

City of
Rancho Santa Margarita
California



**Adopted Operating
Budget & Capital
Improvement
Plan**

2023-2024



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Introduction



Rancho Santa Margarita, California





CITY OF RANCHO SANTA MARGARITA

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June 30, 2023

Honorable Mayor and Members of the City Council:

I am pleased to present the Fiscal Year 2023-24 Adopted Budget for the City of Rancho Santa Margarita. This budget document details the City's anticipated revenues and expenditure plan in accordance with City Council goals and priorities. Providing quality service to the community is the primary objective of the policies and expenditure allocations of the Fiscal Year 2023-24 Adopted Budget. The resources allocated through the Capital Improvement Program have been set at a level to ensure continued maintenance and improvement of the City's critical infrastructure. Overall, this budget demonstrates the City Council's fiscal responsibility and commitment to prudent stewardship of the public treasury.

The Fiscal Year 2023-24 Adopted Budget is comprised of two primary funds, the General Fund and the Capital Improvement Projects Fund. The General Fund, which is the City's main operating fund, is balanced with a structural surplus of \$2,173,661; which includes the use of American Rescue Plan Act (ARPA) funds on general governmental services. The ARPA funds have been allocated primarily towards costs associated with police services. Major General Fund revenues are estimated to increase by 11.6 percent. Investment earnings reflects significant growth due to interest rate adjustments by the Federal government to address inflation; however, sales tax revenues are expected to be slightly lower due to the uncertainty of a recession in the coming fiscal year. The City continues to experience growth in property tax and property tax in-lieu of VLF. This year, the Orange County Assessor's Office based the property tax roll on the maximum allowable Consumer Price Index (CPI) increase of 2.0%.

General Fund

General Fund expenditures are allocated to the regular ongoing operations of the City for services such as public safety, planning and community development, general government, and public works. Building and Safety revenues and expenditures are higher based on activity trends over recent years. Community Services reflects a modest increase in expenditures as the City continues to move towards restoring and improving programs and services. Approximately 51 percent of the City's General Fund expenditures are allocated toward the law enforcement contract with the Orange County Sheriff's Department (OCSD). Other public safety costs include parking citation services, Animal Control and Crossing Guard Services, which equate to approximately 4.83 percent of the General Fund. The FY 2023-24 OCSD contract is projected to be 4.38% higher than the prior year, and includes an additional cost estimate to accommodate on-going OCSD salary and benefits negotiations with the County Board of Supervisors. Although FY 2023-24 reflects a significant increase in expenditures, especially in the areas Public Safety, Building and Safety, and the Community Center, the City is also projecting higher revenues and the ability to use ARPA funds to offset certain costs in FY 2023-24; therefore, no notable reductions to the budget were implemented.

Many of the City's other municipal services are also contracted out to private consulting firms, resulting in a lower-than-average percentage of the budget allocated to personnel costs. In fact, the City employs 24 full-time and 12 part-time employees, accounting for a uniquely low 19

| | | | | | |
|--------------------------------|---|---|---|--|--|
| Mayor Jerry Holloway | Mayor Pro Tempore Carol A. Gamble | Council Member L. Anthony Beall | Council Member Anne D. Figueroa | Council Member Bradley J. McGirr | City Manager Jennifer M. Cervantez |
|--------------------------------|---|---|---|--|--|

percent of the General Fund budget for salary and benefit costs. Additionally, the City of Rancho Santa Margarita continues to maintain a healthy reserve balance with minimal debt service. The City's total reserves, including special revenue funds restricted for specific purposes, are projected to be \$31.7 million at fiscal year-end. The General Fund reserve, including operating, emergency and restricted categories, totals \$29,960,607, which reflects an increase from the prior year due to higher projected General Fund revenues, as well as, a modest use of reserves for specific one-time and planned expenditures. This use of reserves totals \$1,120,339 which includes consulting services to prepare the Housing Element Rezoning Program, Objective Development Standards, and related environmental review, as well as the Local Hazard Mitigation Plan Update. The reserves are also being used toward the first payment of the 5-Year Unfunded Accrued Liability (UAL) pay-down plan, unused grant funds for the implementation of SB 1383, as well as certain CIP projects.

The refinancing of the Certificates of Participation for the Civic Center buildings that was completed in fiscal year 2012-13 continues to yield an annual savings of approximately \$102,000 per year. Debt service accounts for 3.23 percent of the General Fund expenditures. Another source of financial burden for cities is unfunded liabilities for retirement and other post-retirement benefits. The City of Rancho Santa Margarita was one of the first cities in Orange County to implement pension reform in the manner of a second tier retirement formula and a requirement that all new employees pay the entire employee share of the retirement benefit. As a result, and combined with the lower number of employees, the City's pension liabilities are very low; however, the City recently approved a five year pay-down plan to ensure fiscal responsibility related to future pension costs. Overall, the City's current financial situation is sound with a positive long-term outlook.

Capital Improvement Program

This year's Capital Improvement Program includes a variety of maintenance projects and new initiatives to enhance the visual aesthetics in the community. Twenty-one projects totaling \$5,650,000 are planned for Fiscal Year 2023-24, a decrease of \$481,188 from the previous Fiscal Year. A significant number of these projects utilize special revenue funds such as Gas Tax, AQMD, Highway Bridge Program funds, Road Maintenance and Rehabilitation Funds, or Measure M2 funds. Of the \$5,650,000, \$842,000, or 15 percent, is funded with Capital Improvement Program funds or General Fund reserves. The use of reserve funds of \$842,000 has been appropriated towards various CIP projects. These projects encompass continued maintenance, the Antonio Parkway Gateway Improvement project, the Traffic Signal Enhancement project, landscaping at SR-241 at Santa Margarita Parkway (SMP), Veterans Monument at City Hall, and Interior LED Lighting conversion project at both City Hall and the Bell Tower. Other major projects with the CIP budget include road maintenance, an additional left turn lane at Melinda and SMP, additional bridge projects, as well as, various improvement projects related to both City Hall and the Bell Tower.

This budget document also serves as a policy document to outline the City Council's desired service levels, programs, priorities and staffing for the City over the coming year. Information related to the City's community profile, demographics, and organizational structure is included to accompany the budgetary policies and priorities, which are a demonstration of the City's commitment to its residents and businesses. In addition, the budget document includes combined and individual fund summary data on estimated revenues, appropriations, transfers, fund balances, and capital projects, organized as operational and budgetary divisions of the various governmental functions. Lastly, detailed Capital Improvement Plan information and appendices of budgetary policies, procedures and related budgetary presentation items are presented. City

staff places a high priority on transparency throughout the budgeting process, and this document is designed to provide the public with accurate accessible information in an easy-to-read format.

In summary, the City staff and I are proud of the thoughtful and thorough work that has gone into the preparation of the Fiscal Year 2023-24 budget, and we appreciate the City Council's careful consideration and adoption of the City's spending plan for the coming year. With this budget, Rancho Santa Margarita is poised to continue the delivery of essential services to residents and businesses in a prudent and fiscally responsible manner that captures the City Council's vision and direction.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jennifer M. Cervantez".

Jennifer M. Cervantez
City Manager

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CITY OF RANCHO SANTA MARGARITA

CITY COUNCIL

| | |
|----------------------|-------------------|
| MAYOR | JERRY HOLLOWAY |
| MAYOR PRO TEM | CAROL A. GAMBLE |
| COUNCIL MEMBER | L. ANTHONY BEALL |
| COUNCIL MEMBER | ANNE D. FIGUEROA |
| COUNCIL MEMBER | BRADLEY J. McGIRR |

CITY OFFICIALS

| | |
|---|-----------------------|
| CITY MANAGER/CITY TREASURER..... | JENNIFER M. CERVANTEZ |
| FINANCE DIRECTOR | STEFANIE TURNER |
| PUBLIC WORKS DIRECTOR/CITY ENGINEER | BRENDAN DUGAN |
| PLANNING/COMMUNITY Dev. DIRECTOR | CHERYL KUTA |
| CITY CLERK | AMY DIAZ |
| CITY ATTORNEY | GREGORY E. SIMONIAN |
| CHIEF OF POLICE SERVICES | CPT. MIHAELA KENNEDY |
| COMMUNITY SERVICES MANAGER | WENDI REDINGTON |

| | |
|-----------------------|-------------------------------------|
| FIRE SERVICES | ORANGE COUNTY FIRE AUTHORITY |
| LIBRARY SERVICES..... | ORANGE COUNTY PUBLIC LIBRARY SYSTEM |

COMMUNITY PROFILE

| | |
|---|---|
| Date of Incorporation | January 1, 2000 |
| Location | South Orange County, California |
| Form of Government..... | Council – Manager |
| Population (1) | 47,066 |
| Incorporation Election, November 2, 1999: | |
| Registered Voters (2) | 21,656 |
| Voter Turnout (2) | 26.9% |
| Number of Parcels (3) | 16,509 |
| Police | contract with Orange County Sheriff's Department |
| Fire | One Station; contract with Orange County Fire Authority |
| Library | One Branch, Orange County Public Library System |
| Parks: | |
| County owned and operated | 1 |
| Privately owned and operated | 21 |
| Schools: | |
| Elementary Schools | 11 |
| Middle Schools | 2 |
| High Schools | 1 |
| Number of Master Home Owners Associations | 7 |

- (1) - Source: California Department of Finance, Demographic Research Unit 1/1/23
(2) - Source: County of Orange
(3) - Source: Orange County Auditor-Controller

City of Rancho Santa Margarita

Demographic Information Federal Census Data

**Fiscal Year
2020⁽²⁾**

Population: (1) (2) **47,949**

Median Age: **38.5**

Number of Households: **17,188**

Average Household Size: **2.79**

Average Family Size: **3.33**

Home-Ownership Rate **71%**

Total Workforce **24,812**

Race:

| | |
|----------|-------------|
| Asian | 11.9 |
| Black | 1.6 |
| Hispanic | 21.5 |
| White | 58.2 |
| Other | 6.8 |

Sex:

| | |
|--------|-------------|
| Female | 51.1 |
| Male | 48.9 |

- 1) As of 4/10/10 census data release. **Estimated population as of 1/1/23 is 47,066** per the California Department of Finance, Demographic Research Unit.
- 2) The California Department of Finance population estimates incorporate 2020 Census counts as the benchmark. Therefore, the population estimates for 2020, and 2023 published in this report might be noticeably different from the previous year estimates.

As of May 2023, total unemployment was 3.0%

City of Rancho Santa Margarita
City Employees and Contract Staff Summary

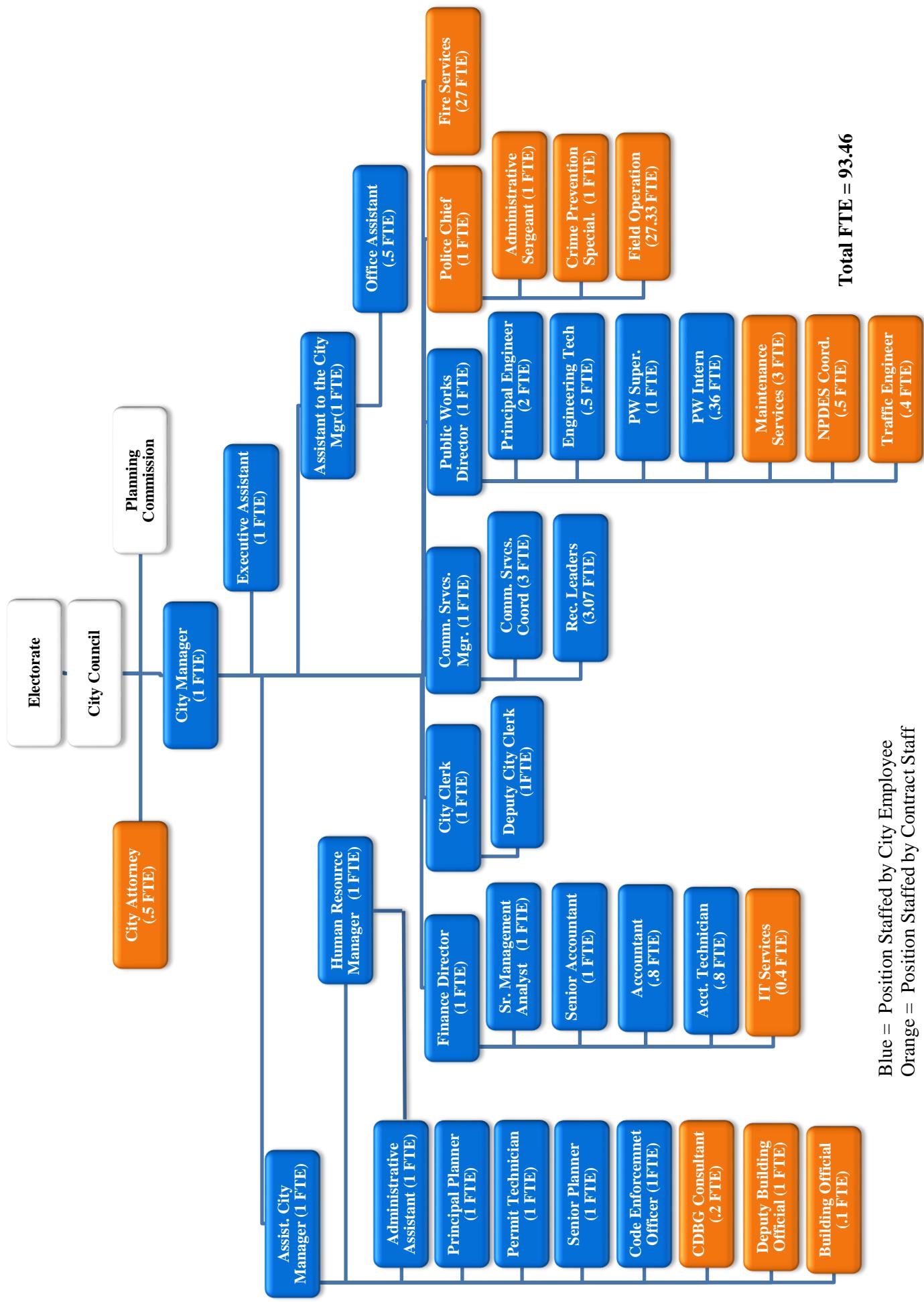
FY 2023/24

Full Time Equivalent Positions
City Staff Contract Staff

| | | |
|-------------------------------------|-----------------------------------|--------------|
| <u>City Manager:</u> | City Manager | 1.00 |
| | Executive Assistant | 1.00 |
| | Assistant to the City Manager | 1.00 |
| | Office Assistant | 0.50 |
| <u>City Attorney:</u> | City Attorney | 0.50 |
| <u>City Clerk:</u> | City Clerk | 1.00 |
| | Deputy City Clerk | 1.00 |
| <u>Development Services:</u> | Assistant City Manager | 1.00 |
| | Human Resource Manager | 1.00 |
| | Administrative Assistant | 1.00 |
| | Principal Planner | 1.00 |
| | Senior Planner | 1.00 |
| | Permit Technician | 1.00 |
| | Code Enforcement | 1.00 |
| | Building Official | 0.10 |
| | Deputy Building Official | 1.00 |
| | CDBG Consultant | 0.20 |
| <u>Finance:</u> | Finance Director | 1.00 |
| | Senior Management Analyst | 1.00 |
| | Senior Accountant | 1.00 |
| | Accountant | 0.80 |
| | Accounting Technician | 0.80 |
| | IT Services | 0.40 |
| <u>Community Services:</u> | Community Services Manager | 1.00 |
| | Community Services Coordinator | 3.00 |
| | Recreation Leaders | 3.07 |
| <u>Police Services:</u> | Police Chief | 1.00 |
| | Administrative Sergeant | 1.00 |
| | Crime Prevention Specialist | 1.00 |
| | Field Operations | 27.33 |
| <u>Public Works:</u> | Public Works Director | 1.00 |
| | Principal Engineer | 2.00 |
| | Public Works Superintendent | 1.00 |
| | Environmental Program Coordinator | 1.00 |
| | Engineering Technician | 0.50 |
| | Pubic Works Intern | 0.36 |
| | Traffic Engineer | 0.40 |
| | NPDES Coordinator | 0.50 |
| | Maintenance Services | 3.00 |
| <u>Fire Services:</u> | Field Operations | 27.00 |
| <u>TOTAL</u> | | 30.03 |
| | | 63.43 |

City of Rancho Santa Margarita

ORGANIZATION CHART BY CITY EMPLOYEES & CONTRACT STAFF as of Fiscal Year 2023-2024

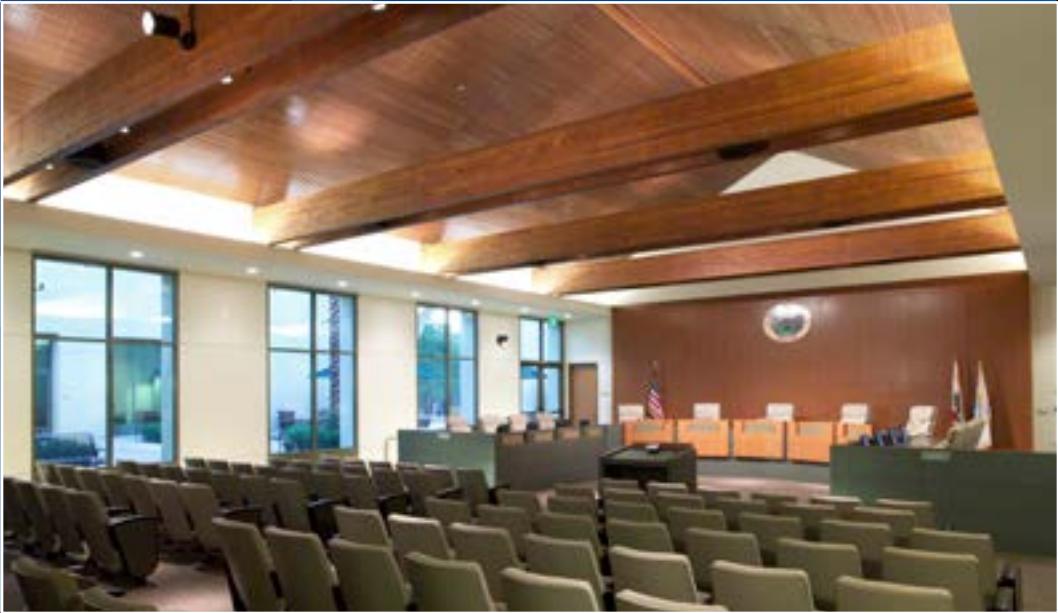


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Budget Summaries



Rancho Santa Margarita, California



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City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

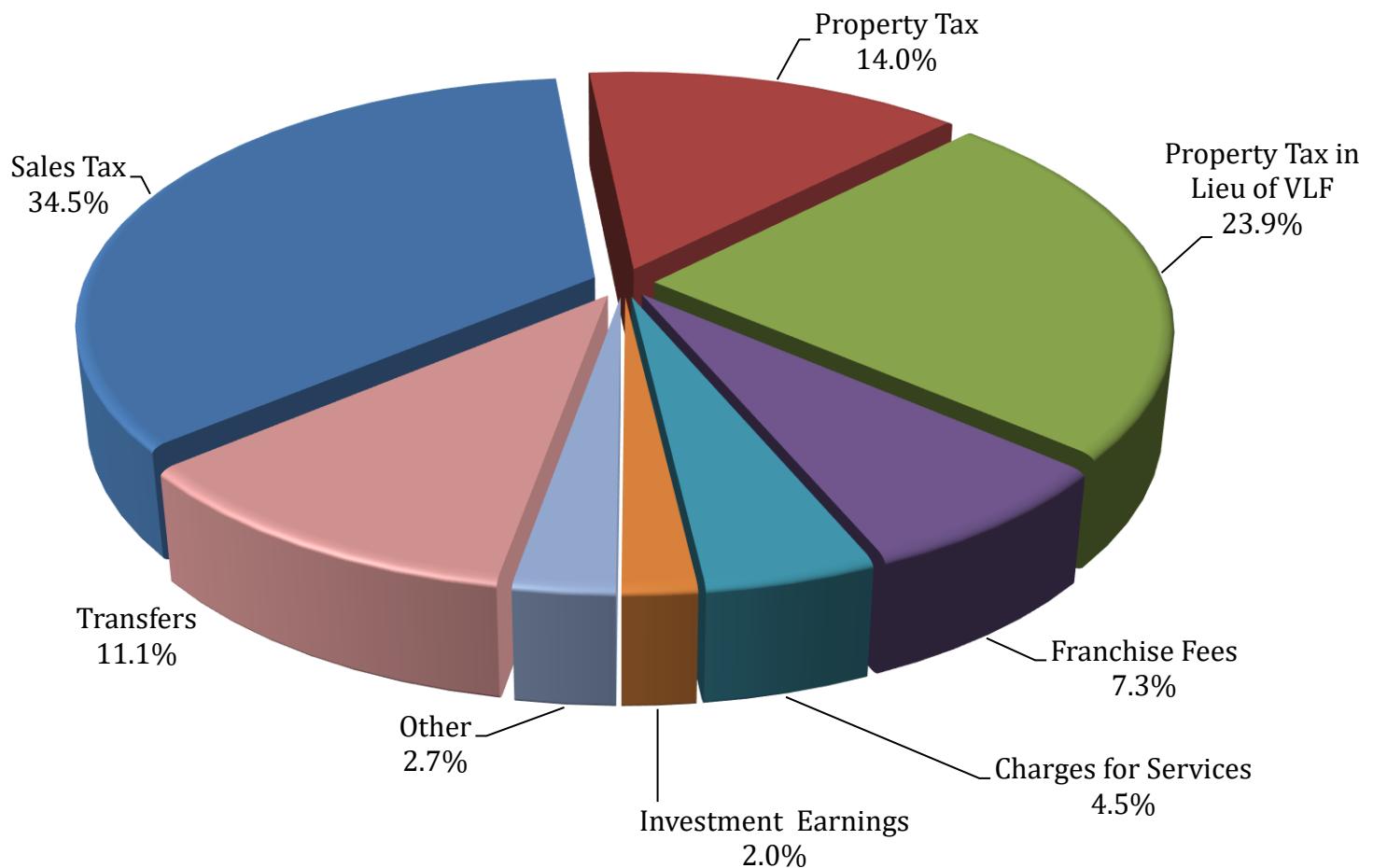
| Description | Fund Balance 6/30/2019 | Revenues & Interfund Transfers | Expenditures & Interfund Transfers | Fund Balance 06/30/20 | Revenues & Interfund Transfers | Expenditures & Interfund Transfers | Fund Balance 06/30/21 |
|-------------------------------------|------------------------|--------------------------------|------------------------------------|-----------------------|--------------------------------|------------------------------------|-----------------------|
| General Fund - 100 | 20,621,979 | 18,782,073 | 18,039,174 | 21,364,878 | 19,886,539 | 17,363,028 | 23,888,389 |
| Special Revenue Funds: | | | | | | | |
| Gas Tax - 210 | 700,087 | 1,101,996 | 1,023,553 | 778,530 | 1,098,983 | 1,489,541 | 387,972 |
| Measure M - 212 | 462,233 | 766,780 | 1,078,079 | 150,934 | 753,837 | 555,530 | 349,241 |
| Air Quality Improvement - 214 | 257,140 | 67,008 | 219,149 | 104,999 | 64,472 | 7,177 | 162,294 |
| Traffic Congestion Relief - 218 | 112,984 | 57,404 | 131,000 | 39,388 | 310 | 34,000 | 5,698 |
| Local Park Trust Fund - 220 | 1,432,704 | 31,748 | 81,103 | 1,383,349 | 3,264 | 340,616 | 1,045,997 |
| Supplemental Law Enforce - 222 | 174,629 | 160,971 | 123,061 | 212,539 | 157,419 | 129,740 | 240,218 |
| PEG Fees - 224 | 694,299 | 15,432 | 973 | 708,758 | 1,559 | 31,080 | 679,237 |
| RMRA - 226 | 281,332 | 859,998 | 643,223 | 498,107 | 907,855 | 33,879 | 1,372,083 |
| CARES - 228 | - | 429,243 | 787,612 | (358,369) | 603,275 | 244,906 | - |
| ARPA - 230 | - | - | - | - | 119,982 | 119,982 | - |
| Subtotal-Special Revenue Funds | 4,115,408 | 3,490,580 | 4,087,753 | 3,518,235 | 3,710,956 | 2,986,451 | 4,242,740 |
| Capital Projects Fund - 410 | 204,157 | 3,226,944 | 3,692,284 | (261,183) | 4,010,040 | 4,212,805 | (463,948) |
| RSM DEBT SERVICE | | | | | | | |
| RSM PFA Debt Svc. Fund - 530 | 541 | 735,413 | 735,138 | 816 | 731,559 | 731,596 | 779 |
| GRAND TOTAL - ALL FUNDS | 24,942,085 | 26,235,010 | 26,554,349 | 24,622,746 | 28,339,094 | 25,293,880 | 27,667,960 |

City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

| Revenues & Interfund Transfers | Expenditures & Interfund Transfers | Fund Balance 06/30/22 | Estimated Revenues & Interfund Transfers | Estimated Expenditures & Interfund Transfers | Estimated Fund Balance 06/30/23 | Projected Revenues & Interfund Transfers | Projected Expenditures & Interfund Transfers | Projected Fund Balance 06/30/24 |
|--------------------------------|------------------------------------|-----------------------|--|--|---------------------------------|--|--|---------------------------------|
| 22,330,590 | 18,869,455 | 27,349,524 | 22,875,999 | 21,318,238 | 28,907,285 | 24,283,710 | 23,230,388 | 29,960,607 |
| 1,132,847 | 1,138,607 | 382,214 | 1,243,885 | 1,182,346 | 443,753 | 1,381,723 | 1,663,715 | 161,761 |
| 926,435 | 576,762 | 698,914 | 1,001,231 | 1,090,174 | 609,971 | 1,069,382 | 1,552,680 | 126,673 |
| 60,406 | 875 | 221,825 | 63,885 | 77,261 | 208,449 | 64,835 | 23,000 | 250,284 |
| 19 | 5,717 | - | - | - | - | - | - | - |
| (1,301) | 1,006,654 | 38,042 | 8,496 | - | 46,538 | - | 46,000 | 538 |
| 159,394 | 129,342 | 270,270 | 172,204 | 137,637 | 304,837 | 171,971 | 166,571 | 310,237 |
| (4,201) | 51,806 | 623,230 | 13,661 | 25,691 | 611,200 | 12,668 | 57,051 | 566,817 |
| 958,425 | 588,378 | 1,742,130 | 1,072,868 | 1,838,000 | 976,999 | 1,218,911 | 2,030,000 | 165,910 |
| - | - | - | - | - | - | - | - | - |
| 1,451,335 | 1,451,335 | - | 1,292,075 | 1,292,075 | - | 1,857,495 | 1,857,495 | - |
| 4,683,359 | 4,949,476 | 3,976,623 | 4,868,305 | 5,643,184 | 3,201,744 | 5,776,985 | 7,396,512 | 1,582,217 |
| 3,482,339 | 3,019,254 | (863) | 4,642,149 | 4,434,371 | 206,915 | 5,650,000 | 5,650,000 | 206,915 |
| 731,661 | 732,438 | 2 | 727,538 | 727,538 | 2 | 726,938 | 726,938 | 2 |
| 31,227,949 | 27,570,623 | 31,325,286 | 33,113,991 | 32,123,331 | 32,315,946 | 36,437,633 | 37,003,838 | 31,749,741 |

City of Rancho Santa Margarita

Summary of Operating Budgeted Revenues General Fund Fiscal Year 2023-2024



City of Rancho Santa Margarita
Revenue Summary - All Funds

| | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 AMENDED BUDGET | YEAR-END ESTIMATE | FY 2023/24 ADOPTED BUDGET |
|---|--------------------------|--------------------------|--------------------------|---------------------------------|--------------------------|---------------------------------|
| <u>GENERAL FUND</u> | | | | | | |
| 100 GENERAL FUND | 18,782,073 | 19,886,539 | 22,330,590 | 21,750,016 | 22,875,999 | 24,283,710 |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | | |
| 210 GAS TAX | 1,101,996 | 1,098,983 | 1,132,847 | 1,408,862 | 1,243,885 | 1,381,723 |
| 212 MEASURE M | 766,780 | 753,837 | 926,435 | 879,890 | 1,001,231 | 1,069,382 |
| 214 AIR QUALITY IMPROVEMENT | 67,008 | 64,472 | 60,406 | 60,000 | 63,885 | 64,835 |
| 218 TRAFFIC CONGESTION RELIEF | 57,404 | 310 | 19 | - | - | - |
| 220 LOCAL PARK TRUST | 31,748 | 3,264 | (1,300) | - | 8,496 | - |
| 222 SUPPLEMENTAL LAW ENFORCEMENT | 160,971 | 157,419 | 159,394 | 120,000 | 172,204 | 171,971 |
| 224 PEG FEE | 15,432 | 1,559 | (4,201) | - | 13,661 | 12,668 |
| 226 ROAD MAINTENANC & REHABILITATION | 859,998 | 907,855 | 958,424 | 1,098,315 | 1,072,868 | 1,218,911 |
| 228 CARES | 429,243 | 603,275 | - | - | - | - |
| 230 AMERICAN RESCUE PLAN | - | 119,982 | 1,451,335 | 1,292,075 | 1,292,075 | 1,857,495 |
| <i>SUBTOTAL</i> | | | | | | |
| <i>ALL SPECIAL REVENUE FUNDS</i> | <u>3,490,580</u> | <u>3,710,956</u> | <u>4,683,359</u> | <u>4,859,142</u> | <u>4,868,305</u> | <u>5,776,985</u> |
| <u>CAPITAL PROJECTS FUND</u> | | | | | | |
| 410 CAPITAL PROJECTS FUND | 3,226,944 | 4,010,040 | 3,482,339 | 6,044,000 | 4,642,149 | 5,650,000 |
| <u>RSM DEBT SERVICE FUND</u> | | | | | | |
| 530 RSM PFA DEBT SERVICE FUND | 735,413 | 731,559 | 731,661 | 727,538 | 727,538 | 726,938 |
| <i>SUBTOTAL</i> | | | | | | |
| <i>ALL FUND TYPES</i> | 26,235,010 | 28,339,094 | 31,227,949 | 33,380,696 | 33,113,991 | 36,437,633 |
| <i>LESS INTERFUND TRANSFERS</i> | 4,618,477 | 3,155,585 | 5,296,675 | 7,135,800 | 6,120,465 | 8,345,828 |
| <i>GRAND TOTAL - ALL FUND TYPES</i> | <u>21,616,533</u> | <u>25,183,509</u> | <u>25,931,274</u> | <u>26,244,896</u> | <u>26,993,526</u> | <u>28,091,805</u> |

City of Rancho Santa Margarita
Revenues - Detail of All Funds

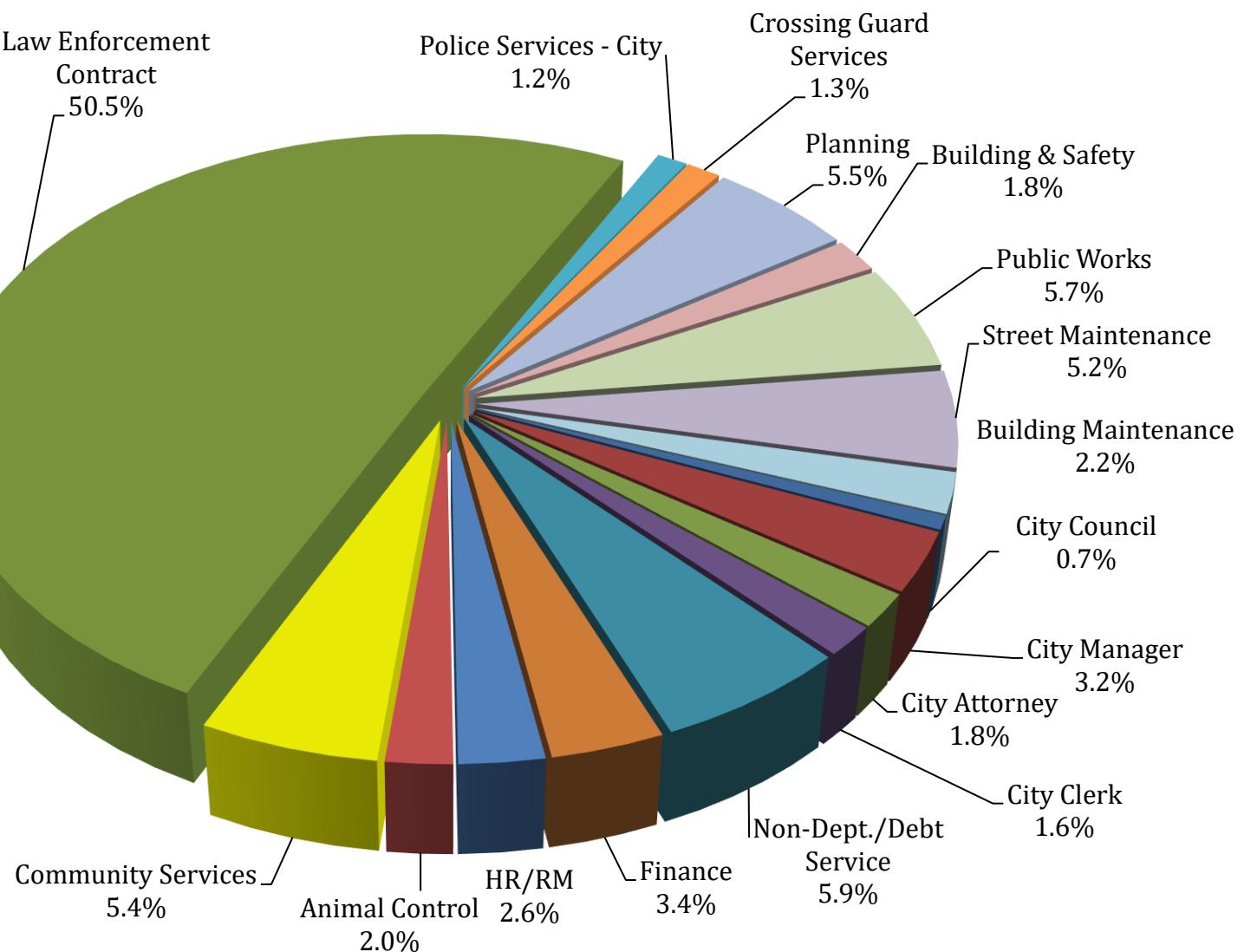
| | | | | | FY 2022/23 | FY 2023/24 |
|------------|---|----------------------|----------------------|----------------------|----------------------|-------------------|
| | | | | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED BUDGET |
| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | | |
| 100 | <u>GENERAL FUND</u> | | | | | |
| 400.000 | Property Tax | 2,716,191 | 2,817,738 | 2,886,990 | 2,984,656 | 3,078,861 |
| 402.000 | Property Tax in Lieu of VLF | 4,967,587 | 5,129,117 | 5,260,973 | 5,549,800 | 5,550,405 |
| 410.000 | Sales Tax | 6,729,367 | 7,713,518 | 8,498,568 | 8,257,244 | 8,511,133 |
| 411.000 | Real Property Transfer Tax | 289,637 | 433,781 | 491,610 | 300,000 | 283,872 |
| 415.001 | Franchise Fees - Cable TV | 658,006 | 611,562 | 555,897 | 577,859 | 504,630 |
| 415.002 | Franchise Fees - Gas | 70,365 | 74,631 | 84,504 | 85,349 | 116,292 |
| 415.003 | Franchise Fees - Electricity | 363,277 | 412,610 | 449,829 | 454,323 | 564,275 |
| 415.004 | Franchise Fees - Refuse Collection | 184,685 | 203,214 | 353,484 | 261,012 | 412,867 |
| 420.001 | Motor Vehicle License Fee | 38,750 | 35,787 | 55,664 | 36,145 | 36,145 |
| 421.006 | State Mandated Cost Reimburse | 14,461 | 23,206 | 19 | 12,691 | 12,532 |
| 425.001 | Beverage Container Recycling Grant | 12,292 | (8,281) | 12,234 | 13,000 | 13,000 |
| 425.003 | AB933 - Recycling Grant | 100,785 | 107,497 | 157,681 | 154,500 | 160,500 |
| 425.004 | Solid Waste Diversion Permits | 68,752 | 56,790 | 62,196 | 16,000 | 52,544 |
| 425.007 | Waste Disposal Agreement Revenue | 103,239 | 79,390 | 77,214 | 87,550 | 80,000 |
| 426.002 | Senior Mobility Grant | 29,075 | 29,006 | 35,826 | 31,939 | 31,939 |
| 430.001 | Building Permit Fees | 367,252 | 509,893 | 564,544 | 378,635 | 573,166 |
| 430.003 | CASP Program Revenue | 5,015 | (5,015) | - | 5,700 | 5,700 |
| 430.005 | Zoning PC | 29,073 | 45,734 | 40,802 | 16,305 | 32,498 |
| 430.006 | Permit Imaging | 8,206 | 10,133 | 12,571 | 8,287 | 12,722 |
| 431.001 | Building-Plan Check Fees | 69,112 | 95,589 | 123,047 | 74,681 | 127,658 |
| 435.001 | Site Development Permits/Fees | 9,071 | 5,918 | 6,768 | 3,250 | 1,282 |
| 435.002 | Site Development Permits/Deposits | 44,812 | 22,578 | 29,133 | 25,000 | 25,000 |
| 435.003 | Massage Establishment Permit | 3,228 | 2,780 | 3,574 | 2,500 | 2,111 |
| 437.001 | Planning - Plan Check Fees | 8,375 | 8,123 | 9,916 | 10,000 | 10,000 |
| 438.001 | Other Planning Revenues | 40,054 | 2,292 | 8,324 | 3,000 | 5,962 |
| 439.001 | Code Enforcement Revenue | - | - | 125 | - | - |
| 440.001 | Engineering Permits | 79,086 | 60,665 | 52,837 | 63,777 | 56,969 |
| 441.001 | Mapping-Engineer/Other Eng. Rev. | - | - | 2,058 | - | - |
| 442.002 | Temporary Parking Permits | - | - | 30 | - | - |
| 443.006 | Local Early Action Planning grant (LEAP) | - | - | 27,361 | 12,500 | 12,510 |
| 443.007 | SB2 / PLHA Grant Funding | - | - | 33,632 | 32,142 | 37,212 |
| 443.009 | CalRecycle Grant (SB 1383) | - | - | 68,934 | 50,000 | - |
| 443.010 | Cal/APP Grant | - | - | - | - | 21,500 |
| 450.001 | Court Fines | 89,810 | 98,231 | 94,534 | 89,000 | 73,667 |
| 451.001 | Parking Citation Revenue | 107,212 | 109,692 | 103,678 | 115,000 | 80,008 |
| 451.002 | Parking Citation - DMV | 19,054 | 11,023 | 13,190 | 15,000 | 16,951 |
| 451.004 | Miscellaneous Police Grants/Revenue | 6,181 | 6,197 | - | 7,000 | 6,078 |
| 455.000 | Passport Revenue | 13,101 | - | 28,665 | 50,000 | 49,320 |
| 460.401 | Sponsorship Revenue | 39,264 | - | 8,000 | 35,000 | 19,500 |
| 465.001 | BTRCC Program Revenue | 116,314 | - | 61,320 | 140,000 | 142,332 |
| 465.002 | BTRCC Rental Revenue | 57,175 | - | 55,757 | 90,000 | 90,000 |
| 465.003 | BTRCC Revenue - Misc. | 100 | 3,878 | - | - | - |
| 470.001 | Investment Earnings | 415,645 | 43,702 | (197,972) | 70,000 | 468,167 |
| 480.001 | Other Revenue | 84,736 | 51,579 | 29,283 | 15,000 | 17,364 |
| 480.006 | SCE Rule 20A | 57,458 | - | - | - | - |
| 485.014 | CDBG Grant | 31,667 | 214,157 | 74,831 | 85,765 | 85,765 |
| 485.024 | CDBG-CV Grant | - | 128,655 | 111,922 | 233,193 | 233,193 |
| 490.210 | Transfer from Gas Tax Fund | 219,627 | 219,592 | 214,759 | 264,145 | 230,462 |
| 490.212 | Transfer from Measure M | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 |
| 490.230 | Transfer from ARPA Fund | - | 85,567 | 1,327,005 | 500,000 | 500,000 |
| | TOTAL GENERAL FUND | 18,782,073 | 19,886,539 | 22,330,590 | 21,750,016 | 22,875,999 |
| | <u>SPECIAL REVENUE FUNDS</u> | | | | | 24,283,710 |
| 210 | <u>GAS TAX FUND:</u> | | | | | |
| 422.001 | Gas Tax 2105 (Prop. 111) | 252,003 | 252,114 | 266,023 | 321,508 | 289,320 |
| 422.002 | Gas Tax 2106 | 159,061 | 158,457 | 169,678 | 209,679 | 183,447 |
| 422.003 | Gas Tax 2107 | 319,500 | 341,184 | 317,749 | 419,359 | 346,586 |
| 422.004 | Gas Tax 2107.5 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 422.006 | Gas Tax 2103 | 350,114 | 339,244 | 373,340 | 447,316 | 411,582 |
| 470.001 | Interest Income Transfer from CIP | 15,318 | 1,984 | 57 | 5,000 | 6,950 |
| | TOTAL GAS TAX FUND | 1,101,996 | 1,098,983 | 1,132,847 | 1,408,862 | 1,243,885 |
| 212 | <u>MEASURE M FUND:</u> | | | | | |
| 423.015 | Measure M (Local Turnback) | 757,501 | 752,140 | 930,570 | 876,672 | 988,774 |
| 470.001 | Interest Income | 9,279 | 1,697 | (4,135) | 3,218 | 12,457 |
| | TOTAL MEASURE M FUND | 766,780 | 753,837 | 926,435 | 879,890 | 1,001,231 |
| 214 | <u>AIR QUALITY IMPROVEMENT FUND:</u> | | | | | |
| 424.001 | AQMD (AB 2766) | 61,953 | 63,713 | 61,969 | 59,672 | 60,000 |
| 470.001 | Interest Income | 5,055 | 759 | (1,563) | 328 | 3,885 |
| | TOTAL AQMD FUND | 67,008 | 64,472 | 60,406 | 60,000 | 63,885 |
| 218 | <u>TRAFFIC CONGESTION RELIEF FUND:</u> | | | | | |
| 427.001 | TCRF Funds | 55,042 | 441 | - | - | - |
| 470.001 | Interest Income | 2,362 | (131) | 19 | - | - |
| | TOTAL TCRF FUND | 57,404 | 310 | 19 | - | - |

City of Rancho Santa Margarita
Revenues - Detail of All Funds

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | AMENDED BUDGET | FY 2022/23 YEAR-END ESTIMATE | FY 2023/24 ADOPTED BUDGET |
|------------|--|----------------------|----------------------|----------------------|-------------------|------------------------------------|---------------------------------|
| 220 | LOCAL PARK TRUST FUND: | | | | | | |
| 470.001 | Interest Income | 31,748 | 3,264 | (1,300) | - | 8,496 | - |
| | TOTAL LOCAL PARK TRUST FUND | 31,748 | 3,264 | (1,300) | - | 8,496 | - |
| 222 | SUPPLEMENTAL LAW ENFORCEMENT: | | | | | | |
| 429.000 | Supplemental Law Enforcement | 156,006 | 156,731 | 161,285 | 119,453 | 165,271 | 165,300 |
| 470.001 | Interest Income | 4,965 | 688 | (1,891) | 547 | 6,933 | 6,671 |
| | TOTAL SUPPL. ENFORCEMENT | 160,971 | 157,419 | 159,394 | 120,000 | 172,204 | 171,971 |
| 224 | PEG FEE FUND: | | | | | | |
| 470.001 | Interest Income | 15,432 | 1,559 | (4,201) | - | 13,661 | 12,668 |
| | TOTAL PEG FEE FUND | 15,432 | 1,559 | (4,201) | - | 13,661 | 12,668 |
| 226 | ROAD MAINTENANCE & REHABILITATION | | | | | | |
| | Transfer from Gas Tax Fund | - | - | - | - | - | - |
| 423.017 | RMRA - Section 2032 | 847,981 | 904,551 | 969,297 | 1,089,120 | 1,039,929 | 1,185,311 |
| 470.001 | Interest Income | 12,017 | 3,304 | (10,873) | 9,195 | 32,939 | 33,600 |
| | TOTAL RMRA FUND | 859,998 | 907,855 | 958,424 | 1,098,315 | 1,072,868 | 1,218,911 |
| 228 | CARES FUND | | | | | | |
| 443.004 | CARES Grant-State | - | 602,454 | - | - | - | - |
| 443.005 | CARES Grant-County | 428,657 | - | - | - | - | - |
| 470.001 | Interest Income | 586 | 821 | - | - | - | - |
| | TOTAL CARES FUND | 429,243 | 603,275 | - | - | - | - |
| 230 | AMERICAN RESCUE PLAN (ARP) | | | | | | |
| 443.008 | ARPA Funds | - | 119,982 | 1,451,335 | 1,292,075 | 1,292,075 | 1,857,495 |
| | TOTAL AMERICAN RESCUE PLAN FUND | - | 119,982 | 1,451,335 | 1,292,075 | 1,292,075 | 1,857,495 |
| | SUBTOTAL - ALL SPECIAL REVENUE | 3,490,580 | 3,710,956 | 4,683,359 | 4,859,142 | 4,868,305 | 5,776,985 |
| 410 | CAPITAL PROJECTS FUND | | | | | | |
| 490.100 | Transfer from General Fund | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 |
| 490.210 | Transfer from Gas Tax Fund | 516,783 | 941,780 | 550,046 | 651,049 | 560,430 | 965,000 |
| 490.212 | Transfer from Measure M Fund | 563,103 | 119,519 | 137,489 | 570,000 | 539,760 | 1,018,000 |
| 490.214 | Transfer from Air Quality Improve. | 219,149 | 7,177 | 875 | 20,000 | 77,261 | 23,000 |
| 490.218 | Transfer from TCRF Fund | 131,000 | 34,000 | 5,716 | - | - | - |
| 490.220 | Transfer from Local Park Trust Fund | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 |
| 490.226 | Transfer from RMRA Fund | 643,223 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 |
| 490.230 | Transfer from ARPA Fund | - | 29,745 | 2,155 | 786,000 | 748,400 | - |
| 423.013 | HBP (SMP Westbound) | 72,374 | 2,220,790 | 764,996 | 106,000 | 33,200 | 53,000 |
| 423.020 | HBP (SMP Eastbound) | - | - | - | 249,000 | 26,560 | 239,000 |
| 423.021 | HBP (Antonio Bridge) | - | - | - | 116,000 | 26,560 | 107,000 |
| 423.022 | CRRSAA Grant | - | - | - | 200,000 | - | 200,000 |
| 485.014 | CDBG Grant | 2,020 | 113,841 | 143,184 | 201,951 | 201,000 | 127,000 |
| 423.018 | State Capita Park (Prop. 68) | - | - | - | - | 207,778 | - |
| 423.019 | CIRA Grant | - | - | - | 60,000 | 35,000 | - |
| 470.001 | Interest Income | 3,772 | (7,410) | (9,822) | - | - | - |
| | SUBTOTAL - CAPITAL PROJECTS | 3,226,944 | 4,010,040 | 3,482,339 | 6,044,000 | 4,642,149 | 5,650,000 |
| 530 | RSM DEBT SERVICE FUND | | | | | | |
| | RSM PFA DEBT SERVICE FUND: | | | | | | |
| 470.001 | Interest Income | 317 | (38) | 4 | - | - | - |
| 490.100 | Transfer from General Fund | 735,096 | 731,597 | 731,657 | 727,538 | 727,538 | 726,938 |
| | TOTAL RSM PFA DEBT SERVICE | 735,413 | 731,559 | 731,661 | 727,538 | 727,538 | 726,938 |
| | SUBTOTAL - ALL FUND TYPES | 26,235,010 | 28,339,094 | 31,227,949 | 33,380,696 | 33,113,991 | 36,437,633 |
| | LESS: INTERFUND TRANSFERS | 4,618,477 | 3,155,585 | 5,296,675 | 7,135,800 | 6,120,465 | 8,345,828 |
| | GRAND TOTAL - ALL FUND TYPES | 21,616,533 | 25,183,509 | 25,931,274 | 26,244,896 | 26,993,526 | 28,091,805 |

City of Rancho Santa Margarita

Summary of Operating Budgeted Expenditures General Fund Fiscal Year 2023-2024



City of Rancho Santa Margarita
Appropriations Summary - All Funds

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | | FY 2023/24 ADOPTED BUDGET |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------|
| | | | | AMENDED BUDGET | YEAR-END ESTIMATE | |
| <u>GENERAL FUND</u> | | | | | | |
| City Council | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 |
| City Manager | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | 708,676 |
| City Attorney | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 |
| City Clerk | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 |
| Non-Departmental | 315,055 | 311,346 | 379,342 | 566,658 | 455,793 | 683,407 |
| Finance | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 |
| Human Resources/Risk Management | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 |
| Police Services | 8,874,312 | 9,696,198 | 9,994,083 | 11,164,956 | 11,165,993 | 11,704,146 |
| Animal Control | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 |
| Planning | 812,671 | 1,026,163 | 1,103,684 | 1,409,307 | 1,284,066 | 1,330,883 |
| Building | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 |
| Public Works | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 |
| Street Maintenance | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | 1,149,637 |
| Building Maintenance | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 |
| Community Services | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |
| Transfer to Capital Projects Fund | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 |
| Transfer to RSM PFA Debt Service Fund | 735,096 | 731,596 | 731,657 | 727,538 | 727,538 | 726,938 |
| TOTAL GENERAL FUND | 18,039,174 | 17,363,027 | 18,869,455 | 22,235,955 | 21,318,238 | 23,230,388 |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | | |
| GAS TAX | | | | | | |
| Street Lighting | 287,143 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 |
| Transfer to General Fund | 219,627 | 219,592 | 214,759 | 264,145 | 230,462 | 302,715 |
| Transfer to RMRA Fund | - | - | - | - | - | - |
| Transfer to Capital Projects Fund | 516,783 | 941,780 | 550,046 | 651,049 | 560,430 | 965,000 |
| MEASURE M | | | | | | |
| Transfer to General Fund | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 | 534,680 |
| Transfer to Capital Projects Fund | 563,103 | 119,520 | 137,489 | 570,000 | 539,760 | 1,018,000 |
| AIR QUALITY IMPROVEMENT | | | | | | |
| Transfer to General Fund | - | - | - | - | - | - |
| Transfer to Capital Projects Fund | 219,150 | 7,177 | 875 | 20,000 | 77,261 | 23,000 |
| TRAFFIC CONGESTION RELIEF | | | | | | |
| Transfer to Capital Projects Fund | 131,000 | 34,000 | 5,716 | - | - | - |
| LOCAL PARK TRUST | | | | | | |
| Transfer to Capital Projects Fund | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 |
| SUPPLEMENTAL LAW ENFORCE | | | | | | |
| 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 | |
| PEG FEE | 973 | 31,080 | 51,806 | 58,470 | 25,691 | 57,051 |
| ROAD MAINTENANCE & REHABILITATION | | | | | | |
| Transfer to Capital Projects Fund | 643,222 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 |
| CARES FUND | | | | | | |
| 787,612 | 244,906 | - | - | - | - | - |
| AMERICAN RESCUE PLAN FUND | | | | | | |
| ARPA grant expenditures | - | 4,670 | 122,175 | 1,231,847 | 43,675 | - |
| Transfer to General Fund | - | 85,567 | 1,327,005 | 500,000 | 500,000 | 1,857,495 |
| Transfer to Capital Projects Fund | - | 29,745 | 2,155 | 786,000 | 748,400 | - |
| TOTAL SPECIAL REVENUE FUNDS | 4,087,753 | 2,986,451 | 4,949,476 | 7,292,216 | 5,643,184 | 7,396,512 |
| <u>CAPITAL PROJECTS FUND</u> | | | | | | |
| Capital Outlay | 3,692,284 | 4,212,805 | 3,019,254 | 6,131,188 | 4,434,371 | 5,650,000 |
| TOTAL CAPITAL PROJECT FUND | 3,692,284 | 4,212,805 | 3,019,254 | 6,131,188 | 4,434,371 | 5,650,000 |
| <u>RSM DEBT SERVICE FUNDS</u> | | | | | | |
| RSM PFA DEBT SERVICE FUND | 735,138 | 731,597 | 732,438 | 727,538 | 727,538 | 726,938 |
| TOTAL RSM DEBT SRVC. FUNDS | 735,138 | 731,597 | 732,438 | 727,538 | 727,538 | 726,938 |
| SUBTOTAL - ALL FUND TYPES | 26,554,349 | 25,293,880 | 27,570,623 | 36,386,897 | 32,123,331 | 37,003,838 |
| LESS INTERFUND TRANSFERS | 4,618,477 | 3,155,585 | 5,296,675 | 7,135,800 | 6,120,465 | 8,345,828 |
| GRAND TOTAL - ALL FUND TYPES | 21,935,872 | 22,138,295 | 22,273,948 | 29,251,097 | 26,002,866 | 28,658,010 |

Fund Expense Summary
GENERAL FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | -----FY 2022/23----- | | FY 2023/24 |
|---------------------------------------|-------------------|-------------------|-------------------|----------------------|----------------------|-------------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| City Council | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 |
| City Manager | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | 708,676 |
| City Attorney | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 |
| City Clerk | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 |
| Non-Departmental | 315,055 | 311,346 | 379,342 | 566,658 | 455,793 | 683,407 |
| Finance | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 |
| Human Resources/Risk Management | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 |
| Police Services | 8,874,312 | 9,696,198 | 9,994,083 | 11,164,956 | 11,165,993 | 11,704,146 |
| Animal Control | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 |
| Planning | 812,671 | 1,026,163 | 1,103,684 | 1,409,307 | 1,284,066 | 1,330,883 |
| Building | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 |
| Public Works | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 |
| Street Maintenance | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | 1,149,637 |
| Building Maintenance | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 |
| Community Services | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |
| Transfer to Capital Projects Fund | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 |
| Transfer to RSM PFA Debt Service Fund | 735,096 | 731,596 | 731,657 | 727,538 | 727,538 | 726,938 |
| TOTAL GENERAL FUND | 18,039,174 | 17,363,027 | 18,869,455 | 22,235,955 | 21,318,238 | 23,230,388 |

Fund Expense Summary
GAS TAX FUND

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | | FY 2023/24 ADOPTED BUDGET |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | |
| GAS TAX - Street Lighting Transfers to General Fund | 287,143 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 |
| Public Works | 122,853 | 120,568 | 110,854 | 155,845 | 120,908 | 158,715 |
| Street Maintenance | 96,774 | 99,024 | 103,905 | 108,300 | 109,554 | 144,000 |
| Transfers to Capital Projects Fund | | | | | | |
| Slurry Seal Program | 103,584 | 412,984 | - | 293,000 | 220,000 | - |
| Residential Overlay | 157,141 | - | 136,328 | - | - | - |
| Antonio Parkway Gateway Improvements | - | - | - | - | - | 790,000 |
| El Paseo Corridor Improvements | 10,547 | - | - | - | - | - |
| Median Hardscape Renovation | 14,140 | - | - | - | - | - |
| Melinda Road Median Improvements | - | - | 138,880 | - | - | - |
| Plano Trabuco Median Landscape Renovation | 5,493 | 9,415 | 175,041 | - | - | - |
| SMP Bridge Hinge Repair (Westbound) | 55,406 | 327,786 | 11,790 | 14,000 | 4,300 | 7,000 |
| SMP Bridge (Eastbound) | - | - | - | 32,000 | 3,440 | 32,000 |
| Antonio Parkway Bridge | - | - | - | 15,000 | 3,440 | 14,000 |
| Annual Concrete Repair | 73,757 | 89,984 | 77,699 | 96,000 | 128,760 | 70,000 |
| ADA Curb Ramp Installation | 9,000 | - | - | 186,049 | 200,490 | 47,000 |
| Traffic Calming at Avenida de los Fundadores | - | - | - | - | - | 5,000 |
| Storm Drain System/Study | 62,236 | 46,697 | - | - | - | - |
| La Promesa Slurry Seal | 14,747 | - | - | - | - | - |
| Citywide Red Curb Evaluation | 9,966 | - | - | - | - | - |
| Protected Left Turn Study | 766 | - | - | - | - | - |
| Traffic Signal System Maintenance | - | 47,966 | - | - | - | - |
| Rancho/Plano Trabucco Rd Knuckle Enhancment | - | 6,948 | - | - | - | - |
| Plano Trabuco Catch Basin / Sidewalk Repair Proj. | - | - | 10,308 | - | - | - |
| Sealcoat City Hall & BTRCC Parking Lots | - | - | - | 15,000 | - | - |
| TOTAL GAS TAX FUND | 1,023,553 | 1,489,541 | 1,138,608 | 1,302,194 | 1,182,346 | 1,663,715 |

Fund Expense Summary
MEASURE M FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | -----FY 2022/23----- | | FY 2023/24 |
|--|------------------|----------------|----------------|----------------------|-------------------|------------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| MEASURE M | | | | | | |
| Transfers to General Fund | | | | | | |
| Street Maintenance | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 | 534,680 |
| Transfers to Capital Projects Fund | | | | | | |
| Slurry Seal Program | 300,000 | - | - | - | - | - |
| Antonio Pkwy. Slurry Seal | 114,059 | - | - | - | - | - |
| Residential Overlay | - | - | - | 300,000 | 280,000 | - |
| Antonio Pkwy. Gateway Improvements | 54,383 | - | 20,131 | 35,000 | 83,630 | 630,000 |
| Plano Trabuco Median Landscape Renovation | 2,500 | - | - | - | - | - |
| Traffic Calming Avenida de los Fundadores | 6,469 | - | - | - | - | - |
| Traffic Signal Enhancements | 85,692 | 119,520 | 107,155 | 145,000 | 126,130 | 145,000 |
| Traffic Signal System Maintenance | - | - | 10,203 | 90,000 | 50,000 | 93,000 |
| Melinda/SMP Additional Left Turn Lane | - | - | - | - | - | 100,000 |
| Civic Center Midblock Crossing Flashing Sign | - | - | - | - | - | 50,000 |
| TOTAL MEASURE M FUND | 1,078,079 | 555,530 | 576,762 | 1,103,068 | 1,090,174 | 1,552,680 |

Fund Expense Summary
AIR QUALITY IMPROVEMENT FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 |
|---|----------------|--------------|------------|----------------|-------------------|----------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| AIR QUALITY IMPROVEMENT | | | | | | |
| Transfers to Capital Projects Fund | | | | | | |
| SMP Signal & Equipment Upgrade | 6,058 | - | - | - | - | - |
| Antonio Pkwy. Signal & Equipment Upgrade | (2,305) | - | - | - | - | - |
| Los Alisos/Melinda Signal Equip. Upgrade | 5,130 | 5,849 | - | - | 57,261 | - |
| Traffic Signal Battery Backup System | 90,276 | - | - | - | - | - |
| Emergency Vehicle Pre-emption | 89,991 | - | - | - | - | - |
| Traffic Calming Avenida de los Fundadores | 30,000 | 1,328 | - | - | - | - |
| SMP Signal Sync Project | - | - | 875 | 20,000 | 20,000 | 23,000 |
| TOTAL AIR QUALITY IMPROVEMENT | 219,150 | 7,177 | 875 | 20,000 | 77,261 | 23,000 |

Fund Expense Summary
 TRAFFIC CONGESTION RELIEF FUND

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED BUDGET |
|--|----------------------|----------------------|----------------------|-------------------|----------------------|---------------------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | |
| TRAFFIC CONGESTION RELIEF | | | | | | |
| Transfers to Capital Projects Fund | | | | | | |
| Storm Drain System/Study | 131,000 | 34,000 | - | - | - | - |
| Traffic Signal System Maintenance | - | - | 5,716 | - | - | - |
| TOTAL TRAFFIC CONGESTION RELIEF | 131,000 | 34,000 | 5,716 | - | - | - |

Fund Expense Summary
LOCAL PARK TRUST FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 |
|------------------------------------|---------------|----------------|------------------|-------------------|----------------------|-------------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| LOCAL PARK TRUST | | | | | | |
| Transfers to Capital Projects Fund | | | | | | |
| Skate Park Renovations | - | - | - | - | - | - |
| Dog Park Renovations | - | - | - | - | - | - |
| BTRCC Youth Lounge Courtyard | - | - | - | - | - | - |
| Splash Pad at Central Park | 81,103 | 340,616 | 1,006,654 | - | - | - |
| Veterans Monument at City Hall | - | - | - | - | - | 46,000 |
| TOTAL LOCAL PARK TRUST | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 |

Fund Expense Summary
 SUPPLEMENTAL LAW ENFORCEMENT FUND

| DESCRIPTION | | | | -----FY 2022/23----- | | FY 2023/24 |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------|
| | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| SUPPLEMENTAL LAW ENFORCEMENT | | | | | | |
| Additional Police Services | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 |
| TOTAL SUPPLEMENTAL LAW | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 |

Fund Expense Summary
PEG FEE FUND

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED BUDGET |
|-------------------------------------|----------------------|----------------------|----------------------|-------------------|----------------------|---------------------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | |
| PEG FEE | | | | | | |
| Public Education Grant Expenditures | 973 | 31,080 | 51,806 | 58,470 | 25,691 | 57,051 |
| TOTAL PEG FEE | 973 | 31,080 | 51,806 | 58,470 | 25,691 | 57,051 |

Fund Expense Summary
ROAD MAINTENANCE & REHABILITATION

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | | FY 2023/24 ADOPTED BUDGET |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | |
| ROAD MAINTENANCE & REHABILITATION | | | | | | |
| Transfers to Capital Projects Fund | | | | | | |
| Annual Residential Overlay | - | - | - | 1,000,000 | 908,000 | 1,000,000 |
| Annual Slurry Seal | - | - | 571,046 | - | - | 430,000 |
| Antonio Pkwy. Slurry Seal | 111,890 | - | - | - | - | - |
| Avenida de Las Flores Slurry Seal | 93,733 | 999 | - | - | - | - |
| La Promesa Slurry Seal | 55,000 | - | - | - | - | - |
| Vista Drive Street Repair Project | 382,599 | - | - | - | - | - |
| Arroyo Vista Pavement Rehabilitation | - | 2,395 | 14,832 | 558,000 | 494,000 | - |
| Antonio Pkwy. Pavement Rehabilitation | - | 30,485 | - | - | - | 240,000 |
| Antonio Pkwy. Overlay (Alas de Paz to SMP) | - | - | 2,500 | 431,000 | 431,000 | - |
| Antonio Pkwy. Gateway Improvements | - | - | - | 150,000 | 5,000 | 360,000 |
| TOTAL ROAD MAINTENANCE & REHAB. | 643,222 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 |

Fund Expense Summary
CARES FUND

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 |
|-------------------------|----------------------|----------------------|----------------------|-------------------|----------------------|-------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| CARES FUND | | | | | | |
| Grant Expenditures | 787,612 | 244,906 | | - | - | - |
| TOTAL CARES FUND | 787,612 | 244,906 | | - | - | - |

Fund Expense Summary
AMERICAN RESCUE PLAN FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 |
|-------------------------------------|------------|----------------|------------------|------------------|-------------------|------------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| AMERICAN RESCUE PLAN FUND | | | | | | |
| ARPA Grant Expenditures | - | 4,670 | 122,175 | 1,231,847 | 43,675 | - |
| Transfers to General Fund | - | 85,567 | 1,327,005 | 500,000 | 500,000 | 1,857,495 |
| Transfers to Capital Projects Fund | | | | | | |
| HVAC Unit Upgrades | - | 29,745 | 2,155 | 786,000 | 748,400 | - |
| Entryway Improvements/Sliding Doors | - | - | - | - | - | - |
| TOTAL AMERICAN RESCUE PLAN | - | 119,982 | 1,451,335 | 2,517,847 | 1,292,075 | 1,857,495 |

Fund Expense Summary
CAPITAL PROJECTS FUND

| DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | -----FY 2023/24----- | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------|
| | | | | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| <u>CAPITAL PROJECTS FUND</u> | | | | | | |
| Annual Slurry Seal Program | 403,584 | 447,984 | 571,046 | 293,000 | 220,000 | 430,000 |
| Antonio Pkwy. Slurry Seal | 114,059 | - | - | - | - | - |
| Avenida De Las Banderas Slurry Seal | 111,890 | 999 | - | - | - | - |
| Avenida de Las Flores Slurry Seal | 93,733 | - | - | - | - | - |
| La Promesa Slurry Seal | 69,747 | - | - | - | - | - |
| Annual Residential Overlay | 157,141 | - | 136,328 | 1,300,000 | 1,188,000 | 1,000,000 |
| Arroyo Vista Pavement Rehabilitation | - | 2,395 | 14,832 | 558,000 | 494,000 | - |
| Vista Drive Street Repair Project | 737,665 | 4,077 | - | - | - | - |
| Antonio Pkwy. Pavement Rehabilitation | 382,599 | 30,485 | - | - | - | 440,000 |
| Antonio Parkway Overlay (Alas de Paz to SMP) | - | - | 2,500 | 431,000 | 431,000 | - |
| FY 22-23 Antonio Pkwy Pav Reha | - | - | - | 350,000 | 5,000 | - |
| Melinda Road Median Improvements | 14,140 | - | 138,880 | - | - | - |
| Antonio Pkwy. Gateway Improvements | 54,383 | - | 20,131 | 270,000 | 83,630 | 1,820,000 |
| Rancho Trabuco/Plano Trabuco Road Knuckle Enhancement | - | 6,948 | - | - | - | - |
| El Paseo Corridor Improvements | 108,547 | 75 | - | - | - | - |
| Plano Trabuco Median Landscaping Renovation | 7,993 | 9,415 | 175,041 | - | - | - |
| Citywide Red Curb Evaluation | 9,966 | - | - | - | - | - |
| SMP Signal & Equipment Upgrade | 6,058 | - | - | - | - | - |
| Antonio Pkwy. Signal & Equipment Upgrade | (2,305) | - | - | - | - | - |
| Traffic Signal Enhancements | 85,692 | 119,520 | 367,155 | 405,000 | 386,130 | 405,000 |
| Los Alisos/Melinda Road Signal Equipment Upgrade | 5,130 | 5,849 | - | - | 57,261 | - |
| Traffic Signal System Maintenance | - | 47,966 | 15,920 | 90,000 | 50,000 | 93,000 |
| SMP Signal Sync Project | - | - | 875 | 20,000 | 20,000 | 23,000 |
| Traffic Signal Battery Backup System | 90,276 | - | - | - | - | - |
| Traffic Calming Avenida de los Fundadores | 36,469 | 1,328 | - | - | - | 5,000 |
| SMP Bridge Hinge Repair | 483,050 | 2,857,771 | 96,100 | 120,000 | 37,500 | 60,000 |
| SMP Bridge (Eastbound) | - | - | - | 281,000 | 30,000 | 271,000 |
| Antonio Pkwy. Bridge | - | - | - | 131,000 | 30,000 | 121,000 |
| Annual Concrete - Sidewalk Repairs | 73,757 | 89,984 | 77,699 | 140,000 | 128,760 | 70,000 |
| ADA Curb Ramp Installation | 124,861 | - | 143,184 | 431,188 | 401,490 | 174,000 |
| Plano Trabuco Catch Basin and Sidewalk Repair Project | - | - | 10,308 | - | - | - |
| City Hall & BTRCC Flooring/Carpeting | 3,131 | 127,758 | 6,454 | - | - | - |
| Sealcoat City Hall & BTRCC Parking Lots | - | - | - | 15,000 | 13,200 | - |
| City Hall / BTRCC Interior Painting | - | - | - | - | - | 55,000 |
| City Hall / BTRCC Stain & Seal Exterior Wood | - | - | - | - | - | 65,000 |
| City Hall & BTRCC Courtyard Gate | - | 550 | - | - | - | - |
| City Hall Bell System Replacement | - | - | 25,318 | - | - | - |
| HVAC Unit Upgrades | - | 29,745 | 840 | 630,000 | 596,900 | - |
| Building Access Card System Maintenance Upgrades | - | - | - | 60,000 | 35,000 | - |
| Building Improvements-Sliding Doors | - | - | 1,315 | 56,000 | 51,500 | - |
| CH BTRCC Inter LED Lighting | - | - | - | 400,000 | 25,000 | 388,000 |
| CH & BTRCC Entryway Enhancement | - | - | - | 100,000 | 100,000 | - |
| Chiquita Ridge Habitat Restoration | 155,622 | 8,643 | 896 | - | - | - |
| Emergency Vehicle Pre-Emption | 89,991 | - | - | - | - | - |
| Protected Left Turn Study | 766 | - | - | - | - | - |
| Dog Park Renovations | - | - | - | 50,000 | 50,000 | - |
| Splash Pad at Central Park | 81,103 | 340,616 | 1,214,432 | - | - | - |
| Storm Drain (NPDES) | 193,236 | 80,697 | - | - | - | - |
| Melinda/SMP additional left turn land | - | - | - | - | - | 100,000 |
| Civic Center Midblock Crossing Flashing Sign Program | - | - | - | - | - | 50,000 |
| Landscaping at SR-14 at Santa Margarita Pkwy | - | - | - | - | - | 20,000 |
| Veterans Monument at City Hall | - | - | - | - | - | 60,000 |
| TOTAL CAPITAL PROJECTS FUND | 3,692,284 | 4,212,805 | 3,019,254 | 6,131,188 | 4,434,371 | 5,650,000 |

Fund Expense Summary
RSM PFA DEBT SERVICE FUND

| DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 |
|---|----------------|----------------|----------------|-------------------|----------------------|-------------------|
| | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | ADOPTED BUDGET |
| <u>RSM PFA DEBT SERVICE FUND</u> | | | | | | |
| Debt Service Payment | 735,138 | 731,597 | 732,438 | 727,538 | 727,538 | 726,938 |
| TOTAL RSM PFA DEBT SERVICE | 735,138 | 731,597 | 732,438 | 727,538 | 727,538 | 726,938 |

SUMMARY OF EXPENDITURES BY ACCOUNT GROUP

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED 6/14/2023 |
|---|------------|----------------------|----------------------|----------------------|-------------------|----------------------|------------------------------------|
| GENERAL FUND | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | |
|  SALARIES AND BENEFITS | | 3,532,460 | 3,073,768 | 3,564,816 | 3,938,311 | 3,877,664 | 4,455,079 |
| | % of total | 20% | 18% | 19% | 18% | 18% | 19% |
|  LAW ENFORCEMENT CONTRACT | | 8,523,300 | 9,333,048 | 9,506,587 | 10,682,475 | 10,688,911 | 11,155,002 |
| | % of total | 47% | 54% | 50% | 48% | 50% | 48% |
|  PROFESSIONAL SERVICES | | 1,093,106 | 1,269,543 | 1,176,291 | 1,521,882 | 1,410,458 | 1,340,139 |
| | % of total | 6% | 7% | 6% | 7% | 7% | 6% |
|  OTHER CONTRACT SERVICES | | 1,610,999 | 1,527,865 | 1,697,052 | 1,921,461 | 1,913,059 | 2,023,111 |
| | % of total | 9% | 9% | 9% | 9% | 9% | 9% |
|  OTHER SUPPLIES AND SERVICES | | 1,362,958 | 1,115,485 | 1,608,807 | 2,061,373 | 2,021,688 | 2,119,868 |
| | % of total | 8% | 6% | 9% | 9% | 9% | 9% |
|  CAPITAL EXPENDITURES | | 186,838 | 135,618 | 291,576 | 437,915 | 330,720 | 568,251 |
| | % of total | 1% | 1% | 2% | 2% | 2% | 2% |
|  DEBT SERVICE | | 735,096 | 731,596 | 731,657 | 727,538 | 727,538 | 726,938 |
| | % of total | 4% | 4% | 4% | 3% | 3% | 3% |
|  MITIGATION | | - | - | - | - | - | - |
| | % of total | 0% | 0% | 0% | 0% | 0% | 0% |
|  TRANSFERS/ ALLOCATIONS | | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 |
| | % of total | 6% | 1% | 2% | 4% | 2% | 4% |
| Subtotal General Fund Expenditures | | 18,039,174 | 17,363,026 | 18,869,454 | 22,235,955 | 21,318,238 | 23,230,388 |
| | | 100% | 100% | 100% | 100% | 100% | 100% |
| SPECIAL FUNDS | | | | | | | |
|  SLESF FUND Police Services | | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 |
|  GAS TAX FUND Street Lighting | | 287,141 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 |
| Subtotal Special Funds Expenditures | | 410,202 | 457,909 | 503,145 | 538,637 | 529,091 | 562,571 |
| TOTAL OPERATING EXPENDITURES | | 18,449,376 | 17,820,935 | 19,372,599 | 22,774,592 | 21,847,329 | 23,792,959 |

SUMMARY OF EXPENDITURES BY DEPARTMENT/DIVISION

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED 6/14/2023 |
|-----------------------------|--|----------------------|----------------------|----------------------|-------------------|----------------------|------------------------------------|
| GENERAL GOVERNMENT | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | |
| 110 | City Council | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 |
| 120 | City Manager | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | 708,676 |
| 140 | City Attorney | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 |
| 160 | City Clerk | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 |
| 220 | HR / Risk Management | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 |
| | Subtotal | 1,846,006 | 1,768,442 | 1,780,914 | 2,130,387 | 1,939,003 | 2,215,952 |
| FINANCE | | | | | | | |
| 170 | Non-departmental | 2,044,568 | 1,219,045 | 1,403,667 | 2,239,196 | 1,531,531 | 2,252,345 |
| 210 | Finance | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 |
| | Subtotal | 2,684,684 | 1,799,179 | 2,007,766 | 2,952,786 | 2,196,526 | 3,004,263 |
| POLICE SERVICES | | | | | | | |
| 310 | Police Services | 8,874,313 | 9,696,198 | 9,994,082 | 11,164,956 | 11,165,993 | 11,704,146 |
| 320 | Animal Control | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 |
| | Subtotal | 9,188,950 | 10,016,937 | 10,325,163 | 11,577,096 | 11,566,323 | 12,145,903 |
| DEVELOPMENT SERVICES | | | | | | | |
| 410 | Planning | 812,671 | 1,026,164 | 1,103,684 | 1,409,307 | 1,284,066 | 1,330,883 |
| 510 | Building & Safety | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 |
| | Subtotal | 1,142,986 | 1,441,308 | 1,568,166 | 1,713,680 | 1,763,238 | 1,737,498 |
| PUBLIC WORKS | | | | | | | |
| 610 | Public Works | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 |
| 620 | Street Maintenance | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | 1,149,637 |
| 640 | Building Maintenance | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 |
| | Subtotal | 2,198,916 | 2,093,998 | 2,381,305 | 2,763,234 | 2,765,135 | 2,942,255 |
| COMMUNITY SERVICES | | | | | | | |
| 710 | Community Services | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |
| | Subtotal | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |
| | Total General Fund Expenditures | 18,039,174 | 17,363,026 | 18,869,454 | 22,235,955 | 21,318,238 | 23,230,388 |
| SPECIAL FUNDS | | | | | | | |
| 310 | SLESF Police Services | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 |
| 630 | GAS TAX FUND Street Lighting | 287,141 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 |
| | Total Special Funds Operating Expenditures | 410,202 | 457,909 | 503,145 | 538,637 | 529,091 | 562,571 |
| | TOTAL OPERATING EXPENDITURES | 18,449,376 | 17,820,935 | 19,372,599 | 22,774,592 | 21,847,329 | 23,792,959 |

SCHEDULE OF INTERFUND TRANSFERS

| FUND | -----FY 2022/23----- | | | | | | FY 2023/24 ADOPTED BUDGET |
|---|----------------------|----------------------|----------------------|-------------------|----------------------|------------------|---------------------------------|
| | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | AMENDED BUDGET | YEAR END ESTIMATE | | |
| OPERATING TRANSFERS IN: | | | | | | | |
| 100 Transfer from Gas Tax Fund | 219,627 | 219,592 | 214,759 | 264,145 | 230,462 | 302,715 | |
| 100 Transfer from Measure M Fund | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 | 534,680 | |
| 100 Transfer from Air Quality Fund | - | - | - | - | - | - | |
| 100 Transfer from ARPA Fund | - | 85,567 | 1,327,005 | 500,000 | 500,000 | 1,857,495 | |
| 210 Transfer from Capital Project Fund | - | - | - | - | - | - | |
| 226 Transfer from Gas Tax Fund | - | - | - | - | - | - | |
| 410 Transfer from General Fund | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 | |
| 410 Transfer from Gas Tax Fund | 516,783 | 941,780 | 550,046 | 651,049 | 560,430 | 965,000 | |
| 410 Transfer from Measure M Fund | 563,103 | 119,519 | 137,489 | 570,000 | 539,760 | 1,018,000 | |
| 410 Transfer from Air Quality Fund | 219,149 | 7,177 | 875 | 20,000 | 77,261 | 23,000 | |
| 410 Transfer from Traffic Congestion Fund | 131,000 | 34,000 | 5,716 | - | - | - | |
| 410 Transfer from Local Park Trust Fund | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 | |
| 410 Transfer from RMRA Fund | 643,223 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 | |
| 410 Transfer from ARPA Fund | - | 29,745 | 2,155 | 786,000 | 748,400 | - | |
| 530 Transfer from General Fund | 735,096 | 731,597 | 731,657 | 727,538 | 727,538 | 726,938 | |
| TOTAL | 4,618,477 | 3,155,585 | 5,296,675 | 7,135,800 | 6,120,465 | 8,345,828 | |
| OPERATING TRANSFERS OUT: | | | | | | | |
| 100 Transfer to Capital Projects Fund | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 | 842,000 | |
| 100 Transfer to RSM PFA Debt Service Fund | 735,096 | 731,596 | 731,657 | 727,538 | 727,538 | 726,938 | |
| 210 Transfer to General Fund | 219,627 | 219,592 | 214,759 | 264,145 | 230,462 | 302,715 | |
| 210 Transfer to Capital Projects Fund | 516,783 | 941,780 | 550,046 | 651,049 | 560,430 | 965,000 | |
| 212 Transfer to General Fund | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 | 534,680 | |
| 212 Transfer to Capital Projects Fund | 563,103 | 119,520 | 137,489 | 570,000 | 539,760 | 1,018,000 | |
| 214 Transfer to General Fund | - | - | - | - | - | - | |
| 214 Transfer to Capital Projects Fund | 219,149 | 7,177 | 875 | 20,000 | 77,261 | 23,000 | |
| 218 Transfer to Capital Projects Fund | 131,000 | 34,000 | 5,716 | - | - | - | |
| 220 Transfer to Capital Projects Fund | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 | |
| 226 Transfer to Capital Projects Fund | 643,223 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 | |
| 230 Transfer to General Fund | - | 85,567 | 1,327,005 | 500,000 | 500,000 | 1,857,495 | |
| 230 Transfer to Capital Projects Fund | - | 29,745 | 2,155 | 786,000 | 748,400 | - | |
| 410 Transfer to Gas Tax Fund | - | - | - | - | - | - | |
| TOTAL | 4,618,477 | 3,155,585 | 5,296,675 | 7,135,800 | 6,120,465 | 8,345,828 | |

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General Government



Rancho Santa Margarita, California



General Government

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | | FY 2023/24 ADOPTED 6/14/2023 |
|---------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|------------------|------------------------------------|
| GENERAL GOVERNMENT | | | | | | | |
| 110 | City Council | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 |
| 120 | City Manager | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | 708,676 |
| 140 | City Attorney | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 |
| 160 | City Clerk | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 |
| 220 | HR/Risk Management | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 |
| TOTAL EXPENDITURES | | 1,846,006 | 1,768,442 | 1,780,914 | 2,130,387 | 1,939,003 | 2,215,952 |



General Government **CITY COUNCIL**

DESCRIPTION

The City Council is comprised of five Rancho Santa Margarita residents elected at large to serve alternating four-year terms. Annually, the City Council selects a Mayor and Mayor Pro Tempore. As a general law city, the City Council is responsible for setting policy and establishing local laws. The Council also represents the City to other governmental and non-governmental entities.

Department Expense Summary

| ACCT DIVISION | NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED 6/14/2023 | | | | |
|------------------------------|-----------------------|-------------|----------------------|----------------------|----------------------|----------------|----------------|------------------------------------|--------|--|--|--|
| | | | AMENDED BUDGET | YEAR-END ESTIMATE | | | | | | | | |
| <u>CITY COUNCIL</u> | | | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | | | |
| PERSONNEL | | | | | | | | | | | | |
| 511.000 | Salaries - Elected | | 28,274 | 28,042 | 28,042 | 27,810 | 25,608 | 27,810 | | | | |
| 521.000 | Medicare | | 410 | 406 | 407 | 403 | 371 | 403 | | | | |
| 522.000 | Retirement | | 3,506 | 3,477 | 3,477 | 3,448 | 3,175 | 3,448 | | | | |
| 530.000 | Benefits | | 96,815 | 100,186 | 104,739 | 106,500 | 106,500 | 114,000 | | | | |
| TOTAL PERSONNEL | | | 129,004 | 132,111 | 136,665 | 138,161 | 135,654 | 145,661 | | | | |
| OPERATIONS | | | | | | | | | | | | |
| 610.000 | Membership & Dues | | 23,530 | 15,997 | 16,237 | 16,000 | 16,000 | 16,500 | | | | |
| 612.000 | Travel/Conf/Meetings | | 640 | - | 975 | 500 | 491 | - | | | | |
| 618.000 | Council Support | | - | - | - | - | - | - | | | | |
| 670.000 | Community Support | | - | - | - | - | - | - | | | | |
| 700.028 | PS - Public Relations | | Subtotal | 24,170 | 15,997 | 17,212 | 16,500 | 16,491 | 16,500 | | | |
| | | | | - | - | - | - | - | - | | | |
| TOTAL OPERATIONS | | | 24,170 | 15,997 | 17,212 | 16,500 | 16,491 | 16,500 | | | | |
| TOTAL EXPENDITURES | | | | | | | | | | | | |
| FUNDING SOURCES | | | | | | | | | | | | |
| 100 | General Fund | | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 | | | | |
| TOTAL FUNDING SOURCES | | | 153,174 | 148,108 | 153,877 | 154,661 | 152,145 | 162,161 | | | | |

General Government **CITY MANAGER**

DESCRIPTION

The City Manager's Office is responsible for making policy recommendations to the City Council and implementing Council direction. The City Manager serves as the Chief Executive Officer of the City and is responsible for its daily operations, including serving as the City's Treasurer and Personnel Officer. The City Manager has broad oversight over all internal operations and the development of external partnerships.

Department Expense Summary
City Manager Fund 100, Division 120

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | FY 2023/24 ADOPTED 6/14/2023 | | |
|--------------------------------|----------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|--|
| | | AMENDED BUDGET | YEAR-END ESTIMATE | | | | | |
| <u>CITY MANAGER</u> | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| PERSONNEL | | | | | | | | |
| 512.000 | Salaries - Regular | 481,516 | 470,582 | 503,153 | 473,709 | 534,794 | | |
| 521.000 | Medicare | 6,954 | 6,795 | 7,265 | 6,841 | 7,628 | | |
| 522.000 | Retirement | 51,199 | 54,351 | 60,220 | 69,433 | 69,765 | | |
| 523.000 | Unemployment Insurance | 896 | 483 | 575 | 644 | 470 | | |
| 530.000 | Benefits | 16,947 | 16,253 | 17,448 | 63,900 | 18,381 | | |
| TOTAL PERSONNEL (3 FTE) | | 557,512 | 548,464 | 588,661 | 614,527 | 661,926 | | |
| OPERATIONS | | | | | | | | |
| 610.000 | Membership & Dues | 643 | 1,243 | 239 | 700 | 562 | | |
| 611.000 | Training | - | 18,000 | 13,500 | 18,000 | 18,000 | | |
| 612.000 | Travel/Conf/Meetings | 4,239 | 2,568 | 6,564 | 2,250 | 2,602 | | |
| 622.010 | Special Department Expense | - | 4 | 230 | 6,500 | 5,750 | | |
| | Subtotal | 4,882 | 21,815 | 20,533 | 27,450 | 26,914 | | |
| 700.001 | Professional Services | - | - | - | - | - | | |
| TOTAL OPERATIONS | | 4,882 | 21,815 | 20,533 | 27,450 | 26,914 | | |
| TOTAL EXPENDITURES | | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | | |
| FUNDING SOURCES | | | | | | | | |
| 100 | General Fund | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | | |
| TOTAL FUNDING SOURCES | | 562,394 | 570,279 | 609,194 | 641,977 | 657,952 | | |
| | | | | | | 708,676 | | |
| | | | | | | 708,676 | | |

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Department Expense Summary
City Attorney **Fund 100, Division 140**

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | YEAR-END ESTIMATE | FY 2023/24 ADOPTED | | |
|-------------------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--|--|
| | | | | | AMENDED BUDGET | | 6/14/2023 | | |
| <u>CITY ATTORNEY</u> | | | | | | | | | |
| <i>EXPENDITURES</i> | | | | | | | | | |
| <i>OPERATIONS</i> | | | | | | | | | |
| 700.003 | Professional Services | 401,707 | 303,422 | 253,420 | 400,000 | 207,116 | 400,000 | | |
| 700.032 | PS - Special Counsel | 43,432 | 8,404 | - | - | - | - | | |
| TOTAL OPERATIONS | | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 | | |
| TOTAL EXPENDITURES | | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 | | |
| <i>FUNDING SOURCES</i> | | | | | | | | | |
| 100 | General Fund | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 | | |
| TOTAL FUNDING SOURCES | | 445,139 | 311,826 | 253,420 | 400,000 | 207,116 | 400,000 | | |

General Government
CITY CLERK'S OFFICE

DESCRIPTION

The City Clerk is responsible for maintaining and managing the City's official records, conducting municipal elections, including campaign reporting and economic disclosure, and maintaining the City's Municipal Code. The City Clerk manages the City's legislative processes, including: the publication of legal notices and ordinances, agenda packet preparation, preparation of minutes, recording and communicating all City Council actions.

Department Expense Summary
City Clerk **Fund 100, Division 160**

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | YEAR-END ESTIMATE | FY 2023/24 ADOPTED 6/14/2023 | | |
|----------------------------------|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|--|
| | | AMENDED BUDGET | YEAR-END ESTIMATE | FY 2022/23 | | | | | |
| <u>CITY CLERK</u> | | | | | | | | | |
| EXPENDITURES | | | | | | | | | |
| PERSONNEL | | | | | | | | | |
| 512.000 | Salaries - Regular | 247,507 | 245,678 | 252,505 | 221,181 | 263,086 | 239,085 | | |
| 521.000 | Medicare | 3,565 | 3,539 | 3,638 | 3,184 | 3,792 | 3,443 | | |
| 522.000 | Retirement | 27,551 | 29,332 | 32,028 | 33,333 | 33,349 | 35,359 | | |
| 523.000 | Unemployment Insurance | 541 | 322 | 238 | 322 | 309 | 224 | | |
| 526.000 | FICA Cost | 7 | - | - | - | - | - | | |
| 530.000 | Benefits | 217 | 247 | 287 | 42,600 | 288 | 45,600 | | |
| TOTAL PERSONNEL (2.5 FTE) | | 279,387 | 279,118 | 288,696 | 300,620 | 300,824 | 323,711 | | |
| OPERATIONS | | | | | | | | | |
| 610.000 | Membership & Dues | 1,113 | 515 | 330 | 750 | 750 | 860 | | |
| 611.000 | Training | 1,150 | - | - | - | - | 1,350 | | |
| 612.000 | Travel/Conf/Meetings | 397 | - | 881 | 100 | 85 | 1,700 | | |
| 622.010 | Special Dept. Expense | 3,260 | 5,545 | 5,632 | 6,200 | 6,020 | 6,500 | | |
| 622.011 | Codification Supplements | 3,426 | 5,403 | 3,265 | 4,000 | 3,450 | 4,000 | | |
| 623.001 | Mapping/Reproduction | 7,912 | 7,556 | 6,286 | 10,500 | 10,500 | 10,900 | | |
| 624.000 | Legal Notices | 6,825 | 6,935 | 2,940 | 5,000 | 4,650 | 5,500 | | |
| 626.000 | Books & Periodicals | 58 | 60 | 66 | 70 | 35 | 80 | | |
| 646.000 | Maintenance & Repair | 3,511 | - | 650 | 700 | 700 | 750 | | |
| | Subtotal | 27,651 | 26,014 | 20,050 | 27,320 | 26,190 | 31,640 | | |
| 700.001 | Professional Services | - | - | - | - | - | - | | |
| 700.002 | Elections | 1,568 | 41,186 | 1,425 | 73,300 | 73,300 | 1,000 | | |
| 700.029 | Election Language Assist. | - | 1,065 | - | 1,250 | 1,045 | - | | |
| | Subtotal | 1,568 | 42,251 | 1,425 | 74,550 | 74,345 | 1,000 | | |
| TOTAL OPERATIONS | | 29,220 | 68,265 | 21,475 | 101,870 | 100,535 | 32,640 | | |
| TOTAL EXPENDITURES | | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 | | |
| FUNDING SOURCES | | | | | | | | | |
| 100 | General Fund | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 | | |
| TOTAL FUNDING SOURCES | | 308,607 | 347,383 | 310,171 | 402,490 | 401,359 | 356,351 | | |

General Government

HUMAN RESOURCES AND RISK MANAGEMENT

DESCRIPTION

The Human Resources Department works in the areas of recruitment, employee relations, training and development, performance management, classification and compensation, leave management, workers' compensation, special-event assessments, safety, and emergency preparedness. The Division administers employee compensation and benefit programs, training and development, compliance, and workplace safety.

Department Expense Summary
Human Resources/Risk Management Fund 100, Division 220

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | YEAR-END ESTIMATE | FY 2023/24 ADOPTED 6/14/2023 | | |
|---|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|--|
| | | AMENDED BUDGET | | | | | | | |
| <u>HUMAN RESOURCES/RISK MANAGEMENT</u> | | | | | | | | | |
| EXPENDITURES | | | | | | | | | |
| PERSONNEL | | | | | | | | | |
| 512.000 | Salaries - Regular | 139,603 | 140,482 | 130,349 | 116,598 | 116,622 | 126,427 | | |
| 512.000 | Salaries/Benefit Adjustments | - | - | - | - | - | - | | |
| 516.000 | Leave Time Program | - | - | - | 25,000 | 25,000 | 25,000 | | |
| 521.000 | Medicare | 2,008 | 2,021 | 1,878 | 1,675 | 1,676 | 1,818 | | |
| 522.000 | Retirement | 16,721 | 18,164 | 16,271 | 17,201 | 15,009 | 15,068 | | |
| 523.000 | Unemployment Insurance | 175 | 161 | 151 | 161 | 404 | 112 | | |
| 530.000 | Benefits | 19,655 | 19,526 | 17,416 | 21,300 | 21,373 | 22,800 | | |
| TOTAL PERSONNEL (1.2 FTE) | | 178,163 | 180,354 | 166,065 | 181,935 | 180,084 | 191,225 | | |
| OPERATIONS | | | | | | | | | |
| 610.000 | Membership & Dues | 1,030 | 514 | 764 | 1,114 | 1,050 | 964 | | |
| 611.000 | Training | 1,263 | 269 | - | 1,500 | 1,500 | 1,500 | | |
| 612.000 | Travel/Conf/Meetings | 755 | 63 | 1,790 | 1,500 | 1,500 | 1,500 | | |
| 622.010 | Special Dept. Expense | 16,580 | 1,313 | 14,993 | 12,000 | 19,264 | 3,675 | | |
| 626.000 | Books & Periodicals | 143 | 143 | 120 | 250 | 125 | 250 | | |
| 627.002 | EOC Program | - | - | 133 | 4,000 | 4,000 | - | | |
| 665.000 | Recruitment | 1,705 | 418 | 4,400 | 5,000 | 3,304 | 5,000 | | |
| 690.001 | Insurance G/L | 105,482 | 131,367 | 146,018 | 174,431 | 165,519 | 208,170 | | |
| 690.002 | Insurance W/C | 36,192 | 36,886 | 69,792 | 68,452 | 69,246 | 83,774 | | |
| 690.003 | Insurance Property | 23,633 | 31,214 | 31,439 | 39,299 | 46,538 | 60,062 | | |
| 690.004 | Insurance Other | 900 | 951 | 4,164 | 6,434 | 5,766 | 7,144 | | |
| 690.005 | Insurance SIR | - | - | - | 30,000 | 15,000 | 20,000 | | |
| | Subtotal | 187,683 | 203,138 | 273,613 | 343,980 | 332,812 | 392,039 | | |
| 700.004 | Professional Services | 10,846 | 7,354 | 14,574 | 5,344 | 7,535 | 5,500 | | |
| TOTAL OPERATIONS | | 198,529 | 210,492 | 288,187 | 349,324 | 340,347 | 397,539 | | |
| TOTAL EXPENDITURES | | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 | | |
| FUNDING SOURCES | | | | | | | | | |
| 100 | General Fund | 370,511 | 384,649 | 454,252 | 524,259 | 513,324 | 588,764 | | |
| 100 | Emergency Management Grant | 6,181 | 6,197 | - | 7,000 | 7,107 | - | | |
| TOTAL FUNDING SOURCES | | 376,692 | 390,846 | 454,252 | 531,259 | 520,431 | 588,764 | | |

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Finance



Rancho Santa Margarita, California



Finance

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED 6/14/2023 |
|---------------------------|------------------|----------------------|----------------------|----------------------|-------------------|----------------------|------------------------------------|
| | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | |
| FINANCE | | | | | | | |
| 170 | Non-departmental | 2,044,568 | 1,219,045 | 1,403,667 | 2,239,196 | 1,531,531 | 2,252,345 |
| 210 | Finance | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 |
| TOTAL EXPENDITURES | | 2,684,684 | 1,799,179 | 2,007,766 | 2,952,786 | 2,196,526 | 3,004,263 |



Finance
NON-DEPARTMENTAL/FINANCE

DESCRIPTION

The Finance Department directs the City's fiscal activities, including: financial analysis and planning, budget preparation and reporting, tax apportionments and revenues, treasury and cash management, investment and debt administration, accounting services, accounts payable/receivable, payroll, auditing, financial reporting, purchasing, and special projects. Finance provides financial oversight through the establishment and monitoring of the internal control process within the City. The Non-Departmental function includes activities for City operations that do not directly fall under the oversight of other departments, or over which the individual departments would have limited control. Provides supervision and oversight of the Information Technology Support Services contract, ensures City systems are maintained, and assists with strategic planning.

Department Expense Summary
Non-Departmental Fund 100, Division 170

FY 2023/24
 ADOPTED
 BUDGET
 6/14/2023

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- AMENDED BUDGET | YEAR-END ESTIMATE |
|--------------------------------|-----------------------------|----------------------|----------------------|----------------------|---|----------------------|
| <u>NON-DEPARTMENTAL</u> | | | | | | |
| <i>EXPENDITURES</i> | | | | | | |
| <i>PERSONNEL</i> | | | | | | |
| 522.000 | Retirement | - | - | - | - | 105,000 |
| 530.000 | Benefits | 10,024 | 12,047 | 14,675 | 12,528 | 12,800 |
| TOTAL PERSONNEL | | 10,024 | 12,047 | 14,675 | 12,528 | 117,528 |
| <i>OPERATIONS</i> | | | | | | |
| 610.000 | Membership & Dues | 7,153 | 6,592 | 6,593 | 8,120 | 7,863 |
| 622.000 | Office Supplies | 20,224 | 19,030 | 24,468 | 22,000 | 25,284 |
| 625.000 | Postage | 6,108 | 4,765 | 10,672 | 8,760 | 9,948 |
| 627.000 | EOC Supplies/Training | 1,524 | 3,268 | 2,332 | 5,790 | 2,739 |
| 627.002 | EOC Program | - | - | - | - | 2,000 |
| 627.003 | EOC Emerg-COVID - 19 | - | 7,283 | 5,282 | 5,000 | - |
| 627.008 | Emergency Mgmt Grant | - | - | - | - | 8,000 |
| 636.001 | Utilities-Telephone | 29,950 | 32,738 | 33,268 | 35,700 | 32,455 |
| 642.000 | Equipment Leases | 12,944 | 11,493 | 12,750 | 16,860 | 13,114 |
| 663.000 | Property Tax Admin. Costs | 16,561 | 17,946 | 17,334 | 19,413 | 18,000 |
| 664.000 | LAFCO Reforms (AB 2838) | 7,073 | 7,023 | 7,260 | 7,708 | 8,754 |
| 690.000 | Insurance | 873 | 624 | 686 | 1,600 | 800 |
| | Subtotal | 102,409 | 110,762 | 120,645 | 130,951 | 117,911 |
| | | | | | | 133,128 |
| 700.001 | Prof. Svcs. - Admin. | 6,841 | 4,341 | 3,470 | 5,000 | 5,000 |
| 700.008 | Prof. Svcs. - Computer | 85,937 | 88,853 | 97,998 | 110,500 | 109,840 |
| 700.017 | Prof. Svcs. - Website | 6,754 | - | - | - | - |
| 700.040 | PS - Financing Costs | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | Subtotal | 101,532 | 95,194 | 103,468 | 117,500 | 116,840 |
| | | 203,941 | 205,956 | 224,113 | 248,451 | 234,751 |
| | | | | | | 269,128 |
| <i>TOTAL OPERATIONS</i> | | | | | | |
| <i>TRANSFERS</i> | | | | | | |
| 790.410 | Transfer to Cap. Projects | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 |
| | Subtotal | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 |
| | | | | | | 842,000 |
| <i>MITIGATION</i> | | | | | | |
| 802.000 | Mit. Obligation - Tax Incr. | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| <i>DEBT SERVICE</i> | | | | | | |
| 790.530 | Transfer to RSM PFA | 735,096 | 731,596 | 731,657 | 727,538 | 727,538 |
| | | 735,096 | 731,596 | 731,657 | 727,538 | 726,938 |
| <i>CAPITAL OUTLAY</i> | | | | | | |
| 826.000 | Equipment - Police | - | - | - | - | - |
| 832.000 | GIS System | 19,060 | 19,575 | 17,808 | 18,226 | 18,126 |
| 841.001 | Comp. Licenses/HW/SW | 74,992 | 73,268 | 115,887 | 262,453 | 177,616 |
| 990.000 | Contingency | 7,038 | 500 | 6,859 | 25,000 | 12,500 |
| | Subtotal | 101,090 | 93,343 | 140,554 | 305,679 | 208,242 |
| | | 2,044,568 | 1,219,045 | 1,403,667 | 2,239,196 | 1,531,531 |
| | | | | | | 2,252,345 |
| <i>TOTAL EXPENDITURES</i> | | | | | | |
| <i>FUNDING SOURCES</i> | | | | | | |
| 100 | General Fund | 1,050,151 | 1,042,942 | 1,110,999 | 1,130,696 | 1,183,331 |
| 100 | Use of Reserves - CIP | 994,417 | 176,103 | 292,668 | 945,000 | 348,200 |
| 230 | American Rescue Plan Act | - | - | - | 163,500 | - |
| | | 2,044,568 | 1,219,045 | 1,403,667 | 2,239,196 | 1,531,531 |
| | | | | | | 2,252,345 |
| <i>TOTAL FUNDING SOURCES</i> | | | | | | |

Department Expense Summary
Finance **Fund 100, Division 210**

| DIVISION | ACCT NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 | | |
|----------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|-------------------|-------------------|--|--|
| | | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED 6/14/2023 | | |
| <u>FINANCE</u> | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | |
| PERSONNEL | | | | | | | | | | |
| 512.000 | Salaries - Regular | 498,980 | 454,469 | 472,137 | 502,071 | 512,286 | 527,205 | | | |
| 515.000 | Temporary Personnel | - | - | - | - | 3,041 | - | | | |
| 521.000 | Medicare | 7,212 | 6,566 | 6,818 | 7,252 | 7,101 | 7,604 | | | |
| 522.000 | Retirement | 65,935 | 61,983 | 66,585 | 81,030 | 76,113 | 89,935 | | | |
| 523.000 | Unemployment Insurance | 966 | 644 | 476 | 805 | 630 | 560 | | | |
| 530.000 | Benefits | 14,147 | 7,716 | 7,875 | 63,900 | 8,570 | 68,400 | | | |
| TOTAL PERSONNEL (3.8 FTE) | | 587,240 | 531,378 | 553,891 | 655,058 | 607,741 | 693,704 | | | |
| OPERATIONS | | | | | | | | | | |
| 610.000 | Membership & Dues | 797 | 305 | 504 | 607 | 599 | 843 | | | |
| 611.000 | Training | 34 | - | - | 500 | 250 | 2,498 | | | |
| 612.000 | Travel/Conf/Meetings | 170 | 135 | - | 1,105 | 588 | 1,200 | | | |
| 622.010 | Special Dept. Expense | 2,706 | 1,686 | 3,270 | 2,680 | 2,680 | 2,470 | | | |
| 626.000 | Books & Periodicals | 745 | 904 | 795 | 960 | 795 | 955 | | | |
| | Subtotal | 4,453 | 3,030 | 4,569 | 5,852 | 4,912 | 7,966 | | | |
| 700.004 | Professional Services | 48,423 | 45,726 | 45,639 | 52,680 | 52,342 | 50,248 | | | |
| TOTAL OPERATIONS | | 52,876 | 48,756 | 50,208 | 58,532 | 57,254 | 58,214 | | | |
| TOTAL EXPENDITURES | | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 | | | |
| FUNDING SOURCES | | | | | | | | | | |
| 100 | General Fund | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 | | | |
| TOTAL FUNDING SOURCES | | 640,116 | 580,134 | 604,099 | 713,590 | 664,995 | 751,918 | | | |

Police Services



Police Services

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- AMENDED BUDGET | YEAR-END ESTIMATE | FY 2023/24 ADOPTED 6/14/2023 |
|---------------------------|-----------------------|----------------------|----------------------|----------------------|---|----------------------|------------------------------------|
| POLICE SERVICES | | | | | | | |
| 310 | Police Services | 8,874,313 | 9,696,198 | 9,994,082 | 11,164,956 | 11,165,993 | 11,704,146 |
| 310 | Police Services SLESF | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | 166,571 |
| 310 | Total Police Services | 8,997,374 | 9,825,938 | 10,123,424 | 11,316,593 | 11,303,630 | 11,870,717 |
| 320 | Animal Control - MV | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 |
| TOTAL EXPENDITURES | | <u>9,312,011</u> | <u>10,146,677</u> | <u>10,454,505</u> | <u>11,728,733</u> | <u>11,703,960</u> | <u>12,312,474</u> |



Police Services
POLICE SERVICES/ANIMAL CARE AND CONTROL

DESCRIPTION

The City contracts with the Orange County Sheriff's Department for police services. Police Services is responsible for public safety and general law enforcement within the City of Rancho Santa Margarita. Public safety and general law enforcement includes patrol services, traffic and parking enforcement, criminal investigations, crime prevention programs, child safety programs, critical incident management, community awareness programs, crossing guard services, assistance through the Trauma Intervention Program. The City also contracts with Mission Viejo Animal Services. They provide animal field services including animal licensing, sheltering and pet care/recovery to the City of Rancho Santa Margarita.

Department Expense Summary
Police Services Fund 100, Division 310

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | FY 2023/24 ADOPTED | |
|---------------------------------------|--------------------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--|
| | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | |
| <u>POLICE SERVICES</u> | | | | | | | |
| OPERATIONS | | | | | | | |
| 612.000 | Travel/Conf/Meetings | 234 | - | 1,150 | 1,300 | 1,300 | |
| 622.010 | Special Dept. Expense | 1,648 | 4,111 | 5,167 | 7,640 | 12,325 | |
| 628.000 | Uniforms | 25 | 152 | 188 | 200 | 200 | |
| 642.000 | Radio Maint. Contract | 6,630 | 4,909 | 6,247 | 5,200 | 5,200 | |
| 646.000 | Maintenance-Motorcycles | 14,930 | 5,512 | 10,021 | 4,000 | 7,814 | |
| 646.003 | Maintenance-Bicycles | - | - | - | 800 | 500 | |
| 649.000 | Fuel - Motorcycles | 4,798 | 4,357 | 6,186 | 7,200 | 5,219 | |
| 649.002 | Fuel - Autos | 83,561 | 71,608 | 111,142 | 120,000 | 127,408 | |
| 670.000 | Community Support | - | 5,966 | 5,966 | 6,000 | 5,966 | |
| | <i>Subtotal</i> | 111,827 | 96,615 | 146,067 | 152,340 | 165,432 | |
| | | | | | | 161,650 | |
| 720.001 | Law Enforcement Contract | 8,523,300 | 9,333,048 | 9,506,587 | 10,682,475 | 10,688,911 | |
| 720.001 | LEC-Salary & Benefits Estimate | - | - | - | - | 10,489,610 | |
| 720.003 | Crossing Guard | 150,011 | 230,748 | 270,608 | 290,033 | 286,590 | |
| 720.006 | Parking Citation Process. | 43,920 | 35,489 | 39,120 | 45,000 | 29,938 | |
| 720.018 | Automated Fingerprint ID | 27,960 | 25,836 | 22,908 | 22,104 | 20,586 | |
| 720.201 | Contract Discount | (12,120) | (25,538) | (24,072) | (26,996) | (26,982) | |
| | <i>Subtotal</i> | 209,771 | 266,535 | 308,564 | 330,141 | 311,650 | |
| | | | | | | 327,494 | |
| TOTAL OPERATIONS | | 8,844,898 | 9,696,198 | 9,961,218 | 11,164,956 | 11,165,993 | |
| CAPITAL OUTLAY | | | | | | 11,644,146 | |
| 826.000 | Police Equipment | 29,414 | - | 32,864 | - | 60,000 | |
| | TOTAL CAPITAL OUTLAY | 29,414 | - | 32,864 | - | 60,000 | |
| TOTAL EXPENDITURES | | 8,874,313 | 9,696,198 | 9,994,082 | 11,164,956 | 11,165,993 | |
| TOTAL EXPENDITURES | | | | | | 11,704,146 | |
| FUNDING SOURCES | | | | | | | |
| 100 | General Fund | 8,658,236 | 9,477,252 | 9,782,680 | 10,710,814 | 10,495,367 | |
| 100 | GF - Police Revenue | 216,076 | 218,946 | 211,402 | 219,000 | 170,626 | |
| 230 | American Rescue Plan Act | - | - | - | 235,142 | 500,000 | |
| | TOTAL FUNDING SOURCES | 8,874,313 | 9,696,198 | 9,994,082 | 11,164,956 | 11,165,993 | |
| | | | | | | 11,704,146 | |
| <u>POLICE SERVICES - SLESF</u> | | | | | | | |
| EXPENDITURES - OPERATIONS | | | | | | | |
| 646.004 | SLESF-800 Mhz Maint. | 13,256 | 13,284 | 12,616 | 20,853 | 20,853 | |
| 720.010 | SLESF-Spec Enforcement | - | - | - | 9,000 | 10,000 | |
| 826.001 | SLESF-Police Equipment | - | 1,200 | 850 | 6,000 | 1,000 | |
| 826.002 | SLESF-MDC Maintenance | 109,805 | 115,256 | 115,876 | 115,784 | 115,784 | |
| | TOTAL OPERATIONS | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | |
| | TOTAL EXPENDITURES | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | |
| FUNDING SOURCES | | | | | | | |
| 222 | SLESF | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | |
| | TOTAL FUNDING SOURCES | 123,061 | 129,740 | 129,342 | 151,637 | 137,637 | |
| | | | | | | 166,571 | |

Department Expense Summary
Animal Control Fund 100, Division 320

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | YEAR-END ESTIMATE | FY 2023/24 ADOPTED | | |
|------------------------------|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|--|--|
| | | AMENDED BUDGET | | | | | 6/14/2023 | | |
| <u>ANIMAL CONTROL</u> | | | | | | | | | |
| <i>EXPENDITURES</i> | | | | | | | | | |
| <i>OPERATIONS</i> | | | | | | | | | |
| 720.019 | MV Animal Control Contract | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 | | |
| <i>TOTAL OPERATIONS</i> | | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 | | |
| <i>TOTAL EXPENDITURES</i> | | <u>314,637</u> | <u>320,739</u> | <u>331,081</u> | <u>412,140</u> | <u>400,330</u> | <u>441,757</u> | | |
| <i>FUNDING SOURCES</i> | | | | | | | | | |
| 100 | General Fund | 314,637 | 320,739 | 331,081 | 412,140 | 400,330 | 441,757 | | |
| <i>TOTAL FUNDING SOURCES</i> | | <u>314,637</u> | <u>320,739</u> | <u>331,081</u> | <u>412,140</u> | <u>400,330</u> | <u>441,757</u> | | |

Development Services



Rancho Santa Margarita, California



Development Services

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED 6/14/2023 |
|-----------------------------|-------------------|----------------------|----------------------|----------------------|------------------|------------------|------------------------------------|
| DEVELOPMENT SERVICES | | | | | | | |
| 410 | Planning | 812,671 | 1,026,164 | 1,103,684 | 1,409,307 | 1,284,066 | 1,330,883 |
| 510 | Building & Safety | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 |
| TOTAL EXPENDITURES | | 1,142,986 | 1,441,308 | 1,568,166 | 1,713,680 | 1,763,238 | 1,737,498 |



Development Services
PLANNING/BUILDING AND SAFETY

DESCRIPTION

The Development Services Department is responsible for the Building and Safety, Planning, Code Enforcement, and Economic Development functions of the City. Building and Safety functions include: the review of building plans, issuance of permits, public counter services, building inspections, and building code/life safety compliance. Planning functions focus on implementation of the goals and policies of the General Plan, which serves as a comprehensive strategy for the management of future physical growth and change within the community, as well as the Rancho Santa Margarita Zoning Code (RSMZC) and various ordinances/codes related to land use and development. The Planning Division also oversees the management of the City's Community Development Block Grant (CDBG) funds and responsibilities associated with the City's Planning Commission. The Code Enforcement program seeks to obtain voluntary compliance with the regulatory provisions of the Rancho Santa Margarita Municipal Code (RSMMC) and requirements imposed by permits issued by the City, and issues citations for violations of street sweeping parking restrictions. Economic Development functions focus on business attraction and retention, and strategies for ensuring the City's economic strength and vitality now and in the years to come.

Department Expense Summary
Planning Fund 100, Division 410

| DIVISION | ACCT NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 | | |
|----------------------------------|------------------------------|-------------|----------------|------------------|------------------|------------------|-------------------|-------------------|--|--|
| | | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED 6/14/2023 | | |
| PLANNING | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | |
| PERSONNEL | | | | | | | | | | |
| 512.000 | Salaries - Regular | 524,719 | 542,073 | 564,909 | 560,678 | 589,438 | 624,067 | | | |
| 515.000 | Temporary personnel | 12,210 | - | - | - | - | - | | | |
| 521.000 | Medicare | 7,571 | 7,995 | 8,151 | 8,090 | 8,102 | 9,009 | | | |
| 522.000 | Retirement | 55,063 | 67,118 | 73,355 | 78,530 | 75,007 | 81,134 | | | |
| 523.000 | Unemployment Insurance | 1,099 | 972 | 595 | 805 | 684 | 672 | | | |
| 530.000 | Benefits | 43,698 | 53,042 | 59,424 | 106,500 | 48,540 | 114,000 | | | |
| TOTAL PERSONNEL (4.6 FTE) | | | 644,361 | 671,200 | 706,434 | 754,603 | 721,771 | 828,882 | | |
| OPERATIONS | | | | | | | | | | |
| 610.000 | Membership & Dues | 1,995 | 2,225 | 2,375 | 3,045 | 3,045 | 3,045 | | | |
| 611.000 | Training | - | - | - | 200 | 138 | 200 | | | |
| 612.000 | Travel/Conf/Meetings | 1,040 | 20 | 2,378 | 1,770 | 1,770 | 2,020 | | | |
| 617.000 | Stipend - Commissioners | 3,525 | 2,850 | 2,850 | 4,500 | 3,300 | 4,500 | | | |
| 622.010 | Special Dept. Expense | 19 | - | 85 | 595 | 298 | 595 | | | |
| 623.001 | Mapping/Reproduction | - | - | - | 300 | 102 | 300 | | | |
| 624.000 | Legal Notices | 210 | - | 3,768 | 6,000 | 3,000 | 2,000 | | | |
| 626.000 | Books & Periodicals | 275 | 301 | 243 | 250 | 125 | 250 | | | |
| Subtotal | | | 7,065 | 5,396 | 11,699 | 16,660 | 11,778 | 12,910 | | |
| 677.000 | PS - Hazard Mitigation Plan | 14,260 | - | - | - | - | - | | | |
| 700.011 | PS - Recoverable | - | - | - | 10,000 | - | 10,000 | | | |
| 700.014 | PS - Code Enforcement | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | | | |
| 700.022 | PS - CDBG | 35,333 | 37,219 | 30,005 | 37,585 | 37,585 | 37,000 | | | |
| 700.023 | Economic Development | 7,142 | 5,648 | 61,561 | 134,208 | 77,400 | 112,291 | | | |
| 700.025 | CDBG - Eligible Projects | 6,111 | 5,628 | 4,113 | 20,000 | 20,000 | 20,000 | | | |
| 700.026 | CDBG - Public Services | 31,758 | 129,776 | 40,712 | 28,180 | 28,180 | 32,400 | | | |
| 700.027 | PS-Recoverable Deposits | 19,664 | 11,361 | 21,033 | 31,500 | 20,539 | 31,500 | | | |
| 700.041 | CDBG-CV | 3,879 | 36,893 | 107,806 | 220,521 | 220,521 | 15,000 | | | |
| 700.042 | CDBG-CV Sm Business Grants | - | 82,500 | - | - | - | - | | | |
| 700.043 | PS-CDBG CV | - | 6,545 | 4,115 | 12,672 | 12,672 | 6,500 | | | |
| 700.045 | PLHA-Homeless Outreach | - | - | 12,326 | 32,142 | 32,142 | 40,500 | | | |
| Subtotal | | | 120,547 | 317,970 | 284,071 | 529,208 | 451,439 | 307,591 | | |
| TOTAL OPERATIONS | | | 127,612 | 323,366 | 295,770 | 545,868 | 463,217 | 320,501 | | |
| CAPITAL OUTLAY | | | | | | | | | | |
| 851.000 | General Plan & Elements | 39,858 | 21,850 | 101,480 | 100,836 | 99,078 | 171,500 | | | |
| 852.000 | Comp. Zoning Code | 840 | 9,748 | - | 8,000 | - | 10,000 | | | |
| TOTAL CAPITAL OUTLAY | | | 40,698 | 31,598 | 101,480 | 108,836 | 99,078 | 181,500 | | |
| TOTAL EXPENDITURES | | | | | | | | | | |
| FUNDING SOURCES | | | | | | | | | | |
| 100 | General Fund | 635,606 | 619,811 | 798,223 | 823,013 | 784,463 | 1,012,473 | | | |
| 100 | Use of General Fund Reserves | 39,858 | 21,850 | - | 88,336 | 86,578 | 111,500 | | | |
| 100 | Planning Grants | - | - | 60,993 | 44,642 | 49,712 | 53,010 | | | |
| 100 | CDBG Grants | 31,667 | 342,812 | 186,753 | 318,958 | 318,958 | 110,900 | | | |
| 230 | American Rescue Plan Act | - | - | - | 91,358 | - | - | | | |
| 100 | GF - Planning Revenues | 105,540 | 41,691 | 57,715 | 43,000 | 44,355 | 43,000 | | | |
| TOTAL FUNDING SOURCES | | | 812,671 | 1,026,164 | 1,103,684 | 1,409,307 | 1,284,066 | 1,330,883 | | |

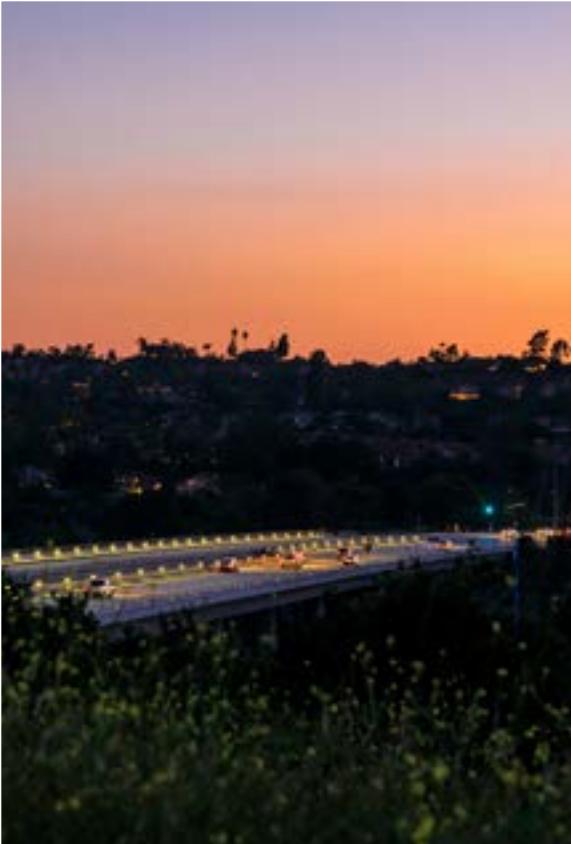
Department Expense Summary
Building & Safety Fund 100, Division 510

| DIVISION | ACCT NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | -----FY 2022/23----- | FY 2023/24 ADOPTED 6/14/2023 | | | |
|-------------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------------|------------------------------------|--|--|--|
| | | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | | | | |
| <u>BUILDING & SAFETY</u> | | | | | | | | | | |
| EXPENDITURES | | | | | | | | | | |
| PERSONNEL | | | | | | | | | | |
| 512.000 | Salaries - Regular | 79,008 | 81,517 | 84,134 | 66,285 | 86,230 | 71,681 | | | |
| 521.000 | Medicare | 1,146 | 1,182 | 1,220 | 961 | 1,252 | 1,039 | | | |
| 522.000 | Retirement | 8,776 | 9,798 | 11,104 | 11,506 | 11,429 | 10,823 | | | |
| 523.000 | Unemployment Insurance | 175 | 161 | 119 | 161 | 159 | 112 | | | |
| 530.000 | Benefits | 1,116 | 1,109 | 1,123 | 21,300 | 1,142 | 22,800 | | | |
| TOTAL PERSONNEL (1 FTE) | | 90,220 | 93,767 | 97,700 | 100,213 | 100,212 | 106,455 | | | |
| OPERATIONS | | | | | | | | | | |
| 611.000 | Training | - | - | - | 100 | - | 100 | | | |
| 612.000 | Travel/Conf/Meetings | - | - | - | 60 | - | 60 | | | |
| | Subtotal | - | - | - | 160 | - | 160 | | | |
| 700.007 | PS - Non-recoverable | | | | | | | | | |
| 700.012 | PS - Recoverable | 240,095 | 321,377 | 366,782 | 204,000 | 378,960 | 300,000 | | | |
| | Subtotal | 240,095 | 321,377 | 366,782 | 204,000 | 378,960 | 300,000 | | | |
| TOTAL OPERATIONS | | 240,095 | 321,377 | 366,782 | 204,160 | 378,960 | 300,160 | | | |
| TOTAL EXPENDITURES | | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 | | | |
| FUNDING SOURCES | | | | | | | | | | |
| 100 | General Fund | (148,344) | (241,190) | (276,483) | (179,235) | (273,575) | (233,735) | | | |
| 100 | GF - Building Revenue | 478,659 | 656,334 | 740,965 | 483,608 | 752,747 | 640,350 | | | |
| TOTAL FUNDING SOURCES | | 330,315 | 415,144 | 464,482 | 304,373 | 479,172 | 406,615 | | | |

Public Works

| | | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- AMENDED BUDGET | YEAR-END ESTIMATE | FY 2023/24 ADOPTED 6/14/2023 |
|--------------------------------|-------------------------------------|----------------------|----------------------|----------------------|---|----------------------|------------------------------------|
| PUBLIC WORKS DEPARTMENT | | | | | | | |
| 610 | Public Works | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 |
| 620 | Street Maintenance | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | 1,149,637 |
| 630 | GAS TAX FUND <i>Street Lighting</i> | 287,141 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 |
| 640 | Building Maintenance | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 |
| TOTAL EXPENDITURES | | 588,008 | 618,661 | 765,605 | 3,150,234 | 3,156,589 | 3,338,255 |





Public Works



Rancho Santa Margarita, California



Public Works

OPERATIONS AND FACILITY MAINTENANCE

DESCRIPTION

The Public Works Department is responsible for Capital Improvement Engineering and Construction, Street and Facility Maintenance, Traffic Engineering/Management, and the Stormwater and Solid Waste Programs. Responsibilities also include analyzing development applications to determine public works and transportation impacts and issuing all transportation, grading, encroachment, film, construction/demolition, and landscaping permits.

Department Expense Summary
Public Works Fund 100, Division 610

| ACCT DIVISION PUBLIC WORKS | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED BUDGET 6/14/2023 | | | | | |
|---|-----------------------------------|----------------------|----------------------|----------------------|-------------------|----------------------|--|--|--|--|--|--|
| | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | | | | | | |
| EXPENDITURES | | | | | | | | | | | | |
| PERSONNEL | | | | | | | | | | | | |
| 512.000 | Salaries - Regular | 338,035 | 369,871 | 504,022 | 495,599 | 560,842 | 626,250 | | | | | |
| 512.001 | Salaries - Allocated to CIP | (309) | (75,361) | (113,025) | (110,000) | (110,000) | (110,000) | | | | | |
| 515.000 | Temporary Personnel | - | - | - | - | 1,088 | - | | | | | |
| 521.000 | Medicare | 6,942 | 7,058 | 7,261 | 7,148 | 8,049 | 9,030 | | | | | |
| 522.000 | Retirement | 46,215 | 51,833 | 56,272 | 58,485 | 61,129 | 71,812 | | | | | |
| 523.000 | Unemployment Insurance | 879 | 727 | 537 | 886 | 818 | 728 | | | | | |
| 526.000 | FICA Cost | 2,141 | 1,864 | 1,834 | 3,198 | 1,847 | 3,419 | | | | | |
| 530.000 | Benefits | 29,454 | 28,610 | 29,657 | 74,550 | 42,748 | 102,600 | | | | | |
| TOTAL PERSONNEL (4.36 FTE) | | 423,357 | 384,602 | 486,558 | 529,866 | 566,521 | 703,839 | | | | | |
| OPERATIONS | | | | | | | | | | | | |
| 610.000 | Membership & Dues | 228 | - | 180 | 935 | 468 | 935 | | | | | |
| 611.000 | Training | 120 | - | 521 | 2,000 | 750 | 5,000 | | | | | |
| 612.000 | Travel & Meetings | 35 | - | 75 | 1,360 | 715 | 1,360 | | | | | |
| 622.010 | Special Dept. Expense | 579 | 335 | 197 | 2,800 | 1,801 | 3,270 | | | | | |
| 622.020 | Underground Service Alert | 1,023 | 1,168 | 910 | 1,200 | 1,200 | 1,200 | | | | | |
| 626.000 | Books & Periodicals | - | - | 36 | - | - | 500 | | | | | |
| 643.000 | Storage Facility Rental | 8,750 | 9,000 | 9,000 | 9,000 | 9,450 | 9,000 | | | | | |
| 650.000 | Storm Water (NPDES) | 210,027 | 216,049 | 222,446 | 264,551 | 234,973 | 233,800 | | | | | |
| 660.000 | Solid Waste Management | 53,871 | 34,849 | 80,694 | 139,796 | 139,796 | 71,839 | | | | | |
| 660.002 | Beverage Recycling Expenditures | 1,762 | 3,050 | 10,871 | 1,800 | 11,134 | 1,800 | | | | | |
| 661.000 | Landscape Maintenance | 28,906 | 29,665 | 30,258 | 36,800 | 32,397 | 39,080 | | | | | |
| 661.001 | Park Maintenance | 26,303 | 22,895 | 52,652 | 75,036 | 63,206 | 70,380 | | | | | |
| | Subtotal | 331,603 | 317,011 | 407,840 | 535,278 | 495,890 | 438,164 | | | | | |
| 700.006 | PS - Non-recoverable | - | - | - | - | - | - | | | | | |
| 700.013 | PS - Recoverable | 20,800 | 21,889 | 16,297 | 2,000 | 20,198 | 2,000 | | | | | |
| 700.015 | PS - Traffic Engineering | 104,156 | 105,956 | 90,615 | 136,600 | 101,683 | 137,800 | | | | | |
| | Subtotal | 124,956 | 127,845 | 106,912 | 138,600 | 121,881 | 139,800 | | | | | |
| TOTAL OPERATIONS | | 456,559 | 444,856 | 514,752 | 673,878 | 617,771 | 577,964 | | | | | |
| CAPITAL OUTLAY | | | | | | | | | | | | |
| 871.000 | Speed/Volume Study | 750.00 | - | - | 7,800 | 7,800 | 10,000 | | | | | |
| 872.001 | Design - Local Projects | - | - | - | - | - | 3,000 | | | | | |
| 874.000 | Pavement Mgmt System | 14,885.3 | 10,677.0 | 16,678.0 | 15,600 | 15,600 | 17,000 | | | | | |
| | Subtotal | 15,635 | 10,677 | 16,678 | 23,400 | 23,400 | 30,000 | | | | | |
| | TOTAL CAPITAL OUTLAY | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 | | | | | |
| TOTAL EXPENDITURES | | | | | | | | | | | | |
| FUNDING SOURCES | | | | | | | | | | | | |
| 100 | General Fund | 408,544 | 407,866 | 504,825 | 736,472 | 733,825 | 736,549 | | | | | |
| 210 | Gas Tax | 122,853 | 136,208 | 151,001 | 155,845 | 110,854 | 154,800 | | | | | |
| 100 | Waste Disposal Agreement | 103,239 | 79,390 | 77,214 | 87,550 | 80,000 | 80,000 | | | | | |
| 100 | Waste Recycling Outreach & Grants | 100,785 | 107,497 | 157,681 | 154,500 | 160,500 | 227,154 | | | | | |
| 100 | Beverage Recycling Grant | 12,292 | (8,281) | 12,234 | 13,000 | 13,000 | 13,000 | | | | | |
| 100 | GF-Public Works Revenue | 147,838 | 117,455 | 115,033 | 79,777 | 109,513 | 100,300 | | | | | |
| | TOTAL FUNDING SOURCES | 895,551 | 840,135 | 1,017,988 | 1,227,144 | 1,207,692 | 1,311,803 | | | | | |

Department Expense Summary
Street Maintenance Fund 100, Division 620

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | FY 2023/24 ADOPTED 6/14/2023 | | |
|----------------------------------|----------------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|--|
| | | AMENDED BUDGET | YEAR-END ESTIMATE | | | | | |
| <u>STREET MAINTENANCE</u> | | | | | | | | |
| EXPENDITURES | | | | | | | | |
| PERSONNEL | | | | | | | | |
| 512.000 | Salaries - Regular | 59,296 | 59,906 | 61,738 | 65,211 | 63,998 | | |
| 521.000 | Medicare | 891 | 869 | 895 | 938 | 928 | | |
| 522.000 | Retirement | 6,635 | 7,170 | 7,869 | 8,165 | 8,131 | | |
| 523.000 | Unemployment Insurance | 87 | 78 | 58 | 81 | 75 | | |
| 530.000 | Benefits | 10,123 | 9,277 | 8,376 | 10,650 | 8,614 | | |
| TOTAL PERSONNEL (.5 FTE) | | 77,033 | 77,300 | 78,936 | 85,045 | 81,746 | | |
| OPERATIONS | | | | | | | | |
| 700.019 | PS - Contract Admin | - | - | - | - | - | | |
| 720.000 | Misc. Street Maintenance | 94,847 | 76,296 | 53,218 | 96,000 | 121,453 | | |
| 720.004 | Street Maint. Contract | 556,942 | 547,320 | 573,250 | 584,220 | 558,704 | | |
| 720.007 | Street Sweeping | 96,774 | 99,024 | 103,904 | 108,300 | 109,554 | | |
| 720.008 | Traffic Signal Maintenance | 120,794 | 108,322 | 112,527 | 127,740 | 109,553 | | |
| 720.009 | Special Repairs | 13,522 | 14,297 | 3,803 | 14,040 | 44,721 | | |
| 720.011 | Traffic Improvements | 220 | - | 5,014 | 5,400 | 7,564 | | |
| 720.014 | Street Maint - NPDES | 39,984 | 38,499 | 38,438 | 45,000 | 53,030 | | |
| 720.016 | Bus Shelter Maintenance | 2,381 | 2,313 | 2,425 | 3,960 | 1,980 | | |
| Subtotal | | 925,464 | 886,071 | 892,579 | 984,660 | 1,006,559 | | |
| TOTAL EXPENDITURES | | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | | |
| FUNDING SOURCES | | | | | | | | |
| 100 | General Fund | 390,747 | 428,337 | 428,338 | 428,337 | 428,337 | | |
| 212 | Measure M Fund | 514,976 | 436,010 | 439,273 | 533,068 | 550,414 | | |
| 210 | Gas Tax Fund | 96,774 | 99,024 | 103,904 | 108,300 | 109,554 | | |
| TOTAL FUNDING SOURCES | | 1,002,497 | 963,371 | 971,515 | 1,069,705 | 1,088,305 | | |
| | | | | | | | | |
| | | | | | | | | |

Department Expense Summary
Street Lighting Fund 210, Division 630

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | -----FY 2022/23----- | | FY 2023/24 | |
|-------------------------------|--------------|----------------|----------------|----------------|----------------------|----------------------|----------------------|--|
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED 6/14/2023 | |
| <u>STREET LIGHTING</u> | | | | | | | | |
| <i>EXPENDITURES</i> | | | | | | | | |
| <i>OPERATIONS</i> | | | | | | | | |
| 631.003 | Utilities | 287,141 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 | |
| <i>TOTAL OPERATIONS</i> | | <u>287,141</u> | <u>328,169</u> | <u>373,803</u> | <u>387,000</u> | <u>391,454</u> | <u>396,000</u> | |
| <i>TOTAL EXPENDITURES</i> | | <u>287,141</u> | <u>328,169</u> | <u>373,803</u> | <u>387,000</u> | <u>391,454</u> | <u>396,000</u> | |
| <i>FUNDING SOURCES</i> | | | | | | | | |
| 210 | Gas Tax Fund | 287,141 | 328,169 | 373,803 | 387,000 | 391,454 | 396,000 | |
| <i>TOTAL FUNDING SOURCES</i> | | <u>287,141</u> | <u>328,169</u> | <u>373,803</u> | <u>387,000</u> | <u>391,454</u> | <u>396,000</u> | |

Department Expense Summary
Building Maintenance Fund 100, Division 640

0

| ACCT DIVISION NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | YEAR-END ESTIMATE | FY 2023/24 ADOPTED 6/14/2023 | | |
|------------------------------------|------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|--|
| | | AMENDED BUDGET | YEAR-END ESTIMATE | FY 2022/23 | | | | | |
| <u>BUILDING MAINTENANCE</u> | | | | | | | | | |
| EXPENDITURES | | | | | | | | | |
| OPERATIONS | | | | | | | | | |
| 640.001 | City Hall Elect/Water | 68,566 | 78,033 | 81,524 | 91,980 | 108,619 | 92,400 | | |
| 640.002 | City Hall Facility Maint. | 99,338 | 135,789 | 128,069 | 141,375 | 136,427 | 165,385 | | |
| 640.101 | BTRCC Utilities | 57,548 | 40,019 | 65,543 | 98,460 | 102,778 | 100,200 | | |
| 640.102 | BTRCC Facility Maint. | 75,415 | 36,651 | 116,666 | 134,570 | 121,314 | 122,830 | | |
| 640.104 | BTRCC Improvements | | | | | - | - | | |
| | Subtotal | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 | | |
| 640.003 | City Hall Facility Mgmt. | | | | | - | - | | |
| | Subtotal | - | - | - | - | - | - | | |
| TOTAL OPERATIONS | | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 | | |
| TOTAL EXPENDITURES | | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 | | |
| FUNDING SOURCES | | | | | | | | | |
| 100 | General Fund | 300,868 | 290,492 | 391,802 | 456,385 | 469,138 | 480,815 | | |
| 230 | American Rescue Plan | - | - | - | 10,000 | - | - | | |
| | TOTAL FUNDING SOURCES | 300,868 | 290,492 | 391,802 | 466,385 | 469,138 | 480,815 | | |

Community Services



Rancho Santa Margarita, California



Community Services

| | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | -----FY 2022/23----- | | FY 2023/24 ADOPTED 6/14/2023 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|------------------|------------------------------------|
| COMMUNITY SERVICES | | | | | | |
| 710 Community Services | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |
| TOTAL EXPENDITURES | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 |



Community Services

COMMUNITY SERVICES

BELL TOWER REGIONAL COMMUNITY CENTER

DESCRIPTION

Community Services Department is dedicated to enhancing the quality of life for its residents. With a strong focus on community engagement and fostering a sense of belonging, the department offers a wide array of programs, services and special events to meet the diverse needs of the community. The Community Service team strives to serve as a catalyst for community engagement, promoting an active and fulfilling lifestyle for all residents.

Department Expense Summary
Community Services Fund 100, Division 710

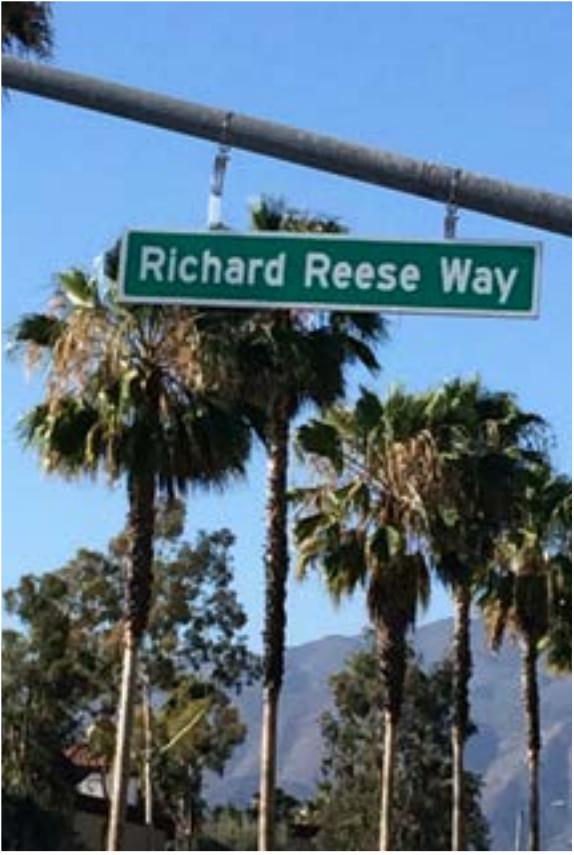
| DIVISION | ACCT NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 | | |
|----------------------------------|------------------------------|----------------|----------------|----------------|------------------|------------------|-------------------|-------------------|--|--|
| | | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED 6/14/2023 | | |
| <u>COMMUNITY SERVICES</u> | | | | | | | | | | |
| <i>EXPENDITURES</i> | | | | | | | | | | |
| <i>PERSONNEL</i> | | | | | | | | | | |
| 512.000 | Salaries - Regular | 375,261 | 96,452 | 279,707 | 291,659 | 342,274 | 312,273 | | | |
| 515.000 | Part Time Personnel | 64,423 | 9,760 | 77,925 | 114,043 | 87,124 | 114,043 | | | |
| 521.000 | Medicare | 6,344 | 1,524 | 5,151 | 5,843 | 5,936 | 6,142 | | | |
| 522.000 | Retirement | 74,591 | 38,576 | 48,974 | 60,652 | 60,631 | 60,227 | | | |
| 523.000 | Unemployment Insurance | 1,966 | 386 | 1,936 | 1,288 | 1,556 | 896 | | | |
| 526.000 | FICA Cost | 3,899 | 605 | 4,831 | 7,070 | 4,339 | 7,070 | | | |
| 530.000 | Benefits | 29,675 | 16,124 | 28,011 | 85,200 | 37,413 | 91,200 | | | |
| TOTAL PERSONNEL (6.4 FTE) | | | 556,159 | 163,427 | 446,535 | 565,755 | 539,273 | 591,851 | | |
| <i>OPERATIONS</i> | | | | | | | | | | |
| 610.000 | Membership & Dues | 1,279 | 185 | 1,321 | 1,506 | 1,185 | 1,506 | | | |
| 611.000 | Training | 10 | - | - | 1,620 | - | 3,420 | | | |
| 612.000 | Travel/Conf/Meetings | 35 | 216 | 441 | 755 | 413 | 1,510 | | | |
| 614.000 | Newsletter/Class Schedule | 28,999 | - | 17,836 | 39,150 | 49,297 | 46,800 | | | |
| 618.001 | Community Support 2/5 | 2,231 | 2,223 | 2,907 | 5,000 | 3,971 | 5,000 | | | |
| 622.010 | Special Depart. Expense | 1,933 | 743 | 17,733 | 15,000 | 14,771 | 15,000 | | | |
| 640.103 | Phones | 8,993 | 8,559 | 9,101 | 9,096 | 12,667 | 12,360 | | | |
| 674.000 | Senior Mobility Program | 9,769 | 7,084 | 8,409 | 28,800 | 58,297 | 60,000 | | | |
| 675.002 | NYE Event | 38,625 | - | 21,878 | 30,300 | 20,208 | 32,800 | | | |
| 675.005 | Summer Concert Series | 61,040 | - | 52,508 | 62,800 | 72,083 | 72,800 | | | |
| 675.007 | Patriot Day | 209 | 178 | 709 | 1,000 | 954 | 1,200 | | | |
| 675.101 | Programs | 82,003 | - | 41,173 | 120,000 | 99,665 | 120,000 | | | |
| 675.102 | Rental Expenses | 9,653 | - | 404 | - | - | - | | | |
| 675.103 | BTRCC Admin | 15,569 | 6,027 | 20,357 | 23,470 | 20,709 | 25,750 | | | |
| | Subtotal | 260,348 | 25,215 | 194,777 | 338,497 | 354,220 | 398,146 | | | |
| 675.001 | Youth Center | 89,126 | - | 100,000 | 120,000 | 120,000 | 120,000 | | | |
| 675.006 | Seniors Program | 72,000 | 54,520 | 64,828 | 74,520 | 74,520 | 74,520 | | | |
| 700.028 | PS - Public Relations | - | - | - | - | - | - | | | |
| | Subtotal | 421,474 | 79,735 | 359,605 | 533,017 | 548,740 | 592,666 | | | |
| TOTAL OPERATIONS | | | | | | | | | | |
| <i>CAPITAL OUTLAY</i> | | | | | | | | | | |
| 840.000 | Furniture & Fixtures | - | - | - | - | - | - | | | |
| TOTAL CAPITAL OUTLAY | | | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | | | |
| | | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 | | | |
| <i>FUNDING SOURCES</i> | | | | | | | | | | |
| 100 | General Fund | 735,705 | 210,278 | 645,236 | 801,833 | 804,242 | 843,036 | | | |
| 100 | Senior Mobility Grant | 29,075 | 29,006 | 35,826 | 31,939 | 31,939 | 40,051 | | | |
| 100 | GF - Com. Svcs. Revenue | 212,853 | 3,878 | 125,078 | 265,000 | 251,832 | 301,430 | | | |
| | TOTAL FUNDING SOURCES | 977,633 | 243,162 | 806,140 | 1,098,772 | 1,088,013 | 1,184,517 | | | |

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CAPITAL IMPROVEMENT PROGRAM

DESCRIPTION

The Capital Improvement Program (CIP) delivers the planned list of projects budgeted in accordance with the City Council's goals. The Seven-Year CIP is a scheduling tool to forecast the funding and construction of future projects.



Capital Improvement Plan

Rancho Santa Margarita, California



CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

| ACCT NUMBER | DESCRIPTION | FY 2019/20 ACTUAL | FY 2020/21 ACTUAL | FY 2021/22 ACTUAL | FY 2022/23 | | FY 2023/24 ADOPTED BUDGET | |
|--------------------------------------|---|----------------------|----------------------|----------------------|-------------------|----------------------|---------------------------------|--|
| | | | | | AMENDED BUDGET | YEAR-END ESTIMATE | | |
| CAPITAL PROJECTS | | | | | | | | |
| EXPENDITURES - CAPITAL OUTLAY | | | | | | | | |
| 911.000 | Annual Slurry Seal Program | 403,584 | 447,984 | 571,046 | 293,000 | 220,000 | 430,000 | |
| 911.002 | Antonio Pkwy. Slurry Seal | 114,059 | - | - | - | - | - | |
| 911.003 | Avenida De Las Banderas Slurry Seal | 111,890 | 999 | - | - | - | - | |
| 911.004 | Avenida de Las Flores Slurry Seal | 93,733 | - | - | - | - | - | |
| 911.005 | La Promesa Slurry Seal | 69,747 | - | - | - | - | - | |
| 912.000 | Annual Residential Overlay | 157,141 | - | 136,328 | 1,300,000 | 1,188,000 | 1,000,000 | |
| 912.003 | Arroyo Vista Pavement Rehabilitation | - | 2,395 | 14,832 | 558,000 | 494,000 | - | |
| 912.004 | Vista Drive Street Repair Project | 737,665 | 4,077 | - | - | - | - | |
| 913.007 | Antonio Pkwy. Pavement Rehabilitation | 382,599 | 30,485 | - | - | - | 440,000 | |
| 913.013 | Antonio Parkway Overlay (Alas de Paz to SMP) | - | - | 2,500 | 431,000 | 431,000 | - | |
| 913.014 | FY 22-23 Antonio Pkwy Pav Reha | - | - | - | 350,000 | 5,000 | - | |
| 915.003 | Melinda Road Median Improvements | 14,140 | - | 138,880 | - | - | - | |
| 915.005 | Plano Trabuco Road Knuckle Enhacement | - | 6,947 | - | - | - | - | |
| 916.003 | Antonio Parkway Gateway Improvements | 54,383 | - | 20,130 | 270,000 | 83,630 | 1,820,000 | |
| 918.003 | EI Paseo Corridor Improvements | 108,547 | 75 | - | - | - | - | |
| 918.004 | Plano Trabuco Median Landscape Renovation | 7,993 | 9,415 | 175,041 | - | - | - | |
| 919.000 | Citywide Red Curb Evaluation | 9,966 | - | - | - | - | - | |
| 921.003 | SMP Signal & Equipment Upgrade | 6,058 | - | - | - | - | - | |
| 921.004 | Antonio Pkwy. Signal & Equipment Upgrade | (2,305) | - | - | - | - | - | |
| 921.005 | Traffic Signal Enhancements | 85,692 | 119,520 | 367,155 | 405,000 | 386,130 | 405,000 | |
| 921.008 | Los Alisos/Melinda Road Signal Equipment Upgrade | 5,130 | 5,849 | - | - | 57,261 | - | |
| 921.009 | Traffic Signal System Maintenance | - | 47,966 | 15,919 | 90,000 | 50,000 | 93,000 | |
| 921.010 | SMP Signal Sync Project | - | - | 875 | 20,000 | 20,000 | 23,000 | |
| 923.003 | Traffic Signal Battery Backup System | 90,276 | - | - | - | - | - | |
| 923.005 | Traffic Calming at Avenida de los Fundadores | 36,469 | 1,328 | - | - | - | 5,000 | |
| 931.004 | SMP Bridge Hinge Repair (Westbound) | 483,050 | 2,857,771 | 96,100 | 120,000 | 37,500 | 60,000 | |
| 931.005 | SMP Bridge (Eastbound) Design | - | - | - | 281,000 | 30,000 | 271,000 | |
| 931.006 | Antonio Pkwy. Bridge | - | - | - | 131,000 | 30,000 | 121,000 | |
| 934.001 | Annual Concrete - Sidewalk Repairs | 73,757 | 89,984 | 77,699 | 140,000 | 128,760 | 70,000 | |
| 934.007 | ADA Curb Ramp Installation | 124,861 | - | 143,184 | 431,188 | 401,490 | 174,000 | |
| 934.012 | Plano Trabuco Catch Basin and Sidewalk Repair Project | - | - | 10,308 | - | - | - | |
| 951.008 | City Hall & BTRCC Flooring/Carpeting | 3,131 | 127,758 | 6,454 | - | - | - | |
| 951.010 | Sealcoat City Hall & BTRCC Parking Lots | - | - | - | 15,000 | 13,200 | - | |
| 951.015 | City Hall / BTRCC Interior Painting | - | - | - | - | - | 55,000 | |
| 951.016 | City Hall / BTRCC Stain & Seal Exterior Wood | - | - | - | - | - | 65,000 | |
| 951.020 | City Hall / BTRCC Courtyard Gate | - | 550 | - | - | - | - | |
| 951.021 | City Hall Bell System Replacement | - | - | 25,318 | - | - | - | |
| 951.022 | HVAC Unit Upgrades | - | 29,745 | 840 | 630,000 | 596,900 | - | |
| 951.023 | Building Access Card System Maintenance Upgrades | - | - | - | 60,000 | 35,000 | - | |
| 951.024 | Building Improvements-Sliding Doors | - | - | 1,315 | 56,000 | 51,500 | - | |
| 951.025 | City Hall & BTRCC Interior LED lighting Conversion | - | - | - | 400,000 | 25,000 | 388,000 | |
| 951.026 | City Hall & BTRCC Entryway Enhancements | - | - | - | 100,000 | 100,000 | - | |
| 952.002 | Chiquita Ridge Habitat Restoration | 155,622 | 8,643 | 895 | - | - | - | |
| 954.005 | Emergency Vehicle Pre-Emption/Phase 2 & 3 | 89,991 | - | - | - | - | - | |
| 954.010 | Protected Left Turn Study | 766 | - | - | - | - | - | |
| 962.000 | Dog Park Renovation | - | - | - | 50,000 | 50,000 | - | |
| 965.000 | Splash Pad at Central Park | 81,103 | 340,616 | 1,214,432 | - | - | - | |
| 970.000 | Storm Drain System / Study | 193,236 | 80,697 | - | - | - | - | |
| 917.002 | Melinda/SMP Additional Left Turn Lane | - | - | - | - | - | 100,000 | |
| 917.003 | Civic Center Midblock Crossing Flashing Sign Program | - | - | - | - | - | 50,000 | |
| 918.005 | Landscaping at SR-241 at SMP | - | - | - | - | - | 20,000 | |
| 951.027 | Veterans Monument at City Hall | - | - | - | - | - | 60,000 | |
| TOTAL CAPITAL OUTLAY | | 3,692,284 | 4,212,804 | 3,019,254 | 6,131,188 | 4,434,371 | 5,650,000 | |
| TOTAL EXPENDITURES | | 3,692,284 | 4,212,804 | 3,019,254 | 6,131,188 | 4,434,371 | 5,650,000 | |

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

| ACCT NUMBER | DESCRIPTION | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | FY 2023/24 |
|------------------------------|---|------------------|------------------|------------------|-------------------|----------------------|-------------------|
| | | ACTUAL | ACTUAL | ACTUAL | AMENDED BUDGET | YEAR-END ESTIMATE | ADOPTED BUDGET |
| FUNDING SOURCES | | | | | | | |
| XXX | Use of City Reserves | - | - | - | 945,000 | 348,200 | 842,000 |
| 100 | Transfer From General Fund | 994,417 | 176,103 | 292,668 | - | - | - |
| 210 | Transfer From Gas Tax Fund | 516,783 | 941,780 | 550,046 | 738,237 | 560,430 | 965,000 |
| 212 | Transfer From Measure M Fund | 563,103 | 119,519 | 137,489 | 570,000 | 539,760 | 1,018,000 |
| 214 | Transfer From Air Quality Improve. Fund | 219,149 | 7,177 | 875 | 20,000 | 77,261 | 23,000 |
| 218 | Transfer From TCRF Fund | 131,000 | 34,000 | 5,716 | - | - | - |
| 220 | Transfer From Park Trust | 81,103 | 340,616 | 1,006,654 | - | - | 46,000 |
| 226 | Transfer From RMRA Fund | 643,223 | 33,879 | 588,378 | 2,139,000 | 1,838,000 | 2,030,000 |
| 230 | Transfer From ARPA Fund | - | 29,745 | 2,155 | 786,000 | 748,400 | - |
| 423.013 | HBP | 72,374 | 2,220,790 | 764,996 | 471,000 | 86,320 | 399,000 |
| 423.022 | CRRSSA | - | - | - | 200,000 | - | 200,000 |
| 470.001 | Interest Income/Other | 1,241 | (3,937) | - | - | - | - |
| 470.002 | Unrealized Gain/Loss on Invest | 2,531 | (3,474) | 9,823 | - | - | - |
| 485.014 | CDBG Grant | 2,020 | 113,841 | 143,184 | 201,951 | 201,000 | 127,000 |
| 423.018 | State Capita Park Grant (Prop. 68) | - | - | - | - | 207,778 | - |
| 423.019 | CIRA Grant | - | - | - | 60,000 | 35,000 | - |
| TOTAL FUNDING SOURCES | | 3,226,944 | 4,010,039 | 3,501,985 | 6,131,188 | 4,642,149 | 5,650,000 |

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

6/20/2022 Estimated Fund Balance

Seven-Year Capital Improvement Program and Street Maintenance Program Fiscal Years 2023/24 through 2029/2030

(Attachment A)

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2023/24 through 2029/2030

(Attachment A)

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2023/24 through 2029/2030

(Attachment A)

| No. | PROJECT DESCRIPTION | Fund Source | Total Estimated Cost (1,000's) | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 |
|-----|---|-------------|--------------------------------|----------|----------|----------|----------|----------|----------|----------|
| | SUBTOTAL CAPITAL PROJECTS EXPENDITURES | | \$ 28,466 | \$ 5,650 | \$ 5,886 | \$ 4,853 | \$ 2,614 | \$ 3,190 | \$ 3,371 | \$ 2,902 |
| | TOTAL CAPITAL PROJECTS & STREET MAINTENANCE EXPENDITURES | | \$ 36,608 | \$ 6,799 | \$ 7,039 | \$ 6,011 | \$ 3,777 | \$ 4,358 | \$ 4,544 | \$ 4,080 |

Notes:

D Project Deferred from Fiscal Year 2022-23
C Project Continued from Fiscal Year 2022-23
N New Project
A Project Advanced from Previous FYr. CIP
P Project Postponed to a later year
 No Change in Status from Previous FYr. CIP

| CIP FUND EXPENDITURES (WITHOUT MAINTENANCE) | | | | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------|--------------|--|
| | | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | |
| | | | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 | |
| Gas Tax | \$965 | \$1,155 | \$679 | \$653 | \$1,102 | \$1,166 | \$810 | | | |
| RMRA | \$2,030 | \$1,175 | \$780 | \$1,100 | \$1,030 | \$1,130 | \$950 | | | |
| Measure M | \$1,018 | \$571 | \$1,029 | \$572 | \$865 | \$858 | \$861 | | | |
| AQMD | \$23 | \$1 | \$272 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| CDBG | \$127 | \$131 | \$135 | \$139 | \$143 | \$147 | \$152 | | | |
| Park Fees | \$46 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| HBP* | \$399 | \$1,844 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| CRRSSA | \$200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| General Fund Reserves | \$842 | \$1,010 | \$1,958 | \$150 | \$50 | \$70 | \$130 | | | |
| TOTAL CAPITAL PROJECTS | \$5,650 | \$5,886 | \$4,853 | \$2,614 | \$3,190 | \$3,371 | \$2,902 | | | |
| STREET MAINTENANCE | \$1,149 | \$1,153 | \$1,158 | \$1,163 | \$1,168 | \$1,173 | \$1,178 | | | |
| TOTAL CAPITAL AND STREET MAINTENANCE EXPENDITURES | \$6,799 | \$7,039 | \$6,011 | \$3,777 | \$4,358 | \$4,544 | \$4,080 | | | |

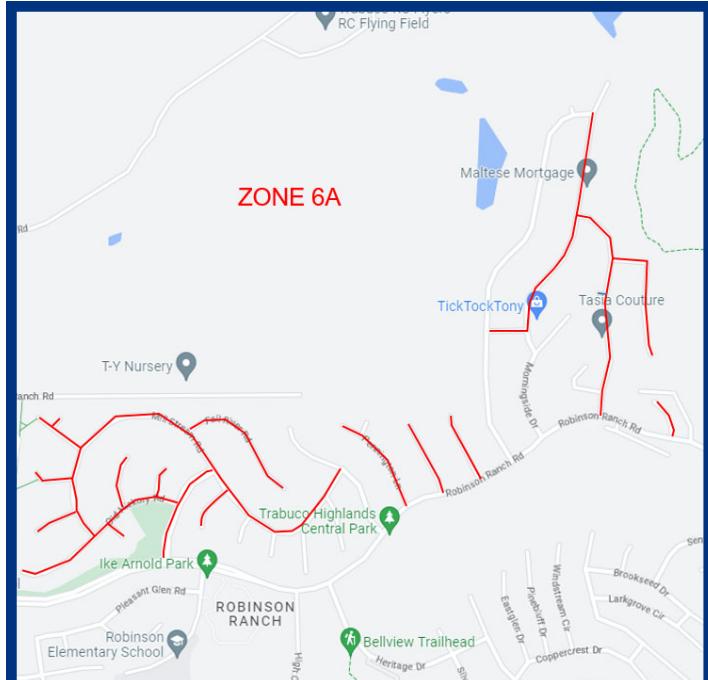
CATEGORY EXPENDITURES (WITHOUT MAINTENANCE)

| | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| | | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | 29/30 |
| STREET IMPROVEMENT/MAINTENANCE PROJECTS | \$ 2,114 | \$ 2,301 | \$ 2,224 | \$ 2,262 | \$ 2,985 | \$ 3,143 | \$ 2,611 | |
| SPECIAL PROJECTS | \$ 60 | \$ - | \$ 50 | \$ - | \$ - | \$ - | \$ - | |
| LANDSCAPE /RENOVATION PROJECTS | \$ 2,245 | \$ 1,155 | \$ 2,038 | \$ 250 | \$ 100 | \$ 100 | \$ 100 | |
| CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS | \$ 508 | \$ - | \$ - | \$ - | \$ - | \$ 20 | \$ 80 | |
| TRAFFIC IMPROVEMENT PROJECTS | \$ 271 | \$ 347 | \$ 541 | \$ 102 | \$ 105 | \$ 108 | \$ 111 | |
| BRIDGE PROJECTS | \$ 452 | \$ 2,083 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| CIP FUND EXPENDITURES SUBTOTAL | \$ 5,650 | \$ 5,886 | \$ 4,853 | \$ 2,614 | \$ 3,190 | \$ 3,371 | \$ 2,902 | |

City of Rancho Santa Margarita Capital Improvement Project Information



RESIDENTIAL STREET



VICINITY MAP

PROJECT TITLE:

Annual Residential Slurry Seal Program
Zone 6A

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

RMRA

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-911.000

PROJECT DESCRIPTION:

The project consists of slurry sealing public residential tracts located in Zone 6A which is located north of Robinson Ranch Road

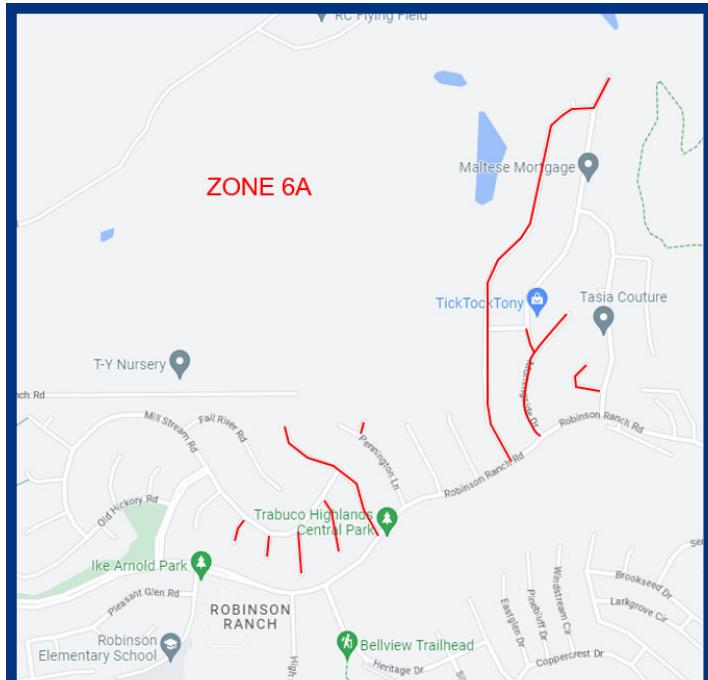
PROJECT BUDGET:

| | |
|------------------------------------|-------------------|
| Design | \$ 7,300 |
| Construction Estimate | \$ 364,000 |
| Inspection/Construction Management | \$ 19,700 |
| Material Testing | \$ 18,000 |
| Construction Contingency | \$ 18,000 |
| Advertisement | \$ 3,000 |
| Total Proposed Budget | \$ 430,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



OVERLAY



VICINITY MAP

PROJECT TITLE:

Annual Residential Overlay Program
Zone 6A

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

RMRA
Measure M

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-912.000

PROJECT DESCRIPTION:

The project consists of slurry sealing public residential tracts located in Zone 6A which is located north of Robinson Ranch Road

PROJECT BUDGET:

| | | |
|------------------------------------|----|---------------------|
| Design | \$ | 17,000 |
| Construction Estimate | \$ | 850,000 |
| Inspection/Construction Management | \$ | 34,000 |
| Material Testing | \$ | 26,000 |
| Construction Contingency | \$ | 70,000 |
| Advertisement | \$ | 3,000 |
| Total Proposed Budget | | \$ 1,000,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



CONCRETE SIDEWALK



CITY WIDE

PROJECT TITLE:

Annual Concrete Repair Program

DEPARTMENT:

DEPARTMENT Public Works

PROJECT TYPE:

PROJECT TYPE:

ESTIMATED SCHEDULE:

Design FY 2023/24
Construction FY 2023/24

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-934.001

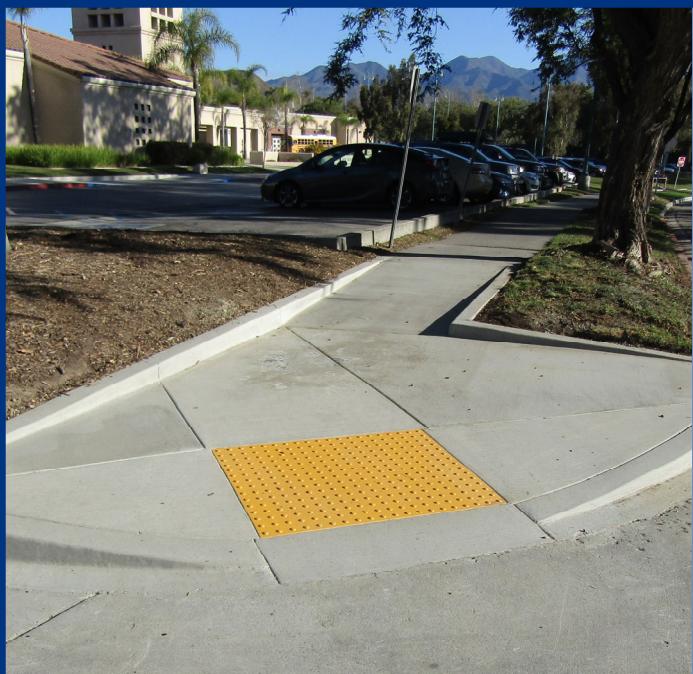
PROJECT DESCRIPTION:

The project consists of a combination of concrete slicing and removing and replacing damaged sidewalks at various locations throughout the City.

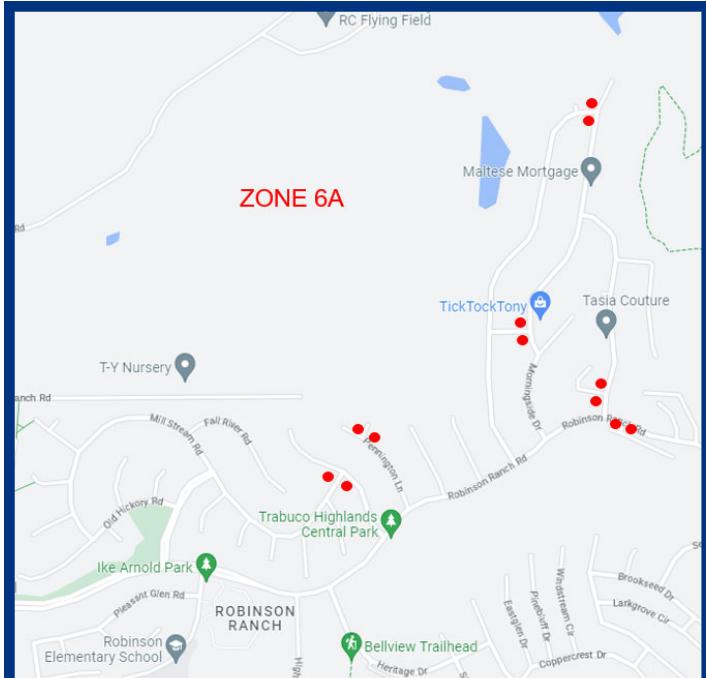
| | | |
|------------------------------------|-----------------------------|------------------|
| Design | \$ | 2,200 |
| Construction Estimate | \$ | 55,000 |
| Inspection/Construction Management | \$ | 5,300 |
| Construction Contingency | \$ | 5,500 |
| Advertisement | \$ | 2,000 |
| | Total Project Budget | \$ 70,000 |

PROJECT BUDGET:

City of Rancho Santa Margarita Capital Improvement Project Information



ADA CURB RAMP



CITY WIDE

PROJECT TITLE:

Americans with Disabilities Act (ADA)
Curb Ramp Installation Project

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

CDBG
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-934.007

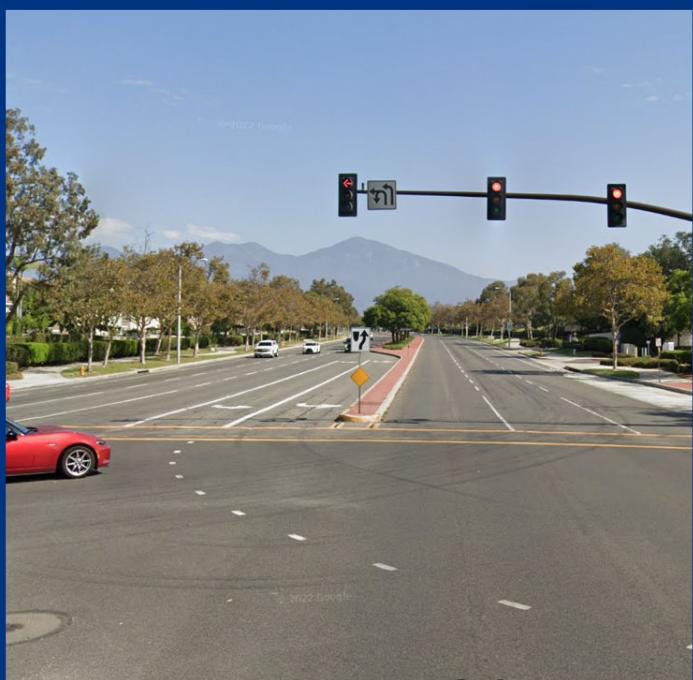
PROJECT DESCRIPTION:

The project consists of reconstructing curb ramps to meet current ADA standards at various locations throughout the City.

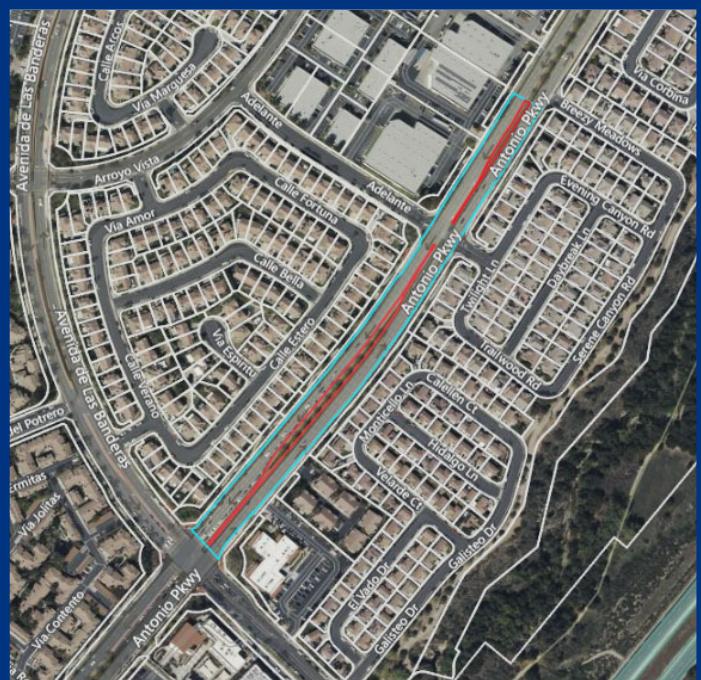
PROJECT BUDGET:

| | |
|---|-------------------|
| Design | \$ 6,500 |
| Construction Estimate | \$ 131,000 |
| Inspection/Construction Management | \$ 20,000 |
| Construction Contingency (for additional ramps, dependent on concrete prices) | \$ 14,000 |
| Advertisement | \$ 2,000 |
| Total Proposed Budget | \$ 173,500 |

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PKWY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Pavement Rehabilitation
Limits: Avenida de las Banderas to Breezy Meadows

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2022/23 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

RMRA
CRRSSA

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.: 410-900-913.007

PROJECT DESCRIPTION:

Pavement rehabilitation consisting of grind & overlay, crack sealing, striping, and digouts.

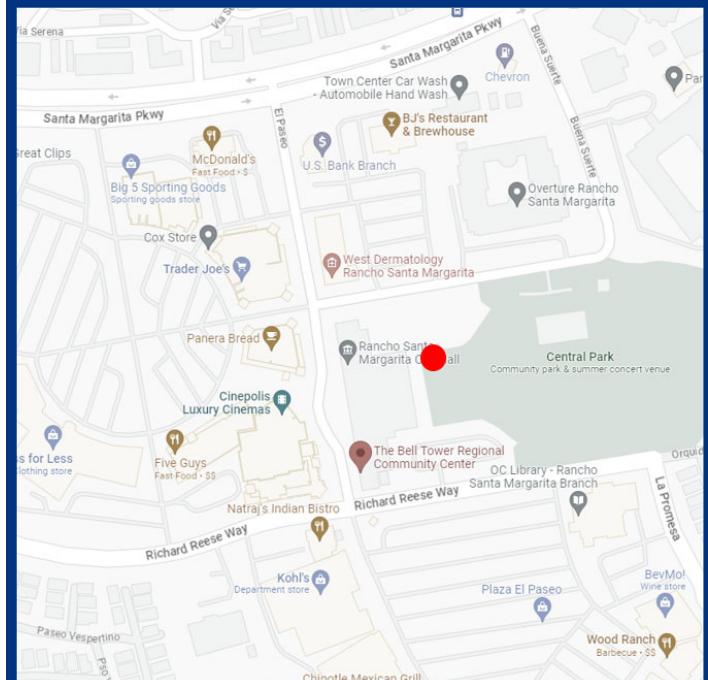
PROJECT BUDGET:

| | | |
|--------------------------|--------------|-------------------|
| Funds Spent to Date | (\$ | 5,000) |
| Design (FY 2022/23) | \$ | 5,000 |
| Construction | \$ | 412,000 |
| Material Testing | \$ | 5,000 |
| Construction Contingency | \$ | 21,000 |
| Advertisement | \$ | 2,000 |
| | Total | \$ 440,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



PROPOSED SITE



VICINITY MAP

PROJECT TITLE:

Veterans Monument at City Hall

DEPARTMENT:

Public Works

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

General Funds
Park Fees

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

TBD

PROJECT DESCRIPTION:

Construction of a Veterans Monument

PROJECT BUDGET:

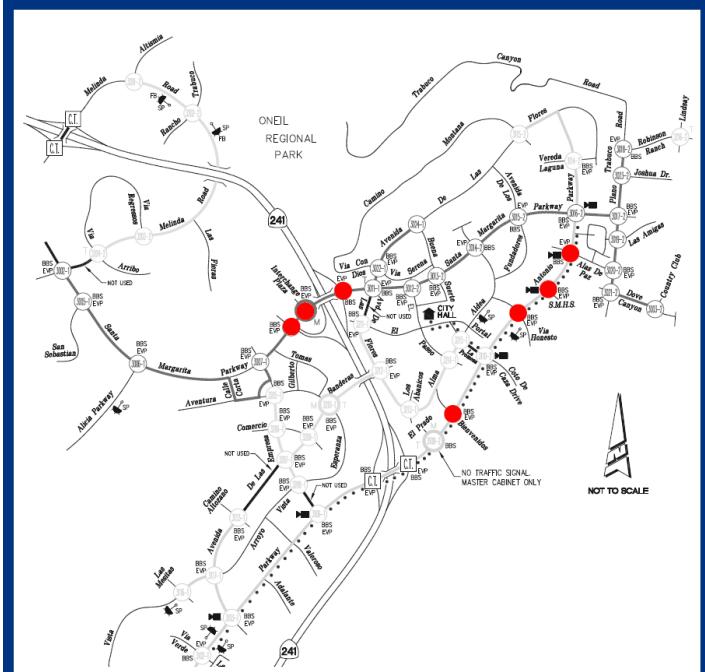
Design/ Construction Estimate
Construction Contingency

| | |
|---------------------------------|---------------|
| \$ | 55,000 |
| \$ | 5,000 |
| Total Proposed Budget \$ | 60,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION ENHANCEMENTS



VICINITY MAP

PROJECT TITLE:

Traffic Signal Enhancements

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscape/ Renovation Projects

ESTIMATED SCHEDULE:

Design FY 2023/24
Construction FY 2023/24

FUNDING SOURCE:

Measure M General Fund Reserves

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-921.005

PROJECT DESCRIPTION:

The project consists of furnishing, installing and painting traffic enhancements at proposed intersections along Santa Margarita Parkway and Antonio Parkway

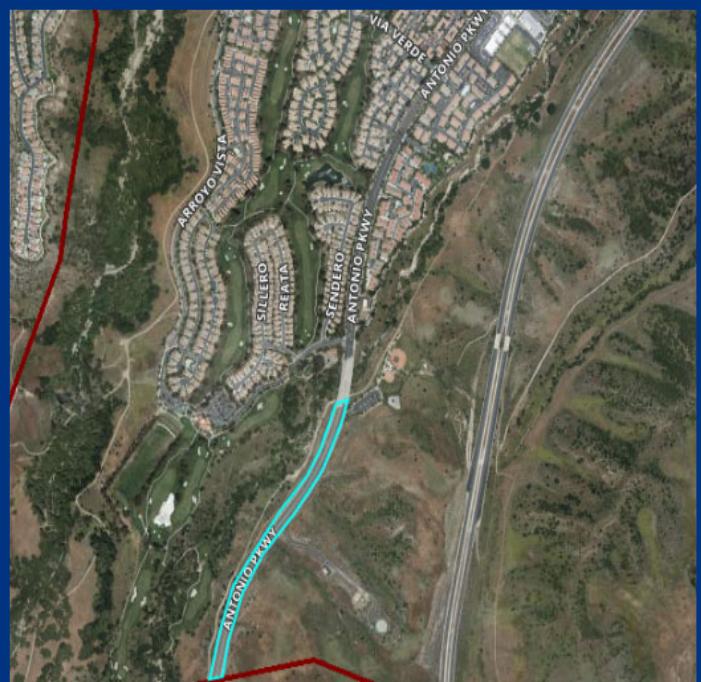
PROJECT BUDGET:

| | |
|-------------------------------------|-------------------|
| Material Furnishing and Procurement | \$ 200,000 |
| Design | \$ 6,000 |
| Construction Estimate | \$ 177,000 |
| Inspection/Construction Management | \$ 8,000 |
| Construction Contingency | \$ 12,000 |
| Advertisement | \$ 2,000 |
| Total Proposed Budget | \$ 405,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO GATEWAY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements -
Gateway Monument

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2019/20 - FY 2022/23 |
| Construction | FY 2023/24 - FY 2024/25 |

FUNDING SOURCE:

| | |
|----------------------|-----------|
| General (FY 2023/24) | \$600,000 |
| General (FY 2024/25) | \$667,000 |

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of gateway monument on Antonio Parkway at the City's southern boundary limits.

PROJECT BUDGET:

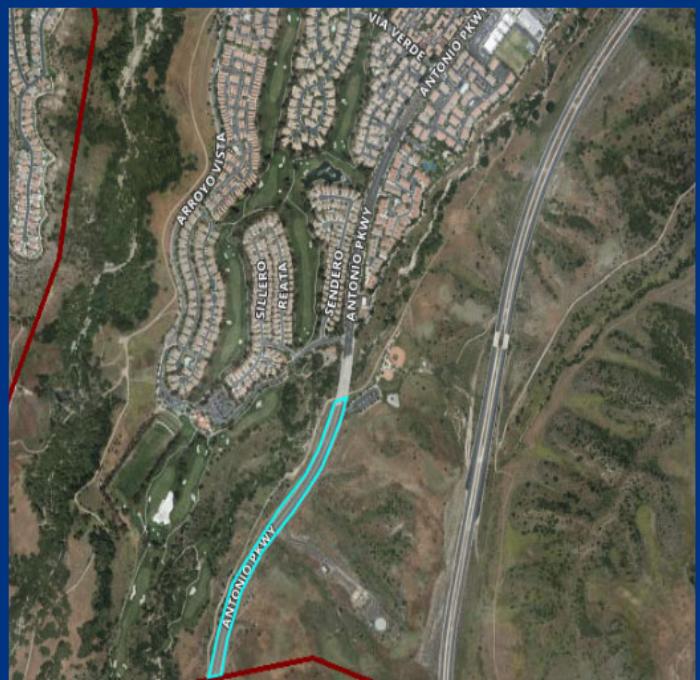
| | | |
|------------------------------------|-----------|------------------|
| Administration | \$ | 25,000 |
| Construction Estimate | \$ | 1,000,000 |
| Inspection/Construction Management | \$ | 60,000 |
| Material Testing | \$ | 30,000 |
| Construction Contingency | \$ | 150,000 |
| Advertisement / Outreach | \$ | 2,000 |
| Total | \$ | 1,267,000 |

City of Rancho Santa Margarita Capital Improvement Project Information

PROPOSED MEDIAN



ANTONIO GATEWAY



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements - Median

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2019/20 - FY 2022/23 |
| Construction | FY 2023/24 - FY 2024/25 |

FUNDING SOURCE:

| | |
|------------------------|-----------|
| Gas Tax (FY 2024/25) | \$100,000 |
| Measure M (FY 2023/24) | \$118,000 |
| Measure M (FY 2024/25) | \$450,000 |
| RMRA (FY 2023/24) | \$850,000 |
| RMRA (FY 2024/25) | \$465,000 |

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of raised decorative landscaped center median on Antonio Parkway from the City's southern boundary limits to Tijeras Creek Bridge.

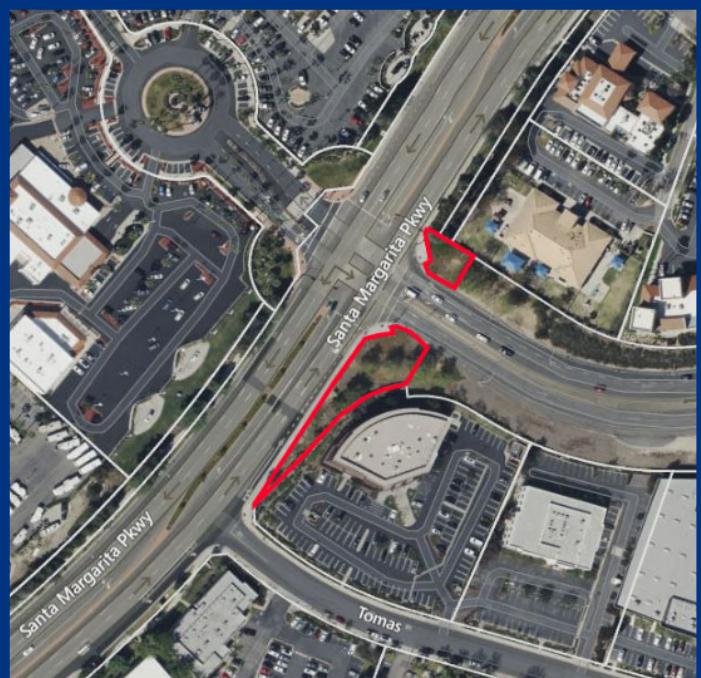
PROJECT BUDGET:

| | | |
|------------------------------------|-----------------|------------------|
| Administration | \$ | 35,000 |
| Construction Estimate | \$ | 1,650,000 |
| Inspection/Construction Management | \$ | 85,000 |
| Material Testing | \$ | 40,000 |
| Construction Contingency | \$ | 165,000 |
| Advertisement / Outreach | \$ | 8,000 |
| | Total \$ | 1,983,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



241 LANDSCAPING PILOT PROJECT



VICINITY MAP

PROJECT TITLE:

Landscaping at SR 241 at Santa Margarita Pkwy

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

New

PROJECT DESCRIPTION:

Intersection landscaping upgrades at two corners.

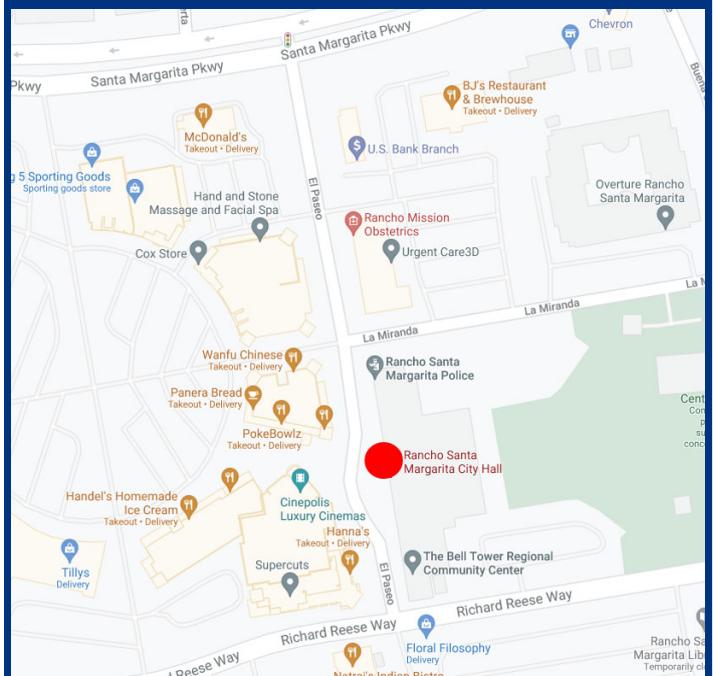
PROJECT BUDGET:

| | |
|------------------------------------|-------------------|
| Design | \$ 30,000 |
| Design Administration | \$ 3,000 |
| Construction | \$ 275,000 |
| Construction Administration | \$ 5,000 |
| Inspection/Construction Management | \$ 7,500 |
| Construction Contingency | \$ 27,500 |
| Advertisement / Outreach | \$ 2,000 |
| Total | \$ 350,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL HALLWAY



VICINITY MAP

PROJECT TITLE:
City Hall & BTRCC Interior Painting

DEPARTMENT:
Public Works

PROJECT TYPE:
City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:
Construction FY 2023/24

FUNDING SOURCE:
General Fund

PROJECT MANAGER:
Superintendent

CIP ACCOUNT NO.:
410-900-951.015

PROJECT DESCRIPTION:

The project consists of refreshing interior walls of the City Hall and BTRCC with a new coat of paint.

PROJECT BUDGET:

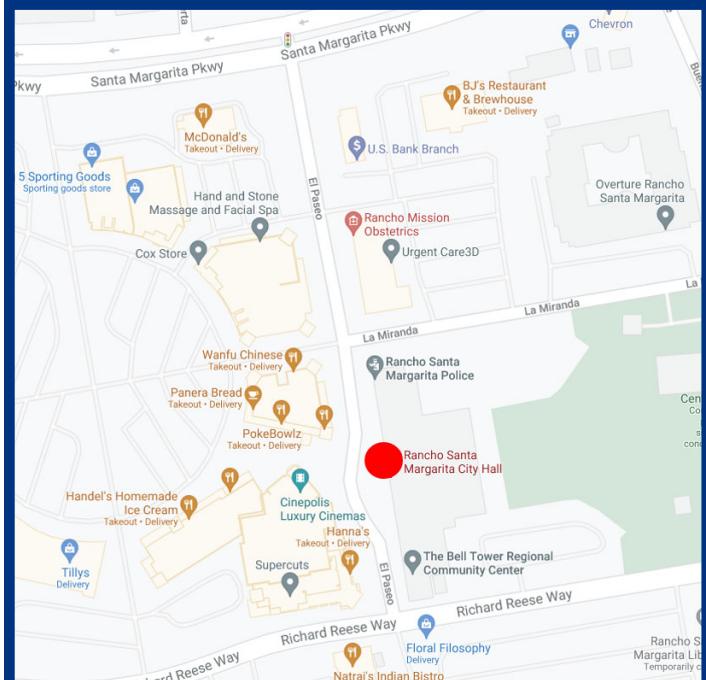
Design/ Construction Estimate
Construction Contingency

| | |
|-----------------|---------------|
| \$ | 50,000 |
| \$ | 5,000 |
| Total \$ | 55,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL ENTRY



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Exterior Wood Staining Project

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Superintendent

CIP ACCOUNT NO.:

410-900-951.016

PROJECT DESCRIPTION:

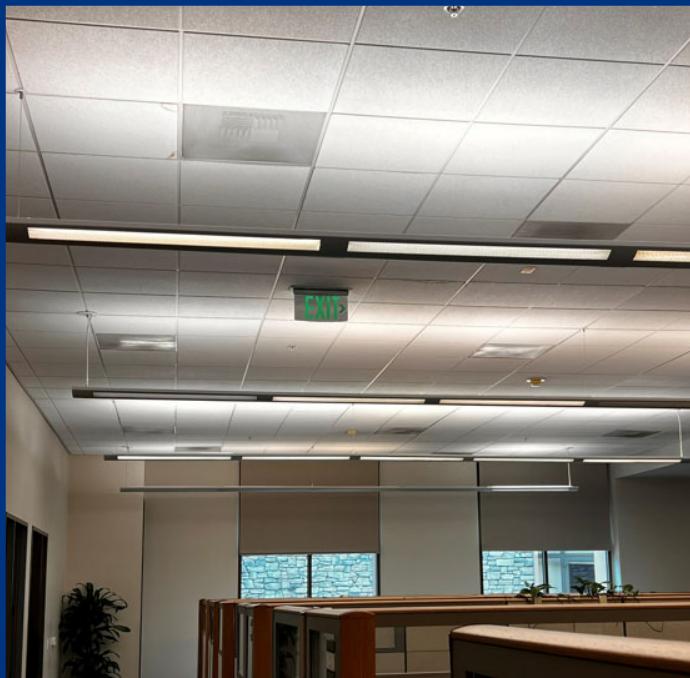
The project consists of the routine maintenance to seal and stain exterior wood features.

PROJECT BUDGET:

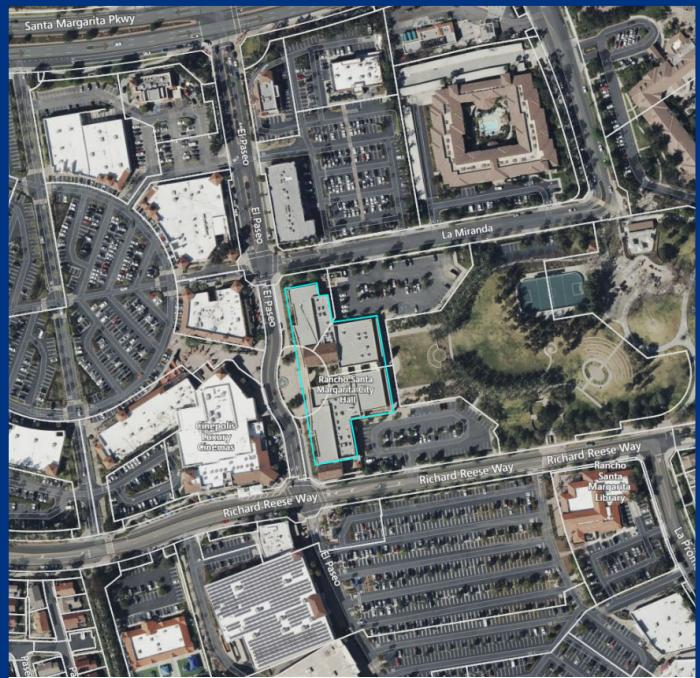
Design/ Construction Estimate
Construction Contingency

| | | |
|--------------|-----------|---------------|
| | \$ | 60,000 |
| | \$ | 5,000 |
| Total | \$ | 65,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



LED LIGHTING CONVERSION



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Interior LED Lighting Conversion

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2022/23 - FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Superintendent

CIP ACCOUNT NO.:

TBD

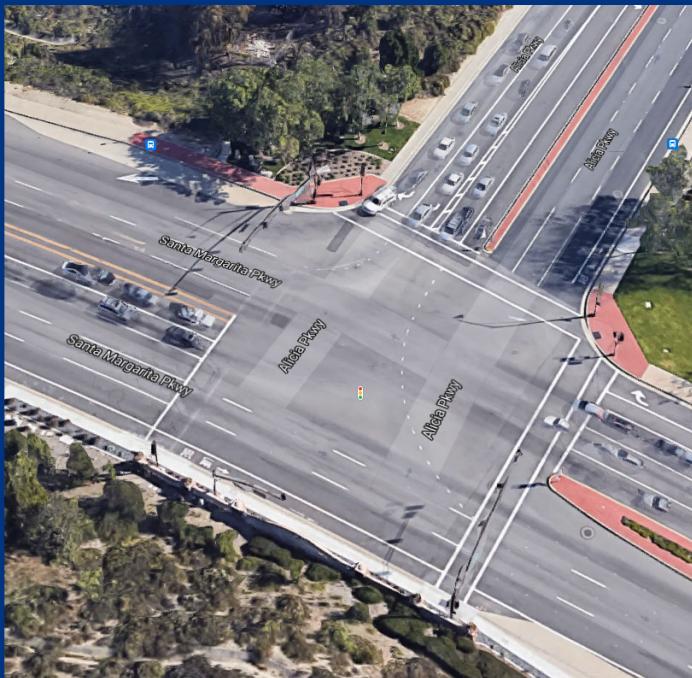
PROJECT DESCRIPTION:

The project consists of replacement of interior lights with LED units. Proposed Phase 1 Design and Construction in City Hall Building

PROJECT BUDGET:

| | |
|------------------------------------|-------------------------|
| Funds Spent to Date | (\$ 12,000) |
| Design/Administration (FY 2022/23) | \$ 12,000 |
| Design (FY 2023/24) | \$ 30,000 |
| Administration | \$ 10,000 |
| Construction Estimate | \$ 265,000 |
| Inspection/Construction Management | \$ 25,000 |
| Advertisement | \$ 3,000 |
| Construction Contingency | \$ 55,000 |
| | Total \$ 388,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC INTERSECTION



VICINITY MAP

PROJECT TITLE:

Traffic Signal System Maintenance (Citywide)

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Maintenance FY 2023/24-2029/30

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Superintendent

CIP ACCOUNT NO.:

410-900-921.009

PROJECT DESCRIPTION:

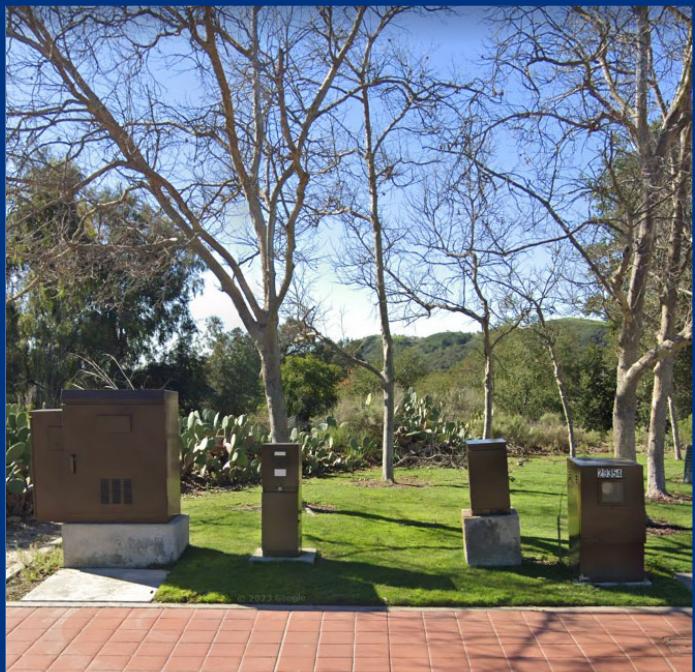
Project consist of various deferred maintenance and upgrade items to the City's traffic signal systems.

PROJECT BUDGET:

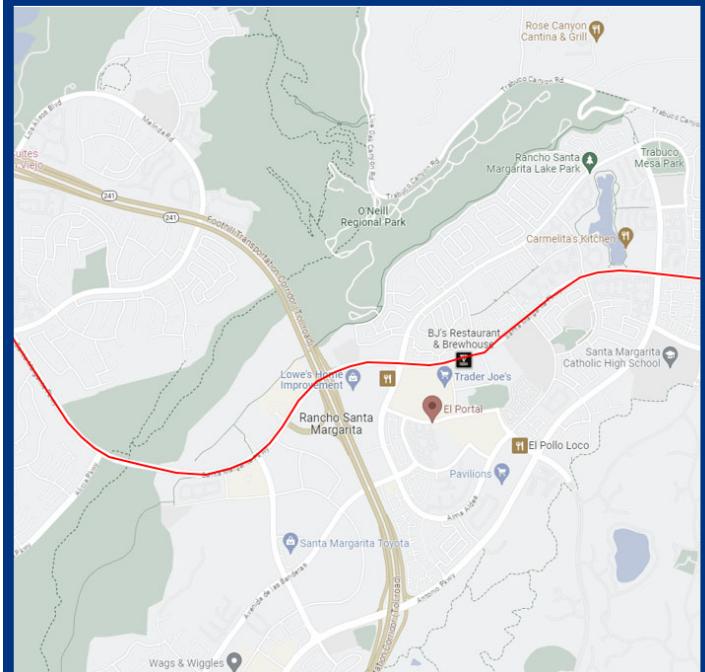
Maintenance/ Construction Estimate

| | |
|--------------|-----------|
| \$ | 93,000 |
| Total | \$ 93,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC SIGNAL



VICINITY MAP

PROJECT TITLE:

Santa Margarita Pkwy Signal Sync Project

DEPARTMENT·

DEPARTMENT Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Operation and Maintenance FY 2023/24
Final Payment FY 2024/25

FUNDING SOURCE:

AQMD

PROJECT MANAGER:

Traffic Engineer

CIP ACCOUNT NO.:

To be determined

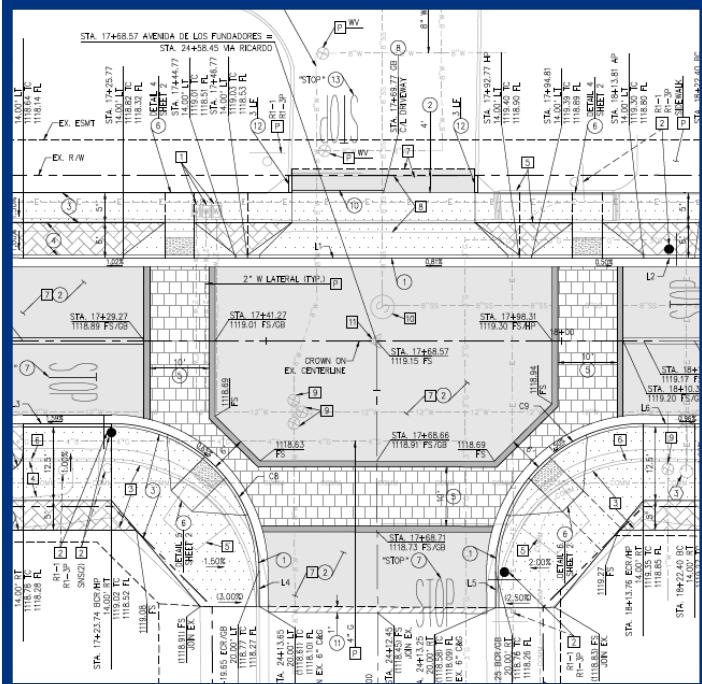
PROJECT DESCRIPTION:

The project consists of traffic signal synchronization to optimize traffic signal operations.

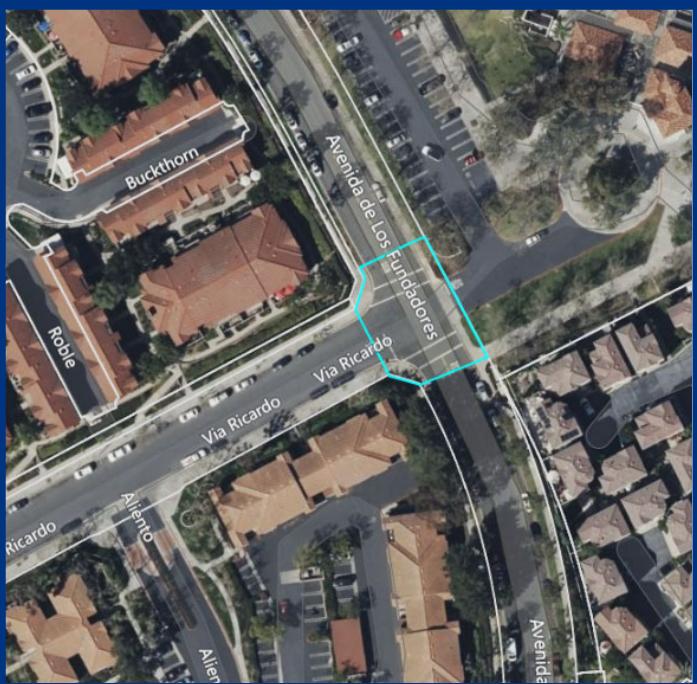
PROJECT BUDGET:

| | |
|-------------------------------|------------------|
| Design/ Construction Estimate | \$ 21,500 |
| Construction Contingency | \$ 1,500 |
| Total | \$ 23,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC CALMING AT FUNDADORES



VICINITY MAP

PROJECT TITLE:

Traffic Calming at Avenida de los Fundadores

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2019/20 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-923.005

PROJECT DESCRIPTION:

Safety improvements at Lago Santa Margarita Entrance (Construction)

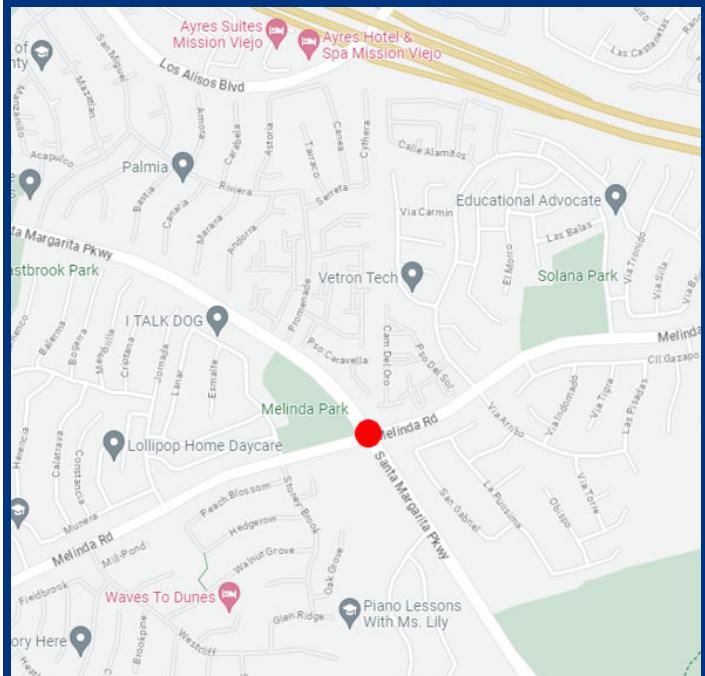
PROJECT BUDGET:

| | |
|--|-------------------|
| Funds Spent to Date | (\$ 39,000) |
| Design/ Administration (FY 2019/20) | \$ 39,000 |
| Construction Administration/ Engineering Support | \$ 12,500 |
| Construction Estimate | \$ 360,000 |
| Inspection/Construction Management | \$ 35,000 |
| Material Testing | \$ 12,500 |
| Construction Contingency | \$ 36,000 |
| Advertisement | \$ 4,000 |
| Total | \$ 460,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION LOCATION



VICINITY MAP

PROJECT TITLE:

Melinda/ Santa Margarita Parkway Additional Left Turn Lane

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Principal Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

The project consists of adding a second left turn pocket intersection of Santa Margarita Parkway and Melinda.

PROJECT BUDGET:

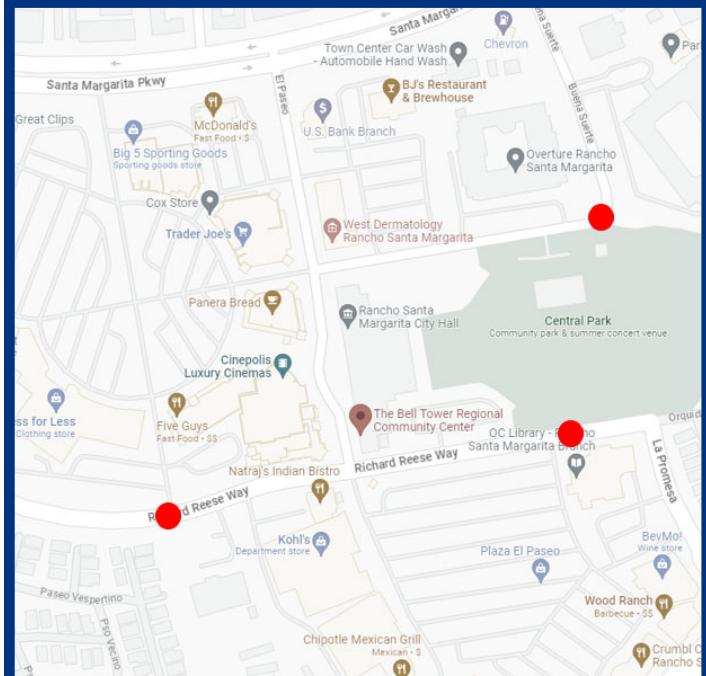
Design/ Construction Estimate
Construction Contingency

| | | |
|--------------|-----------|----------------|
| | \$ | 90,000 |
| | \$ | 10,000 |
| Total | \$ | 100,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



INTERSECTION LOCATION



VICINITY MAP

PROJECT TITLE:

Civic Center Midblock Crossing Flashing Sign Program

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

| | |
|--------------|------------|
| Design | FY 2023/24 |
| Construction | FY 2023/24 |

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Principal Engineer

CIP ACCOUNT NO.:

To be determined

PROJECT DESCRIPTION:

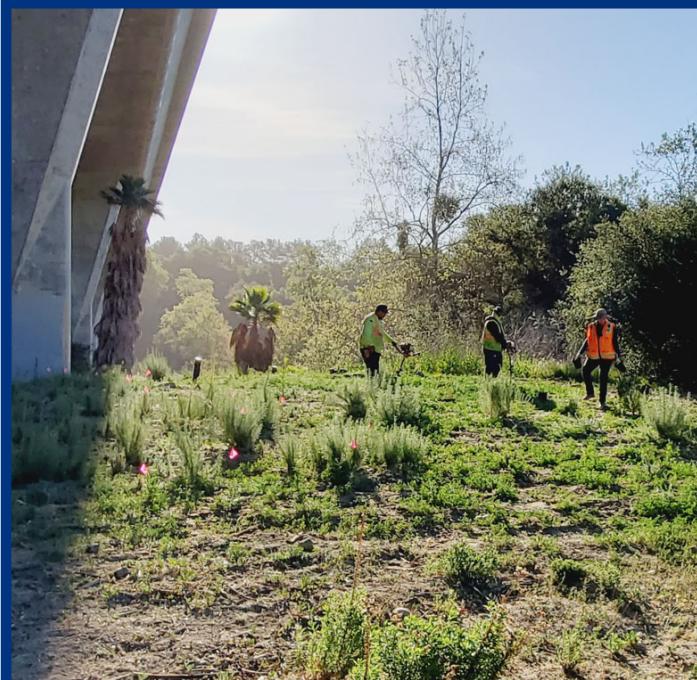
The project consists of upgrading existing pedestrian flashing signs at midblock crosswalks

PROJECT BUDGET:

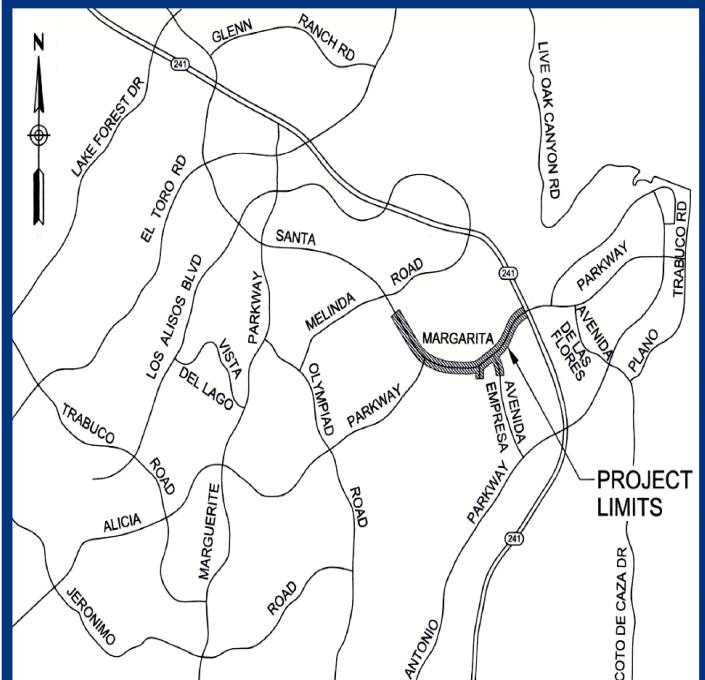
| | | |
|-------------------------------|----|--------|
| Design/ Construction Estimate | \$ | 50,000 |
| Construction Contingency | \$ | 5,000 |

| | | |
|--------------|----|--------|
| Total | \$ | 55,000 |
|--------------|----|--------|

City of Rancho Santa Margarita Capital Improvement Project Information



BRIDGE HINGE REPAIR



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Bridge Hinge Repair

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2014/15 - FY 2017/18 |
| Construction | FY 2018/19 - FY 2023/24 |

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

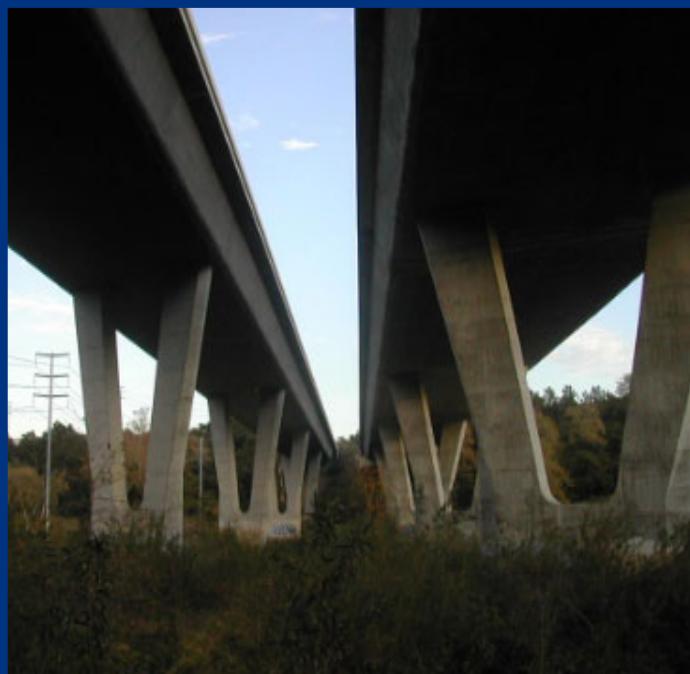
410-900-931.004

PROJECT DESCRIPTION:

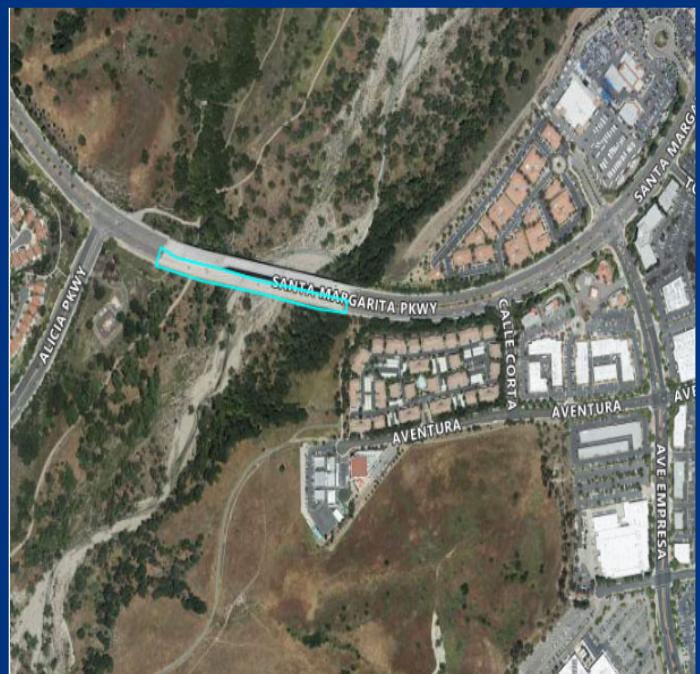
Reconstruction of a critical hinge and performing various general preventive bridge maintenance repairs consistent with Bridge Preventive Maintenance Program and Caltrans inspection recommendations. Perform long-term habitat restoration.

| | |
|--|------------------|
| Funds Spent to Date | (\$ 4,062,000) |
| Preliminary Engineering/Design (FY 2011/12 - FY 2017/18) | \$ 595,000 |
| Construction Management/Inspection/Testing (FY 2019/20 - FY 2021/22) | \$ 650,000 |
| Project Management/Administration (FY 2018/19 - FY 2020/21) | \$ 185,000 |
| Construction Engineering Design Support (FY 2020/21) | \$ 90,000 |
| Construction (FY 2019/20 - FY 2021/22) | \$ 2,412,000 |
| Advertisement/Miscellaneous (FY 2019/20 - FY 2020/21) | \$ 30,000 |
| Habitat Restoration Maintenance/Administration (FY 2021/22) | \$ 60,000 |
| Habitat Restoration Maintenance/Administration (FY 2022/23) | \$ 40,000 |
| Habitat Restoration Maintenance/Administration | \$ 60,000 |
| Total | \$ 60,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



E/B SANTA MARGARITA PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Eastbound Santa Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2022/23 - FY 2023/24 |
| Construction | FY 2024/25 |

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-931.005

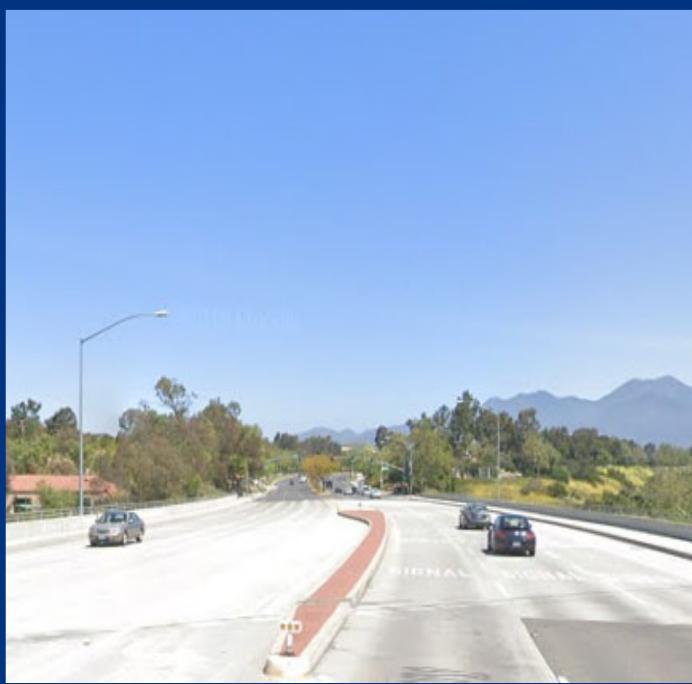
PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$1,449,000.

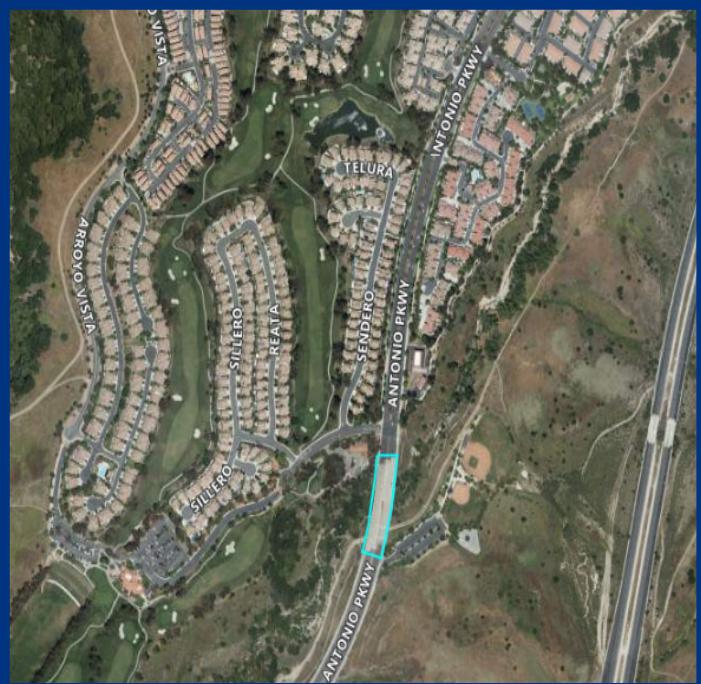
PROJECT BUDGET:

| | |
|-------------------------------------|-------------------|
| Funds Spent to Date | (\$ 10,000) |
| Design/ Administration (FY 2022/23) | \$ 10,000 |
| Design/ Administration | \$ 271,000 |
| Total | \$ 271,000 |

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

| | |
|--------------|-------------------------|
| Design | FY 2022/23 - FY 2023/24 |
| Construction | FY 2024/25 |

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

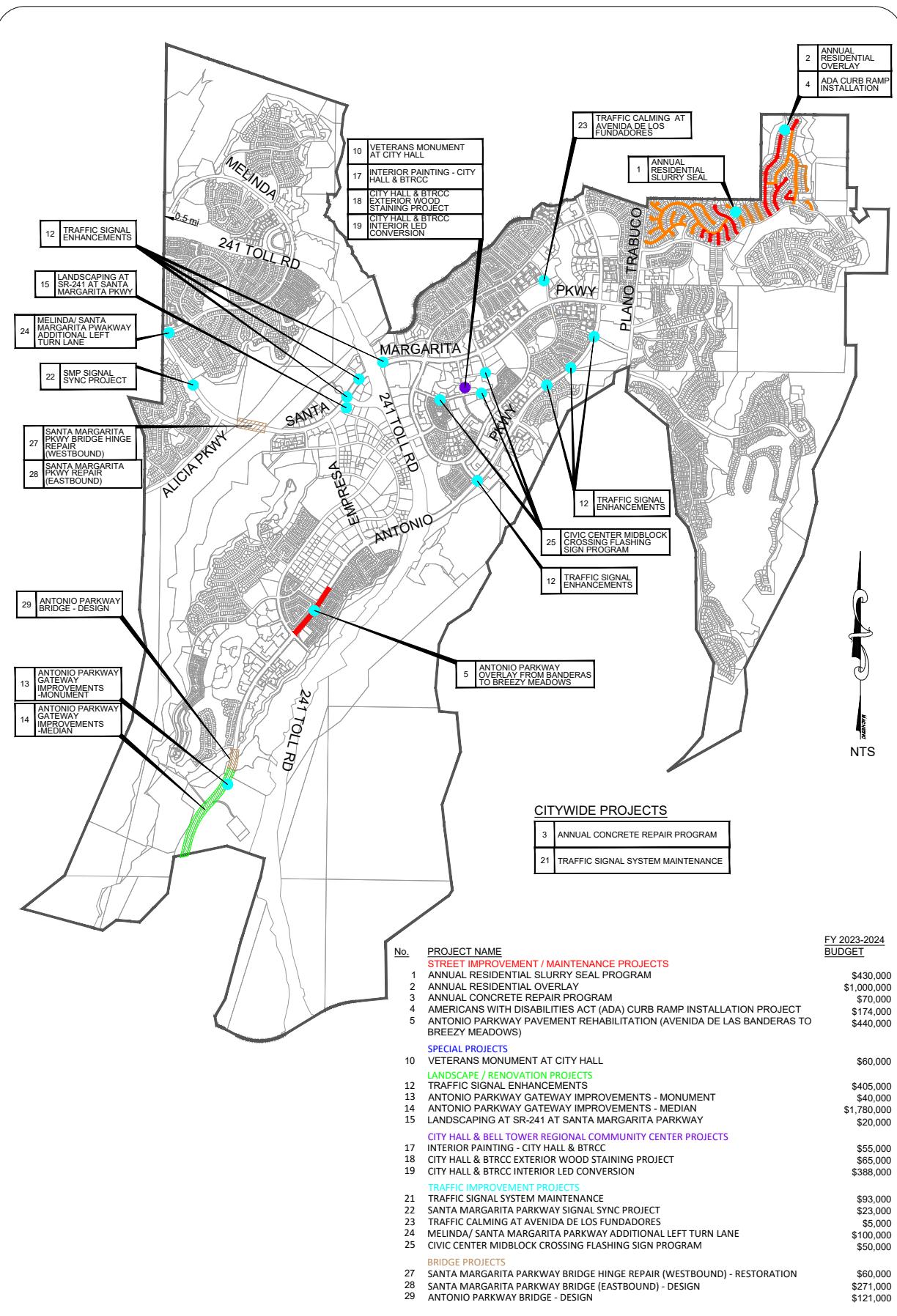
410-900-931.006

PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$574,000.

PROJECT BUDGET:

| | | |
|------------------------------------|-----------|----------------|
| Funds Spent to Date | (\$ | 10,000) |
| Design/Administration (FY 2022/23) | \$ | 10,000 |
| Design/ Administration | \$ | 121,000 |
| Total | \$ | 121,000 |



FISCAL YEAR 2023/24 CAPITAL IMPROVEMENT PROGRAM PROJECT MAP

Appendices



Rancho Santa Margarita, California



BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred, except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after year-end).

BUDGETARY CONTROL

Based on departmental input, revenue estimates from the Finance Department and assessing the needs of the community, a balanced preliminary budget is prepared by the City Manager and submitted to the City Council for approval. A Public Hearing is conducted to solicit public input. The City Council adopts the operating and capital budgets and annual appropriations limit via resolution.

Budgetary control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within the accounts of any fund; however, any revisions between funds must be approved by the City Council. Supplemental appropriations may be adopted by the City Council at any time during the fiscal year by formal action. Except for capital projects, appropriations lapse at fiscal year-end unless they are encumbered at year-end or re-appropriated through the formal budget process. Regarding capital projects, re-appropriation in the following fiscal year of Special Revenue or General Fund dollars is the recommended approach for ongoing capital projects. For any project which is under way (i.e. design complete, construction contract awarded, construction begun) at year-end, the appropriations are allowed to carry forward as re-appropriated for the next year's budget in order to complete the project. Exceptions preventing automatic re-appropriation for capital projects in progress are: use of General Fund dollars for completion or match; use of restricted funding sources no longer deemed eligible or included in eligibility reports; or funds no longer available from original or other special revenue sources and for special revenue funds, available fund balance.

LONG-TERM DEBT

The City of Rancho Santa Margarita is not obligated in any manner for general obligation or special assessment bonded indebtedness. The sales tax mitigation agreement with the County of Orange pursuant to a Revenue Neutrality Agreement was previously dormant but has been triggered with the wind down of the "Triple Flip", therefore, payments towards the remaining balance were completed in Fiscal Year 2018-19. Capital leases also exist for various office equipment within the City. The City issued lease revenue refunding bonds ("LRRBs") on December 19, 2012 via its joint powers authority with the Rancho Santa Margarita Public Financing Authority ("RSMPFA"), in the amount of \$11,230,000. Those bonds refunded the City's Certificates of Participation ("COPs"), reducing the City's debt service interest cost on the Civic Center construction financing from 4.73% to 2.83%, and lowering annual General Fund debt service by an average of approximately \$102,000 annually over the remaining 10 years of bond repayment obligations. The City (as lessee) has covenanted under the related Lease Agreement to make certain Rental Payments to the Rancho Santa Margarita Public Financing Authority (as lessor).

BASIS OF REVENUE ESTIMATES

The City of Rancho Santa Margarita provides many services to its residents such as law enforcement, fire protection, recreation and infrastructure maintenance and improvement (i.e., streets and storm drains, etc.). Provisions of such services are dependent on ongoing revenue. The following describes seven (7) major sources of revenue to the City, representing 82.0% of the FY 2023-24 Estimated Revenues for all funds.

Sales & Use Tax: In accordance with the State Revenue & Taxation Code, the Bradley-Burns Uniform Local Sales & Use Tax Law of 1955, Measure "M2" and Proposition 172, a Sales and Use Tax rate totaling 7.75% is imposed on taxable sales in the City. The City receives 1.00% of local taxable sales with the remaining funds being shared by the State (5.00%), County Mental Health (0.50%), Orange County Transportation Authority – Measure "M2" Funds (0.50%), County Transportation Fund (0.25%) and County Public Safety Fund - Public Safety Augmentation Fund (0.50%). Sales Tax is the single largest source of revenue to the City's General Fund.

Property Tax in-lieu of Vehicle License Fees: As of FY 2004-05 the State reduced the allocation of vehicle license fees from 2% to .65%. As a result, the fee difference is supplemented or "backfilled" with this revenue source, commonly referred to as a component of the VLF Property Tax Swap or "Triple Flip". This funding source is the second largest source of revenue for the City's General Fund.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property located within the City. Article XIII A of the California State Constitution provides that assessed values are stated at 100% of full cash value. The County levies a base tax of \$1 per \$100 (1%) of assessed valuation (subject to annual growth limitations of 2%). The base amount the City receives in property tax was determined in a Revenue Neutrality Agreement with the County of Orange, which was negotiated prior to incorporation, at 2.98% of the County levy. From year to year, growth or decline in City residential and commercial property values impacts property tax revenue. When property changes hands, it is reassessed at its current market value. Property Tax is the third largest revenue source for the City's General Fund.

Franchise Fees: A Franchise Fee is imposed on various public utilities, which grants the right to use public property for system infrastructure (lines and poles) and for the exclusive right to provide cable television within the City. Franchise fees from cable television, electricity, natural gas providers, and refuse collectors combined are the fourth largest source of revenue for the City's General Fund.

State Gas Tax: The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated, based on population, to cities. The use of Gas Tax revenues is restricted by the California Streets & Highways Code. Monies derived by Sections 2106 and 2107 are restricted to the construction, improvement and maintenance of public streets. Section 2107.5 monies are restricted to engineering costs and administrative expenses with respect to City streets. Gas Tax funds are recorded in a Special Revenue Fund.

Road Maintenance and Rehabilitation Program: Senate Bill 1 (SB 1) created the Road Maintenance and Rehabilitation Program to address deferred maintenance on the State Highway System and the local street and road system. The program established additional fuel taxes and vehicle fees which will generate new funding for roadways. A percentage of these funds will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code Section 2032, and are restricted for eligible road maintenance, rehabilitation, and critical safety projects on the local streets and roads systems.

Measure “M2” Sales Tax: Measure “M” monies are derived from a special sales tax of 0.50% approved by the voters of the County of Orange in November, 1990. Measure “M” expired March 31, 2011. Renewed Measure “M” (M2) was approved by voters in November 2006, and became effective April 1, 2011. The Measure “M2” sales tax rate is a component of the countywide sales tax rate of 7.75%. Measure “M2” monies are restricted for street and highway improvements and maintenance. Cities receive a portion of the sales tax revenue generated by Measure “M2,” the distribution of which is based on population, Master Plan Arterial Highways miles and total taxable sales. The “Fair Share” portion of these restricted monies is accounted for in a Special Revenue Fund. Other components of the Measure M Program are competitively based and are accounted for in the Capital Projects Fund. Still other program specific revenues are available, such as Senior Mobility and are accounted for in the General Fund or Capital Projects Fund.

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and, (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period

(typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City operates on a fiscal year from July 1 through June 30.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

GLOSSARY OF TERMS

Fund Balance: The excess of an entity's assets over its liabilities.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: (1) personnel (salaries and benefits); (2) operations (utilities, maintenance contracts, travel, contracted services, office expense); (3) capital outlay; and, (4) interfund charges.

Purchase Order: A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Revenue: The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and, (4) does not represent an increase in contributed capital.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Source of Revenue: Revenues are classified according to their source or point of origin.

Appropriations Limit

History

California voters, in 1979, approved Proposition 4, establishing Article XIII-B of the State Constitution. Article XIII-B (the “Gann Initiative”), limits the level of most appropriations from tax sources that state and local governments are permitted to make in a given year. The limit for each fiscal year equals the prior year’s limit, adjusted for cost-of-living and population changes, and various other adjustments. Appropriations for almost all government functions are subject to limitation; however, some items are excluded from the limit, such as debt service payments. Additionally, appropriations from non-tax revenues, such as fee revenue, are excluded from the limit. Under Proposition 4, if a governmental entity receives more proceeds of taxes than the Limit allows, it must rebate the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

In June 1990, voters modified Article XIII-B with Proposition 111. Amendments included a two-year averaging of revenue over-receipt before triggering tax rebates. Additionally, capital outlays became excluded from the appropriations limit and governments became able to choose annual adjustment factors from several options.

Analysis

The following table provides an analysis of the City’s Appropriations Limit. For Fiscal Year 2002/03, the City Council approved a provisional Appropriations Limit. In the November 2002 election voters approved the permanent Appropriations Limit of \$10,623,045, for subsequent calculations. Because receipt of additional tax revenues was anticipated based on formulas for newly incorporated cities, in the November 2002 election, voters also approved an override increase of \$1 million per year effective for four years to the annual appropriations limit (\$4 million total) to ensure the ability to spend the increased revenues. The voter approved override ended in Fiscal Year 2006-07 and future appropriation limit calculations reverted to calculations based on the original permanent limit.

| Fiscal Year | Appropriations Limit | Appropriations Subject to Limit | Difference |
|-------------|----------------------|---------------------------------|-------------|
| 2015-16 | \$16,938,697 | \$12,345,526 | \$4,593,171 |
| 2016-17 | \$18,025,003 | \$12,838,173 | \$5,186,830 |
| 2017-18 | \$18,819,087 | \$13,207,484 | \$5,611,603 |
| 2018-19 | \$19,644,365 | \$13,722,696 | \$5,921,669 |
| 2019-20 | \$20,459,835 | \$14,271,997 | \$6,187,838 |
| 2020-21 | \$21,231,476 | \$13,606,411 | \$7,625,065 |
| 2021-22 | \$22,259,483 | \$14,834,011 | \$7,425,472 |
| 2022-23 | \$23,826,606 | \$16,434,162 | \$7,392,444 |
| 2023-24 | \$24,770,044 | \$17,329,158 | \$7,440,886 |

RESOLUTION NO. 23-06-14-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2023/24

The City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Article XIIIIB of the California Constitution required public entities in the State of California to set an annual appropriations limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provisions of Article XIIIIB of the California Constitution; and

WHEREAS, an appropriations limit for Fiscal Year 2022/23 was approved on June 8, 2022; and

WHEREAS, the proposed appropriations limit to be approved for Fiscal Year 2023/24 is based on the approved appropriations limit for Fiscal Year 2022/23, adjusted using appropriations limit factors for Fiscal Year 2023/24, as they relate to budgeted revenues to be received in Fiscal Year 2023/24; and

WHEREAS, Article XIIIIB requires the City Council to select the population and inflation factors for the year's appropriations limit calculation; and

WHEREAS, information for making this limit calculation for the City of Rancho Santa Margarita has been available for public inspection in the City office for fifteen (15) days prior to the scheduled adoption of this Resolution, in accordance with Government Code Section 7910 requirements.

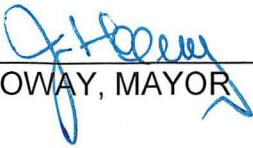
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the appropriations limit for the City of Rancho Santa Margarita for Fiscal Year 2023/24 shall be \$24,770,044 as calculated in Exhibit "1", and incorporated herein by this reference, is hereby established.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2023/24 appropriations limit is California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the Fiscal Year 2023/24 appropriations limit is the population growth for the County of Orange, California.

PASSED, APPROVED, AND ADOPTED THIS 14TH DAY OF JUNE 2023.


JERRY HOLLOWAY, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 14th day of June, 2023, by the following vote:

AYES: Council Members Beall, Figueroa, McGirr, Mayor Pro Tempore Gamble and Mayor Holloway (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)


AMY DIAZ, CITY CLERK

City of Rancho Santa Margarita

Gann Limit

FY 2023-24

GENERAL FUND

| | <i>Budgeted Revenues 23-24</i> | | |
|--|--------------------------------|------------------------------|-------------------|
| | <i>Proceeds of Taxes</i> | <i>Non-Proceeds of Taxes</i> | <i>Total</i> |
| Property Tax | 3,145,302 | - | 3,145,302 |
| Sales Tax | 8,379,761 | - | 8,379,761 |
| Real Property Transfer Tax | 250,000 | - | 250,000 |
| Franchise Fees-Cable TV | - | 500,000 | 500,000 |
| Franchise Fees-Gas | - | 117,455 | 117,455 |
| Franchise Fees-Electricity | - | 569,918 | 569,918 |
| Franchise Fees-Refuse Collect | - | 416,996 | 416,996 |
| Franchise Fees-Recycling | - | 165,315 | 165,315 |
| Motor Vehicle License Fee | - | 36,145 | 36,145 |
| Property Tax In-Lieu of VLF | 5,803,503 | - | 5,803,503 |
| State Mandated Costs Reimbursement | - | 29,354 | 29,354 |
| Beverage Container Recycling | - | 13,000 | 13,000 |
| Solid Waste Recycling Permits | - | 35,000 | 35,000 |
| Solid Waste Fees | - | 4,300 | 4,300 |
| CASP Program Revenue | - | 5,700 | 5,700 |
| Building Permit Fees | - | 506,650 | 506,650 |
| Zoning Plan Check | - | 28,000 | 28,000 |
| Permit Imaging | - | 10,000 | 10,000 |
| Bldg-Plan Check Fees | - | 90,000 | 90,000 |
| Site Development Permits | - | 3,500 | 3,500 |
| Site Development Deposits | - | 25,000 | 25,000 |
| Massage Establishment Permit | - | 3,000 | 3,000 |
| Planning-Plan Check Fees | - | 8,500 | 8,500 |
| Other Planning Revenues | - | 3,000 | 3,000 |
| Local Early Action Planning grant (LEAP) | - | 12,510 | 12,510 |
| SB2 Grant Funding | - | 40,500 | 40,500 |
| CalAPP Grant | - | 21,500 | 21,500 |
| CDBG Grant | - | 89,400 | 89,400 |
| CDBG-CV | - | 21,500 | 21,500 |
| Engineering Permits | - | 61,000 | 61,000 |
| Waste Disposal Agrmnt. Revenue | - | 80,000 | 80,000 |
| Court Fines | - | 89,000 | 89,000 |
| Parking Citation Revenue | - | 115,000 | 115,000 |
| Parking Citation Revenue - DMV | - | 17,000 | 17,000 |
| Miscellaneous Police Grants | - | 8,000 | 8,000 |
| Passport Revenue | - | 50,000 | 50,000 |
| Sponsorships | - | 30,000 | 30,000 |
| BTRCC Program Revenue | - | 171,430 | 171,430 |
| BTRCC Rental Revenue | - | 100,000 | 100,000 |
| Misc. Revenue | - | 15,000 | 15,000 |
| Senior Mobility Grant | - | 40,051 | 40,051 |
| Investment Earnings | 477,530 | - | 477,530 |
| Total General Fund | 18,056,096 | 3,532,724 | 21,588,820 |

SPECIAL REVENUE FUNDS

| | | | |
|----------------|---|-----------|-----------|
| Gasoline | - | 1,373,094 | 1,373,094 |
| Interest | - | 8,629 | 8,629 |
| Measure M | - | 1,056,102 | 1,056,102 |
| Interest | - | 13,280 | 13,280 |
| Air Quality | - | 60,000 | 60,000 |
| Interest | - | 4,835 | 4,835 |
| SLSF | - | 165,300 | 165,300 |
| Interest | - | 6,671 | 6,671 |
| Cable PEG Fees | - | - | - |
| Interest | - | 12,668 | 12,668 |
| RMRA | - | 1,185,311 | 1,185,311 |
| Interest | - | 33,600 | 33,600 |
| ARPA | - | 1,857,495 | 1,857,495 |
| Interest | - | - | - |

CAPITAL PROJECTS FUND

| | | | |
|----------------------|-------------------|-------------------|-------------------|
| Total Other Funds | - | 5,650,000 | 5,650,000 |
| Total Revenue | 18,056,096 | 14,959,709 | 33,015,805 |

Appropriations Excluded From Limit (726,938)

NET APPROPRIATIONS SUBJECT TO LIMIT

| | |
|---|-------------------|
| FY 2022-23 APPROPRIATIONS LIMIT | 23,826,606 |
| FY 2023-24 Appropriations Limit Factor | 1.039596 (1) |
| FY 2023-24 CALCULATED APPROPRIATIONS LIMIT | 24,770,044 |
| FY 2023-24 APPROPRIATIONS UNDER LIMIT | 7,440,886 |

(1) - Source - California Dept of Finance-County (1.0444 x .9954 = 1.039596)

RESOLUTION NO. 23-06-14-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA, ADOPTING
THE OPERATING BUDGET AND CAPITAL IMPROVEMENT
PROGRAM BUDGET PLAN FOR FISCAL YEAR 2023/24

WHEREAS, the City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Manager of the City of Rancho Santa Margarita has submitted a Proposed Operating Budget and Capital Improvement Program Budget Plan for Fiscal Year 2023/24 to the City Council; and

WHEREAS, the City Council set June 14, 2023, as the date of the public hearing to consider the FY 2023/24 budget and to receive public input; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing and all comments presented to the City Council were considered and evaluated; and

WHEREAS, the City Council has reviewed the proposed budgets and made recommendations and changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That Operating Budget and Capital Improvement Program Budget Plan expenditures and operating transfers for all funds in the amount of \$37,003,838 for Fiscal Year 2023/24 are hereby appropriated, approved and adopted, as summarized in Exhibit "1" attached hereto.

SECTION 2. That revenues and operating transfers for all funds are estimated to be \$36,437,633 during FY 2023/24.

SECTION 3. That available accumulated General Fund Reserves designated for technology are allocated in the amount of \$237,176 for technology expenditures, reserves designated for council strategic are allocated in the amount of \$298,339 for council strategic expenditures; reserves designated for infrastructure are allocated in the amount of \$300,000, reserves designated for facilities are allocated in the amount of \$522,000. All of the above amounts are included in the balanced Fiscal Year 2023/24 General Fund budget; and other funds contain sufficient fund balance available for expenditures planned in the proposed budget.

SECTION 4. That the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2023-2024" will be compiled upon adoption of this budget and shall contain detailed budgetary

information and amounts matching the amounts in Exhibit "1" attached hereto and shall set the guidelines for expending these funds.

SECTION 5. That the City Manager is given authority to adjust monies within a fund as long as the goals, total dollars, or intent of the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2023-2024" are not altered.

PASSED, APPROVED, AND ADOPTED THIS 14TH DAY OF JUNE 2023.



JERRY HOLLOWAY, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 14th day of June, 2023, by the following vote:

AYES: Council Members Beall, Figueroa, McGirr, Mayor Pro Tempore Gamble and Mayor Holloway (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)



AMY DIAZ, CITY CLERK

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City of Rancho Santa Margarita

California