

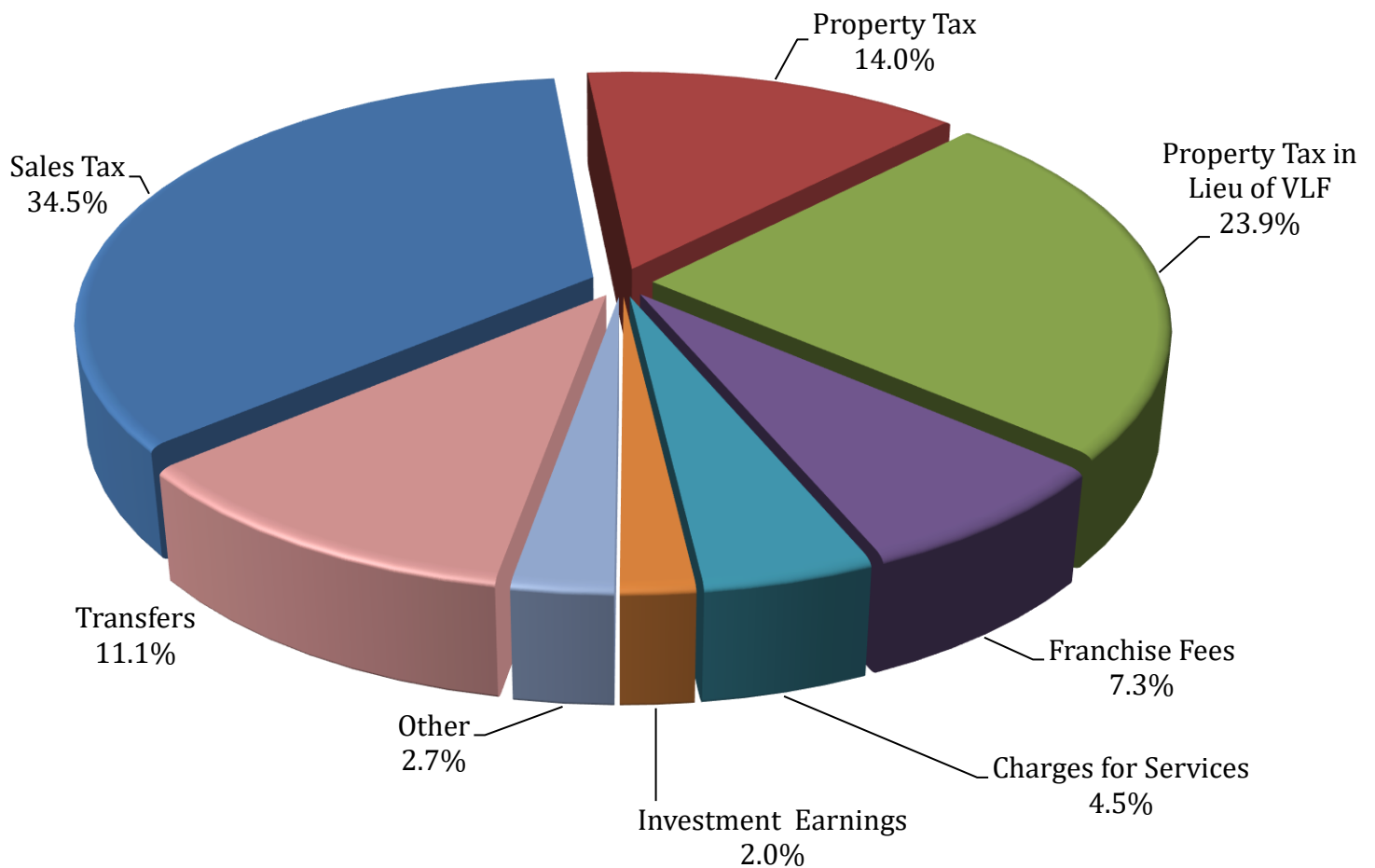
Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/22	Estimated Revenues & Interfund Transfers	Estimated Expenditures & Interfund Transfers	Estimated Fund Balance 06/30/23	Projected Revenues & Interfund Transfers	Projected Expenditures & Interfund Transfers	Projected Fund Balance 06/30/24
22,330,590	18,869,455	27,349,524	22,875,999	21,318,238	28,907,285	24,283,710	23,230,388	29,960,607
1,132,847	1,138,607	382,214	1,243,885	1,182,346	443,753	1,381,723	1,663,715	161,761
926,435	576,762	698,914	1,001,231	1,090,174	609,971	1,069,382	1,552,680	126,673
60,406	875	221,825	63,885	77,261	208,449	64,835	23,000	250,284
19	5,717	-	-	-	-	-	-	-
(1,301)	1,006,654	38,042	8,496	-	46,538	-	46,000	538
159,394	129,342	270,270	172,204	137,637	304,837	171,971	166,571	310,237
(4,201)	51,806	623,230	13,661	25,691	611,200	12,668	57,051	566,817
958,425	588,378	1,742,130	1,072,868	1,838,000	976,999	1,218,911	2,030,000	165,910
-	-	-	-	-	-	-	-	-
1,451,335	1,451,335	-	1,292,075	1,292,075	-	1,857,495	1,857,495	-
4,683,359	4,949,476	3,976,623	4,868,305	5,643,184	3,201,744	5,776,985	7,396,512	1,582,217
3,482,339	3,019,254	(863)	4,642,149	4,434,371	206,915	5,650,000	5,650,000	206,915
731,661	732,438	2	727,538	727,538	2	726,938	726,938	2
31,227,949	27,570,623	31,325,286	33,113,991	32,123,331	32,315,946	36,437,633	37,003,838	31,749,741

City of Rancho Santa Margarita

Summary of Operating Budgeted Revenues

General Fund

Fiscal Year 2023-2024



City of Rancho Santa Margarita
Revenue Summary - All Funds

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2023/24 ADOPTED BUDGET
<u>GENERAL FUND</u>						
100 GENERAL FUND	18,782,073	19,886,539	22,330,590	21,750,016	22,875,999	24,283,710
<u>SPECIAL REVENUE FUNDS</u>						
210 GAS TAX	1,101,996	1,098,983	1,132,847	1,408,862	1,243,885	1,381,723
212 MEASURE M	766,780	753,837	926,435	879,890	1,001,231	1,069,382
214 AIR QUALITY IMPROVEMENT	67,008	64,472	60,406	60,000	63,885	64,835
218 TRAFFIC CONGESTION RELIEF	57,404	310	19	-	-	-
220 LOCAL PARK TRUST	31,748	3,264	(1,300)	-	8,496	-
222 SUPPLEMENTAL LAW ENFORCEMENT	160,971	157,419	159,394	120,000	172,204	171,971
224 PEG FEE	15,432	1,559	(4,201)	-	13,661	12,668
226 ROAD MAINTENANC & REHABILITATION	859,998	907,855	958,424	1,098,315	1,072,868	1,218,911
228 CARES	429,243	603,275	-	-	-	-
230 AMERICAN RESCUE PLAN	-	119,982	1,451,335	1,292,075	1,292,075	1,857,495
SUBTOTAL						
ALL SPECIAL REVENUE FUNDS	3,490,580	3,710,956	4,683,359	4,859,142	4,868,305	5,776,985
<u>CAPITAL PROJECTS FUND</u>						
410 CAPITAL PROJECTS FUND	3,226,944	4,010,040	3,482,339	6,044,000	4,642,149	5,650,000
<u>RSM DEBT SERVICE FUND</u>						
530 RSM PFA DEBT SERVICE FUND	735,413	731,559	731,661	727,538	727,538	726,938
SUBTOTAL						
ALL FUND TYPES	26,235,010	28,339,094	31,227,949	33,380,696	33,113,991	36,437,633
LESS INTERFUND TRANSFERS	4,618,477	3,155,585	5,296,675	7,135,800	6,120,465	8,345,828
GRAND TOTAL - ALL FUND TYPES	21,616,533	25,183,509	25,931,274	26,244,896	26,993,526	28,091,805

City of Rancho Santa Margarita
Revenues - Detail of All Funds

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ADOPTED BUDGET
100	<u>GENERAL FUND</u>					
400.000	Property Tax	2,716,191	2,817,738	2,886,990	2,984,656	3,145,302
402.000	Property Tax in Lieu of VLF	4,967,587	5,129,117	5,260,973	5,549,800	5,803,503
410.000	Sales Tax	6,729,367	7,713,518	8,498,568	8,257,244	8,379,761
411.000	Real Property Transfer Tax	289,637	433,781	491,610	300,000	250,000
415.001	Franchise Fees - Cable TV	658,006	611,562	555,897	577,859	500,000
415.002	Franchise Fees - Gas	70,365	74,631	84,504	85,349	117,455
415.003	Franchise Fees - Electricity	363,277	412,610	449,829	454,323	569,918
415.004	Franchise Fees - Refuse Collection	184,685	203,214	353,484	261,012	416,996
420.001	Motor Vehicle License Fee	38,750	35,787	55,664	36,145	36,145
421.006	State Mandated Cost Reimburse	14,461	23,206	19	12,691	29,354
425.001	Beverage Container Recycling Grant	12,292	(8,281)	12,234	13,000	13,000
425.003	AB933 - Recycling Grant	100,785	107,497	157,681	154,500	165,315
425.004	Solid Waste Diversion Permits	68,752	56,790	62,196	16,000	39,300
425.007	Waste Disposal Agreement Revenue	103,239	79,390	77,214	87,550	80,000
426.002	Senior Mobility Grant	29,075	29,006	35,826	31,939	40,051
430.001	Building Permit Fees	367,252	509,893	564,544	378,635	506,650
430.003	CASP Program Revenue	5,015	(5,015)	-	5,700	5,700
430.005	Zoning PC	29,073	45,734	40,802	16,305	28,000
430.006	Permit Imaging	8,206	10,133	12,571	8,287	10,000
431.001	Building-Plan Check Fees	69,112	95,589	123,047	74,681	90,000
435.001	Site Development Permits/Fees	9,071	5,918	6,768	3,250	3,500
435.002	Site Development Permits/Deposits	44,812	22,578	29,133	25,000	25,000
435.003	Massage Establishment Permit	3,228	2,780	3,574	2,500	3,000
437.001	Planning - Plan Check Fees	8,375	8,123	9,916	10,000	8,500
438.001	Other Planning Revenues	40,054	2,292	8,324	3,000	3,000
439.001	Code Enforcement Revenue	-	-	125	-	-
440.001	Engineering Permits	79,086	60,665	52,837	63,777	61,000
441.001	Mapping-Engineer/Other Eng. Rev.	-	-	2,058	-	-
442.002	Temporary Parking Permits	-	-	30	-	-
443.006	Local Early Action Planning grant (LEAP)	-	-	27,361	12,500	12,510
443.007	SB2 / PLHA Grant Funding	-	-	33,632	32,142	40,500
443.009	CalRecycle Grant (SB 1383)	-	-	68,934	50,000	-
443.010	Cal/APP Grant	-	-	-	-	21,500
450.001	Court Fines	89,810	98,231	94,534	89,000	89,000
451.001	Parking Citation Revenue	107,212	109,692	103,678	115,000	115,000
451.002	Parking Citation - DMV	19,054	11,023	13,190	15,000	17,000
451.004	Miscellaneous Police Grants/Revenue	6,181	6,197	-	7,000	8,000
455.000	Passport Revenue	13,101	-	28,665	50,000	50,000
460.401	Sponsorship Revenue	39,264	-	8,000	35,000	30,000
465.001	BTRCC Program Revenue	116,314	-	61,320	140,000	171,430
465.002	BTRCC Rental Revenue	57,175	-	55,757	90,000	100,000
465.003	BTRCC Revenue - Misc.	100	3,878	-	-	-
470.001	Investment Earnings	415,645	43,702	(197,972)	70,000	477,530
480.001	Other Revenue	84,736	51,579	29,283	15,000	15,000
480.006	SCE Rule 20A	57,458	-	-	-	-
485.014	CDBG Grant	31,667	214,157	74,831	85,765	89,400
485.024	CDBG-CV Grant	-	128,655	111,922	233,193	21,500
490.210	Transfer from Gas Tax Fund	219,627	219,592	214,759	264,145	302,715
490.212	Transfer from Measure M	514,976	436,010	439,273	533,068	534,680
490.230	Transfer from ARPA Fund	-	85,567	1,327,005	500,000	1,857,495
	TOTAL GENERAL FUND	18,782,073	19,886,539	22,330,590	21,750,016	24,283,710
	<u>SPECIAL REVENUE FUNDS</u>					
210	<u>GAS TAX FUND:</u>					
422.001	Gas Tax 2105 (Prop. 111)	252,003	252,114	266,023	321,508	314,641
422.002	Gas Tax 2106	159,061	158,457	169,678	209,679	199,385
422.003	Gas Tax 2107	319,500	341,184	317,749	419,359	377,925
422.004	Gas Tax 2107.5	6,000	6,000	6,000	6,000	6,000
422.006	Gas Tax 2103	350,114	339,244	373,340	447,316	475,143
470.001	Interest Income	15,318	1,984	57	5,000	8,629
	Transfer from CIP	-	-	-	-	-
	TOTAL GAS TAX FUND	1,101,996	1,098,983	1,132,847	1,408,862	1,381,723
212	<u>MEASURE M FUND:</u>					
423.015	Measure M (Local Turnback)	757,501	752,140	930,570	876,672	1,056,102
470.001	Interest Income	9,279	1,697	(4,135)	3,218	13,280
	TOTAL MEASURE M FUND	766,780	753,837	926,435	879,890	1,069,382
214	<u>AIR QUALITY IMPROVEMENT FUND:</u>					
424.001	AQMD (AB 2766)	61,953	63,713	61,969	59,672	60,000
470.001	Interest Income	5,055	759	(1,563)	328	4,835
	TOTAL AQMD FUND	67,008	64,472	60,406	60,000	64,835
218	<u>TRAFFIC CONGESTION RELIEF FUND:</u>					
427.001	TCRF Funds	55,042	441	-	-	-
470.001	Interest Income	2,362	(131)	19	-	-
	TOTAL TCRF FUND	57,404	310	19	-	-

City of Rancho Santa Margarita
Revenues - Detail of All Funds

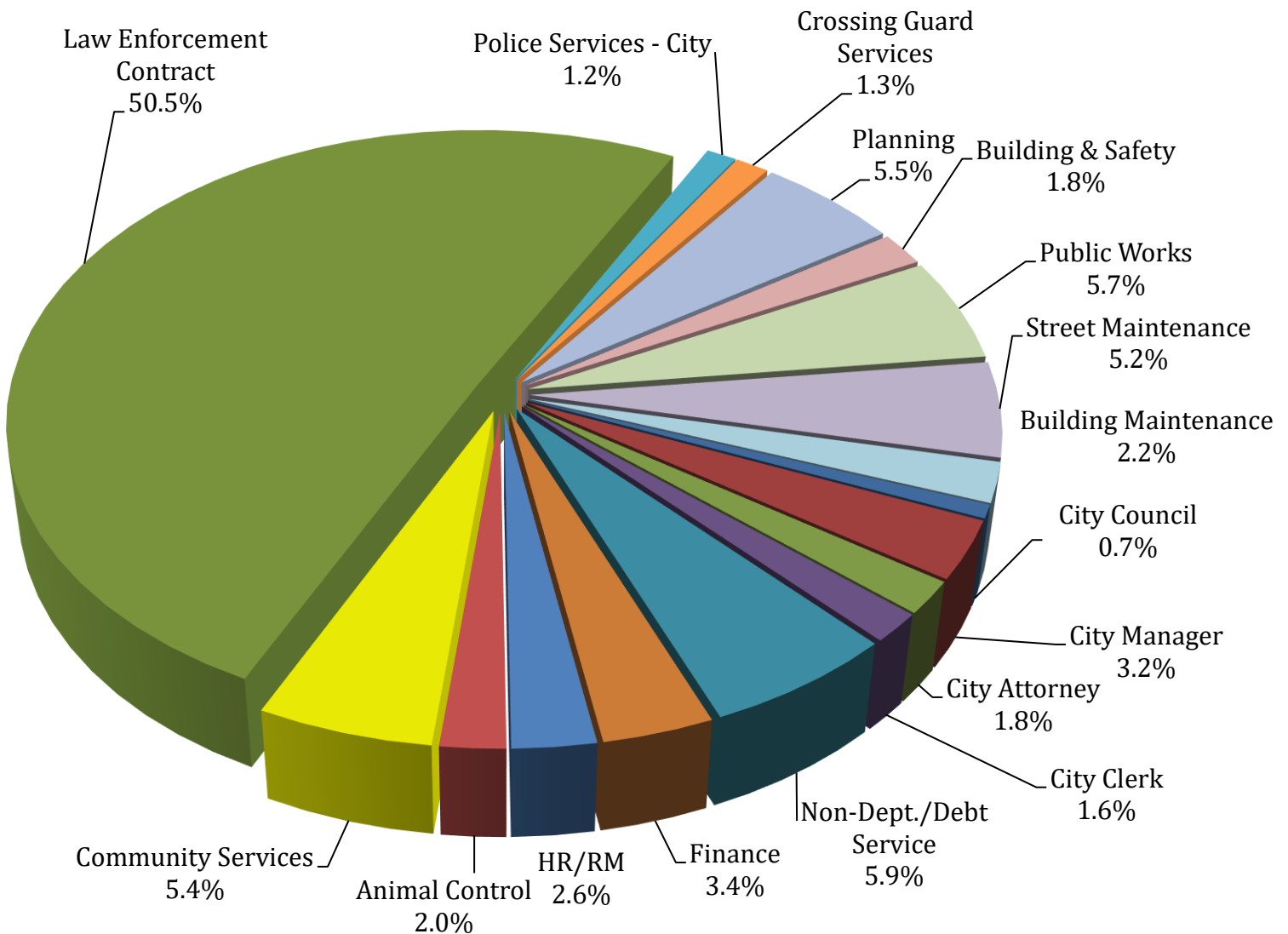
		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ADOPTED BUDGET
220	LOCAL PARK TRUST FUND:					
470.001	Interest Income	31,748	3,264	(1,300)	-	-
	TOTAL LOCAL PARK TRUST FUND	31,748	3,264	(1,300)	-	-
222	SUPPLEMENTAL LAW ENFORCEMENT:					
429.000	Supplemental Law Enforcement	156,006	156,731	161,285	119,453	165,300
470.001	Interest Income	4,965	688	(1,891)	547	6,671
	TOTAL SUPPL. ENFORCEMENT	160,971	157,419	159,394	120,000	171,971
224	PEG FEE FUND:					
470.001	Interest Income	15,432	1,559	(4,201)	-	12,668
	TOTAL PEG FEE FUND	15,432	1,559	(4,201)	-	12,668
226	ROAD MAINTENANCE & REHABILITATION					
	Transfer from Gas Tax Fund	-	-	-	-	-
423.017	RMRA - Section 2032	847,981	904,551	969,297	1,089,120	1,185,311
470.001	Interest Income	12,017	3,304	(10,873)	9,195	33,600
	TOTAL RMRA FUND	859,998	907,855	958,424	1,098,315	1,218,911
228	CARES FUND					
443.004	CARES Grant-State	-	602,454	-	-	-
443.005	CARES Grant-County	428,657	-	-	-	-
470.001	Interest Income	586	821	-	-	-
	TOTAL CARES FUND	429,243	603,275	-	-	-
230	AMERICAN RESCUE PLAN (ARP)					
443.008	ARPA Funds	-	119,982	1,451,335	1,292,075	1,857,495
	TOTAL AMERICAN RESCUE PLAN FUND	-	119,982	1,451,335	1,292,075	1,857,495
	SUBTOTAL - ALL SPECIAL REVENUE	3,490,580	3,710,956	4,683,359	4,859,142	5,776,985
410	<u>CAPITAL PROJECTS FUND</u>					
490.100	Transfer from General Fund	994,417	176,103	292,668	945,000	842,000
490.210	Transfer from Gas Tax Fund	516,783	941,780	550,046	651,049	965,000
490.212	Transfer from Measure M Fund	563,103	119,519	137,489	570,000	1,018,000
490.214	Transfer from Air Quality Improve.	219,149	7,177	875	20,000	23,000
490.218	Transfer from TCRF Fund	131,000	34,000	5,716	-	-
490.220	Transfer from Local Park Trust Fund	81,103	340,616	1,006,654	-	46,000
490.226	Transfer from RMRA Fund	643,223	33,879	588,378	2,139,000	2,030,000
490.230	Transfer from ARPA Fund	-	29,745	2,155	786,000	-
423.013	HBP (SMP Westbound)	72,374	2,220,790	764,996	106,000	53,000
423.020	HBP (SMP Eastbound)	-	-	-	249,000	239,000
423.021	HBP (Antonio Bridge)	-	-	-	116,000	107,000
423.022	CRRSAA Grant	-	-	-	200,000	200,000
485.014	CDBG Grant	2,020	113,841	143,184	201,951	127,000
423.018	State Capita Park (Prop. 68)	-	-	-	-	-
423.019	CIRA Grant	-	-	-	60,000	-
470.001	Interest Income	3,772	(7,410)	(9,822)	-	-
	SUBTOTAL - CAPITAL PROJECTS	3,226,944	4,010,040	3,482,339	6,044,000	5,650,000
	<u>RSM DEBT SERVICE FUND</u>					
530	RSM PFA DEBT SERVICE FUND:					
470.001	Interest Income	317	(38)	4	-	-
490.100	Transfer from General Fund	735,096	731,597	731,657	727,538	726,938
	TOTAL RSM PFA DEBT SERVICE	735,413	731,559	731,661	727,538	726,938
	SUBTOTAL - ALL FUND TYPES	26,235,010	28,339,094	31,227,949	33,380,696	36,437,633
	LESS: INTERFUND TRANSFERS	4,618,477	3,155,585	5,296,675	7,135,800	8,345,828
	GRAND TOTAL - ALL FUND TYPES	21,616,533	25,183,509	25,931,274	26,244,896	28,091,805

City of Rancho Santa Margarita

Summary of Operating Budgeted Expenditures

General Fund

Fiscal Year 2023-2024



City of Rancho Santa Margarita
Appropriations Summary - All Funds

				-----FY 2022/23-----		
	FY 2019/20	FY 2020/21	FY 2021/22	AMENDED	YEAR-END	FY 2023/24
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	ADOPTED
						BUDGET
<u>GENERAL FUND</u>						
City Council	153,174	148,108	153,877	154,661	152,145	162,161
City Manager	562,394	570,279	609,194	641,977	657,952	708,676
City Attorney	445,139	311,826	253,420	400,000	207,116	400,000
City Clerk	308,607	347,383	310,171	402,490	401,359	356,351
Non-Departmental	315,055	311,346	379,342	566,658	455,793	683,407
Finance	640,116	580,134	604,099	713,590	664,995	751,918
Human Resources/Risk Management	376,692	390,846	454,252	531,259	520,431	588,764
Police Services	8,874,312	9,696,198	9,994,083	11,164,956	11,165,993	11,704,146
Animal Control	314,637	320,739	331,081	412,140	400,330	441,757
Planning	812,671	1,026,163	1,103,684	1,409,307	1,284,066	1,330,883
Building	330,315	415,144	464,482	304,373	479,172	406,615
Public Works	895,551	840,135	1,017,988	1,227,144	1,207,692	1,311,803
Street Maintenance	1,002,497	963,371	971,515	1,069,705	1,088,305	1,149,637
Building Maintenance	300,868	290,492	391,802	466,385	469,138	480,815
Community Services	977,633	243,162	806,140	1,098,772	1,088,013	1,184,517
Transfer to Capital Projects Fund	994,417	176,103	292,668	945,000	348,200	842,000
Transfer to RSM PFA Debt Service Fund	735,096	731,596	731,657	727,538	727,538	726,938
TOTAL GENERAL FUND	18,039,174	17,363,027	18,869,455	22,235,955	21,318,238	23,230,388
<u>SPECIAL REVENUE FUNDS</u>						
GAS TAX						
Street Lighting	287,143	328,169	373,803	387,000	391,454	396,000
Transfer to General Fund	219,627	219,592	214,759	264,145	230,462	302,715
Transfer to RMRA Fund	-	-	-	-	-	-
Transfer to Capital Projects Fund	516,783	941,780	550,046	651,049	560,430	965,000
MEASURE M						
Transfer to General Fund	514,976	436,010	439,273	533,068	550,414	534,680
Transfer to Capital Projects Fund	563,103	119,520	137,489	570,000	539,760	1,018,000
AIR QUALITY IMPROVEMENT						
Transfer to General Fund	-	-	-	-	-	-
Transfer to Capital Projects Fund	219,150	7,177	875	20,000	77,261	23,000
TRAFFIC CONGESTION RELIEF						
Transfer to Capital Projects Fund	131,000	34,000	5,716	-	-	-
LOCAL PARK TRUST						
Transfer to Capital Projects Fund	81,103	340,616	1,006,654	-	-	46,000
SUPPLEMENTAL LAW ENFORCE	123,061	129,740	129,342	151,637	137,637	166,571
PEG FEE	973	31,080	51,806	58,470	25,691	57,051
ROAD MAINTENANCE & REHABILITATION						
Transfer to Capital Projects Fund	643,222	33,879	588,378	2,139,000	1,838,000	2,030,000
CARES FUND	787,612	244,906	-	-	-	-
AMERICAN RESCUE PLAN FUND						
ARPA grant expenditures	-	4,670	122,175	1,231,847	43,675	-
Transfer to General Fund	-	85,567	1,327,005	500,000	500,000	1,857,495
Transfer to Capital Projects Fund	-	29,745	2,155	786,000	748,400	-
TOTAL SPECIAL REVENUE FUNDS	4,087,753	2,986,451	4,949,476	7,292,216	5,643,184	7,396,512
<u>CAPITAL PROJECTS FUND</u>						
Capital Outlay	3,692,284	4,212,805	3,019,254	6,131,188	4,434,371	5,650,000
TOTAL CAPITAL PROJECT FUND	3,692,284	4,212,805	3,019,254	6,131,188	4,434,371	5,650,000
<u>RSM DEBT SERVICE FUNDS</u>						
RSM PFA DEBT SERVICE FUND	735,138	731,597	732,438	727,538	727,538	726,938
TOTAL RSM DEBT SRVC. FUNDS	735,138	731,597	732,438	727,538	727,538	726,938
SUBTOTAL - ALL FUND TYPES	26,554,349	25,293,880	27,570,623	36,386,897	32,123,331	37,003,838
LESS INTERFUND TRANSFERS	4,618,477	3,155,585	5,296,675	7,135,800	6,120,465	8,345,828
GRAND TOTAL - ALL FUND TYPES	21,935,872	22,138,295	22,273,948	29,251,097	26,002,866	28,658,010

Fund Expense Summary
GENERAL FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
City Council	153,174	148,108	153,877	154,661	152,145	162,161
City Manager	562,394	570,279	609,194	641,977	657,952	708,676
City Attorney	445,139	311,826	253,420	400,000	207,116	400,000
City Clerk	308,607	347,383	310,171	402,490	401,359	356,351
Non-Departmental	315,055	311,346	379,342	566,658	455,793	683,407
Finance	640,116	580,134	604,099	713,590	664,995	751,918
Human Resources/Risk Management	376,692	390,846	454,252	531,259	520,431	588,764
Police Services	8,874,312	9,696,198	9,994,083	11,164,956	11,165,993	11,704,146
Animal Control	314,637	320,739	331,081	412,140	400,330	441,757
Planning	812,671	1,026,163	1,103,684	1,409,307	1,284,066	1,330,883
Building	330,315	415,144	464,482	304,373	479,172	406,615
Public Works	895,551	840,135	1,017,988	1,227,144	1,207,692	1,311,803
Street Maintenance	1,002,497	963,371	971,515	1,069,705	1,088,305	1,149,637
Building Maintenance	300,868	290,492	391,802	466,385	469,138	480,815
Community Services	977,633	243,162	806,140	1,098,772	1,088,013	1,184,517
Transfer to Capital Projects Fund	994,417	176,103	292,668	945,000	348,200	842,000
Transfer to RSM PFA Debt Service Fund	735,096	731,596	731,657	727,538	727,538	726,938
TOTAL GENERAL FUND	18,039,174	17,363,027	18,869,455	22,235,955	21,318,238	23,230,388

Fund Expense Summary
GAS TAX FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
GAS TAX - Street Lighting	287,143	328,169	373,803	387,000	391,454	396,000
Transfers to General Fund						
Public Works	122,853	120,568	110,854	155,845	120,908	158,715
Street Maintenance	96,774	99,024	103,905	108,300	109,554	144,000
Transfers to Capital Projects Fund						
Slurry Seal Program	103,584	412,984	-	293,000	220,000	-
Residential Overlay	157,141	-	136,328	-	-	-
Antonio Parkway Gateway Improvements	-	-	-	-	-	790,000
El Paseo Corridor Improvements	10,547	-	-	-	-	-
Median Hardscape Renovation	14,140	-	-	-	-	-
Melinda Road Median Improvements	-	-	138,880	-	-	-
Plano Trabuco Median Landscape Renovation	5,493	9,415	175,041	-	-	-
SMP Bridge Hinge Repair (Westbound)	55,406	327,786	11,790	14,000	4,300	7,000
SMP Bridge (Eastbound)	-	-	-	32,000	3,440	32,000
Antonio Parkway Bridge	-	-	-	15,000	3,440	14,000
Annual Concrete Repair	73,757	89,984	77,699	96,000	128,760	70,000
ADA Curb Ramp Installation	9,000	-	-	186,049	200,490	47,000
Traffic Calming at Avenida de los Fundadores	-	-	-	-	-	5,000
Storm Drain System/Study	62,236	46,697	-	-	-	-
La Promesa Slurry Seal	14,747	-	-	-	-	-
Citywide Red Curb Evaluation	9,966	-	-	-	-	-
Protected Left Turn Study	766	-	-	-	-	-
Traffic Signal System Maintenance	-	47,966	-	-	-	-
Rancho/Plano Trabucco Rd Knuckle Enhancment	-	6,948	-	-	-	-
Plano Trabuco Catch Basin / Sidewalk Repair Proj.	-	-	10,308	-	-	-
Sealcoat City Hall & BTRCC Parking Lots	-	-	-	15,000	-	-
TOTAL GAS TAX FUND	1,023,553	1,489,541	1,138,608	1,302,194	1,182,346	1,663,715

Fund Expense Summary
MEASURE M FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
MEASURE M						
Transfers to General Fund						
Street Maintenance	514,976	436,010	439,273	533,068	550,414	534,680
Transfers to Capital Projects Fund						
Slurry Seal Program	300,000	-	-	-	-	-
Antonio Pkwy. Slurry Seal	114,059	-	-	-	-	-
Residential Overlay	-	-	-	300,000	280,000	-
Antonio Pkwy. Gateway Improvements	54,383	-	20,131	35,000	83,630	630,000
Plano Trabuco Median Landscape Renovation	2,500	-	-	-	-	-
Traffic Calming Avenida de los Fundadores	6,469	-	-	-	-	-
Traffic Signal Enhancements	85,692	119,520	107,155	145,000	126,130	145,000
Traffic Signal System Maintenance	-	-	10,203	90,000	50,000	93,000
Melinda/SMP Additional Left Turn Lane	-	-	-	-	-	100,000
Civic Center Midblock Crossing Flashing Sign	-	-	-	-	-	50,000
TOTAL MEASURE M FUND	<u>1,078,079</u>	<u>555,530</u>	<u>576,762</u>	<u>1,103,068</u>	<u>1,090,174</u>	<u>1,552,680</u>

Fund Expense Summary
AIR QUALITY IMPROVEMENT FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
AIR QUALITY IMPROVEMENT						
Transfers to Capital Projects Fund						
SMP Signal & Equipment Upgrade	6,058	-	-	-	-	-
Antonio Pkwy. Signal & Equipment Upgrade	(2,305)	-	-	-	-	-
Los Alisos/Melinda Signal Equip. Upgrade	5,130	5,849	-	-	57,261	-
Traffic Signal Battery Backup System	90,276	-	-	-	-	-
Emergency Vehicle Pre-emption	89,991	-	-	-	-	-
Traffic Calming Avenida de los Fundadores	30,000	1,328	-	-	-	-
SMP Signal Sync Project	-	-	875	20,000	20,000	23,000
TOTAL AIR QUALITY IMPROVEMENT	<u>219,150</u>	<u>7,177</u>	<u>875</u>	<u>20,000</u>	<u>77,261</u>	<u>23,000</u>

Fund Expense Summary
TRAFFIC CONGESTION RELIEF FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
TRAFFIC CONGESTION RELIEF						
Transfers to Capital Projects Fund						
Storm Drain System/Study	131,000	34,000	-	-	-	-
Traffic Signal System Maintenance	-	-	5,716	-	-	-
TOTAL TRAFFIC CONGESTION RELIEF	131,000	34,000	5,716	-	-	-

Fund Expense Summary
LOCAL PARK TRUST FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
LOCAL PARK TRUST						
Transfers to Capital Projects Fund						
Skate Park Renovations	-	-	-	-	-	-
Dog Park Renovations	-	-	-	-	-	-
BTRCC Youth Lounge Courtyard	-	-	-	-	-	-
Splash Pad at Central Park	81,103	340,616	1,006,654	-	-	-
Veterans Monument at City Hall	-	-	-	-	-	46,000
TOTAL LOCAL PARK TRUST	81,103	340,616	1,006,654	-	-	46,000

Fund Expense Summary
SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24
				AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
SUPPLEMENTAL LAW ENFORCEMENT Additional Police Services	123,061	129,740	129,342	151,637	137,637	166,571
TOTAL SUPPLEMENTAL LAW	123,061	129,740	129,342	151,637	137,637	166,571

Fund Expense Summary
PEG FEE FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24
				AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
PEG FEE						
Public Education Grant Expenditures	973	31,080	51,806	58,470	25,691	57,051
TOTAL PEG FEE	973	31,080	51,806	58,470	25,691	57,051

Fund Expense Summary
ROAD MAINTENANCE & REHABILITATION

DESCRIPTION	FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
ROAD MAINTENANCE & REHABILITATION						
Transfers to Capital Projects Fund						
Annual Residential Overlay	-	-	-	1,000,000	908,000	1,000,000
Annual Slurry Seal	-	-	571,046	-	-	430,000
Antonio Pkwy. Slurry Seal	111,890	-	-	-	-	-
Avenida de Las Flores Slurry Seal	93,733	999	-	-	-	-
La Promesa Slurry Seal	55,000	-	-	-	-	-
Vista Drive Street Repair Project	382,599	-	-	-	-	-
Arroyo Vista Pavement Rehabilitation	-	2,395	14,832	558,000	494,000	-
Antonio Pkwy. Pavement Rehabilitation	-	30,485	-	-	-	240,000
Antonio Pkwy. Overlay (Alas de Paz to SMP)	-	-	2,500	431,000	431,000	-
Antonio Pkwy. Gateway Improvements	-	-	-	150,000	5,000	360,000
TOTAL ROAD MAINTENANCE & REHAB.	643,222	33,879	588,378	2,139,000	1,838,000	2,030,000

Fund Expense Summary
CARES FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24
				AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
CARES FUND						
Grant Expenditures	787,612	244,906	-	-	-	-
TOTAL CARES FUND	787,612	244,906	-	-	-	-

Fund Expense Summary
AMERICAN RESCUE PLAN FUND

DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
AMERICAN RESCUE PLAN FUND						
ARPA Grant Expenditures	-	4,670	122,175	1,231,847	43,675	-
Transfers to General Fund	-	85,567	1,327,005	500,000	500,000	1,857,495
Transfers to Capital Projects Fund						
HVAC Unit Upgrades	-	29,745	2,155	786,000	748,400	-
Entryway Improvements/Sliding Doors	-	-	-	-	-	-
TOTAL AMERICAN RESCUE PLAN	-	119,982	1,451,335	2,517,847	1,292,075	1,857,495










Fund Expense Summary
CAPITAL PROJECTS FUND

	FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24	
DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
<u>CAPITAL PROJECTS FUND</u>						
Annual Slurry Seal Program	403,584	447,984	571,046	293,000	220,000	430,000
Antonio Pkwy. Slurry Seal	114,059	-	-	-	-	-
Avenida De Las Banderas Slurry Seal	111,890	999	-	-	-	-
Avenida de Las Flores Slurry Seal	93,733	-	-	-	-	-
La Promesa Slurry Seal	69,747	-	-	-	-	-
Annual Residential Overlay	157,141	-	136,328	1,300,000	1,188,000	1,000,000
Arroyo Vista Pavement Rehabilitation	-	2,395	14,832	558,000	494,000	-
Vista Drive Street Repair Project	737,665	4,077	-	-	-	-
Antonio Pkwy. Pavement Rehabilitation	382,599	30,485	-	-	-	440,000
Antonio Parkway Overlay (Alas de Paz to SMP)	-	-	2,500	431,000	431,000	-
FY 22-23 Antonio Pkwy Pav Reha	-	-	-	350,000	5,000	-
Melinda Road Median Improvements	14,140	-	138,880	-	-	-
Antonio Pkwy. Gateway Improvements	54,383	-	20,131	270,000	83,630	1,820,000
Rancho Trabuco/Plano Trabuco Road Knuckle Enhacement	-	6,948	-	-	-	-
El Paseo Corridor Improvements	108,547	75	-	-	-	-
Plano Trabuco Median Landscaping Renovation	7,993	9,415	175,041	-	-	-
Citywide Red Curb Evaluation	9,966	-	-	-	-	-
SMP Signal & Equipment Upgrade	6,058	-	-	-	-	-
Antonio Pkwy. Signal & Equipment Upgrade	(2,305)	-	-	-	-	-
Traffic Signal Enhancements	85,692	119,520	367,155	405,000	386,130	405,000
Los Alisos/Melinda Road Signal Equipment Upgrade	5,130	5,849	-	-	57,261	-
Traffic Signal System Maintenance	-	47,966	15,920	90,000	50,000	93,000
SMP Signal Sync Project	-	-	875	20,000	20,000	23,000
Traffic Signal Battery Backup System	90,276	-	-	-	-	-
Traffic Calming Avenida de los Fundadores	36,469	1,328	-	-	-	5,000
SMP Bridge Hinge Repair	483,050	2,857,771	96,100	120,000	37,500	60,000
SMP Bridge (Eastbound)	-	-	-	281,000	30,000	271,000
Antonio Pkwy. Bridge	-	-	-	131,000	30,000	121,000
Annual Concrete - Sidewalk Repairs	73,757	89,984	77,699	140,000	128,760	70,000
ADA Curb Ramp Installation	124,861	-	143,184	431,188	401,490	174,000
Plano Trabuco Catch Basin and Sidewalk Repair Project	-	-	10,308	-	-	-
City Hall & BTRCC Flooring/Carpeting	3,131	127,758	6,454	-	-	-
Sealcoat City Hall & BTRCC Parking Lots	-	-	-	15,000	13,200	-
City Hall / BTRCC Interior Painting	-	-	-	-	-	55,000
City Hall / BTRCC Stain & Seal Exterior Wood	-	-	-	-	-	65,000
City Hall & BTRCC Courtyard Gate	-	550	-	-	-	-
City Hall Bell System Replacement	-	-	25,318	-	-	-
HVAC Unit Upgrades	-	29,745	840	630,000	596,900	-
Building Access Card System Maintenance Upgrades	-	-	-	60,000	35,000	-
Building Improvements-Sliding Doors	-	-	1,315	56,000	51,500	-
CH BTRCC Inter LED Lighting	-	-	-	400,000	25,000	388,000
CH & BTRCC Entryway Enhancement	-	-	-	100,000	100,000	-
Chiquita Ridge Habitat Restoration	155,622	8,643	896	-	-	-
Emergency Vehicle Pre-Emption	89,991	-	-	-	-	-
Protected Left Turn Study	766	-	-	-	-	-
Dog Park Renovations	-	-	-	50,000	50,000	-
Splash Pad at Central Park	81,103	340,616	1,214,432	-	-	-
Storm Drain (NPDES)	193,236	80,697	-	-	-	-
Melinda/SMP additional left turn land	-	-	-	-	-	100,000
Civic Center Midblock Crossing Flashing Sign Program	-	-	-	-	-	50,000
Landscaping at SR-14 at Santa Margarita Pkwy	-	-	-	-	-	20,000
Veterans Monument at City Hall	-	-	-	-	-	60,000
TOTAL CAPITAL PROJECTS FUND	3,692,284	4,212,805	3,019,254	6,131,188	4,434,371	5,650,000

Fund Expense Summary
RSM PFA DEBT SERVICE FUND

DESCRIPTION	FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
<i><u>RSM PFA DEBT SERVICE FUND</u></i>						
Debt Service Payment	735,138	731,597	732,438	727,538	727,538	726,938
TOTAL RSM PFA DEBT SERVICE	735,138	731,597	732,438	727,538	727,538	726,938

SUMMARY OF EXPENDITURES BY ACCOUNT GROUP

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED	YEAR-END	ADOPTED
					BUDGET	ESTIMATE	6/14/2023
GENERAL FUND							
 SALARIES AND BENEFITS		3,532,460	3,073,768	3,564,816	3,938,311	3,877,664	4,455,079
	% of total	20%	18%	19%	18%	18%	19%
 LAW ENFORCEMENT CONTRACT		8,523,300	9,333,048	9,506,587	10,682,475	10,688,911	11,155,002
	% of total	47%	54%	50%	48%	50%	48%
 PROFESSIONAL SERVICES		1,093,106	1,269,543	1,176,291	1,521,882	1,410,458	1,340,139
	% of total	6%	7%	6%	7%	7%	6%
 OTHER CONTRACT SERVICES		1,610,999	1,527,865	1,697,052	1,921,461	1,913,059	2,023,111
	% of total	9%	9%	9%	9%	9%	9%
 OTHER SUPPLIES AND SERVICES		1,362,958	1,115,485	1,608,807	2,061,373	2,021,688	2,119,868
	% of total	8%	6%	9%	9%	9%	9%
 CAPITAL EXPENDITURES		186,838	135,618	291,576	437,915	330,720	568,251
	% of total	1%	1%	2%	2%	2%	2%
 DEBT SERVICE		735,096	731,596	731,657	727,538	727,538	726,938
	% of total	4%	4%	4%	3%	3%	3%
 MITIGATION		-	-	-	-	-	-
	% of total	0%	0%	0%	0%	0%	0%
 TRANSFERS/ ALLOCATIONS		994,417	176,103	292,668	945,000	348,200	842,000
	% of total	6%	1%	2%	4%	2%	4%
Subtotal General Fund Expenditures		18,039,174	17,363,026	18,869,454	22,235,955	21,318,238	23,230,388
		100%	100%	100%	100%	100%	100%
SPECIAL FUNDS							
SLESF FUND Police Services		123,061	129,740	129,342	151,637	137,637	166,571
GAS TAX FUND Street Lighting		287,141	328,169	373,803	387,000	391,454	396,000
Subtotal Special Funds Expenditures		410,202	457,909	503,145	538,637	529,091	562,571
TOTAL OPERATING EXPENDITURES		18,449,376	17,820,935	19,372,599	22,774,592	21,847,329	23,792,959

SUMMARY OF EXPENDITURES BY DEPARTMENT/DIVISION

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ADOPTED 6/14/2023
					YEAR-END ESTIMATE	
GENERAL GOVERNMENT						
110	City Council	153,174	148,108	153,877	154,661	162,161
120	City Manager	562,394	570,279	609,194	641,977	708,676
140	City Attorney	445,139	311,826	253,420	400,000	400,000
160	City Clerk	308,607	347,383	310,171	402,490	356,351
220	HR / Risk Management	376,692	390,846	454,252	531,259	588,764
	Subtotal	1,846,006	1,768,442	1,780,914	2,130,387	2,215,952
FINANCE						
170	Non-departmental	2,044,568	1,219,045	1,403,667	2,239,196	2,252,345
210	Finance	640,116	580,134	604,099	713,590	751,918
	Subtotal	2,684,684	1,799,179	2,007,766	2,952,786	3,004,263
POLICE SERVICES						
310	Police Services	8,874,313	9,696,198	9,994,082	11,164,956	11,704,146
320	Animal Control	314,637	320,739	331,081	412,140	441,757
	Subtotal	9,188,950	10,016,937	10,325,163	11,577,096	12,145,903
DEVELOPMENT SERVICES						
410	Planning	812,671	1,026,164	1,103,684	1,409,307	1,330,883
510	Building & Safety	330,315	415,144	464,482	304,373	406,615
	Subtotal	1,142,986	1,441,308	1,568,166	1,713,680	1,737,498
PUBLIC WORKS						
610	Public Works	895,551	840,135	1,017,988	1,227,144	1,311,803
620	Street Maintenance	1,002,497	963,371	971,515	1,069,705	1,149,637
640	Building Maintenance	300,868	290,492	391,802	466,385	480,815
	Subtotal	2,198,916	2,093,998	2,381,305	2,763,234	2,942,255
COMMUNITY SERVICES						
710	Community Services	977,633	243,162	806,140	1,098,772	1,184,517
	Subtotal	977,633	243,162	806,140	1,098,772	1,184,517
Total General Fund Expenditures		18,039,174	17,363,026	18,869,454	22,235,955	23,230,388
SPECIAL FUNDS						
310	SLESF Police Services	123,061	129,740	129,342	151,637	166,571
630	GAS TAX FUND Street Lighting	287,141	328,169	373,803	387,000	396,000
Total Special Funds Operating Expenditures		410,202	457,909	503,145	538,637	562,571
TOTAL OPERATING EXPENDITURES		18,449,376	17,820,935	19,372,599	22,774,592	23,792,959

SCHEDULE OF INTERFUND TRANSFERS

FUND	-----FY 2022/23-----					FY 2023/24
	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
OPERATING TRANSFERS IN:						
100 Transfer from Gas Tax Fund	219,627	219,592	214,759	264,145	230,462	302,715
100 Transfer from Measure M Fund	514,976	436,010	439,273	533,068	550,414	534,680
100 Transfer from Air Quality Fund	-	-	-	-	-	-
100 Transfer from ARPA Fund	-	85,567	1,327,005	500,000	500,000	1,857,495
210 Transfer from Capital Project Fund	-	-	-	-	-	-
226 Transfer from Gas Tax Fund	-	-	-	-	-	-
410 Transfer from General Fund	994,417	176,103	292,668	945,000	348,200	842,000
410 Transfer from Gas Tax Fund	516,783	941,780	550,046	651,049	560,430	965,000
410 Transfer from Measure M Fund	563,103	119,519	137,489	570,000	539,760	1,018,000
410 Transfer from Air Quality Fund	219,149	7,177	875	20,000	77,261	23,000
410 Transfer from Traffic Congestion Fund	131,000	34,000	5,716	-	-	-
410 Transfer from Local Park Trust Fund	81,103	340,616	1,006,654	-	-	46,000
410 Transfer from RMRA Fund	643,223	33,879	588,378	2,139,000	1,838,000	2,030,000
410 Transfer from ARPA Fund	-	29,745	2,155	786,000	748,400	-
530 Transfer from General Fund	735,096	731,597	731,657	727,538	727,538	726,938
TOTAL	4,618,477	3,155,585	5,296,675	7,135,800	6,120,465	8,345,828
OPERATING TRANSFERS OUT:						
100 Transfer to Capital Projects Fund	994,417	176,103	292,668	945,000	348,200	842,000
100 Transfer to RSM PFA Debt Service Fund	735,096	731,596	731,657	727,538	727,538	726,938
210 Transfer to General Fund	219,627	219,592	214,759	264,145	230,462	302,715
210 Transfer to Capital Projects Fund	516,783	941,780	550,046	651,049	560,430	965,000
212 Transfer to General Fund	514,976	436,010	439,273	533,068	550,414	534,680
212 Transfer to Capital Projects Fund	563,103	119,520	137,489	570,000	539,760	1,018,000
214 Transfer to General Fund	-	-	-	-	-	-
214 Transfer to Capital Projects Fund	219,149	7,177	875	20,000	77,261	23,000
218 Transfer to Capital Projects Fund	131,000	34,000	5,716	-	-	-
220 Transfer to Capital Projects Fund	81,103	340,616	1,006,654	-	-	46,000
226 Transfer to Capital Projects Fund	643,223	33,879	588,378	2,139,000	1,838,000	2,030,000
230 Transfer to General Fund	-	85,567	1,327,005	500,000	500,000	1,857,495
230 Transfer to Capital Projects Fund	-	29,745	2,155	786,000	748,400	-
410 Transfer to Gas Tax Fund	-	-	-	-	-	-
TOTAL	4,618,477	3,155,585	5,296,675	7,135,800	6,120,465	8,345,828

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General Government



Rancho Santa Margarita, California



General Government

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED	YEAR-END	ADOPTED
					BUDGET	ESTIMATE	6/14/2023
GENERAL GOVERNMENT							
110	City Council	153,174	148,108	153,877	154,661	152,145	162,161
120	City Manager	562,394	570,279	609,194	641,977	657,952	708,676
140	City Attorney	445,139	311,826	253,420	400,000	207,116	400,000
160	City Clerk	308,607	347,383	310,171	402,490	401,359	356,351
220	HR/Risk Management	376,692	390,846	454,252	531,259	520,431	588,764
TOTAL EXPENDITURES		<u>1,846,006</u>	<u>1,768,442</u>	<u>1,780,914</u>	<u>2,130,387</u>	<u>1,939,003</u>	<u>2,215,952</u>



General Government **CITY COUNCIL**

DESCRIPTION

The City Council is comprised of five Rancho Santa Margarita residents elected at large to serve alternating four-year terms. Annually, the City Council selects a Mayor and Mayor Pro Tempore. As a general law city, the City Council is responsible for setting policy and establishing local laws. The Council also represents the City to other governmental and non-governmental entities.

Department Expense Summary
City Council Fund 100, Division 110

DIVISION	ACCT	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
	NUMBER					AMENDED BUDGET	YEAR-END ESTIMATE	
<u>CITY COUNCIL</u>								
EXPENDITURES								
PERSONNEL								
	511.000	Salaries - Elected	28,274	28,042	28,042	27,810	25,608	27,810
	521.000	Medicare	410	406	407	403	371	403
	522.000	Retirement	3,506	3,477	3,477	3,448	3,175	3,448
	530.000	Benefits	96,815	100,186	104,739	106,500	106,500	114,000
TOTAL PERSONNEL			129,004	132,111	136,665	138,161	135,654	145,661
OPERATIONS								
	610.000	Membership & Dues	23,530	15,997	16,237	16,000	16,000	16,500
	612.000	Travel/Conf/Meetings	640	-	975	500	491	-
	618.000	Council Support	-	-	-	-	-	-
	670.000	Community Support	-	-	-	-	-	-
		Subtotal	24,170	15,997	17,212	16,500	16,491	16,500
	700.028	PS - Public Relations	-	-	-	-	-	-
TOTAL OPERATIONS			24,170	15,997	17,212	16,500	16,491	16,500
TOTAL EXPENDITURES			153,174	148,108	153,877	154,661	152,145	162,161
FUNDING SOURCES								
	100	General Fund	153,174	148,108	153,877	154,661	152,145	162,161
TOTAL FUNDING SOURCES			153,174	148,108	153,877	154,661	152,145	162,161

General Government
CITY MANAGER

DESCRIPTION

The City Manager's Office is responsible for making policy recommendations to the City Council and implementing Council direction. The City Manager serves as the Chief Executive Officer of the City and is responsible for its daily operations, including serving as the City's Treasurer and Personnel Officer. The City Manager has broad oversight over all internal operations and the development of external partnerships.

Department Expense Summary
City Manager Fund 100, Division 120

DIVISION	ACCT	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----	YEAR-END ESTIMATE	FY 2023/24
	NUMBER					AMENDED BUDGET		ADOPTED 6/14/2023
<u>CITY MANAGER</u>								
<i>EXPENDITURES</i>								
<i>PERSONNEL</i>								
	512.000	Salaries - Regular	481,516	470,582	503,153	473,709	534,794	512,585
	521.000	Medicare	6,954	6,795	7,265	6,841	7,628	7,317
	522.000	Retirement	51,199	54,351	60,220	69,433	69,765	73,176
	523.000	Unemployment Insurance	896	483	575	644	470	448
	530.000	Benefits	16,947	16,253	17,448	63,900	18,381	68,400
<i>TOTAL PERSONNEL (3 FTE)</i>			557,512	548,464	588,661	614,527	631,038	661,926
<i>OPERATIONS</i>								
	610.000	Membership & Dues	643	1,243	239	700	562	1,050
	611.000	Training	-	18,000	13,500	18,000	18,000	6,500
	612.000	Travel/Conf/Meetings	4,239	2,568	6,564	2,250	2,602	2,700
	622.010	Special Department Expense	-	4	230	6,500	5,750	36,500
		Subtotal	4,882	21,815	20,533	27,450	26,914	46,750
	700.001	Professional Services	-	-	-	-	-	-
<i>TOTAL OPERATIONS</i>			4,882	21,815	20,533	27,450	26,914	46,750
<i>TOTAL EXPENDITURES</i>			562,394	570,279	609,194	641,977	657,952	708,676
<i>FUNDING SOURCES</i>								
	100	General Fund	562,394	570,279	609,194	641,977	657,952	708,676
<i>TOTAL FUNDING SOURCES</i>			562,394	570,279	609,194	641,977	657,952	708,676

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Department Expense Summary
City Attorney Fund 100, Division 140

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
						AMENDED BUDGET	YEAR-END ESTIMATE	
<u>CITY ATTORNEY</u>								
<i>EXPENDITURES</i>								
<i>OPERATIONS</i>								
	700.003	Professional Services	401,707	303,422	253,420	400,000	207,116	400,000
	700.032	PS - Special Counsel	43,432	8,404	-	-	-	-
<i>TOTAL OPERATIONS</i>			<u>445,139</u>	<u>311,826</u>	<u>253,420</u>	<u>400,000</u>	<u>207,116</u>	<u>400,000</u>
<i>TOTAL EXPENDITURES</i>			<u>445,139</u>	<u>311,826</u>	<u>253,420</u>	<u>400,000</u>	<u>207,116</u>	<u>400,000</u>
<i>FUNDING SOURCES</i>								
	100	General Fund	445,139	311,826	253,420	400,000	207,116	400,000
<i>TOTAL FUNDING SOURCES</i>			<u>445,139</u>	<u>311,826</u>	<u>253,420</u>	<u>400,000</u>	<u>207,116</u>	<u>400,000</u>

General Government
CITY CLERK'S OFFICE

DESCRIPTION

The City Clerk is responsible for maintaining and managing the City's official records, conducting municipal elections, including campaign reporting and economic disclosure, and maintaining the City's Municipal Code. The City Clerk manages the City's legislative processes, including: the publication of legal notices and ordinances, agenda packet preparation, preparation of minutes, recording and communicating all City Council actions.

Department Expense Summary
City Clerk Fund 100, Division 160

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
						AMENDED BUDGET	YEAR-END ESTIMATE	
<u>CITY CLERK</u>								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	247,507	245,678	252,505	221,181	263,086	239,085
	521.000	Medicare	3,565	3,539	3,638	3,184	3,792	3,443
	522.000	Retirement	27,551	29,332	32,028	33,333	33,349	35,359
	523.000	Unemployment Insurance	541	322	238	322	309	224
	526.000	FICA Cost	7	-	-	-	-	-
	530.000	Benefits	217	247	287	42,600	288	45,600
TOTAL PERSONNEL (2.5 FTE)			279,387	279,118	288,696	300,620	300,824	323,711
OPERATIONS								
	610.000	Membership & Dues	1,113	515	330	750	750	860
	611.000	Training	1,150	-	-	-	-	1,350
	612.000	Travel/Conf/Meetings	397	-	881	100	85	1,700
	622.010	Special Dept. Expense	3,260	5,545	5,632	6,200	6,020	6,500
	622.011	Codification Supplements	3,426	5,403	3,265	4,000	3,450	4,000
	623.001	Mapping/Reproduction	7,912	7,556	6,286	10,500	10,500	10,900
	624.000	Legal Notices	6,825	6,935	2,940	5,000	4,650	5,500
	626.000	Books & Periodicals	58	60	66	70	35	80
	646.000	Maintenance & Repair	3,511	-	650	700	700	750
		Subtotal	27,651	26,014	20,050	27,320	26,190	31,640
	700.001	Professional Services	-	-	-	-	-	-
	700.002	Elections	1,568	41,186	1,425	73,300	73,300	1,000
	700.029	Election Language Assist.	-	1,065	-	1,250	1,045	-
		Subtotal	1,568	42,251	1,425	74,550	74,345	1,000
TOTAL OPERATIONS			29,220	68,265	21,475	101,870	100,535	32,640
TOTAL EXPENDITURES			308,607	347,383	310,171	402,490	401,359	356,351
FUNDING SOURCES								
	100	General Fund	308,607	347,383	310,171	402,490	401,359	356,351
TOTAL FUNDING SOURCES			308,607	347,383	310,171	402,490	401,359	356,351

General Government
HUMAN RESOURCES AND RISK MANAGEMENT

DESCRIPTION

The Human Resources Department works in the areas of recruitment, employee relations, training and development, performance management, classification and compensation, leave management, workers' compensation, special-event assessments, safety, and emergency preparedness. The Division administers employee compensation and benefit programs, training and development, compliance, and workplace safety.

Department Expense Summary
Human Resources/Risk Management Fund 100, Division 220

ACCT		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	YEAR-END	FY 2023/24	
DIVISION	NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATE	ADOPTED 6/14/2023
<u>HUMAN RESOURCES/RISK MANAGEMENT</u>								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	139,603	140,482	130,349	116,598	116,622	126,427
	512.000	Salaries/Benefit Adjustments	-	-	-	-	-	-
	516.000	Leave Time Program	-	-	-	25,000	25,000	25,000
	521.000	Medicare	2,008	2,021	1,878	1,675	1,676	1,818
	522.000	Retirement	16,721	18,164	16,271	17,201	15,009	15,068
	523.000	Unemployment Insurance	175	161	151	161	404	112
	530.000	Benefits	19,655	19,526	17,416	21,300	21,373	22,800
TOTAL PERSONNEL (1.2 FTE)			178,163	180,354	166,065	181,935	180,084	191,225
OPERATIONS								
	610.000	Membership & Dues	1,030	514	764	1,114	1,050	964
	611.000	Training	1,263	269	-	1,500	1,500	1,500
	612.000	Travel/Conf/Meetings	755	63	1,790	1,500	1,500	1,500
	622.010	Special Dept. Expense	16,580	1,313	14,993	12,000	19,264	3,675
	626.000	Books & Periodicals	143	143	120	250	125	250
	627.002	EOC Program	-	-	133	4,000	4,000	-
	665.000	Recruitment	1,705	418	4,400	5,000	3,304	5,000
	690.001	Insurance G/L	105,482	131,367	146,018	174,431	165,519	208,170
	690.002	Insurance W/C	36,192	36,886	69,792	68,452	69,246	83,774
	690.003	Insurance Property	23,633	31,214	31,439	39,299	46,538	60,062
	690.004	Insurance Other	900	951	4,164	6,434	5,766	7,144
	690.005	Insurance SIR	-	-	-	30,000	15,000	20,000
		Subtotal	187,683	203,138	273,613	343,980	332,812	392,039
	700.004	Professional Services	10,846	7,354	14,574	5,344	7,535	5,500
TOTAL OPERATIONS			198,529	210,492	288,187	349,324	340,347	397,539
TOTAL EXPENDITURES			376,692	390,846	454,252	531,259	520,431	588,764
FUNDING SOURCES								
	100	General Fund	370,511	384,649	454,252	524,259	513,324	588,764
	100	Emergency Management Grant	6,181	6,197	-	7,000	7,107	-
TOTAL FUNDING SOURCES			376,692	390,846	454,252	531,259	520,431	588,764

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Finance



Rancho Santa Margarita, California



Finance

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED	YEAR-END	ADOPTED
					BUDGET	ESTIMATE	6/14/2023
FINANCE							
170	Non-departmental	2,044,568	1,219,045	1,403,667	2,239,196	1,531,531	2,252,345
210	Finance	640,116	580,134	604,099	713,590	664,995	751,918
TOTAL EXPENDITURES		<u>2,684,684</u>	<u>1,799,179</u>	<u>2,007,766</u>	<u>2,952,786</u>	<u>2,196,526</u>	<u>3,004,263</u>



Finance
NON-DEPARTMENTAL/FINANCE

DESCRIPTION

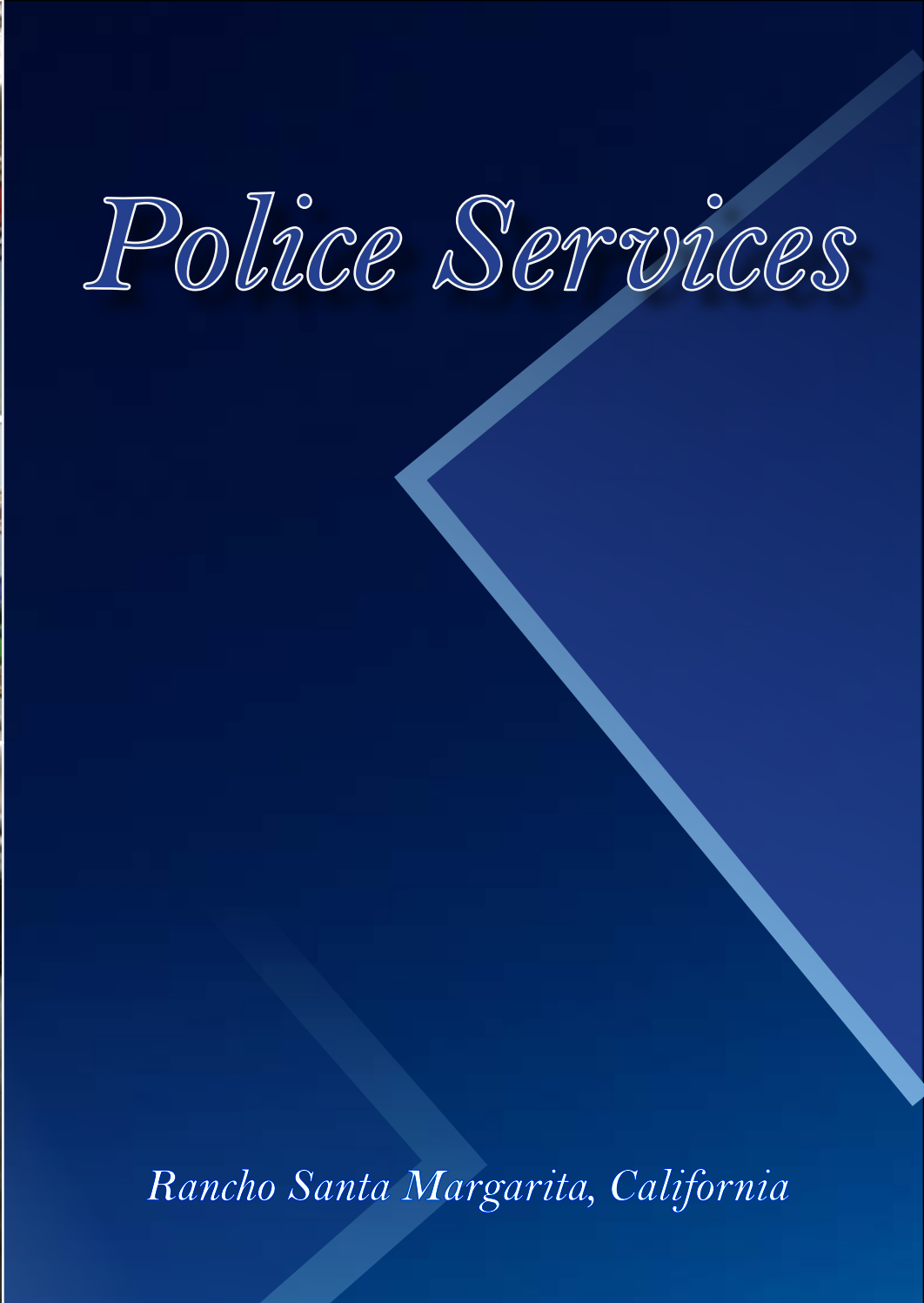
The Finance Department directs the City's fiscal activities, including: financial analysis and planning, budget preparation and reporting, tax apportionments and revenues, treasury and cash management, investment and debt administration, accounting services, accounts payable/receivable, payroll, auditing, financial reporting, purchasing, and special projects. Finance provides financial oversight through the establishment and monitoring of the internal control process within the City. The Non-Departmental function includes activities for City operations that do not directly fall under the oversight of other departments, or over which the individual departments would have limited control. Provides supervision and oversight of the Information Technology Support Services contract, ensures City systems are maintained, and assists with strategic planning.

Department Expense Summary
Non-Departmental Fund 100, Division 170

		-----FY 2022/23-----					FY 2023/24
DIVISION	ACCT NUMBER	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	AMENDED BUDGET	ADOPTED BUDGET 6/14/2023
<u>NON-DEPARTMENTAL</u>							
EXPENDITURES							
PERSONNEL							
	522.000	Retirement	-	-	-	-	105,000
	530.000	Benefits	10,024	12,047	14,675	12,528	12,528
	TOTAL PERSONNEL		10,024	12,047	14,675	12,528	117,528
OPERATIONS							
	610.000	Membership & Dues	7,153	6,592	6,593	8,120	8,940
	622.000	Office Supplies	20,224	19,030	24,468	22,000	24,000
	625.000	Postage	6,108	4,765	10,672	8,760	8,832
	627.000	EOC Supplies/Training	1,524	3,268	2,332	5,790	4,158
	627.002	EOC Program	-	-	-	-	2,000
	627.003	EOC Emerg-COVID - 19	-	7,283	5,282	5,000	-
	627.008	Emergency Mgmt Grant	-	-	-	-	8,000
	636.001	Utilities-Telephone	29,950	32,738	33,268	35,700	36,900
	642.000	Equipment Leases	12,944	11,493	12,750	16,860	11,400
	663.000	Property Tax Admin. Costs	16,561	17,946	17,334	19,413	19,244
	664.000	LAFCO Reforms (AB 2838)	7,073	7,023	7,260	7,708	8,754
	690.000	Insurance	873	624	686	1,600	900
	Subtotal		102,409	110,762	120,645	130,951	133,128
	700.001	Prof. Svcs. - Admin.	6,841	4,341	3,470	5,000	5,000
	700.008	Prof. Svcs. - Computer	85,937	88,853	97,998	110,500	129,000
	700.017	Prof. Svcs. - Website	6,754	-	-	-	-
	700.040	PS - Financing Costs	2,000	2,000	2,000	2,000	2,000
	Subtotal		101,532	95,194	103,468	117,500	136,000
	TOTAL OPERATIONS		203,941	205,956	224,113	248,451	269,128
TRANSFERS							
	790.410	Transfer to Cap. Projects	994,417	176,103	292,668	945,000	842,000
	Subtotal		994,417	176,103	292,668	945,000	842,000
MITIGATION							
	802.000	Mit. Obligation - Tax Incr.	-	-	-	-	-
	Subtotal		-	-	-	-	-
DEBT SERVICE							
	790.530	Transfer to RSM PFA	735,096	731,596	731,657	727,538	726,938
CAPITAL OUTLAY							
	826.000	Equipment - Police	-	-	-	-	-
	832.000	GIS System	19,060	19,575	17,808	18,226	19,575
	841.001	Comp. Licenses/HW/SW	74,992	73,268	115,887	262,453	237,176
	990.000	Contingency	7,038	500	6,859	25,000	40,000
	Subtotal		101,090	93,343	140,554	305,679	296,751
	TOTAL EXPENDITURES		2,044,568	1,219,045	1,403,667	2,239,196	2,252,345
FUNDING SOURCES							
	100	General Fund	1,050,151	1,042,942	1,110,999	1,130,696	1,410,345
	100	Use of Reserves - CIP	994,417	176,103	292,668	945,000	842,000
	230	American Rescue Plan Act	-	-	-	163,500	-
	TOTAL FUNDING SOURCES		2,044,568	1,219,045	1,403,667	2,239,196	2,252,345

Department Expense Summary
Finance Fund 100, Division 210

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
						AMENDED BUDGET	YEAR-END ESTIMATE	
<u>FINANCE</u>								
<i>EXPENDITURES</i>								
<i>PERSONNEL</i>								
	512.000	Salaries - Regular	498,980	454,469	472,137	502,071	512,286	527,205
	515.000	Temporary Personnel	-	-	-	-	3,041	-
	521.000	Medicare	7,212	6,566	6,818	7,252	7,101	7,604
	522.000	Retirement	65,935	61,983	66,585	81,030	76,113	89,935
	523.000	Unemployment Insurance	966	644	476	805	630	560
	530.000	Benefits	14,147	7,716	7,875	63,900	8,570	68,400
	TOTAL PERSONNEL (3.8 FTE)		587,240	531,378	553,891	655,058	607,741	693,704
<i>OPERATIONS</i>								
	610.000	Membership & Dues	797	305	504	607	599	843
	611.000	Training	34	-	-	500	250	2,498
	612.000	Travel/Conf/Meetings	170	135	-	1,105	588	1,200
	622.010	Special Dept. Expense	2,706	1,686	3,270	2,680	2,680	2,470
	626.000	Books & Periodicals	745	904	795	960	795	955
		Subtotal	4,453	3,030	4,569	5,852	4,912	7,966
	700.004	Professional Services	48,423	45,726	45,639	52,680	52,342	50,248
	TOTAL OPERATIONS		52,876	48,756	50,208	58,532	57,254	58,214
	TOTAL EXPENDITURES		640,116	580,134	604,099	713,590	664,995	751,918
<i>FUNDING SOURCES</i>								
	100	General Fund	640,116	580,134	604,099	713,590	664,995	751,918
	TOTAL FUNDING SOURCES		640,116	580,134	604,099	713,590	664,995	751,918



Police Services

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/14/2023
POLICE SERVICES							
310	Police Services	8,874,313	9,696,198	9,994,082	11,164,956	11,165,993	11,704,146
310	Police Services SLESF	123,061	129,740	129,342	151,637	137,637	166,571
310	Total Police Services	8,997,374	9,825,938	10,123,424	11,316,593	11,303,630	11,870,717
320	Animal Control - MV	314,637	320,739	331,081	412,140	400,330	441,757
TOTAL EXPENDITURES		9,312,011	10,146,677	10,454,505	11,728,733	11,703,960	12,312,474



Police Services
POLICE SERVICES/ANIMAL CARE AND CONTROL

DESCRIPTION

The City contracts with the Orange County Sheriff's Department for police services. Police Services is responsible for public safety and general law enforcement within the City of Rancho Santa Margarita. Public safety and general law enforcement includes patrol services, traffic and parking enforcement, criminal investigations, crime prevention programs, child safety programs, critical incident management, community awareness programs, crossing guard services, assistance through the Trauma Intervention Program. The City also contracts with Mission Viejo Animal Services. They provides animal field services including animal licensing, sheltering and pet care/recovery to the City of Rancho Santa Margarita.

Department Expense Summary
Police Services Fund 100, Division 310

ACCT		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24		
DIVISION	NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/14/2023
<u>POLICE SERVICES</u>								
OPERATIONS								
	612.000	Travel/Conf/Meetings	234	-	1,150	1,300	1,300	2,300
	622.010	Special Dept. Expense	1,648	4,111	5,167	7,640	12,325	10,000
	628.000	Uniforms	25	152	188	200	200	300
	642.000	Radio Maint. Contract	6,630	4,909	6,247	5,200	5,200	750
	646.000	Maintenance-Motorcycles	14,930	5,512	10,021	4,000	7,814	4,000
	646.003	Maintenance-Bicycles	-	-	-	800	-	500
	649.000	Fuel - Motorcycles	4,798	4,357	6,186	7,200	5,219	7,800
	649.002	Fuel - Autos	83,561	71,608	111,142	120,000	127,408	130,000
	670.000	Community Support	-	5,966	5,966	6,000	5,966	6,000
		<i>Subtotal</i>	111,827	96,615	146,067	152,340	165,432	161,650
	720.001	Law Enforcement Contract	8,523,300	9,333,048	9,506,587	10,682,475	10,688,911	10,489,610
	720.001	LEC-Salary & Benefits Estimate	-	-	-	-	-	665,392
	720.003	Crossing Guard	150,011	230,748	270,608	290,033	286,590	290,033
	720.006	Parking Citation Process.	43,920	35,489	39,120	45,000	29,938	45,000
	720.018	Automated Fingerprint ID	27,960	25,836	22,908	22,104	22,104	20,586
	720.201	Contract Discount	(12,120)	(25,538)	(24,072)	(26,996)	(26,982)	(28,125)
		<i>Subtotal</i>	209,771	266,535	308,564	330,141	311,650	327,494
TOTAL OPERATIONS			8,844,898	9,696,198	9,961,218	11,164,956	11,165,993	11,644,146
CAPITAL OUTLAY								
	826.000	Police Equipment	29,414	-	32,864	-	-	60,000
TOTAL CAPITAL OUTLAY			29,414	-	32,864	-	-	60,000
TOTAL EXPENDITURES			8,874,313	9,696,198	9,994,082	11,164,956	11,165,993	11,704,146
FUNDING SOURCES								
	100	General Fund	8,658,236	9,477,252	9,782,680	10,710,814	10,495,367	9,625,651
	100	GF - Police Revenue	216,076	218,946	211,402	219,000	170,626	221,000
	230	American Rescue Plan Act	-	-	-	235,142	500,000	1,857,495
TOTAL FUNDING SOURCES			8,874,313	9,696,198	9,994,082	11,164,956	11,165,993	11,704,146
<u>POLICE SERVICES - SLESF</u>								
EXPENDITURES - OPERATIONS								
	646.004	SLESF-800 Mhz Maint.	13,256	13,284	12,616	20,853	20,853	21,383
	720.010	SLESF-Spec Enforcement	-	-	-	9,000	-	10,000
	826.001	SLESF-Police Equipment	-	1,200	850	6,000	1,000	16,900
	826.002	SLESF-MDC Maintenance	109,805	115,256	115,876	115,784	115,784	118,288
TOTAL OPERATIONS			123,061	129,740	129,342	151,637	137,637	166,571
TOTAL EXPENDITURES			123,061	129,740	129,342	151,637	137,637	166,571
FUNDING SOURCES								
	222	SLESF	123,061	129,740	129,342	151,637	137,637	166,571
TOTAL FUNDING SOURCES			123,061	129,740	129,342	151,637	137,637	166,571

Department Expense Summary
Animal Control Fund 100, Division 320

ACCT		DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
DIVISION	NUMBER					AMENDED BUDGET	YEAR-END ESTIMATE	
<u>ANIMAL CONTROL</u>								
<i>EXPENDITURES</i>								
<i>OPERATIONS</i>								
	720.019	MV Animal Control Contract	314,637	320,739	331,081	412,140	400,330	441,757
<i>TOTAL OPERATIONS</i>			314,637	320,739	331,081	412,140	400,330	441,757
<i>TOTAL EXPENDITURES</i>			314,637	320,739	331,081	412,140	400,330	441,757
<i>FUNDING SOURCES</i>								
	100	General Fund	314,637	320,739	331,081	412,140	400,330	441,757
<i>TOTAL FUNDING SOURCES</i>			314,637	320,739	331,081	412,140	400,330	441,757

Development Services



Rancho Santa Margarita, California



Development Services

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2023/24 ADOPTED 6/14/2023
DEVELOPMENT SERVICES						
410 Planning	812,671	1,026,164	1,103,684	1,409,307	1,284,066	1,330,883
510 Building & Safety	330,315	415,144	464,482	304,373	479,172	406,615
TOTAL EXPENDITURES	<u>1,142,986</u>	<u>1,441,308</u>	<u>1,568,166</u>	<u>1,713,680</u>	<u>1,763,238</u>	<u>1,737,498</u>



Development Services
PLANNING/BUILDING AND SAFETY

DESCRIPTION

The Development Services Department is responsible for the Building and Safety, Planning, Code Enforcement, and Economic Development functions of the City. Building and Safety functions include: the review of building plans, issuance of permits, public counter services, building inspections, and building code/life safety compliance. Planning functions focus on implementation of the goals and policies of the General Plan, which serves as a comprehensive strategy for the management of future physical growth and change within the community, as well as the Rancho Santa Margarita Zoning Code (RSMZC) and various ordinances/codes related to land use and development. The Planning Division also oversees the management of the City's Community Development Block Grant (CDBG) funds and responsibilities associated with the City's Planning Commission. The Code Enforcement program seeks to obtain voluntary compliance with the regulatory provisions of the Rancho Santa Margarita Municipal Code (RSMMC) and requirements imposed by permits issued by the City, and issues citations for violations of street sweeping parking restrictions. Economic Development functions focus on business attraction and retention, and strategies for ensuring the City's economic strength and vitality now and in the years to come.

Department Expense Summary
Planning Fund 100, Division 410

ACCT		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----	FY 2023/24		
DIVISION	NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/14/2023
PLANNING								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	524,719	542,073	564,909	560,678	589,438	624,067
	515.000	Temporary personnel	12,210	-	-	-	-	-
	521.000	Medicare	7,571	7,995	8,151	8,090	8,102	9,009
	522.000	Retirement	55,063	67,118	73,355	78,530	75,007	81,134
	523.000	Unemployment Insurance	1,099	972	595	805	684	672
	530.000	Benefits	43,698	53,042	59,424	106,500	48,540	114,000
TOTAL PERSONNEL (4.6 FTE)			644,361	671,200	706,434	754,603	721,771	828,882
OPERATIONS								
	610.000	Membership & Dues	1,995	2,225	2,375	3,045	3,045	3,045
	611.000	Training	-	-	-	200	138	200
	612.000	Travel/Conf/Meetings	1,040	20	2,378	1,770	1,770	2,020
	617.000	Stipend - Commissioners	3,525	2,850	2,850	4,500	3,300	4,500
	622.010	Special Dept. Expense	19	-	85	595	298	595
	623.001	Mapping/Reproduction	-	-	-	300	102	300
	624.000	Legal Notices	210	-	3,768	6,000	3,000	2,000
	626.000	Books & Periodicals	275	301	243	250	125	250
		Subtotal	7,065	5,396	11,699	16,660	11,778	12,910
	677.000	PS - Hazard Mitigation Plan	14,260	-	-	-	-	-
	700.011	PS - Recoverable	-	-	-	10,000	-	10,000
	700.014	PS - Code Enforcement	2,400	2,400	2,400	2,400	2,400	2,400
	700.022	PS - CDBG	35,333	37,219	30,005	37,585	37,585	37,000
	700.023	Economic Development	7,142	5,648	61,561	134,208	77,400	112,291
	700.025	CDBG - Eligible Projects	6,111	5,628	4,113	20,000	20,000	20,000
	700.026	CDBG - Public Services	31,758	129,776	40,712	28,180	28,180	32,400
	700.027	PS-Recoverable Deposits	19,664	11,361	21,033	31,500	20,539	31,500
	700.041	CDBG-CV	3,879	36,893	107,806	220,521	220,521	15,000
	700.042	CDBG-CV Sm Business Grants	-	82,500	-	-	-	-
	700.043	PS-CDBG CV	-	6,545	4,115	12,672	12,672	6,500
	700.045	PLHA-Homeless Outreach	-	-	12,326	32,142	32,142	40,500
		Subtotal	120,547	317,970	284,071	529,208	451,439	307,591
TOTAL OPERATIONS			127,612	323,366	295,770	545,868	463,217	320,501
CAPITAL OUTLAY								
	851.000	General Plan & Elements	39,858	21,850	101,480	100,836	99,078	171,500
	852.000	Comp. Zoning Code	840	9,748	-	8,000	-	10,000
TOTAL CAPITAL OUTLAY			40,698	31,598	101,480	108,836	99,078	181,500
TOTAL EXPENDITURES			812,671	1,026,164	1,103,684	1,409,307	1,284,066	1,330,883
FUNDING SOURCES								
	100	General Fund	635,606	619,811	798,223	823,013	784,463	1,012,473
	100	Use of General Fund Reserves	39,858	21,850	-	88,336	86,578	111,500
	100	Planning Grants	-	-	60,993	44,642	49,712	53,010
	100	CDBG Grants	31,667	342,812	186,753	318,958	318,958	110,900
	230	American Rescue Plan Act	-	-	-	91,358	-	-
	100	GF - Planning Revenues	105,540	41,691	57,715	43,000	44,355	43,000
TOTAL FUNDING SOURCES			812,671	1,026,164	1,103,684	1,409,307	1,284,066	1,330,883

Department Expense Summary
Building & Safety Fund 100, Division 510

ACCT		DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
DIVISION	NUMBER					AMENDED BUDGET	YEAR-END ESTIMATE	
<u>BUILDING & SAFETY</u>								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	79,008	81,517	84,134	66,285	86,230	71,681
	521.000	Medicare	1,146	1,182	1,220	961	1,252	1,039
	522.000	Retirement	8,776	9,798	11,104	11,506	11,429	10,823
	523.000	Unemployment Insurance	175	161	119	161	159	112
	530.000	Benefits	1,116	1,109	1,123	21,300	1,142	22,800
TOTAL PERSONNEL (1 FTE)			90,220	93,767	97,700	100,213	100,212	106,455
OPERATIONS								
	611.000	Training	-	-	-	100	-	100
	612.000	Travel/Conf/Meetings	-	-	-	60	-	60
		Subtotal	-	-	-	160	-	160
	700.007	PS - Non-recoverable				-	-	-
	700.012	PS - Recoverable	240,095	321,377	366,782	204,000	378,960	300,000
		Subtotal	240,095	321,377	366,782	204,000	378,960	300,000
TOTAL OPERATIONS			240,095	321,377	366,782	204,160	378,960	300,160
TOTAL EXPENDITURES			330,315	415,144	464,482	304,373	479,172	406,615
FUNDING SOURCES								
	100	General Fund	(148,344)	(241,190)	(276,483)	(179,235)	(273,575)	(233,735)
	100	GF - Building Revenue	478,659	656,334	740,965	483,608	752,747	640,350
TOTAL FUNDING SOURCES			330,315	415,144	464,482	304,373	479,172	406,615

Public Works

		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
		ACTUAL	ACTUAL	ACTUAL	AMENDED	YEAR-END	ADOPTED
					BUDGET	ESTIMATE	6/14/2023
PUBLIC WORKS DEPARTMENT							
610	Public Works	895,551	840,135	1,017,988	1,227,144	1,207,692	1,311,803
620	Street Maintenance	1,002,497	963,371	971,515	1,069,705	1,088,305	1,149,637
630	GAS TAX FUND <i>Street Lighting</i>	287,141	328,169	373,803	387,000	391,454	396,000
640	Building Maintenance	300,868	290,492	391,802	466,385	469,138	480,815
TOTAL EXPENDITURES		588,008	618,661	765,605	3,150,234	3,156,589	3,338,255



Public Works



Rancho Santa Margarita, California



Public Works

OPERATIONS AND FACILITY MAINTENANCE

DESCRIPTION

The Public Works Department is responsible for Capital Improvement Engineering and Construction, Street and Facility Maintenance, Traffic Engineering/Management, and the Stormwater and Solid Waste Programs. Responsibilities also include analyzing development applications to determine public works and transportation impacts and issuing all transportation, grading, encroachment, fill, construction/demolition, and landscaping permits.

Department Expense Summary
Public Works Fund 100, Division 610

		-----FY 2022/23-----					FY 2023/24
ACCT		FY 2019/20	FY 2020/21	FY 2021/22	AMENDED	YEAR-END	ADOPTED
DIVISION	NUMBER DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
							6/14/2023
<u>PUBLIC WORKS</u>							
<u>EXPENDITURES</u>							
PERSONNEL							
512.000	Salaries - Regular	338,035	369,871	504,022	495,599	560,842	626,250
512.001	Salaries - Allocated to CIP	(309)	(75,361)	(113,025)	(110,000)	(110,000)	(110,000)
515.000	Temporary Personnel	-	-	-	-	1,088	-
521.000	Medicare	6,942	7,058	7,261	7,148	8,049	9,030
522.000	Retirement	46,215	51,833	56,272	58,485	61,129	71,812
523.000	Unemployment Insurance	879	727	537	886	818	728
526.000	FICA Cost	2,141	1,864	1,834	3,198	1,847	3,419
530.000	Benefits	29,454	28,610	29,657	74,550	42,748	102,600
TOTAL PERSONNEL (4.36 FTE)		423,357	384,602	486,558	529,866	566,521	703,839
OPERATIONS							
610.000	Membership & Dues	228	-	180	935	468	935
611.000	Training	120	-	521	2,000	750	5,000
612.000	Travel & Meetings	35	-	75	1,360	715	1,360
622.010	Special Dept. Expense	579	335	197	2,800	1,801	3,270
622.020	Underground Service Alert	1,023	1,168	910	1,200	1,200	1,200
626.000	Books & Periodicals	-	-	36	-	-	500
643.000	Storage Facility Rental	8,750	9,000	9,000	9,000	9,450	9,000
650.000	Storm Water (NPDES)	210,027	216,049	222,446	264,551	234,973	233,800
660.000	Solid Waste Management	53,871	34,849	80,694	139,796	139,796	71,839
660.002	Beverage Recycling Expenditures	1,762	3,050	10,871	1,800	11,134	1,800
661.000	Landscape Maintenance	28,906	29,665	30,258	36,800	32,397	39,080
661.001	Park Maintenance	26,303	22,895	52,652	75,036	63,206	70,380
	Subtotal	331,603	317,011	407,840	535,278	495,890	438,164
700.006	PS - Non-recoverable				-	-	-
700.013	PS - Recoverable	20,800	21,889	16,297	2,000	20,198	2,000
700.015	PS - Traffic Engineering	104,156	105,956	90,615	136,600	101,683	137,800
	Subtotal	124,956	127,845	106,912	138,600	121,881	139,800
TOTAL OPERATIONS		456,559	444,856	514,752	673,878	617,771	577,964
CAPITAL OUTLAY							
871.000	Speed/Volume Study	750.00	-	-	7,800	7,800	10,000
872.001	Design - Local Projects	-	-	-	-	-	3,000
874.000	Pavement Mgmt System	14,885.3	10,677.0	16,678.0	15,600	15,600	17,000
TOTAL CAPITAL OUTLAY		15,635	10,677	16,678	23,400	23,400	30,000
TOTAL EXPENDITURES		895,551	840,135	1,017,988	1,227,144	1,207,692	1,311,803
FUNDING SOURCES							
100	General Fund	408,544	407,866	504,825	736,472	733,825	736,549
210	Gas Tax	122,853	136,208	151,001	155,845	110,854	154,800
100	Waste Disposal Agreement	103,239	79,390	77,214	87,550	80,000	80,000
100	Waste Recycling Outreach & Grants	100,785	107,497	157,681	154,500	160,500	227,154
100	Beverage Recycling Grant	12,292	(8,281)	12,234	13,000	13,000	13,000
100	GF-Public Works Revenue	147,838	117,455	115,033	79,777	109,513	100,300
TOTAL FUNDING SOURCES		895,551	840,135	1,017,988	1,227,144	1,207,692	1,311,803

Department Expense Summary
Street Maintenance Fund 100, Division 620

DIVISION	ACCT	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----	YEAR-END	FY 2023/24
	NUMBER					AMENDED BUDGET	ESTIMATE	ADOPTED 6/14/2023
<u>STREET MAINTENANCE</u>								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	59,296	59,906	61,738	65,211	63,998	69,783
	521.000	Medicare	891	869	895	938	928	1,004
	522.000	Retirement	6,635	7,170	7,869	8,165	8,131	8,054
	523.000	Unemployment Insurance	87	78	58	81	75	56
	530.000	Benefits	10,123	9,277	8,376	10,650	8,614	11,400
TOTAL PERSONNEL (.5 FTE)			77,033	77,300	78,936	85,045	81,746	90,297
OPERATIONS								
	700.019	PS - Contract Admin	-	-	-	-	-	-
	720.000	Misc. Street Maintenance	94,847	76,296	53,218	96,000	121,453	96,000
	720.004	Street Maint. Contract	556,942	547,320	573,250	584,220	558,704	604,200
	720.007	Street Sweeping	96,774	99,024	103,904	108,300	109,554	144,000
	720.008	Traffic Signal Maintenance	120,794	108,322	112,527	127,740	109,553	127,740
	720.009	Special Repairs	13,522	14,297	3,803	14,040	44,721	24,000
	720.011	Traffic Improvements	220	-	5,014	5,400	7,564	9,000
	720.014	Street Maint - NPDES	39,984	38,499	38,438	45,000	53,030	50,400
	720.016	Bus Shelter Maintenance	2,381	2,313	2,425	3,960	1,980	4,000
		Subtotal	925,464	886,071	892,579	984,660	1,006,559	1,059,340
TOTAL EXPENDITURES			1,002,497	963,371	971,515	1,069,705	1,088,305	1,149,637
FUNDING SOURCES								
	100	General Fund	390,747	428,337	428,338	428,337	428,337	470,957
	212	Measure M Fund	514,976	436,010	439,273	533,068	550,414	534,680
	210	Gas Tax Fund	96,774	99,024	103,904	108,300	109,554	144,000
TOTAL FUNDING SOURCES			1,002,497	963,371	971,515	1,069,705	1,088,305	1,149,637

Department Expense Summary
Street Lighting Fund 210, Division 630

DIVISION	ACCT	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
	NUMBER					AMENDED BUDGET	YEAR-END ESTIMATE	
<u>STREET LIGHTING</u>								
<i>EXPENDITURES</i>								
<i>OPERATIONS</i>								
	631.003	Utilities	287,141	328,169	373,803	387,000	391,454	396,000
<i>TOTAL OPERATIONS</i>			287,141	328,169	373,803	387,000	391,454	396,000
<i>TOTAL EXPENDITURES</i>			287,141	328,169	373,803	387,000	391,454	396,000
<i>FUNDING SOURCES</i>								
	210	Gas Tax Fund	287,141	328,169	373,803	387,000	391,454	396,000
<i>TOTAL FUNDING SOURCES</i>			287,141	328,169	373,803	387,000	391,454	396,000

Department Expense Summary
 Building Maintenance Fund 100, Division 640

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ACCT		DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23-----		FY 2023/24 ADOPTED 6/14/2023
DIVISION	NUMBER					AMENDED BUDGET	YEAR-END ESTIMATE	
<u>BUILDING MAINTENANCE</u>								
<i>EXPENDITURES</i>								
<i>OPERATIONS</i>								
	640.001	City Hall Elect/Water	68,566	78,033	81,524	91,980	108,619	92,400
	640.002	City Hall Facility Maint.	99,338	135,789	128,069	141,375	136,427	165,385
	640.101	BTRCC Utilities	57,548	40,019	65,543	98,460	102,778	100,200
	640.102	BTRCC Facility Maint.	75,415	36,651	116,666	134,570	121,314	122,830
	640.104	BTRCC Improvements	-	-	-	-	-	-
		Subtotal	300,868	290,492	391,802	466,385	469,138	480,815
	640.003	City Hall Facility Mgmt.	-	-	-	-	-	-
		Subtotal	-	-	-	-	-	-
<i>TOTAL OPERATIONS</i>			300,868	290,492	391,802	466,385	469,138	480,815
<i>TOTAL EXPENDITURES</i>			300,868	290,492	391,802	466,385	469,138	480,815
<i>FUNDING SOURCES</i>								
	100	General Fund	300,868	290,492	391,802	456,385	469,138	480,815
	230	American Rescue Plan	-	-	-	10,000	-	-
<i>TOTAL FUNDING SOURCES</i>			300,868	290,492	391,802	466,385	469,138	480,815

Community Services



Rancho Santa Margarita, California



Community Services

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2023/24 ADOPTED 6/14/2023
COMMUNITY SERVICES						
710 Community Services	977,633	243,162	806,140	1,098,772	1,088,013	1,184,517
TOTAL EXPENDITURES	<u>977,633</u>	<u>243,162</u>	<u>806,140</u>	<u>1,098,772</u>	<u>1,088,013</u>	<u>1,184,517</u>



Community Services
COMMUNITY SERVICES
BELL TOWER REGIONAL COMMUNITY CENTER

DESCRIPTION

Community Services Department is dedicated to enhancing the quality of life for its residents. With a strong focus on community engagement and fostering a sense of belonging, the department offers a wide array of programs, services and special events to meet the diverse needs of the community. The Community Service team strives to serve as a catalyst for community engagement, promoting an active and fulfilling lifestyle for all residents.

Department Expense Summary
Community Services Fund 100, Division 710

ACCT		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24	
DIVISION	NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/14/2023
<u>COMMUNITY SERVICES</u>								
EXPENDITURES								
PERSONNEL								
	512.000	Salaries - Regular	375,261	96,452	279,707	291,659	342,274	312,273
	515.000	Part Time Personnel	64,423	9,760	77,925	114,043	87,124	114,043
	521.000	Medicare	6,344	1,524	5,151	5,843	5,936	6,142
	522.000	Retirement	74,591	38,576	48,974	60,652	60,631	60,227
	523.000	Unemployment Insurance	1,966	386	1,936	1,288	1,556	896
	526.000	FICA Cost	3,899	605	4,831	7,070	4,339	7,070
	530.000	Benefits	29,675	16,124	28,011	85,200	37,413	91,200
TOTAL PERSONNEL (6.4 FTE)			556,159	163,427	446,535	565,755	539,273	591,851
OPERATIONS								
	610.000	Membership & Dues	1,279	185	1,321	1,506	1,185	1,506
	611.000	Training	10	-	-	1,620	-	3,420
	612.000	Travel/Conf/Meetings	35	216	441	755	413	1,510
	614.000	Newsletter/Class Schedule	28,999	-	17,836	39,150	49,297	46,800
	618.001	Community Support 2/5	2,231	2,223	2,907	5,000	3,971	5,000
	622.010	Special Depart. Expense	1,933	743	17,733	15,000	14,771	15,000
	640.103	Phones	8,993	8,559	9,101	9,096	12,667	12,360
	674.000	Senior Mobility Program	9,769	7,084	8,409	28,800	58,297	60,000
	675.002	NYE Event	38,625	-	21,878	30,300	20,208	32,800
	675.005	Summer Concert Series	61,040	-	52,508	62,800	72,083	72,800
	675.007	Patriot Day	209	178	709	1,000	954	1,200
	675.101	Programs	82,003	-	41,173	120,000	99,665	120,000
	675.102	Rental Expenses	9,653	-	404	-	-	-
	675.103	BTRCC Admin	15,569	6,027	20,357	23,470	20,709	25,750
		Subtotal	260,348	25,215	194,777	338,497	354,220	398,146
	675.001	Youth Center	89,126		100,000	120,000	120,000	120,000
	675.006	Seniors Program	72,000	54,520	64,828	74,520	74,520	74,520
	700.028	PS - Public Relations	-	-	-	-	-	-
		Subtotal	-	-	-	-	-	-
TOTAL OPERATIONS			421,474	79,735	359,605	533,017	548,740	592,666
CAPITAL OUTLAY								
	840.000	Furniture & Fixtures	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY						-	-	-
TOTAL EXPENDITURES			977,633	243,162	806,140	1,098,772	1,088,013	1,184,517
FUNDING SOURCES								
	100	General Fund	735,705	210,278	645,236	801,833	804,242	843,036
	100	Senior Mobility Grant	29,075	29,006	35,826	31,939	31,939	40,051
	100	GF - Com. Svcs. Revenue	212,853	3,878	125,078	265,000	251,832	301,430
TOTAL FUNDING SOURCES			977,633	243,162	806,140	1,098,772	1,088,013	1,184,517

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CAPITAL IMPROVEMENT PROGRAM

DESCRIPTION

The Capital Improvement Program (CIP) delivers the planned list of projects budgeted in accordance with the City Council's goals. The Seven-Year CIP is a scheduling tool to forecast the funding and construction of future projects.



Capital Improvement Plan



Rancho Santa Margarita, California



CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT NUMBER	DESCRIPTION	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	-----FY 2022/23----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2023/24 ADOPTED BUDGET
<u>CAPITAL PROJECTS</u>							
<u>EXPENDITURES - CAPITAL OUTLAY</u>							
911.000	Annual Slurry Seal Program	403,584	447,984	571,046	293,000	220,000	430,000
911.002	Antonio Pkwy. Slurry Seal	114,059	-	-	-	-	-
911.003	Avenida De Las Banderas Slurry Seal	111,890	999	-	-	-	-
911.004	Avenida de Las Flores Slurry Seal	93,733	-	-	-	-	-
911.005	La Promesa Slurry Seal	69,747	-	-	-	-	-
912.000	Annual Residential Overlay	157,141	-	136,328	1,300,000	1,188,000	1,000,000
912.003	Arroyo Vista Pavement Rehabilitation	-	2,395	14,832	558,000	494,000	-
912.004	Vista Drive Street Repair Project	737,665	4,077	-	-	-	-
913.007	Antonio Pkwy. Pavement Rehabilitation	382,599	30,485	-	-	-	440,000
913.013	Antonio Parkway Overlay (Alas de Paz to SMP)	-	-	2,500	431,000	431,000	-
913.014	FY 22-23 Antonio Pkwy Pav Reha	-	-	-	350,000	5,000	-
915.003	Melinda Road Median Improvements	14,140	-	138,880	-	-	-
915.005	Plano Trabuco Road Knuckle Enhancement	-	6,947	-	-	-	-
916.003	Antonio Parkway Gateway Improvements	54,383	-	20,130	270,000	83,630	1,820,000
918.003	El Paseo Corridor Improvements	108,547	75	-	-	-	-
918.004	Plano Trabuco Median Landscape Renovation	7,993	9,415	175,041	-	-	-
919.000	Citywide Red Curb Evaluation	9,966	-	-	-	-	-
921.003	SMP Signal & Equipment Upgrade	6,058	-	-	-	-	-
921.004	Antonio Pkwy. Signal & Equipment Upgrade	(2,305)	-	-	-	-	-
921.005	Traffic Signal Enhancements	85,692	119,520	367,155	405,000	386,130	405,000
921.008	Los Alisos/Melinda Road Signal Equipment Upgrade	5,130	5,849	-	-	57,261	-
921.009	Traffic Signal System Maintenance	-	47,966	15,919	90,000	50,000	93,000
921.010	SMP Signal Sync Project	-	-	875	20,000	20,000	23,000
923.003	Traffic Signal Battery Backup System	90,276	-	-	-	-	-
923.005	Traffic Calming at Avenida de los Fundadores	36,469	1,328	-	-	-	5,000
931.004	SMP Bridge Hinge Repair (Westbound)	483,050	2,857,771	96,100	120,000	37,500	60,000
931.005	SMP Bridge (Eastbound) Design	-	-	-	281,000	30,000	271,000
931.006	Antonio Pkwy. Bridge	-	-	-	131,000	30,000	121,000
934.001	Annual Concrete - Sidewalk Repairs	73,757	89,984	77,699	140,000	128,760	70,000
934.007	ADA Curb Ramp Installation	124,861	-	143,184	431,188	401,490	174,000
934.012	Plano Trabuco Catch Basin and Sidewalk Repair Project	-	-	10,308	-	-	-
951.008	City Hall & BTRCC Flooring/Carpeting	3,131	127,758	6,454	-	-	-
951.010	Sealcoat City Hall & BTRCC Parking Lots	-	-	-	15,000	13,200	-
951.015	City Hall / BTRCC Interior Painting	-	-	-	-	-	55,000
951.016	City Hall / BTRCC Stain & Seal Exterior Wood	-	-	-	-	-	65,000
951.020	City Hall / BTRCC Courtyard Gate	-	550	-	-	-	-
951.021	City Hall Bell System Replacement	-	-	25,318	-	-	-
951.022	HVAC Unit Upgrades	-	29,745	840	630,000	596,900	-
951.023	Building Access Card System Maintenance Upgrades	-	-	-	60,000	35,000	-
951.024	Building Improvements-Sliding Doors	-	-	1,315	56,000	51,500	-
951.025	City Hall & BTRCC Interior LED lighting Conversion	-	-	-	400,000	25,000	388,000
951.026	City Hall & BTRCC Entryway Enhancements	-	-	-	100,000	100,000	-
952.002	Chiquita Ridge Habitat Restoration	155,622	8,643	895	-	-	-
954.005	Emergency Vehicle Pre-Emption/Phase 2 & 3	89,991	-	-	-	-	-
954.010	Protected Left Turn Study	766	-	-	-	-	-
962.000	Dog Park Renovation	-	-	-	50,000	50,000	-
965.000	Splash Pad at Central Park	81,103	340,616	1,214,432	-	-	-
970.000	Storm Drain System / Study	193,236	80,697	-	-	-	-
917.002	Melinda/SMP Additional Left Turn Lane	-	-	-	-	-	100,000
917.003	Civic Center Midblock Crossing Flashing Sign Program	-	-	-	-	-	50,000
918.005	Landscaping at SR-241 at SMP	-	-	-	-	-	20,000
951.027	Veterans Monument at City Hall	-	-	-	-	-	60,000
TOTAL CAPITAL OUTLAY		3,692,284	4,212,804	3,019,254	6,131,188	4,434,371	5,650,000
TOTAL EXPENDITURES		3,692,284	4,212,804	3,019,254	6,131,188	4,434,371	5,650,000

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT		FY 2019/20	FY 2020/21	FY 2021/22	-----FY 2022/23-----		FY 2023/24
NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED BUDGET
FUNDING SOURCES							
XXX	Use of City Reserves	-	-	-	945,000	348,200	842,000
100	Transfer From General Fund	994,417	176,103	292,668	-	-	-
210	Transfer From Gas Tax Fund	516,783	941,780	550,046	738,237	560,430	965,000
212	Transfer From Measure M Fund	563,103	119,519	137,489	570,000	539,760	1,018,000
214	Transfer From Air Quality Improve. Fund	219,149	7,177	875	20,000	77,261	23,000
218	Transfer From TCRF Fund	131,000	34,000	5,716	-	-	-
220	Transfer From Park Trust	81,103	340,616	1,006,654	-	-	46,000
226	Transfer From RMRA Fund	643,223	33,879	588,378	2,139,000	1,838,000	2,030,000
230	Transfer From ARPA Fund	-	29,745	2,155	786,000	748,400	-
423.013	HBP	72,374	2,220,790	764,996	471,000	86,320	399,000
423.022	CRRSSA	-	-	-	200,000	-	200,000
470.001	Interest Income/Other	1,241	(3,937)	-	-	-	-
470.002	Unrealized Gain/Loss on Invest	2,531	(3,474)	9,823	-	-	-
485.014	CDBG Grant	2,020	113,841	143,184	201,951	201,000	127,000
423.018	State Capita Park Grant (Prop. 68)	-	-	-	-	207,778	-
423.019	CIRA Grant	-	-	-	60,000	35,000	-
TOTAL FUNDING SOURCES		3,226,944	4,010,039	3,501,985	6,131,188	4,642,149	5,650,000

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

[illegible]

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2023/24 through 2029/2030

(Attachment A)

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 23/24	Year 2 24/25	Year 3 25/26	Year 4 26/27	Year 5 27/28	Year 6 28/29	Year 7 29/30	Status
STREET IMPROVEMENT/MAINTENANCE PROJECTS											
	Street Maintenance Program	General Fund Reserves (MOE)	\$ 3,396	\$ 471	\$ 475	\$ 480	\$ 485	\$ 490	\$ 495	\$ 500	
	Measure M		\$ 3,738	\$ 534	\$ 534	\$ 534	\$ 534	\$ 534	\$ 534	\$ 534	
	Gas Tax		\$ 1,008	\$ 144	\$ 144	\$ 144	\$ 144	\$ 144	\$ 144	\$ 144	
	TOTAL		\$ 8,142	\$ 1,149	\$ 1,153	\$ 1,158	\$ 1,163	\$ 1,168	\$ 1,173	\$ 1,178	
	Annual Residential Slurry Seal Program	Gas Tax	\$ 1,525	\$ -	\$ 245	\$ 255	\$ 225	\$ 370	\$ 430		
1	Zone 6a	RMRA	\$ 880	\$ 430					\$ 450		
	Annual Slurry Seal: 410-900-911.000	TOTAL	\$ 2,405	\$ 430	\$ 245	\$ 255	\$ 225	\$ 370	\$ 430	\$ 450	
	Annual Residential Overlay Program	Measure M	\$ 3,240	\$ -	\$ 330	\$ 430	\$ 370	\$ 710	\$ 700	\$ 700	
	Zone 6a	RMRA	\$ 3,330	\$ 1,000	\$ 500	\$ -	\$ 300	\$ 600	\$ 430	\$ 500	
	Gas Tax		\$ 600	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	\$ -		
	TOTAL		\$ 7,170	\$ 1,000	\$ 830	\$ 730	\$ 670	\$ 1,610	\$ 1,130	\$ 1,200	
	Account: 410-900-912.000	Gas Tax	\$ 536	\$ 70	\$ 72	\$ 74	\$ 76	\$ 79	\$ 81	\$ 84	
	Annual Concrete Repair Program		\$ -								
	Utilizing Concrete Slicing										
	Account: 410-900-934.001	TOTAL	\$ 536	\$ 70	\$ 72	\$ 74	\$ 76	\$ 79	\$ 81	\$ 84	
	Americans with Disabilities Act (ADA) Curb Ramp Installation Project	CDBG	\$ 973	\$ 127	\$ 131	\$ 135	\$ 139	\$ 143	\$ 147	\$ 152	
4	Gas Tax		\$ 360	\$ 47	\$ 48	\$ 50	\$ 51	\$ 53	\$ 54	\$ 56	
	Account:410-900-934.007	TOTAL	\$ 1,333	\$ 174	\$ 179	\$ 185	\$ 190	\$ 196	\$ 202	\$ 208	
	Antonio Parkway Pavement Rehabilitation	RMRA	\$ 240	\$ 240							
	Limits: Ave de Las Banderas to Breezy Meadows	CRRSSA	\$ 200	\$ 200							
	Account: 410-900-913.007	TOTAL	\$ 440	\$ 440							C
	Alicia Parkway Pavement Rehabilitation	RMRA	\$ 675		\$ 675						
6	City Limits to Santa Margarita Parkway	Gas Tax	\$ 300		\$ 300						N
	Account: NEW	TOTAL	\$ 975		\$ 975						
	Antonio Parkway Pavement Rehabilitation	RMRA	\$ 780			\$ 780					
	Limits: Tijeras Creek to City Limits	Measure M	\$ 200		\$ 200						
	Account: NEW		\$ 980		\$ -	\$ 980					
	Santa Margarita Parkway Pavement Rehabilitation	Gas Tax	\$ 1,570				\$ 300		\$ 600	\$ 670	
8	Limits: Melinda Road/City Limits to Alicia Pkwy. FY 26/27	RMRA	\$ 1,500				\$ 800		\$ 700		
	Account: NEW		\$ 3,070	\$ -		\$ -	\$ 1,100	\$ -	\$ 1,300	\$ 670	N
	Melinda Road Pavement Rehabilitation	RMRA	\$ 430					\$ 430			
	Limits: SR-241/City Limits to Allisma	Gas Tax	\$ 300								
	Account: NEW	TOTAL	\$ 730	\$ -	\$ -	\$ -		\$ 300	\$ -	\$ -	N
	SPECIAL PROJECTS										
10	Veterans Monument at Central Park	General Fund Reserves	\$ 14	\$ 14							N
	Design and Construction Phase	Park Fees	\$ 46	\$ 46							
	Account: NEW	TOTAL	\$ 60	\$ 60							
11	Skatepark Improvement Project	General Fund Reserves	\$ 50			\$ 50					P
	Construction Phase		\$ -								
	Account: 400-900-961.002	TOTAL	\$ 50	\$ -	\$ -	\$ 50					
LANDSCAPE / RENOVATION PROJECTS											
12	Traffic Signal Enhancements	Measure M	\$ 670	\$ 145	\$ 145	\$ 130	\$ 100	\$ 50	\$ 50	\$ 50	
	LED upgrade, painting, bases, etc. at 7 proposed intersections	General Fund Reserves	\$ 1,080	\$ 260	\$ 260	\$ 260	\$ 150	\$ 50	\$ 50	\$ 50	
	Account: 410-900-921.005	(MOE)	\$ 1,750	\$ 405	\$ 405	\$ 390	\$ 250	\$ 100	\$ 100	\$ 100	
13	Antonio Parkway Gateway Improvements - Monument	General Fund Reserves	\$ 790	\$ 40	\$ 750						C
	Account: 410-900-916.003	TOTAL	\$ 790	\$ 40	\$ 750	\$ -					
	Antonio Parkway Gateway Improvements - Median	Gas Tax	\$ 790	\$ 790							
14	Median Installation from Southerly City Limits to Bridge	Measure M	\$ 630	\$ 630							C
	RMRA		\$ 360	\$ 360							
	Account: 410-900-916.003	TOTAL	\$ 1,780	\$ 1,780	\$ -	\$ -					

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2023/24 through 2029/2030

(Attachment A)

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Status
				23/24	24/25	25/26	26/27	27/28	28/29	29/30	
15	Landscaping at SR-241 at Santa Margarita Parkway Intersection Landscaping Upgrades at two locations - Pilot Program Account: NEW	General Fund Reserves	\$ 20	\$ 20							N
	TOTAL		\$ 20	\$ 20	\$ -	\$ -					
16	Antonio Parkway Gateway Improvements - Parkway Account: 410-900-916.003	General Fund Reserves	\$ 1,648			\$ 1,648					C
	TOTAL		\$ 1,648	\$ -	\$ -	\$ 1,648					
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS											
17	Interior Painting - City Hall & BTRCC Facility Maintenance Account: 410-900-951.015	General Fund Reserves	\$ 55	\$ 55							
	TOTAL		\$ 55	\$ 55							
18	City Hall & BTRCC Exterior Wood Staining Project Facility Maintenance Account: 410-900-951.016	General Fund Reserves	\$ 145	\$ 65						\$ 80	N
	TOTAL		\$ 145	\$ 65						\$ 80	
19	City Hall & BTRCC Interior LED Conversion Account: NEW	General Fund Reserves	\$ 388	\$ 388							C
	TOTAL		\$ 388	\$ 388							
20	City Hall & BTRCC Parking Lot Resurfacing Account: NEW	General Fund Reserves	\$ 20					\$ 20			
	TOTAL		\$ 20	\$ -				\$ 20			
TRAFFIC IMPROVEMENT PROJECTS											
21	Traffic Signal System Maintenance System maintenance improvements at Various Citywide Intersections Account: 410-900-921.009	Measure M	\$ 714	\$ 93	\$ 96	\$ 99	\$ 102	\$ 105	\$ 108	\$ 111	
	TOTAL		\$ 714	\$ 93	\$ 96	\$ 99	\$ 102	\$ 105	\$ 108	\$ 111	
22	SMP Signal Sync Project SMP/Portal Signal Sync w/ MV, LF and Caltrans. Various Int. Improvemen Account: 410-900-921.010	AQMD	\$ 296	\$ 23	\$ 1	\$ 272					C
	TOTAL		\$ 296	\$ 23	\$ 1	\$ 272					
23	Traffic Calming at Avenida de los Fundadores Safety improvements at Lago Santa Margarita Entrance (Construction) Account: 410-900-923.005	Gas Tax	\$ 255	\$ 5	\$ 250						D
	TOTAL		\$ 255	\$ 5	\$ 250	\$ -					
24	Melinda/SMP Additional Left Turn Lane Adding a Second left turn pocket intersection of SMP/Melinda Account: NEW	Measure M	\$ 100	\$ 100	\$ -						N
	TOTAL		\$ 100	\$ 100	\$ -						
25	Civic Center Midblock Crossing Flashing Sign Program Upgrading existing pedestrian flashing signs at midblock crosswalks Account: NEW	Measure M	\$ 50	\$ 50	\$ -						N
	TOTAL		\$ 50	\$ 50	\$ -						
26	RSM School Route Analysis School route study - Pending Grant Award Account: NEW	Measure M	\$ 170			\$ 170					P
	TOTAL		\$ 170	\$ -	\$ -	\$ 170					
BRIDGE PROJECTS											
27	SANTA MARGARITA PKWY. BRIDGE HINGE REPAIR (Westbound) (Restoration Requirements)	HBP** Gas Tax	\$ 106	\$ 53	\$ 53						C
	TOTAL		\$ 106	\$ 53	\$ 53						
28	SANTA MARGARITA PKWY. BRIDGE (Eastbound) Account: 410-900-931.004	HBP** Gas Tax	\$ 1,522	\$ 239	\$ 1,283						C
	TOTAL		\$ 1,522	\$ 239	\$ 1,283						
29	ANTONIO PKWY. BRIDGE Account: 410-900-931.005	HBP** Gas Tax	\$ 615	\$ 107	\$ 508						C
	TOTAL		\$ 615	\$ 107	\$ 508						
	Account: 410-900-931.006		\$ -	\$ 14	\$ 66						
	TOTAL		\$ 695	\$ 121	\$ 574						

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2023/24 through 2029/2030

(Attachment A)

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Status
				23/24	24/25	25/26	26/27	27/28	28/29	29/30	
	SUBTOTAL CAPITAL PROJECTS EXPENDITURES		\$	28,466	\$ 5,886	\$ 4,853	\$ 2,614	\$ 3,190	\$ 3,371	\$ 2,902	
	TOTAL CAPITAL PROJECTS & STREET MAINTENANCE EXPENDITURES		\$	36,608	\$ 7,039	\$ 6,011	\$ 3,777	\$ 4,358	\$ 4,544	\$ 4,080	

Notes:

D	Project Deferred from Fiscal Year 2022-23
C	Project Continued from Fiscal Year 2022-23
N	New Project
A	Project Advanced from Previous 7Yr. CIP
P	Project Postponed to a later year
	No Change in Status from Previous 7Yr. CIP

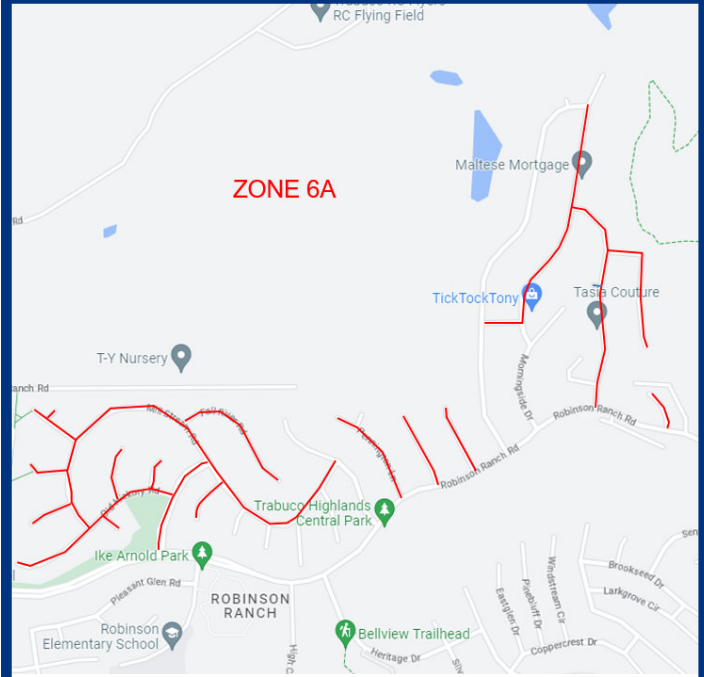
CIP FUND EXPENDITURES (WITHOUT MAINTENANCE)											
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7			
		23/24	24/25	25/26	26/27	27/28	28/29	29/30			
	Gas Tax	\$965	\$1,155	\$679	\$653	\$1,102	\$1,166	\$810			
	RMRA	\$2,030	\$1,175	\$780	\$1,100	\$1,030	\$1,130	\$950			
	Measure M	\$1,018	\$571	\$1,029	\$572	\$865	\$858	\$861			
	AQMD	\$23	\$1	\$272	\$0	\$0	\$0	\$0			
	CDBG	\$127	\$131	\$135	\$139	\$143	\$147	\$152			
	Park Fees	\$46	\$0	\$0	\$0	\$0	\$0	\$0			
	HBP**	\$399	\$1,844	\$0	\$0	\$0	\$0	\$0			
	CRRSA	\$200	\$0	\$0	\$0	\$0	\$0	\$0			
	General Fund Reserves	\$842	\$1,010	\$1,958	\$150	\$50	\$70	\$130			
	TOTAL CAPITAL PROJECTS	\$5,650	\$5,886	\$4,853	\$2,614	\$3,190	\$3,371	\$2,902			
	STREET MAINTENANCE	\$1,149	\$1,153	\$1,158	\$1,163	\$1,168	\$1,173	\$1,178			
	TOTAL CAPITAL AND & STREET MAINTENANCE EXPENDITURES	\$6,799	\$7,039	\$6,011	\$3,777	\$4,358	\$4,544	\$4,080			

CATEGORY EXPENDITURES (WITHOUT MAINTENANCE)											
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7			
		23/24	24/25	25/26	26/27	27/28	28/29	29/30			
	STREET IMPROVEMENT/MAINTENANCE PROJECTS	\$ 2,114	\$ 2,301	\$ 2,224	\$ 2,262	\$ 2,985	\$ 3,143	\$ 2,611			
	SPECIAL PROJECTS	\$ 60	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -			
	LANDSCAPE / RENOVATION PROJECTS	\$ 2,245	\$ 1,155	\$ 2,038	\$ 250	\$ 100	\$ 100	\$ 100			
	CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS	\$ 508	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 80			
	TRAFFIC IMPROVEMENT PROJECTS	\$ 271	\$ 347	\$ 541	\$ 102	\$ 105	\$ 108	\$ 111			
	BRIDGE PROJECTS	\$ 452	\$ 2,083	\$ -	\$ -	\$ -	\$ -	\$ -			
	CIP FUND EXPENDITURES SUBTOTAL	\$ 5,650	\$ 5,886	\$ 4,853	\$ 2,614	\$ 3,190	\$ 3,371	\$ 2,902			

City of Rancho Santa Margarita Capital Improvement Project Information



RESIDENTIAL STREET



VICINITY MAP

PROJECT TITLE:

Annual Residential Slurry Seal Program
Zone 6A

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

RMRA

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-911.000

PROJECT DESCRIPTION:

The project consists of slurry sealing public residential tracts located in Zone 6A which is located north of Robinson Ranch Road

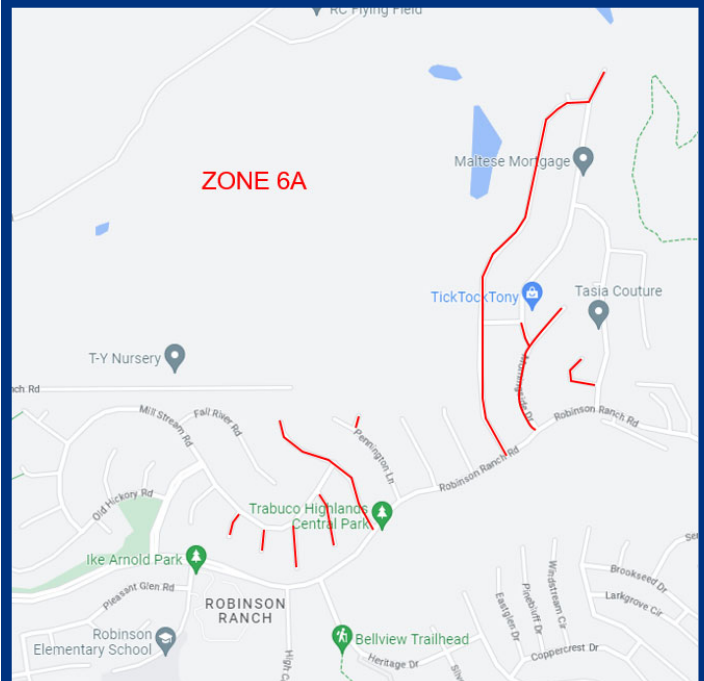
PROJECT BUDGET:

Design	\$	7,300
Construction Estimate	\$	364,000
Inspection/Construction Management	\$	19,700
Material Testing	\$	18,000
Construction Contingency	\$	18,000
Advertisement	\$	3,000
Total Proposed Budget		\$ 430,000

City of Rancho Santa Margarita Capital Improvement Project Information



OVERLAY



VICINITY MAP

PROJECT TITLE:

Annual Residential Overlay Program
Zone 6A

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

RMRA
Measure M

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-912.000

PROJECT DESCRIPTION:

The project consists of slurry sealing public residential tracts located in Zone 6A which is located north of Robinson Ranch Road

PROJECT BUDGET:

Design	\$	17,000
Construction Estimate	\$	850,000
Inspection/Construction Management	\$	34,000
Material Testing	\$	26,000
Construction Contingency	\$	70,000
Advertisement	\$	3,000
Total Proposed Budget		\$ 1,000,000

City of Rancho Santa Margarita Capital Improvement Project Information



CONCRETE SIDEWALK



CITY WIDE

PROJECT TITLE:
Annual Concrete Repair Program

DEPARTMENT:
Public Works

PROJECT TYPE:
Street Improvement/Maintenance

ESTIMATED SCHEDULE:
Design FY 2023/24
Construction FY 2023/24

FUNDING SOURCE:
Gas Tax

PROJECT MANAGER:
Principal Engineer

CIP ACCOUNT NO.:
410-900-934.001

PROJECT DESCRIPTION:

The project consists of a combination of concrete slicing and removing and replacing damaged sidewalks at various locations throughout the City.

Design	\$	2,200
Construction Estimate	\$	55,000
Inspection/Construction Management	\$	5,300
Construction Contingency	\$	5,500
Advertisement	\$	2,000
Total Project Budget		\$ 70,000

PROJECT BUDGET:

City of Rancho Santa Margarita Capital Improvement Project Information



ADA CURB RAMP



CITY WIDE

PROJECT TITLE:

Americans with Disabilities Act (ADA)
Curb Ramp Installation Project

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

CDBG
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-934.007

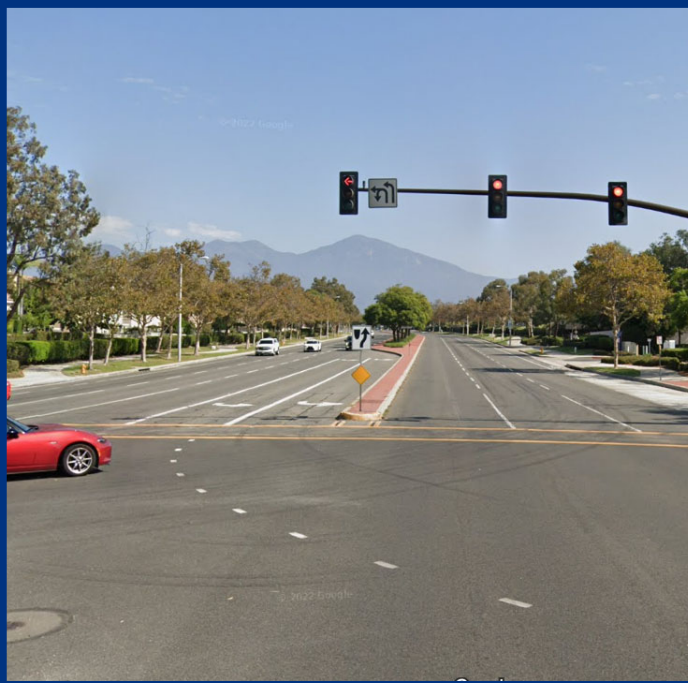
PROJECT DESCRIPTION:

The project consists of reconstructing curb ramps to meet current ADA standards at various locations throughout the City.

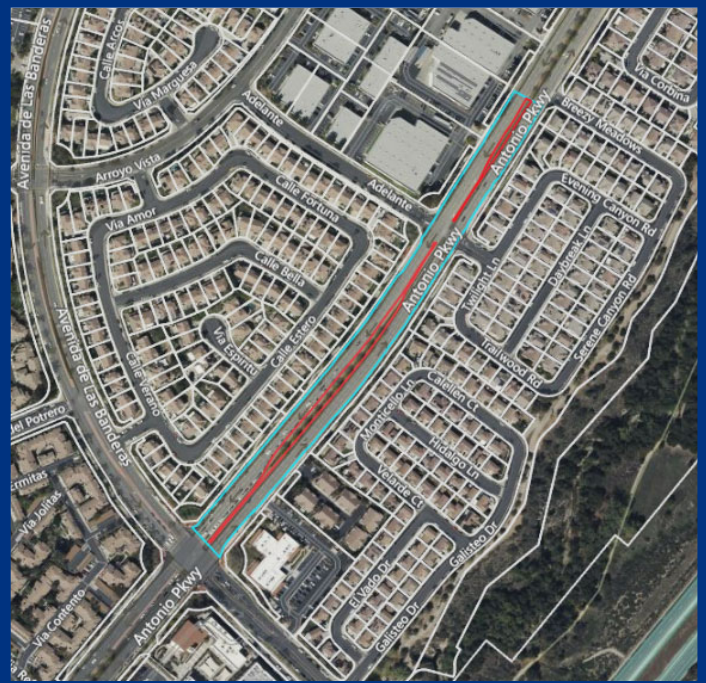
PROJECT BUDGET:

Design	\$	6,500
Construction Estimate	\$	131,000
Inspection/Construction Management	\$	20,000
Construction Contingency (for additional ramps, dependent on concrete prices)	\$	14,000
Advertisement	\$	2,000
Total Proposed Budget		\$ 173,500

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PKWY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Pavement Rehabilitation
Limits: Avenida de las Banderas to Breezy Meadows

ESTIMATED SCHEDULE:

Design	FY 2022/23
Construction	FY 2023/24

DEPARTMENT:

Public Works

FUNDING SOURCE:

RMRA
CRRSSA

PROJECT MANAGER:

Principal Engineer

PROJECT TYPE:

Street Maintenance

CIP ACCOUNT NO.: 410-900-913.007

PROJECT DESCRIPTION:

Pavement rehabilitation consisting of grind & overlay, crack sealing, striping, and digouts.

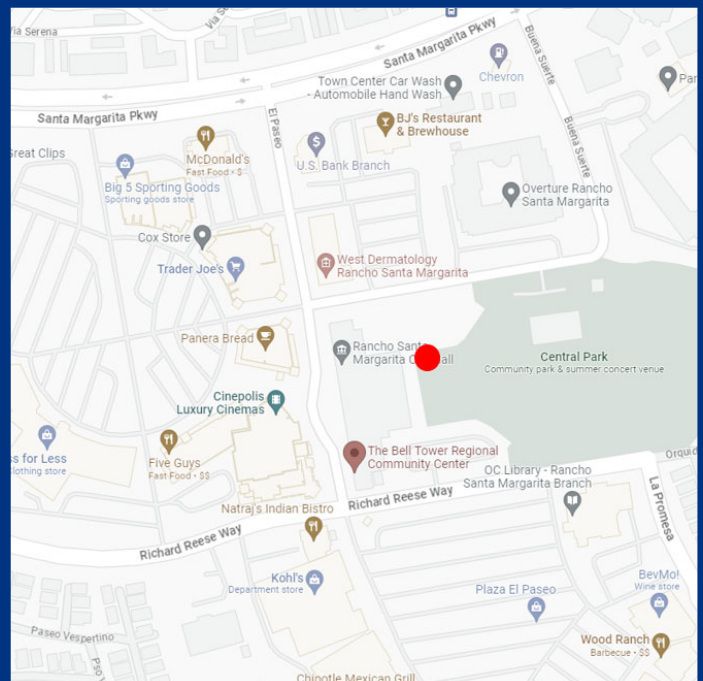
PROJECT BUDGET:

Funds Spent to Date	(\$	5,000)
Design (FY 2022/23)	\$	5,000
Construction	\$	412,000
Material Testing	\$	5,000
Construction Contingency	\$	21,000
Advertisement	\$	2,000
Total	\$	440,000

City of Rancho Santa Margarita Capital Improvement Project Information



PROPOSED SITE



VICINITY MAP

PROJECT TITLE:
Veterans Monument at City Hall

DEPARTMENT:
Public Works

PROJECT TYPE:
Special Projects

ESTIMATED SCHEDULE:
Design FY 2023/24
Construction FY 2023/24

FUNDING SOURCE:
General Funds
Park Fees

PROJECT MANAGER:
Principal Engineer

CIP ACCOUNT NO.:
TBD

PROJECT DESCRIPTION:
Construction of a Veterans Monument

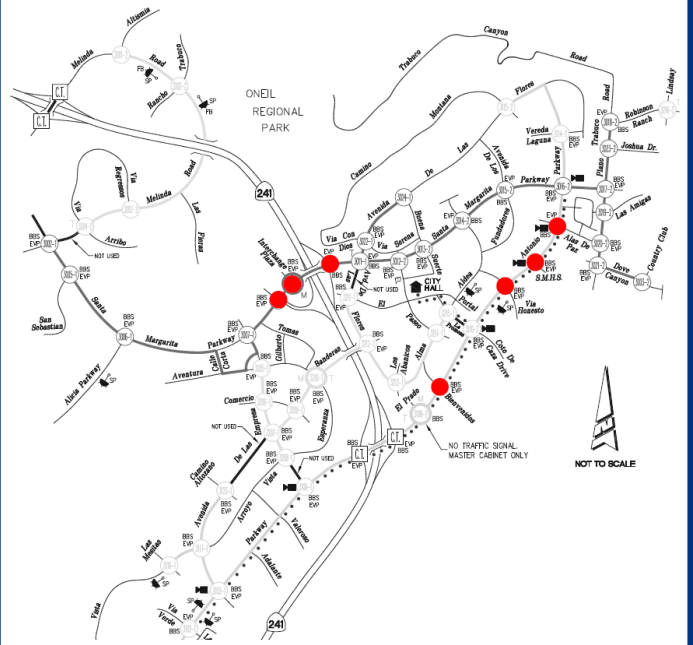
PROJECT BUDGET:

Design/ Construction Estimate	\$	55,000
Construction Contingency	\$	5,000
Total Proposed Budget	\$	60,000

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION ENHANCEMENTS



VICINITY MAP

PROJECT TITLE:
Traffic Signal Enhancements

DEPARTMENT:
Public Works

PROJECT TYPE:
Landscape/ Renovation Projects

ESTIMATED SCHEDULE:
Design FY 2023/24
Construction FY 2023/24

FUNDING SOURCE:
Measure M
General Fund Reserves

PROJECT MANAGER:
Principal Engineer

CIP ACCOUNT NO.:
410-900-921.005

PROJECT DESCRIPTION:
The project consists of furnishing, installing and painting traffic enhancements at proposed intersections along Santa Margarita Parkway and Antonio Parkway

PROJECT BUDGET:

Material Furnishing and Procurement	\$	200,000
Design	\$	6,000
Construction Estimate	\$	177,000
Inspection/Construction Management	\$	8,000
Construction Contingency	\$	12,000
Advertisement	\$	2,000
Total Proposed Budget	\$	405,000

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO GATEWAY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements -
Gateway Monument

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Design	FY 2019/20 - FY 2022/23
Construction	FY 2023/24 - FY 2024/25

FUNDING SOURCE:

General (FY 2023/24)	\$600,000
General (FY 2024/25)	\$667,000

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of gateway monument on Antonio Parkway at the City's southern boundary limits.

PROJECT BUDGET:

Administration	\$	25,000
Construction Estimate	\$	1,000,000
Inspection/Construction Management	\$	60,000
Material Testing	\$	30,000
Construction Contingency	\$	150,000
Advertisement / Outreach	\$	2,000
Total	\$	1,267,000

City of Rancho Santa Margarita Capital Improvement Project Information

PROPOSED MEDIAN



ANTONIO GATEWAY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements -
Median

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Design	FY 2019/20 - FY 2022/23
Construction	FY 2023/24 - FY 2024/25

FUNDING SOURCE:

Gas Tax (FY 2024/25)	\$100,000
Measure M (FY 2023/24)	\$118,000
Measure M (FY 2024/25)	\$450,000
RMRA (FY 2023/24)	\$850,000
RMRA (FY 2024/25)	\$465,000

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of raised decorative landscaped center median on Antonio Parkway from the City's southern boundary limits to Tijeras Creek Bridge.

PROJECT BUDGET:

Administration	\$	35,000
Construction Estimate	\$	1,650,000
Inspection/Construction Management	\$	85,000
Material Testing	\$	40,000
Construction Contingency	\$	165,000
Advertisement / Outreach	\$	8,000
Total	\$	1,983,000

City of Rancho Santa Margarita Capital Improvement Project Information



241 LANDSCAPING PILOT PROJECT



VICINITY MAP

PROJECT TITLE:

Landscaping at SR 241 at Santa Margarita Pkwy

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

New

PROJECT DESCRIPTION:

Intersection landscaping upgrades at two corners.

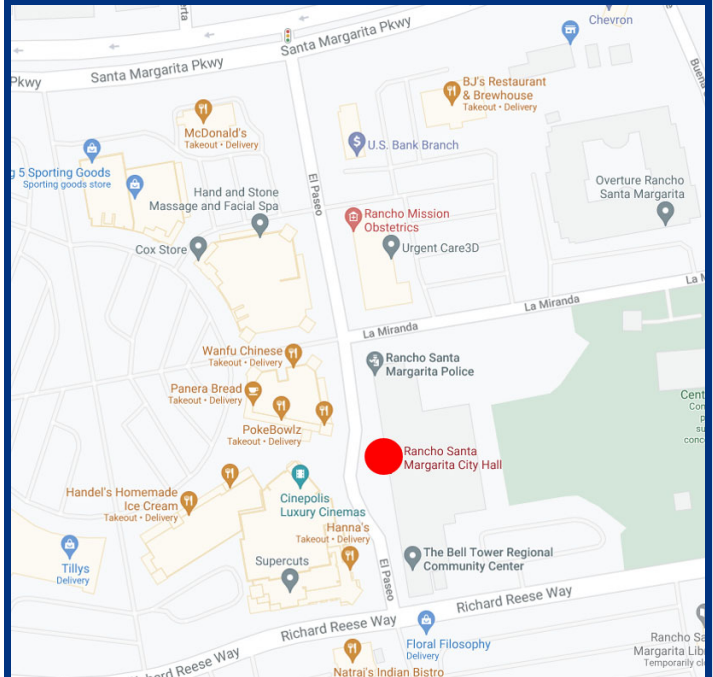
PROJECT BUDGET:

Design	\$	30,000
Design Administration	\$	3,000
Construction	\$	275,000
Construction Administration	\$	5,000
Inspection/Construction Management	\$	7,500
Construction Contingency	\$	27,500
Advertisement / Outreach	\$	2,000
Total	\$	350,000

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL HALLWAY



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Interior Painting

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Construction FY 2023/24

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Superintendent

CIP ACCOUNT NO.:

410-900-951.015

PROJECT DESCRIPTION:

The project consists of refreshing interior walls of the City Hall and BTRCC with a new coat of paint.

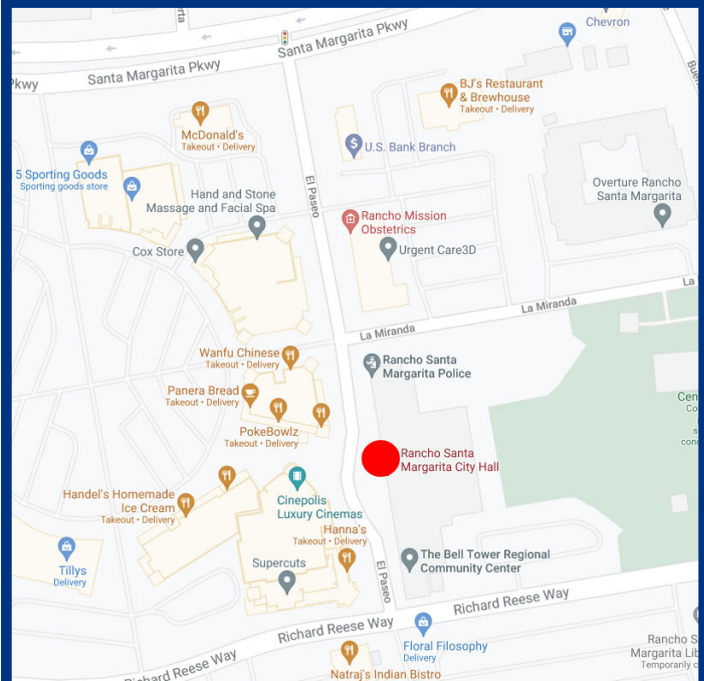
PROJECT BUDGET:

Design/ Construction Estimate	\$	50,000
Construction Contingency	\$	5,000
Total	\$	55,000

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL ENTRY



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Exterior Wood Staining Project

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Superintendent

CIP ACCOUNT NO.:

410-900-951.016

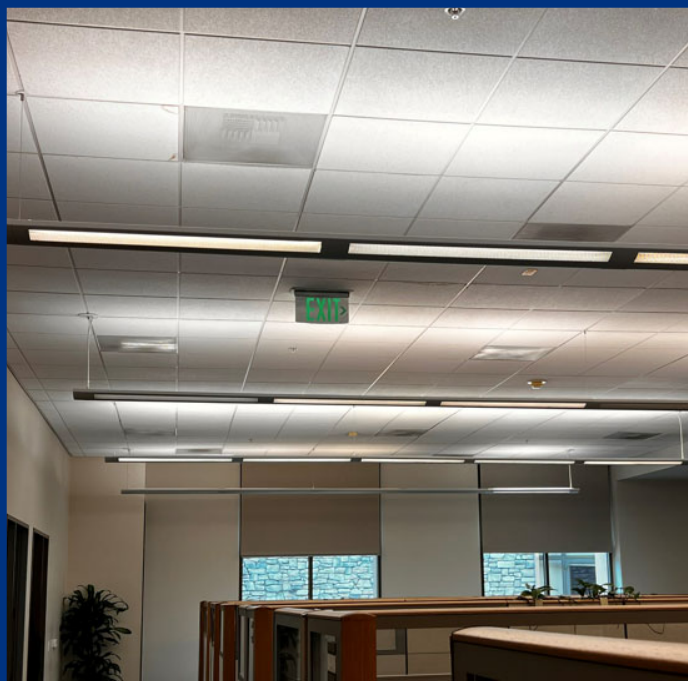
PROJECT DESCRIPTION:

The project consists of the routine maintenance to seal and stain exterior wood features.

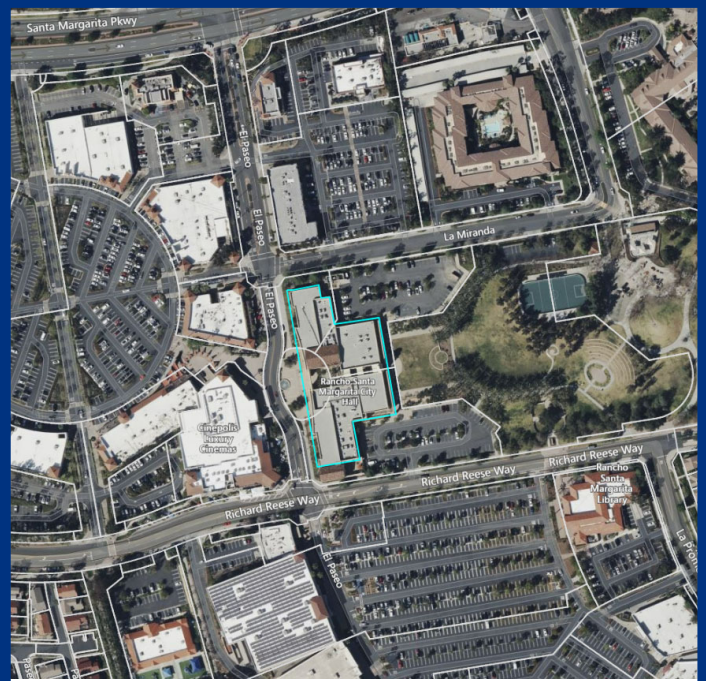
PROJECT BUDGET:

Design/ Construction Estimate	\$	60,000
Construction Contingency	\$	5,000
Total	\$	65,000

City of Rancho Santa Margarita Capital Improvement Project Information



LED LIGHTING CONVERSION



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Interior LED Lighting Conversion

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Superintendent

CIP ACCOUNT NO.:

TBD

PROJECT DESCRIPTION:

The project consists of replacement of interior lights with LED units. Proposed Phase 1 Design and Construction in City Hall Building

PROJECT BUDGET:

Funds Spent to Date	(\$	12,000)
Design/Administration (FY 2022/23)	\$	12,000
Design (FY 2023/24)	\$	30,000
Administration	\$	10,000
Construction Estimate	\$	265,000
Inspection/Construction Management	\$	25,000
Advertisement	\$	3,000
Construction Contingency	\$	55,000
Total	\$	388,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC INTERSECTION



VICINITY MAP

PROJECT TITLE:
Traffic Signal System Maintenance (Citywide)

DEPARTMENT:
Public Works

PROJECT TYPE:
Traffic Improvements

ESTIMATED SCHEDULE:
Maintenance FY 2023/24-2029/30

FUNDING SOURCE:
Measure M

PROJECT MANAGER:
Traffic Engineer/ Superintendent

CIP ACCOUNT NO.:
410-900-921.009

PROJECT DESCRIPTION:
Project consist of various deferred maintenance and upgrade items to the City's traffic signal systems.

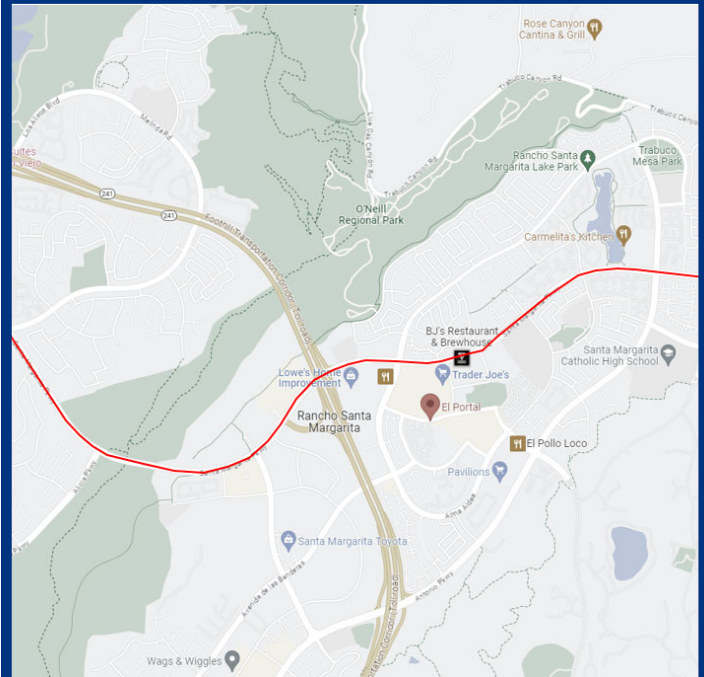
PROJECT BUDGET:

Maintenance/ Construction Estimate	\$	93,000
Total	\$	93,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC SIGNAL



VICINITY MAP

PROJECT TITLE:
Santa Margarita Pkwy Signal Sync Project

DEPARTMENT:
Public Works

PROJECT TYPE:
Traffic Improvements

ESTIMATED SCHEDULE:
Operation and Maintenance FY 2023/24
Final Payment FY 2024/25

FUNDING SOURCE:
AQMD

PROJECT MANAGER:
Traffic Engineer

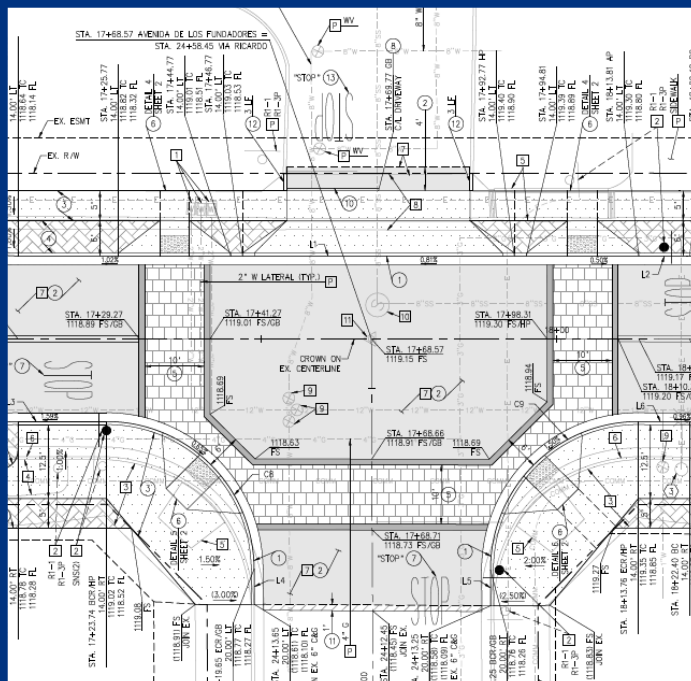
CIP ACCOUNT NO.:
To be determined

PROJECT DESCRIPTION:
The project consists of traffic signal synchronization to optimize traffic signal operations.

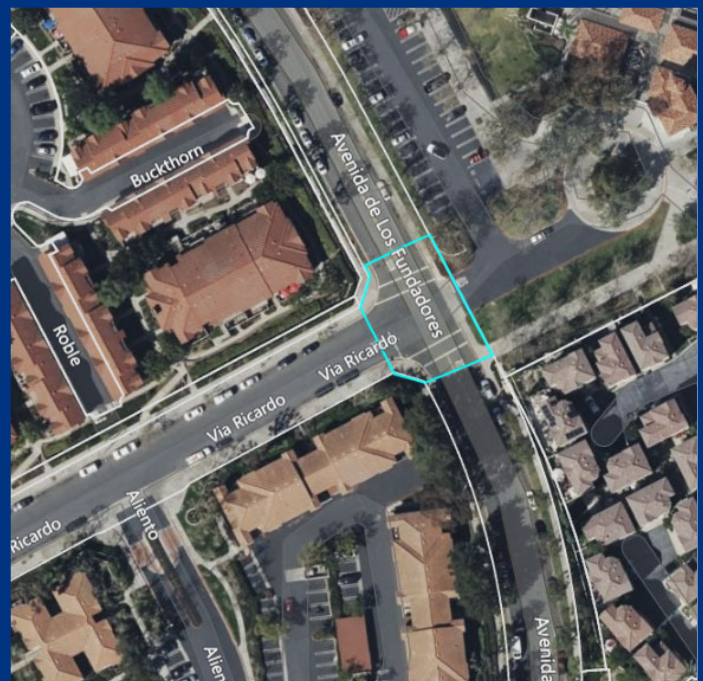
PROJECT BUDGET:

Design/ Construction Estimate	\$	21,500
Construction Contingency	\$	1,500
Total	\$	23,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC CALMING AT FUNDADORES



VICINITY MAP

PROJECT TITLE:

Traffic Calming at Avenida de los Fundadores

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2019/20
Construction	FY 2023/24

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-923.005

PROJECT DESCRIPTION:

Safety improvements at Lago Santa Margarita Entrance (Construction)

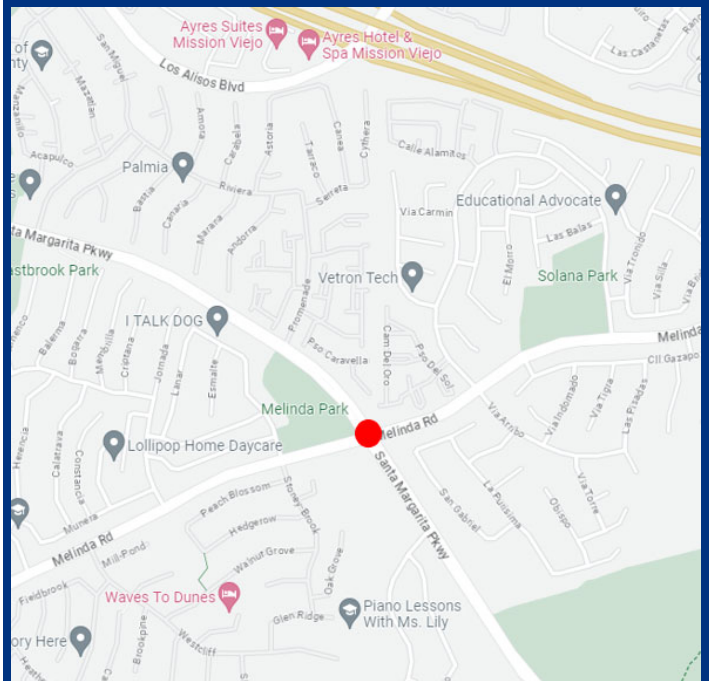
PROJECT BUDGET:

Funds Spent to Date	(\$	39,000)
Design/ Administration (FY 2019/20)	\$	39,000
Construction Administration/ Engineering Support	\$	12,500
Construction Estimate	\$	360,000
Inspection/Construction Management	\$	35,000
Material Testing	\$	12,500
Construction Contingency	\$	36,000
Advertisement	\$	4,000
Total	\$	460,000

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION LOCATION



VICINITY MAP

PROJECT TITLE:

Melinda/ Santa Margarita Parkway Additional
Left Turn Lane

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Principal Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of adding a second left turn pocket intersection of Santa Margarita Parkway and Melinda.

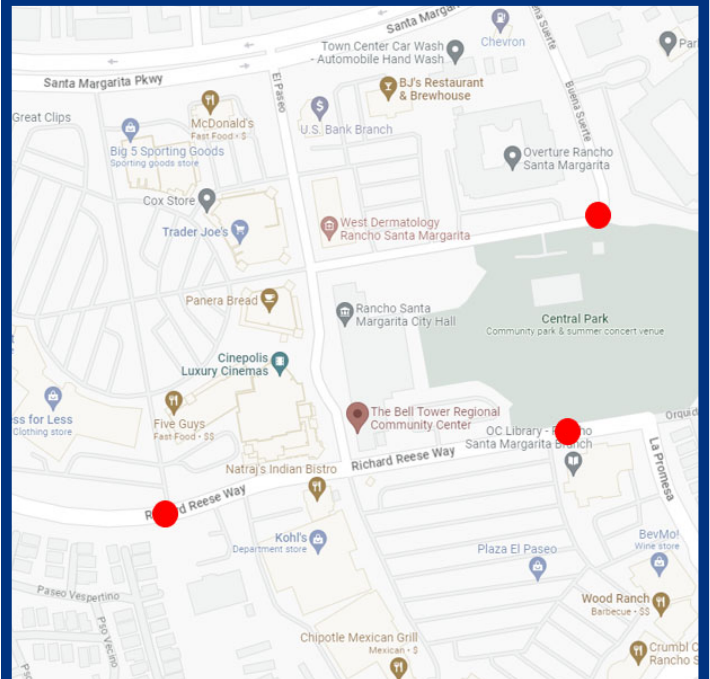
PROJECT BUDGET:

Design/ Construction Estimate	\$	90,000
Construction Contingency	\$	10,000
Total	\$	100,000

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION LOCATION



VICINITY MAP

PROJECT TITLE:

Civic Center Midblock Crossing Flashing Sign Program

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2023/24

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Principal Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of upgrading existing pedestrian flashing signs at midblock crosswalks

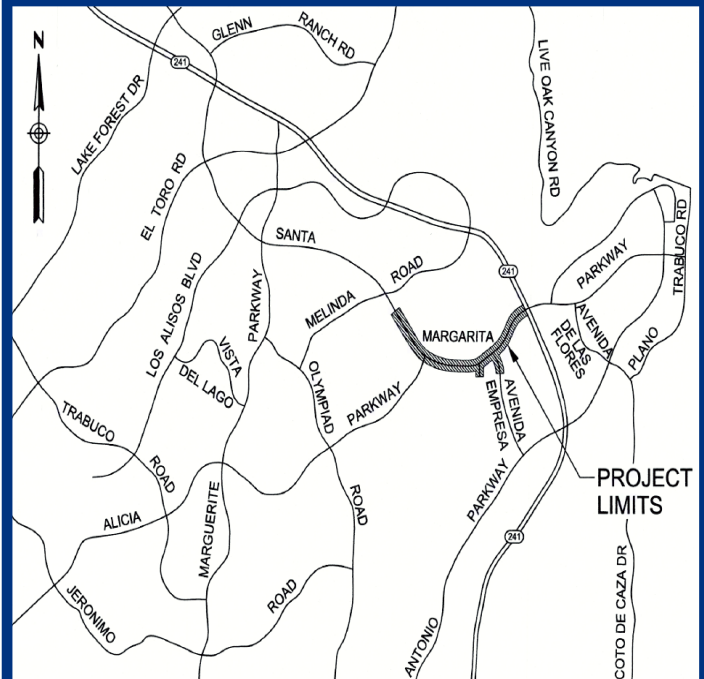
PROJECT BUDGET:

Design/ Construction Estimate	\$	50,000
Construction Contingency	\$	5,000
Total	\$	55,000

City of Rancho Santa Margarita Capital Improvement Project Information



BRIDGE HINGE REPAIR



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Bridge Hinge Repair

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2014/15 - FY 2017/18
Construction	FY 2018/19 - FY 2023/24

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-931.004

PROJECT DESCRIPTION:

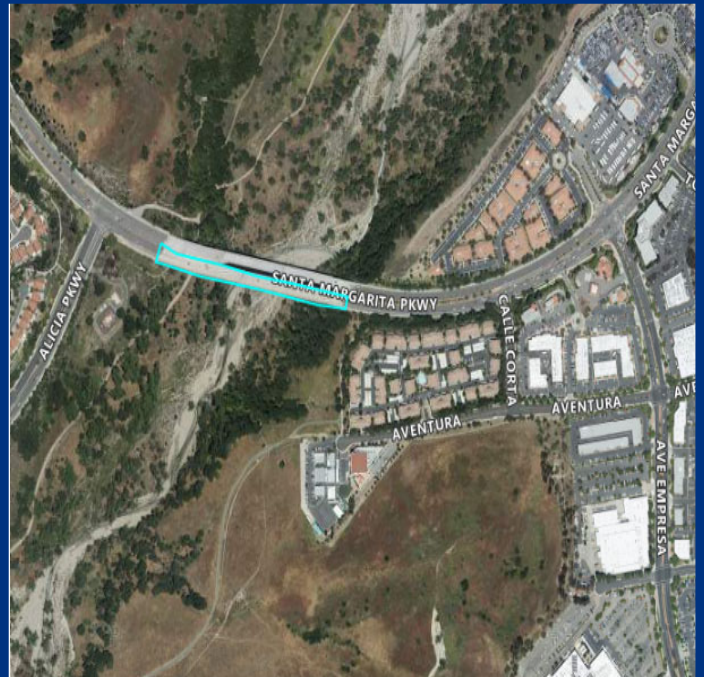
Reconstruction of a critical hinge and performing various general preventive bridge maintenance repairs consistent with Bridge Preventive Maintenance Program and Caltrans inspection recommendations. Perform long-term habitat restoration.

Funds Spent to Date	(\$ 4,062,000)
Preliminary Engineering/Design (FY 2011/12 - FY 2017/18)	\$ 595,000
Construction Management/Inspection/Testing (FY 2019/20 - FY 2021/22)	\$ 650,000
Project Management/Administration (FY 2018/19 - FY 2020/21)	\$ 185,000
Construction Engineering Design Support (FY 2020/21)	\$ 90,000
Construction (FY 2019/20 - FY 2021/22)	\$ 2,412,000
Advertisement/Miscellaneous (FY 2019/20 - FY 2020/21)	\$ 30,000
Habitat Restoration Maintenance/Administration (FY 2021/22)	\$ 60,000
Habitat Restoration Maintenance/Administration (FY 2022/23)	\$ 40,000
Habitat Restoration Maintenance/Administration	\$ 60,000
Total	\$ 60,000

City of Rancho Santa Margarita Capital Improvement Project Information



E/B SANTA MARGARITA PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Eastbound Santa Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2023/24
Construction	FY 2024/25

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-931.005

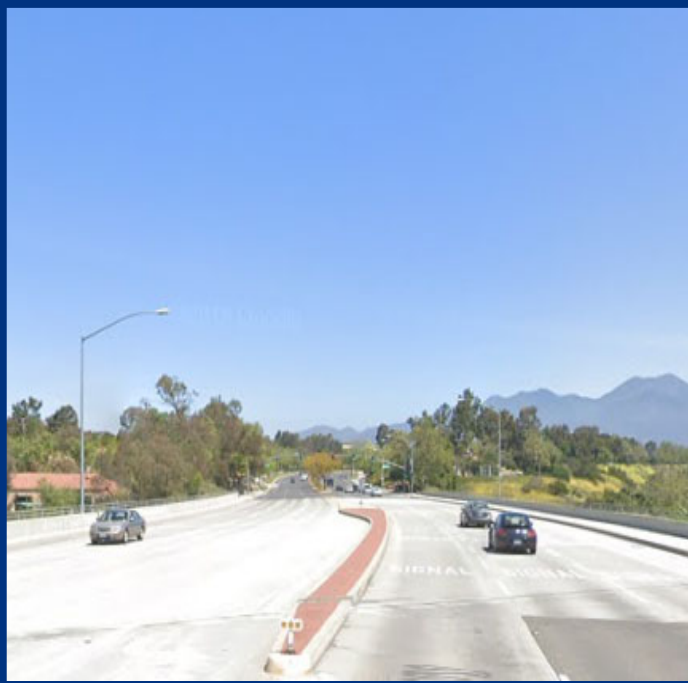
PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$1,449,000.

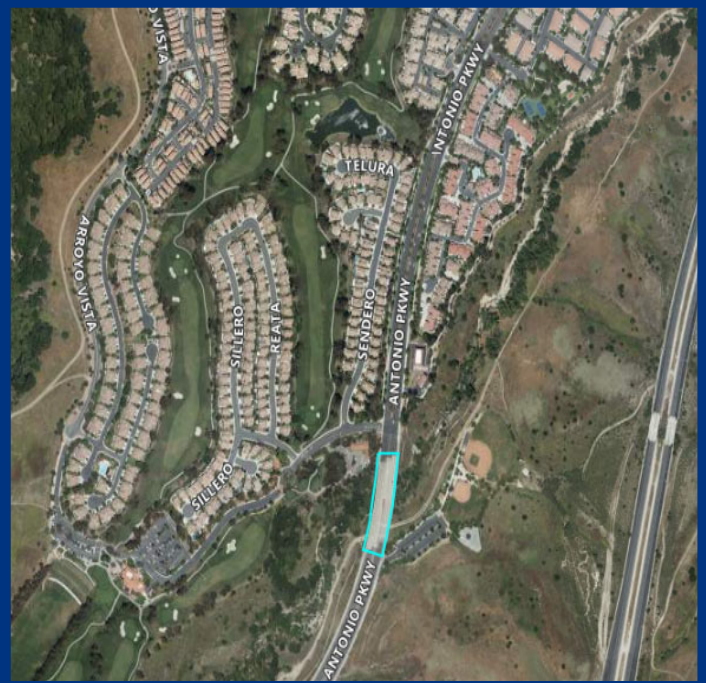
PROJECT BUDGET:

Funds Spent to Date	(\$ 10,000)
Design/ Administration (FY 2022/23)	\$ 10,000
Design/ Administration	\$ 271,000
Total	\$ 271,000

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2023/24
Construction	FY 2024/25

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

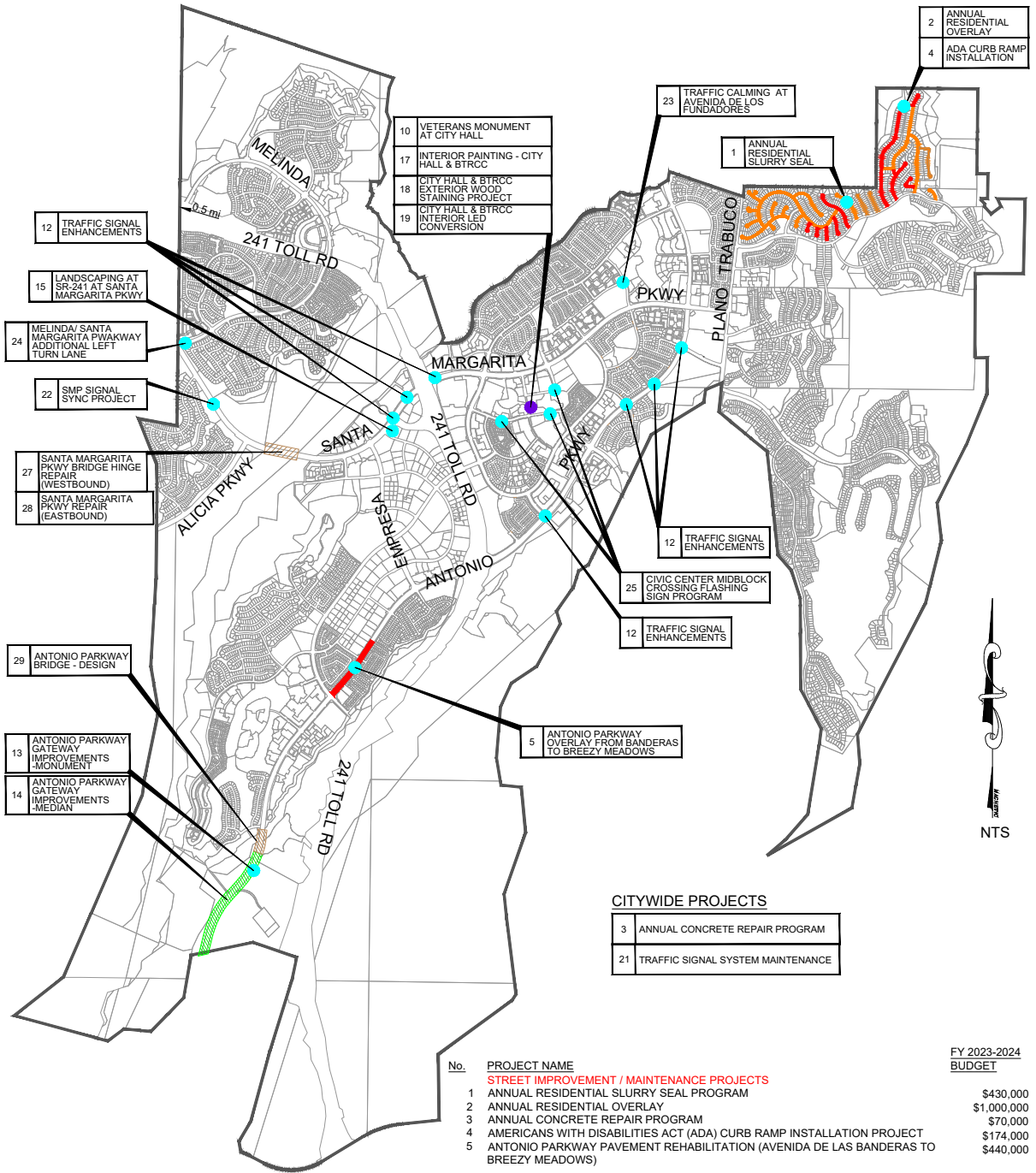
410-900-931.006

PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$574,000.

PROJECT BUDGET:

Funds Spent to Date	(\$	10,000)
Design/Administration (FY 2022/23)	\$	10,000
Design/ Administration	\$	121,000
Total	\$	121,000



CITYWIDE PROJECTS

3	ANNUAL CONCRETE REPAIR PROGRAM
21	TRAFFIC SIGNAL SYSTEM MAINTENANCE

No.	PROJECT NAME	FY 2023-2024 BUDGET
STREET IMPROVEMENT / MAINTENANCE PROJECTS		
1	ANNUAL RESIDENTIAL SLURRY SEAL PROGRAM	\$430,000
2	ANNUAL RESIDENTIAL OVERLAY	\$1,000,000
3	ANNUAL CONCRETE REPAIR PROGRAM	\$70,000
4	AMERICANS WITH DISABILITIES ACT (ADA) CURB RAMP INSTALLATION PROJECT	\$174,000
5	ANTONIO PARKWAY PAVEMENT REHABILITATION (AVENIDA DE LAS BANDERAS TO BREEZY MEADOWS)	\$440,000
SPECIAL PROJECTS		
10	VETERANS MONUMENT AT CITY HALL	\$60,000
LANDSCAPE / RENOVATION PROJECTS		
12	TRAFFIC SIGNAL ENHANCEMENTS	\$405,000
13	ANTONIO PARKWAY GATEWAY IMPROVEMENTS - MONUMENT	\$40,000
14	ANTONIO PARKWAY GATEWAY IMPROVEMENTS - MEDIAN	\$1,780,000
15	LANDSCAPING AT SR-241 AT SANTA MARGARITA PARKWAY	\$20,000
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS		
17	INTERIOR PAINTING - CITY HALL & BTRCC	\$55,000
18	CITY HALL & BTRCC EXTERIOR WOOD STAINING PROJECT	\$65,000
19	CITY HALL & BTRCC INTERIOR LED CONVERSION	\$388,000
TRAFFIC IMPROVEMENT PROJECTS		
21	TRAFFIC SIGNAL SYSTEM MAINTENANCE	\$93,000
22	SANTA MARGARITA PARKWAY SIGNAL SYNC PROJECT	\$23,000
23	TRAFFIC CALMING AT AVENIDA DE LOS FUNDADORES	\$5,000
24	MELINDA/ SANTA MARGARITA PARKWAY ADDITIONAL LEFT TURN LANE	\$100,000
25	CIVIC CENTER MIDBLOCK CROSSING FLASHING SIGN PROGRAM	\$50,000
BRIDGE PROJECTS		
27	SANTA MARGARITA PARKWAY BRIDGE HINGE REPAIR (WESTBOUND) - RESTORATION	\$60,000
28	SANTA MARGARITA PARKWAY BRIDGE (EASTBOUND) - DESIGN	\$271,000
29	ANTONIO PARKWAY BRIDGE - DESIGN	\$121,000



FISCAL YEAR 2023/24 CAPITAL IMPROVEMENT PROGRAM PROJECT MAP



Appendices



Rancho Santa Margarita, California



BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred, except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after year-end).

BUDGETARY CONTROL

Based on departmental input, revenue estimates from the Finance Department and assessing the needs of the community, a balanced preliminary budget is prepared by the City Manager and submitted to the City Council for approval. A Public Hearing is conducted to solicit public input. The City Council adopts the operating and capital budgets and annual appropriations limit via resolution.

Budgetary control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within the accounts of any fund; however, any revisions between funds must be approved by the City Council. Supplemental appropriations may be adopted by the City Council at any time during the fiscal year by formal action. Except for capital projects, appropriations lapse at fiscal year-end unless they are encumbered at year-end or re-appropriated through the formal budget process. Regarding capital projects, re-appropriation in the following fiscal year of Special Revenue or General Fund dollars is the recommended approach for ongoing capital projects. For any project which is under way (i.e. design complete, construction contract awarded, construction begun) at year-end, the appropriations are allowed to carry forward as re-appropriated for the next year's budget in order to complete the project. Exceptions preventing automatic re-appropriation for capital projects in progress are: use of General Fund dollars for completion or match; use of restricted funding sources no longer deemed eligible or included in eligibility reports; or funds no longer available from original or other special revenue sources and for special revenue funds, available fund balance.

LONG-TERM DEBT

The City of Rancho Santa Margarita is not obligated in any manner for general obligation or special assessment bonded indebtedness. The sales tax mitigation agreement with the County of Orange pursuant to a Revenue Neutrality Agreement was previously dormant but has been triggered with the wind down of the "Triple Flip", therefore, payments towards the remaining balance were completed in Fiscal Year 2018-19. Capital leases also exist for various office equipment within the City. The City issued lease revenue refunding bonds ("LRRBs") on December 19, 2012 via its joint powers authority with the Rancho Santa Margarita Public Financing Authority ("RSMPPFA"), in the amount of \$11,230,000. Those bonds refunded the City's Certificates of Participation ("COPs"), reducing the City's debt service interest cost on the Civic Center construction financing from 4.73% to 2.83%, and lowering annual General Fund debt service by an average of approximately \$102,000 annually over the remaining 10 years of bond repayment obligations. The City (as lessee) has covenanted under the related Lease Agreement to make certain Rental Payments to the Rancho Santa Margarita Public Financing Authority (as lessor).

BASIS OF REVENUE ESTIMATES

The City of Rancho Santa Margarita provides many services to its residents such as law enforcement, fire protection, recreation and infrastructure maintenance and improvement (i.e., streets and storm drains, etc.). Provisions of such services are dependent on ongoing revenue. The following describes seven (7) major sources of revenue to the City, representing 82.0% of the FY 2023-24 Estimated Revenues for all funds.

Sales & Use Tax: In accordance with the State Revenue & Taxation Code, the Bradley-Burns Uniform Local Sales & Use Tax Law of 1955, Measure “M2” and Proposition 172, a Sales and Use Tax rate totaling 7.75% is imposed on taxable sales in the City. The City receives 1.00% of local taxable sales with the remaining funds being shared by the State (5.00%), County Mental Health (0.50%), Orange County Transportation Authority – Measure “M2” Funds (0.50%), County Transportation Fund (0.25%) and County Public Safety Fund - Public Safety Augmentation Fund (0.50%). Sales Tax is the single largest source of revenue to the City’s General Fund.

Property Tax in-lieu of Vehicle License Fees: As of FY 2004-05 the State reduced the allocation of vehicle license fees from 2% to .65%. As a result, the fee difference is supplemented or “backfilled” with this revenue source, commonly referred to as a component of the VLF Property Tax Swap or “Triple Flip”. This funding source is the second largest source of revenue for the City’s General Fund.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property located within the City. Article XIII A of the California State Constitution provides that assessed values are stated at 100% of full cash value. The County levies a base tax of \$1 per \$100 (1%) of assessed valuation (subject to annual growth limitations of 2%). The base amount the City receives in property tax was determined in a Revenue Neutrality Agreement with the County of Orange, which was negotiated prior to incorporation, at 2.98% of the County levy. From year to year, growth or decline in City residential and commercial property values impacts property tax revenue. When property changes hands, it is reassessed at its current market value. Property Tax is the third largest revenue source for the City’s General Fund.

Franchise Fees: A Franchise Fee is imposed on various public utilities, which grants the right to use public property for system infrastructure (lines and poles) and for the exclusive right to provide cable television within the City. Franchise fees from cable television, electricity, natural gas providers, and refuse collectors combined are the fourth largest source of revenue for the City’s General Fund.

State Gas Tax: The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated, based on population, to cities. The use of Gas Tax revenues is restricted by the California Streets & Highways Code. Monies derived by Sections 2106 and 2107 are restricted to the construction, improvement and maintenance of public streets. Section 2107.5 monies are restricted to engineering costs and administrative expenses with respect to City streets. Gas Tax funds are recorded in a Special Revenue Fund.

Road Maintenance and Rehabilitation Program: Senate Bill 1 (SB 1) created the Road Maintenance and Rehabilitation Program to address deferred maintenance on the State Highway System and the local street and road system. The program established additional fuel taxes and vehicle fees which will generate new funding for roadways. A percentage of these funds will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code Section 2032, and are restricted for eligible road maintenance, rehabilitation, and critical safety projects on the local streets and roads systems.

Measure “M2” Sales Tax: Measure “M” monies are derived from a special sales tax of 0.50% approved by the voters of the County of Orange in November, 1990. Measure “M” expired March 31, 2011. Renewed Measure “M” (M2) was approved by voters in November 2006, and became effective April 1, 2011. The Measure “M2” sales tax rate is a component of the countywide sales tax rate of 7.75%. Measure “M2” monies are restricted for street and highway improvements and maintenance. Cities receive a portion of the sales tax revenue generated by Measure “M2,” the distribution of which is based on population, Master Plan Arterial Highways miles and total taxable sales. The “Fair Share” portion of these restricted monies is accounted for in a Special Revenue Fund. Other components of the Measure M Program are competitively based and are accounted for in the Capital Projects Fund. Still other program specific revenues are available, such as Senior Mobility and are accounted for in the General Fund or Capital Projects Fund.

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and, (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period

(typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City operates on a fiscal year from July 1 through June 30.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

GLOSSARY OF TERMS

Fund Balance: The excess of an entity's assets over its liabilities.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: (1) personnel (salaries and benefits); (2) operations (utilities, maintenance contracts, travel, contracted services, office expense); (3) capital outlay; and, (4) interfund charges.

Purchase Order: A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Revenue: The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and, (4) does not represent an increase in contributed capital.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Source of Revenue: Revenues are classified according to their source or point of origin.

Appropriations Limit

History

California voters, in 1979, approved Proposition 4, establishing Article XIII-B of the State Constitution. Article XIII-B (the “Gann Initiative”), limits the level of most appropriations from tax sources that state and local governments are permitted to make in a given year. The limit for each fiscal year equals the prior year’s limit, adjusted for cost-of-living and population changes, and various other adjustments. Appropriations for almost all government functions are subject to limitation; however, some items are excluded from the limit, such as debt service payments. Additionally, appropriations from non-tax revenues, such as fee revenue, are excluded from the limit. Under Proposition 4, if a governmental entity receives more proceeds of taxes than the Limit allows, it must rebate the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

In June 1990, voters modified Article XIII-B with Proposition 111. Amendments included a two-year averaging of revenue over-receipt before triggering tax rebates. Additionally, capital outlays became excluded from the appropriations limit and governments became able to choose annual adjustment factors from several options.

Analysis

The following table provides an analysis of the City’s Appropriations Limit. For Fiscal Year 2002/03, the City Council approved a provisional Appropriations Limit. In the November 2002 election voters approved the permanent Appropriations Limit of \$10,623,045, for subsequent calculations. Because receipt of additional tax revenues was anticipated based on formulas for newly incorporated cities, in the November 2002 election, voters also approved an override increase of \$1 million per year effective for four years to the annual appropriations limit (\$4 million total) to ensure the ability to spend the increased revenues. The voter approved override ended in Fiscal Year 2006-07 and future appropriation limit calculations reverted to calculations based on the original permanent limit.

Fiscal Year	Appropriations Limit	Appropriations Subject to Limit	Difference
2015-16	\$16,938,697	\$12,345,526	\$4,593,171
2016-17	\$18,025,003	\$12,838,173	\$5,186,830
2017-18	\$18,819,087	\$13,207,484	\$5,611,603
2018-19	\$19,644,365	\$13,722,696	\$5,921,669
2019-20	\$20,459,835	\$14,271,997	\$6,187,838
2020-21	\$21,231,476	\$13,606,411	\$7,625,065
2021-22	\$22,259,483	\$14,834,011	\$7,425,472
2022-23	\$23,826,606	\$16,434,162	\$7,392,444
2023-24	\$24,770,044	\$17,329,158	\$7,440,886

RESOLUTION NO. 23-06-14-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2023/24

The City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Article XIIB of the California Constitution required public entities in the State of California to set an annual appropriations limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provisions of Article XIIB of the California Constitution; and

WHEREAS, an appropriations limit for Fiscal Year 2022/23 was approved on June 8, 2022; and

WHEREAS, the proposed appropriations limit to be approved for Fiscal Year 2023/24 is based on the approved appropriations limit for Fiscal Year 2022/23, adjusted using appropriations limit factors for Fiscal Year 2023/24, as they relate to budgeted revenues to be received in Fiscal Year 2023/24; and

WHEREAS, Article XIIB requires the City Council to select the population and inflation factors for the year's appropriations limit calculation; and

WHEREAS, information for making this limit calculation for the City of Rancho Santa Margarita has been available for public inspection in the City office for fifteen (15) days prior to the scheduled adoption of this Resolution, in accordance with Government Code Section 7910 requirements.


NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the appropriations limit for the City of Rancho Santa Margarita for Fiscal Year 2023/24 shall be \$24,770,044 as calculated in Exhibit "1", and incorporated herein by this reference, is hereby established.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2023/24 appropriations limit is California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the Fiscal Year 2023/24 appropriations limit is the population growth for the County of Orange, California.

PASSED, APPROVED, AND ADOPTED THIS 14TH DAY OF JUNE 2023.



JERRY HOLLOWAY, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 14th day of June, 2023, by the following vote:

AYES: Council Members Beall, Figueroa, McGirr, Mayor Pro Tempore Gamble and Mayor Holloway (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)



AMY DIAZ, CITY CLERK

City of Rancho Santa Margarita
Gann Limit
FY 2023-24

Budgeted Revenues 23-24

	Proceeds of Taxes	Non-Proceeds of Taxes	Total
GENERAL FUND			
Property Tax	3,145,302	-	3,145,302
Sales Tax	8,379,761	-	8,379,761
Real Property Transfer Tax	250,000	-	250,000
Franchise Fees-Cable TV	-	500,000	500,000
Franchise Fees-Gas	-	117,455	117,455
Franchise Fees-Electricity	-	569,918	569,918
Franchise Fees-Refuse Collect	-	416,996	416,996
Franchise Fees-Recycling	-	165,315	165,315
Motor Vehicle License Fee	-	36,145	36,145
Property Tax In-Lieu of VLF	5,803,503	-	5,803,503
State Mandated Costs Reimbursement	-	29,354	29,354
Beverage Container Recycling	-	13,000	13,000
Solid Waste Recycling Permits	-	35,000	35,000
Solid Waste Fees	-	4,300	4,300
CASP Program Revenue	-	5,700	5,700
Building Permit Fees	-	506,650	506,650
Zoning Plan Check	-	28,000	28,000
Permit Imaging	-	10,000	10,000
Bldg-Plan Check Fees	-	90,000	90,000
Site Development Permits	-	3,500	3,500
Site Development Deposits	-	25,000	25,000
Massage Establishment Permit	-	3,000	3,000
Planning-Plan Check Fees	-	8,500	8,500
Other Planning Revenues	-	3,000	3,000
Local Early Action Planning grant (LEAP)	-	12,510	12,510
SB2 Grant Funding	-	40,500	40,500
CalAPP Grant	-	21,500	21,500
CDBG Grant	-	89,400	89,400
CDBG-CV	-	21,500	21,500
Engineering Permits	-	61,000	61,000
Waste Disposal Agrmt. Revenue	-	80,000	80,000
Court Fines	-	89,000	89,000
Parking Citation Revenue	-	115,000	115,000
Parking Citation Revenue - DMV	-	17,000	17,000
Miscellaneous Police Grants	-	8,000	8,000
Passport Revenue	-	50,000	50,000
Sponsorships	-	30,000	30,000
BTRCC Program Revenue	-	171,430	171,430
BTRCC Rental Revenue	-	100,000	100,000
Misc. Revenue	-	15,000	15,000
Senior Mobility Grant	-	40,051	40,051
Investment Earnings	477,530	-	477,530
Total General Fund	18,056,096	3,532,724	21,588,820
SPECIAL REVENUE FUNDS			
Gasoline	-	1,373,094	1,373,094
Interest	-	8,629	8,629
Measure M	-	1,056,102	1,056,102
Interest	-	13,280	13,280
Air Quality	-	60,000	60,000
Interest	-	4,835	4,835
SLSF	-	165,300	165,300
Interest	-	6,671	6,671
Cable PEG Fees	-	-	-
Interest	-	12,668	12,668
RMRA	-	1,185,311	1,185,311
Interest	-	33,600	33,600
ARPA	-	1,857,495	1,857,495
Interest	-	-	-
CAPITAL PROJECTS FUND	-	5,650,000	5,650,000
Total Other Funds	-	11,426,985	11,426,985
Total Revenue	18,056,096	14,959,709	33,015,805
Appropriations Excluded From Limit	(726,938)		
NET APPROPRIATIONS SUBJECT TO LIMIT	17,329,158		
FY 2022-23 APPROPRIATIONS LIMIT	23,826,606		
FY 2023-24 Appropriations Limit Factor	1.039596	(1)	
FY 2023-24 CALCULATED APPROPRIATIONS LIMIT	24,770,044		
FY 2023-24 APPROPRIATIONS UNDER LIMIT	7,440,886		

(1) - Source - California Dept of Finance-County (1.0444 x .9954 = 1.039596)

RESOLUTION NO. 23-06-14-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA, ADOPTING
THE OPERATING BUDGET AND CAPITAL IMPROVEMENT
PROGRAM BUDGET PLAN FOR FISCAL YEAR 2023/24

WHEREAS, the City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Manager of the City of Rancho Santa Margarita has submitted a Proposed Operating Budget and Capital Improvement Program Budget Plan for Fiscal Year 2023/24 to the City Council; and

WHEREAS, the City Council set June 14, 2023, as the date of the public hearing to consider the FY 2023/24 budget and to receive public input; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing and all comments presented to the City Council were considered and evaluated; and

WHEREAS, the City Council has reviewed the proposed budgets and made recommendations and changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That Operating Budget and Capital Improvement Program Budget Plan expenditures and operating transfers for all funds in the amount of \$37,003,838 for Fiscal Year 2023/24 are hereby appropriated, approved and adopted, as summarized in Exhibit "1" attached hereto.

SECTION 2. That revenues and operating transfers for all funds are estimated to be \$36,437,633 during FY 2023/24.

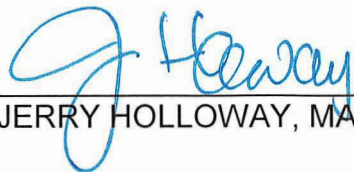
SECTION 3. That available accumulated General Fund Reserves designated for technology are allocated in the amount of \$237,176 for technology expenditures, reserves designated for council strategic are allocated in the amount of \$298,339 for council strategic expenditures; reserves designated for infrastructure are allocated in the amount of \$300,000, reserves designated for facilities are allocated in the amount of \$522,000. All of the above amounts are included in the balanced Fiscal Year 2023/24 General Fund budget; and other funds contain sufficient fund balance available for expenditures planned in the proposed budget.

SECTION 4. That the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2023-2024" will be compiled upon adoption of this budget and shall contain detailed budgetary

information and amounts matching the amounts in Exhibit "1" attached hereto and shall set the guidelines for expending these funds.

SECTION 5. That the City Manager is given authority to adjust monies within a fund as long as the goals, total dollars, or intent of the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2023-2024" are not altered.

PASSED, APPROVED, AND ADOPTED THIS 14TH DAY OF JUNE 2023.



JERRY HOLLOWAY, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 14th day of June, 2023, by the following vote:

AYES: Council Members Beall, Figueroa, McGirr, Mayor Pro Tempore Gamble and Mayor Holloway (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)



AMY DIAZ, CITY CLERK

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City of Rancho Santa Margarita

California