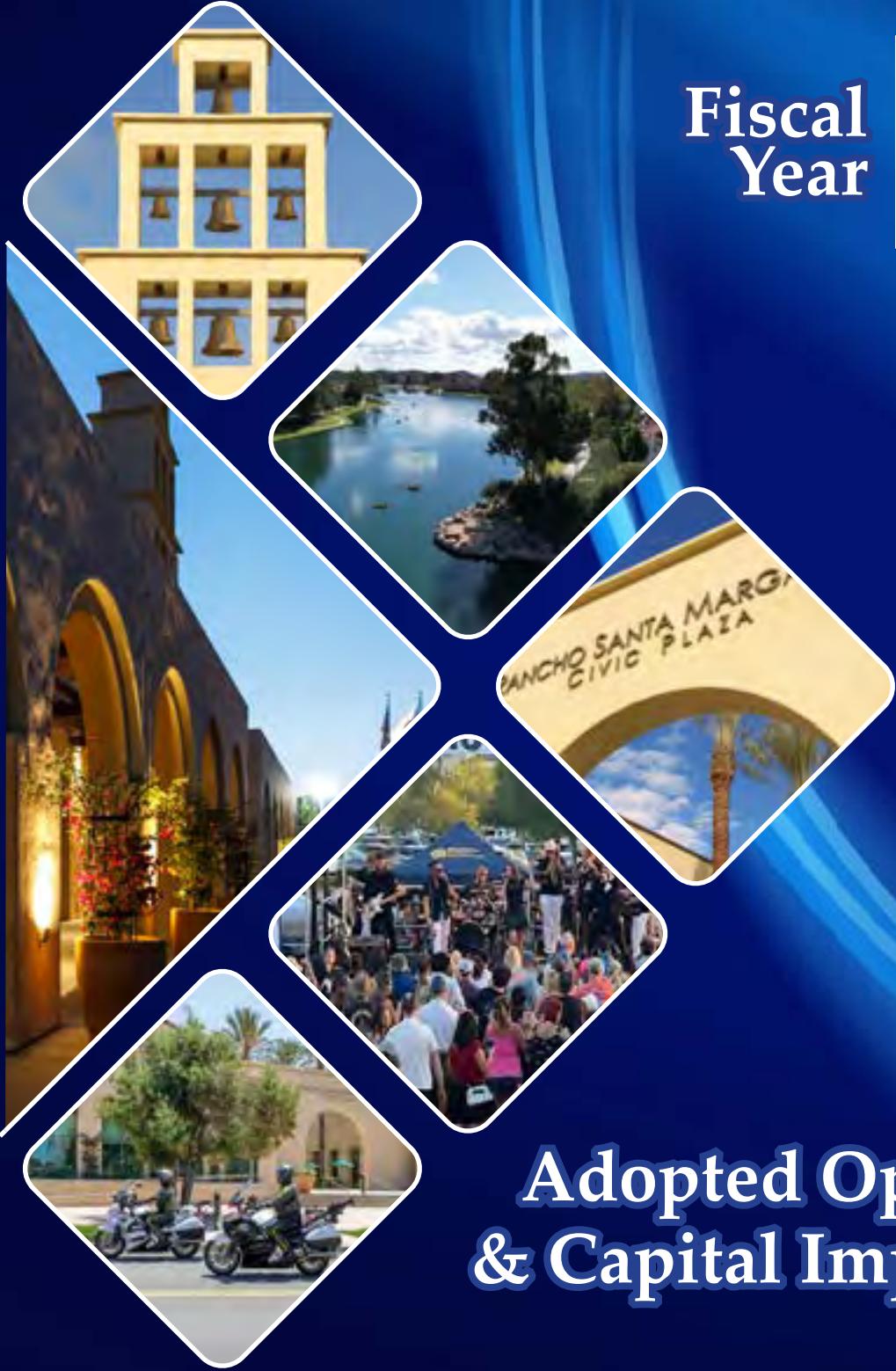


City of Rancho Santa Margarita California



Fiscal
Year

2024-25



**Adopted Operating Budget
& Capital Improvement Plan**

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Introduction

Rancho Santa Margarita, California



CITY OF RANCHO SANTA MARGARITA

22112 El Paseo • Rancho Santa Margarita • California 92688-2824

949.635.1800 • fax 949.635.1840 • www.cityofrsm.org

June 30, 2024

Honorable Mayor and Members of the City Council:

I am pleased to present the Fiscal Year 2024-25 Adopted Budget for the City of Rancho Santa Margarita. This budget document details the City's anticipated revenues and expenditure plan in accordance with City Council goals and priorities. Providing high-quality programs and services to the community is the primary objective of the policies and expenditure allocations of the Fiscal Year 2024-25 Adopted Budget. The resources allocated through the Capital Improvement Program have been set at a level to ensure continued maintenance and enhancement of the City's critical infrastructure. Overall, this budget demonstrates the City Council's fiscal responsibility and commitment to prudent stewardship of the public treasury.

The Fiscal Year 2024-25 Adopted Budget is comprised of two primary funds, the General Fund and the Capital Improvement Projects Fund. The General Fund, which is the City's main operating fund, is balanced with a structural surplus of \$250,494, which no longer includes the use of American Rescue Plan Act (ARPA) funds on general governmental services as those funds were exhausted in FY 2023-24. Major General Fund revenues are estimated to decrease by 2.93 percent, which is solely driven by the budget no longer includes ARPA funds. Investment earnings reflect significant growth due to interest rate adjustments by the Federal government to address inflation while sales tax revenues are expected to have nominal, yet stable, growth. The City also continues to experience growth in property tax and property tax in-lieu of VLF. This year, the Orange County Assessor's Office based the property tax roll on the maximum allowable Consumer Price Index (CPI) increase of 2.0%.

General Fund

General Fund expenditures are allocated to the regular ongoing operations of the City for services such as public safety, planning and community development, general government, and public works. Building and Safety revenues and expenditures are relatively flat based on the recent slowdown in permit volume, and the trajectory indicates that volumes will level off at a level slightly lower than in recent peak years. Community Services reflects a moderate increase in expenditures as the Bell Tower Regional Community Center has been open and fully operational with continued improvement in participation as the City has been able to offer a full range of recreation classes, programs, and rentals. Approximately 51 percent of the City's General Fund expenditures are allocated toward the law enforcement contract with the Orange County Sheriff's Department (OCSD). Other public safety costs include parking citation services, Animal Control and Crossing Guard Services, which equate to approximately 4.60 percent of the General Fund. The FY 2024-25 OCSD contract is projected to be 7.90% higher than the prior year primarily due to salary and benefit increases stemming from the approved 3-year labor agreement with the County of Orange. The FY 2024-25 reflects a moderate increase in expenditures, especially in the areas of City Clerk, Public Safety, Public Works, and Street Maintenance. The City is also projecting higher revenues, especially in investment earnings; therefore, no notable reductions to the budget were implemented.

Mayor
Carol A. Gamble

Mayor Pro Tempore
Bradley J. McGirr

Council Member
L. Anthony Beall

Council Member
Anne D. Figueroa

Council Member
Jerry Holloway

City Manager
Jennifer M. Cervantez

Many of the City's other municipal services are contracted out to consulting firms, resulting in a lower-than-average percentage of the budget allocated to personnel costs. In fact, the City employs 24 full-time and 12 part-time employees, accounting for a uniquely low 18 percent of the General Fund budget for salary and benefit costs. Additionally, the City of Rancho Santa Margarita continues to maintain a healthy reserve balance with minimal debt service. The City's total reserves, including special revenue funds restricted for specific purposes, are projected to be \$31.6 million at fiscal year-end. The General Fund reserve, including operating, emergency and restricted categories, totals \$30,128,745, which reflects a decrease from the prior year due to lower projected General Fund revenues, as well as a significant use of reserves for specific one-time and planned expenditures. This use of reserves totals \$2,965,350 which includes consulting services toward the ongoing Housing Element Rezoning Program, Objective Development Standards, and related environmental review, as well as the Local Hazard Mitigation Plan Update. The reserves are also being used toward the second payment of the 5-Year Unfunded Accrued Liability (UAL) pay-down plan as well as certain CIP projects.

The refinancing of the Certificates of Participation for the Civic Center buildings that was completed in fiscal year 2012-13 continues to yield an annual savings of approximately \$102,000 per year. Debt service accounts for 3.23 percent of the General Fund expenditures. Another source of financial burden for cities is unfunded liabilities for retirement and other post-retirement benefits. The City of Rancho Santa Margarita was one of the first cities in Orange County to implement pension reform in the manner of a second tier retirement formula and a requirement that all new employees pay the entire employee share of the retirement benefit. As a result, combined with the lower number of employees and the approved five-year Unfunded Accrued Liability pay-down plan, the City's pension liabilities are very low and reflect fiscal responsibility related to future pension costs. Overall, the City's current financial situation is sound with a positive long-term outlook.

Capital Improvement Program

This year's Capital Improvement Program includes a variety of maintenance projects and new initiatives to enhance the visual aesthetics in the community. Twenty projects totaling \$8,360,000 are planned for Fiscal Year 2024-25, an increase of \$2,153,064 from the previous Fiscal Year. A significant number of these projects utilize special revenue funds such as Gas Tax, AQMD, Highway Bridge Program funds, Road Maintenance and Rehabilitation Funds, or Measure M2 funds. Of the \$8,360,000, \$2,766,000, or 33 percent, is funded with Capital Improvement Program funds or General Fund reserves. The use of reserve funds of \$2,766,000 has been appropriated towards various CIP projects. These projects encompass continued building maintenance projects, the Antonio Parkway Gateway Improvement project, the Traffic Signal Enhancement project, improvements to the roofs at both City Hall and the Bell Tower, enhancements to the Skatepark, installation of a City electric vehicle charging station and the Interior LED Lighting conversion project at both City Hall and the Bell Tower. The City anticipates several of these projects to contribute to lower energy usage over a period of time. Other major projects with the CIP budget include road maintenance, the Alicia Parkway Signal Synchronization project, ongoing bridge projects, as well as various improvement projects related to both City Hall and the Bell Tower.

This budget document also serves as a policy document to outline the City Council's desired service levels, programs, priorities and staffing for the City over the coming year. Information related to the City's community profile, demographics, and organizational structure is included to accompany the budgetary policies and priorities, which are a demonstration of the City's commitment to its residents and businesses. In addition, the budget document includes combined and individual fund summary data on estimated revenues, appropriations, transfers, fund

balances, and capital projects, organized as operational and budgetary divisions of the various governmental functions. Lastly, detailed Capital Improvement Plan information and appendices of budgetary policies, procedures and related budgetary presentation items are presented. City staff places a high priority on transparency throughout the budgeting process, and this document is designed to provide the public with accurate accessible information in an easy-to-read format.

In summary, the City staff and I are proud of the thoughtful and thorough work that has gone into the preparation of the Fiscal Year 2024-25 budget, and we appreciate the City Council's careful consideration and adoption of the City's spending plan for the coming year. With this budget, Rancho Santa Margarita is poised to continue the delivery of essential services to residents and businesses in a prudent and fiscally responsible manner that captures the City Council's vision and direction.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jennifer M. Cervantez, Ph.D." followed by "City Manager".

Jennifer M. Cervantez, Ph.D.
City Manager

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CITY OF RANCHO SANTA MARGARITA

CITY COUNCIL

MAYOR	CAROL A. GAMBLE
MAYOR PRO TEM	BRADLEY J. MCGIRR
COUNCIL MEMBER	L. ANTHONY BEALL
COUNCIL MEMBER	ANNE D. FIGUEROA
COUNCIL MEMBER	JERRY HOLLOWAY

CITY OFFICIALS

CITY MANAGER/CITY TREASURER.....	JENNIFER M. CERVANTEZ
ASSISTANT CITY MANAGER	CHERYL KUTA
FINANCE DIRECTOR	STEFANIE TURNER
PUBLIC WORKS DIRECTOR/CITY ENGINEER	JEROME PARCO
CITY CLERK	AMY DIAZ
CITY ATTORNEY	GREGORY E. SIMONIAN
CHIEF OF POLICE SERVICES	CPT. MIHAELA KENNEDY
COMMUNITY SERVICES MANAGER	WENDI REDINGTON

FIRE SERVICES	ORANGE COUNTY FIRE AUTHORITY
LIBRARY SERVICES.....	ORANGE COUNTY PUBLIC LIBRARY SYSTEM

COMMUNITY PROFILE

Date of Incorporation	January 1, 2000
Location	South Orange County, California
Form of Government.....	Council – Manager
Population (1)	46,305
Incorporation Election, November 2, 1999:	
Registered Voters (2)	21,656
Voter Turnout (2)	26.9%
Number of Parcels (3)	16,509
Police	contract with Orange County Sheriff's Department
Fire	One Station; contract with Orange County Fire Authority
Library	One Branch, Orange County Public Library System
Parks:	
County owned and operated	1
Privately owned and operated	21
Schools:	
Elementary Schools	11
Middle Schools	2
High Schools	1
Number of Master Homeowners Associations	7

(1) - Source: California Department of Finance, Demographic Research Unit 1/1/24
(2) - Source: County of Orange
(3) - Source: Orange County Auditor-Controller

City of Rancho Santa Margarita

Demographic Information Federal Census Data

**Fiscal Year
2020⁽²⁾**

Population: (1) (2) **47,949**

Median Age: **38.5**

Number of Households: **17,188**

Average Household Size: **2.79**

Average Family Size: **3.33**

Home-Ownership Rate **71%**

Total Workforce **24,812**

Race:

Asian	11.9
Black	1.6
Hispanic	21.5
White	58.2
Other	6.8

Sex:

Female	51.1
Male	48.9

- 1) As of 4/10/10 census data release. **Estimated population as of 1/1/24 is 46,305** per the California Department of Finance, Demographic Research Unit.
- 2) The California Department of Finance population estimates incorporate 2020 Census counts as the benchmark. Therefore, the population estimates for 2020, and 2023 published in this report might be noticeably different from the previous year estimates.

As of May 2024, total unemployment was 3.0%

City of Rancho Santa Margarita
City Employees and Contract Staff Summary

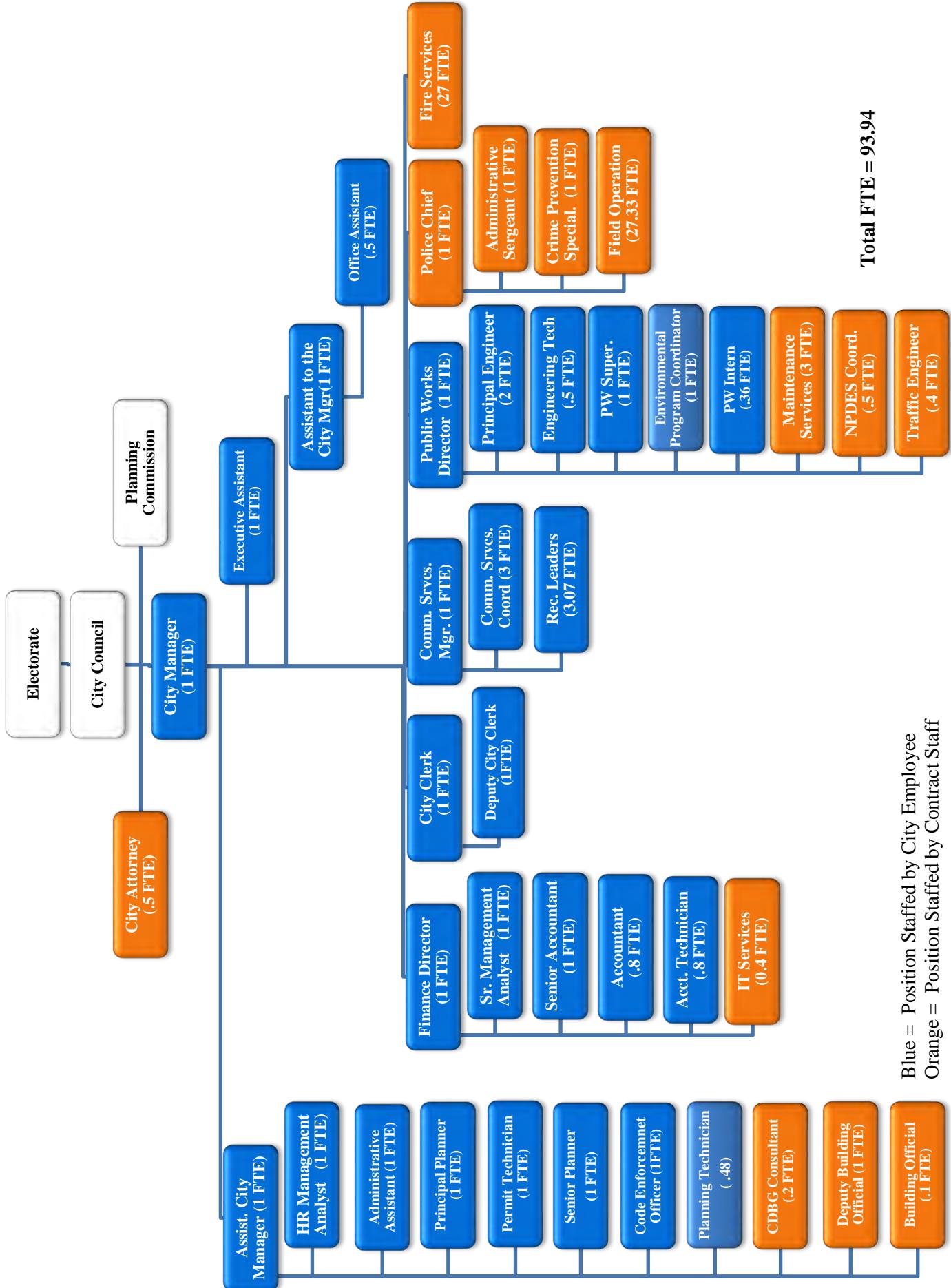
FY 2024/25

Full Time Equivalent Positions
City Staff Contract Staff

<u>City Manager:</u>	City Manager	1.00
	Executive Assistant	1.00
	Assistant to the City Manager	1.00
	Office Assistant	0.50
<u>City Attorney:</u>	City Attorney	0.50
<u>City Clerk:</u>	City Clerk	1.00
	Deputy City Clerk	1.00
<u>Development Services:</u>	Assistant City Manager	1.00
	HR Management Analyst	1.00
	Administrative Assistant	1.00
	Principal Planner	1.00
	Senior Planner	1.00
	Permit Technician	1.00
	Code Enforcement	1.00
	Planning Technician	0.48
	Building Official	0.10
	Deputy Building Official	1.00
	CDBG Consultant	0.20
<u>Finance:</u>	Finance Director	1.00
	Senior Management Analyst	1.00
	Senior Accountant	1.00
	Accountant	0.80
	Accounting Technician	0.80
	IT Services	0.40
<u>Community Services:</u>	Community Services Manager	1.00
	Community Services Coordinator	3.00
	Recreation Leaders	3.07
<u>Police Services:</u>	Police Chief	1.00
	Administrative Sergeant	1.00
	Crime Prevention Specialist	1.00
	Field Operations	27.33
<u>Public Works:</u>	Public Works Director	1.00
	Principal Engineer	2.00
	Public Works Superintendent	1.00
	Environmental Program Coordinator	1.00
	Engineering Technician	0.50
	Pubic Works Intern	0.36
	Traffic Engineer	0.40
	NPDES Coordinator	0.50
	Maintenance Services	3.00
<u>Fire Services:</u>	Field Operations	27.00
<u>TOTAL</u>		30.51 63.43

City of Rancho Santa Margarita

ORGANIZATION CHART BY CITY EMPLOYEES & CONTRACT STAFF as of Fiscal Year 2024-2025



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Budget Summaries

Rancho Santa Margarita, California

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City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

Description	Fund Balance 06/30/20	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/21	Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/22
General Fund - 100	21,364,878	19,886,539	17,363,028	23,888,389	22,330,590	18,869,455	27,349,524
Special Revenue Funds:							
Gas Tax - 210	778,530	1,098,983	1,489,541	387,972	1,132,847	1,138,607	382,212
Measure M - 212	150,934	753,837	555,530	349,241	926,435	576,762	698,914
Air Quality Improvement - 214	104,999	64,472	7,177	162,294	60,406	875	221,825
Traffic Congestion Relief - 218	39,388	310	34,000	5,698	19	5,717	-
Local Park Trust Fund - 220	1,383,349	3,264	340,616	1,045,997	(1,301)	1,006,654	38,042
Supplemental Law Enforce - 222	212,539	157,419	129,740	240,218	159,394	129,342	270,270
PEG Fees - 224	708,758	1,559	31,080	679,237	(4,201)	51,806	623,230
RMRA - 226	498,107	907,855	33,879	1,372,083	958,425	588,378	1,742,130
CARES - 228	(358,369)	603,275	244,906	-	-	-	-
ARPA - 230	-	119,982	119,982	-	1,451,335	1,451,335	-
Subtotal-Special Revenue Funds	3,518,235	3,710,956	2,986,451	4,242,740	4,683,359	4,949,476	3,976,623
Capital Projects Fund - 410	(261,183)	4,010,040	4,212,805	(463,948)	3,482,339	3,019,254	(863)
<u>RSM DEBT SERVICE</u>							
RSM PFA Debt Svc. Fund - 530	816	731,560	731,597	779	731,661	732,438	2
GRAND TOTAL - ALL FUNDS	24,622,746	28,339,095	25,293,881	27,667,960	31,227,949	27,570,623	31,325,286

City of Rancho Santa Margarita
Schedule of Fund Balance - All Funds

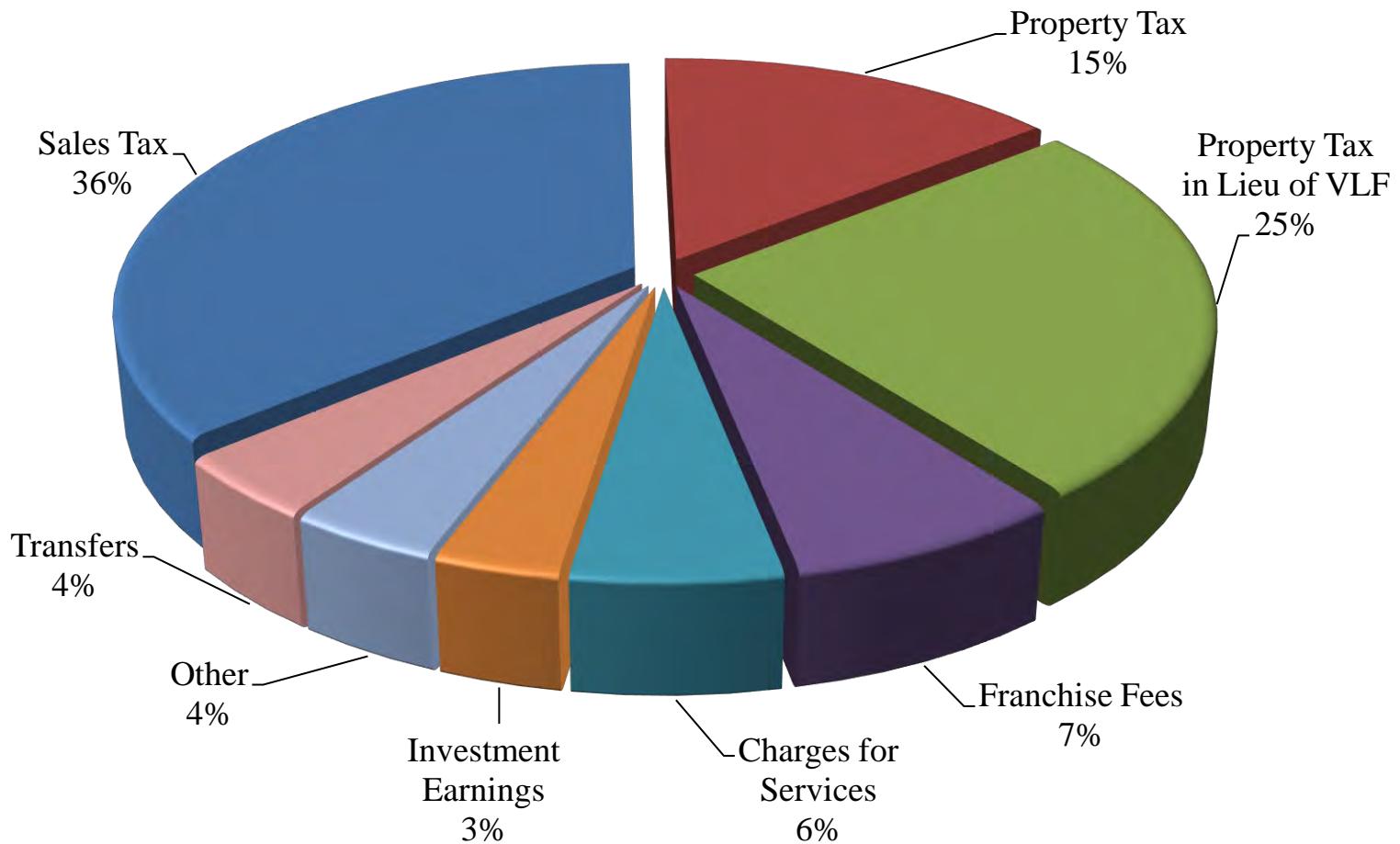
Revenues & Interfund Transfers	Expenditures & Interfund Transfers	Fund Balance 06/30/23	Estimated Revenues & Interfund Transfers	Estimated Expenditures & Interfund Transfers	Estimated Fund Balance 06/30/24	Projected Revenues & Interfund Transfers	Projected Expenditures & Interfund Transfers	Projected Fund Balance 06/30/25
22,887,694	20,188,884	30,048,334	25,253,611	22,458,344	32,843,601	23,745,483	26,460,339	30,128,745
1,233,379	1,203,279	412,312	1,372,937	717,133	1,068,116	1,409,372	2,381,095	96,393
995,564	964,109	730,369	1,017,461	831,082	916,748	1,080,599	1,782,110	215,237
67,634	62,557	226,902	70,703	7,720	289,885	67,013	321,000	35,898
-	-	-	-	-	-	-	-	-
14,157	-	52,199	1,827	-	54,026	1,402	55,000	427
172,210	135,503	306,977	196,581	125,809	377,749	191,744	160,572	408,921
13,899	38,158	598,971	21,782	48,513	572,240	15,615	77,187	510,668
1,125,885	1,784,223	1,083,792	1,260,223	1,494,000	850,015	1,224,301	1,985,000	89,316
-	-	-	-	-	-	-	-	-
1,095,244	1,095,244	-	2,054,327	2,054,327	-	-	-	-
4,717,972	5,283,073	3,411,522	5,995,841	5,278,584	4,128,779	3,990,046	6,761,964	1,356,859
4,304,779	4,130,370	173,546	2,890,506	2,890,506	173,546	8,360,000	8,360,000	173,546
727,738	727,537	203	728,046	726,938	1,311	725,538	725,538	1,311
32,638,183	30,329,864	33,633,605	34,868,004	31,354,372	37,147,237	36,821,067	42,307,841	31,660,463

City of Rancho Santa Margarita

Summary of Operating Budgeted Revenues

General Fund

Fiscal Year 2024-2025



City of Rancho Santa Margarita
Revenue Summary - All Funds

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 AMENDED BUDGET	YEAR-END ESTIMATE	FY 2024/25 ADOPTED BUDGET
<u>GENERAL FUND</u>						
100 GENERAL FUND	19,886,539	22,330,590	22,887,694	24,462,719	25,253,611	23,745,483
<u>SPECIAL REVENUE FUNDS</u>						
210 GAS TAX	1,098,983	1,132,847	1,233,379	1,381,723	1,372,937	1,409,372
212 MEASURE M	753,837	926,435	995,564	1,069,382	1,017,461	1,080,599
214 AIR QUALITY IMPROVEMENT	64,472	60,406	67,634	64,835	70,703	67,013
218 TRAFFIC CONGESTION RELIEF	310	19	-	-	-	-
220 LOCAL PARK TRUST	3,264	(1,301)	14,157	-	1,827	1,402
222 SUPPLEMENTAL LAW ENFORCEMENT	157,419	159,394	172,210	171,971	196,581	191,744
224 PEG FEE	1,559	(4,201)	13,899	12,668	21,782	15,615
226 ROAD MAINTENANC & REHABILITATION	907,855	958,425	1,125,885	1,218,911	1,260,223	1,224,301
228 CARES	603,275	-	-	-	-	-
230 AMERICAN RESCUE PLAN	119,982	1,451,335	1,095,244	2,054,327	2,054,327	-
<i>SUBTOTAL</i>						
<i>ALL SPECIAL REVENUE FUNDS</i>	<u>3,710,956</u>	<u>4,683,359</u>	<u>4,717,972</u>	<u>5,973,817</u>	<u>5,995,841</u>	<u>3,990,046</u>
<u>CAPITAL PROJECTS FUND</u>						
410 CAPITAL PROJECTS FUND	4,010,040	3,482,339	4,304,779	6,220,756	2,890,506	8,360,000
<u>RSM DEBT SERVICE FUND</u>						
530 RSM PFA DEBT SERVICE FUND	731,560	731,661	727,738	726,938	728,046	725,538
<i>SUBTOTAL</i>						
<i>ALL FUND TYPES</i>	<u>28,339,095</u>	<u>31,227,949</u>	<u>32,638,183</u>	<u>37,384,230</u>	<u>34,868,004</u>	<u>36,821,067</u>
<i>LESS INTERFUND TRANSFERS</i>	<u>3,155,585</u>	<u>5,296,675</u>	<u>5,791,308</u>	<u>9,081,773</u>	<u>5,964,852</u>	<u>9,619,743</u>
<i>GRAND TOTAL - ALL FUND TYPES</i>	<u>25,183,510</u>	<u>25,931,274</u>	<u>26,846,875</u>	<u>28,302,457</u>	<u>28,903,152</u>	<u>27,201,324</u>

City of Rancho Santa Margarita
Revenues - Detail of All Funds

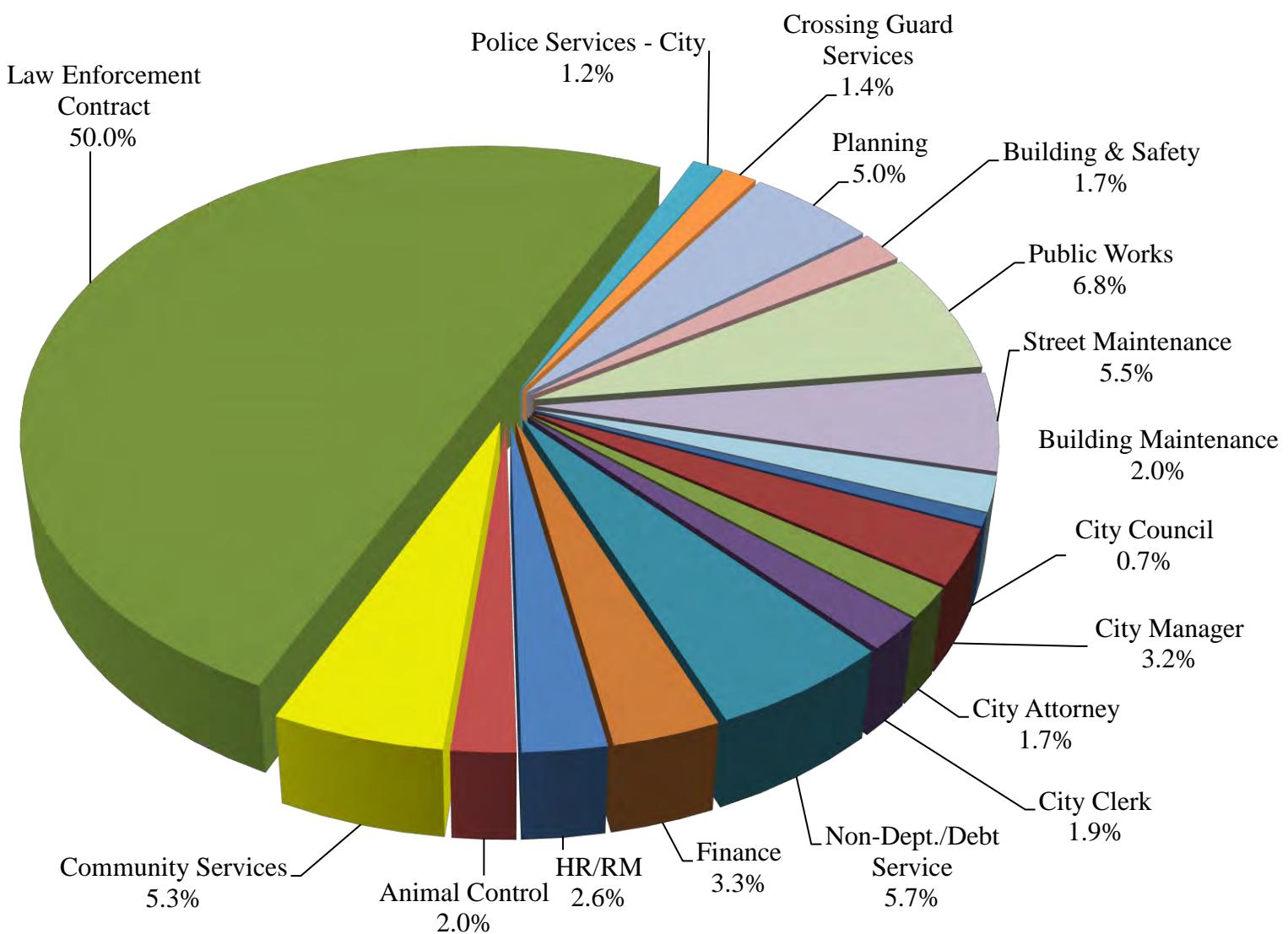
					FY 2023/24	FY 2024/25	
		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED BUDGET
100	<u>GENERAL FUND</u>						
400.000	Property Tax	2,817,738	2,886,990	3,107,576	3,145,302	3,155,922	3,275,382
402.000	Property Tax in Lieu of VLF	5,129,117	5,260,973	5,550,405	5,803,503	5,814,134	6,021,699
410.000	Sales Tax	7,713,518	8,498,568	8,374,788	8,379,761	8,478,137	8,579,086
411.000	Real Property Transfer Tax	433,781	491,610	294,734	250,000	250,954	250,000
415.001	Franchise Fees - Cable TV	611,562	555,897	487,476	500,000	437,149	425,000
415.002	Franchise Fees - Gas	74,631	84,504	116,292	117,455	170,526	172,231
415.003	Franchise Fees - Electricity	412,610	449,829	564,275	569,918	572,853	584,310
415.004	Franchise Fees - Refuse Collection	203,214	353,484	404,328	416,996	421,799	426,017
420.001	Motor Vehicle License Fee	35,787	55,664	49,148	36,145	59,227	62,188
421.006	State Mandated Cost Reimburse	23,206	19	12,532	29,354	74,566	33,888
425.001	Beverage Container Recycling Grant	(8,281)	12,234	12,099	13,000	13,000	13,000
425.003	AB933 - Recycling Grant	107,497	157,681	155,580	165,315	163,359	168,260
425.004	Solid Waste Diversion Permits	56,790	62,196	74,184	39,300	36,921	47,500
425.007	Waste Disposal Agreement Revenue	79,390	77,214	82,736	80,000	86,872	91,216
426.002	Senior Mobility Grant	29,006	35,826	38,739	40,051	40,051	58,991
430.001	Building Permit Fees	509,893	564,544	634,067	506,650	550,386	510,400
430.003	CASP Program Revenue	(5,015)	-	(8,670)	5,700	5,700	5,700
430.004	SMIP Fees	-	-	244	-	544	-
430.005	Zoning PC	45,734	40,802	32,500	28,000	23,372	28,000
430.006	Permit Imaging	10,133	12,571	13,600	10,000	13,067	10,000
431.001	Building-Plan Check Fees	95,589	123,047	131,788	90,000	67,107	75,000
435.001	Site Development Permits/Fees	5,918	6,768	-	3,500	1,445	1,500
435.002	Site Development Permits/Deposits	22,578	29,133	29,486	25,000	25,000	25,000
435.003	Massage Establishment Permit	2,780	3,574	5,339	3,000	3,000	5,000
437.001	Planning - Plan Check Fees	8,123	9,916	8,814	8,500	13,381	10,000
438.001	Other Planning Revenues	2,292	8,324	8,082	3,000	3,000	3,000
439.001	Code Enforcement Revenue	-	125	-	-	-	-
440.001	Engineering Permits	60,665	52,837	54,502	61,000	52,998	55,000
441.001	Mapping-Engineer/Other Eng. Rev.	-	2,058	-	-	-	-
442.002	Temporary Parking Permits	-	30	-	-	-	-
443.006	Local Early Action Planning grant (LEAP)	-	27,361	80,130	12,510	12,510	-
443.007	SB2 / PLHA Grant Funding	-	33,632	37,212	40,500	43,823	40,500
443.009	CalRecycle Grant (SB 1383)	-	68,934	-	-	-	96,712
443.010	Cal/APP Grant	-	-	-	21,500	26,000	14,000
443.011	CalOES Grant	-	-	-	-	-	43,500
443.012	EECBG Grant	-	-	-	-	-	76,570
450.001	Court Fines	98,231	94,534	90,322	89,000	189,025	139,000
451.001	Parking Citation Revenue	109,692	103,678	77,776	115,000	110,102	115,000
451.002	Parking Citation - DMV	11,023	13,190	13,382	17,000	10,081	12,000
451.004	Miscellaneous Police Grants/Revenue	6,197	-	13,524	8,000	8,000	8,000
455.000	Passport Revenue	-	28,665	50,205	50,000	50,000	50,000
460.401	Sponsorship Revenue	-	8,000	20,000	30,000	39,332	35,000
465.001	BTRCC Program Revenue	-	61,320	151,394	171,430	172,895	173,000
465.002	BTRCC Rental Revenue	-	55,757	109,617	100,000	100,000	105,000
465.003	BTRCC Revenue - Misc.	3,878	-	-	-	-	-
470.001	Investment Earnings	43,702	(197,972)	523,275	477,530	1,008,530	801,576
480.001	Other Revenue	51,579	29,283	46,103	15,000	2,823	15,000
485.014	CDBG Grant	214,157	74,831	68,408	89,400	89,400	92,840
485.024	CDBG-CV Grant	128,655	111,922	162,023	21,500	21,500	5,200
490.210	Transfer from Gas Tax Fund	219,592	214,759	239,709	302,715	259,033	428,107
490.212	Transfer from Measure M	436,010	439,273	469,970	534,680	539,583	557,110
490.230	Transfer from ARPA Fund	85,567	1,327,005	500,000	2,036,504	2,036,504	-
	TOTAL GENERAL FUND	19,886,539	22,330,590	22,887,694	24,462,719	25,253,611	23,745,483
210	<u>SPECIAL REVENUE FUNDS</u>						
	GAS TAX FUND:						
422.001	Gas Tax 2105 (Prop. 111)	252,114	266,023	274,668	314,641	311,334	315,812
422.002	Gas Tax 2106	158,457	169,678	177,550	199,385	203,044	205,964
422.003	Gas Tax 2107	341,184	317,749	374,096	377,925	406,088	411,928
422.004	Gas Tax 2107.5	6,000	6,000	6,000	6,000	-	-
422.006	Gas Tax 2103	339,244	373,340	389,423	475,143	433,160	439,390
470.001	Interest Income	1,984	57	11,642	8,629	19,311	36,278
	TOTAL GAS TAX FUND	1,098,983	1,132,847	1,233,379	1,381,723	1,372,937	1,409,372
212	MEASURE M FUND:						
423.015	Measure M (Local Turnback)	752,140	930,570	977,506	1,056,102	988,051	1,056,102
470.001	Interest Income	1,697	(4,135)	18,058	13,280	29,410	24,497
	TOTAL MEASURE M FUND	753,837	926,435	995,564	1,069,382	1,017,461	1,080,599
214	AIR QUALITY IMPROVEMENT FUND:						
424.001	AQMD (AB 2766)	63,713	61,969	62,411	60,000	62,256	60,000
470.001	Interest Income	759	(1,563)	5,223	4,835	8,447	7,013
	TOTAL AQMD FUND	64,472	60,406	67,634	64,835	70,703	67,013
218	TRAFFIC CONGESTION RELIEF FUND:						
427.001	TCRF Funds	441	-	-	-	-	-
470.001	Interest Income	(131)	19	-	-	-	-
	TOTAL TCRF FUND	310	19	-	-	-	-

City of Rancho Santa Margarita
Revenues - Detail of All Funds

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
					AMENDED BUDGET	YEAR-END ESTIMATE	
220	LOCAL PARK TRUST FUND:						
470.001	Interest Income	3,264	(1,301)	14,157	-	1,827	1,402
	TOTAL LOCAL PARK TRUST FUND	3,264	(1,301)	14,157	-	1,827	1,402
222	SUPPLEMENTAL LAW ENFORCEMENT:						
429.000	Supplemental Law Enforcement	156,731	161,285	165,271	165,300	186,159	182,113
470.001	Interest Income	688	(1,891)	6,939	6,671	10,422	9,631
	TOTAL SUPPL. ENFORCEMENT	157,419	159,394	172,210	171,971	196,581	191,744
224	PEG FEE FUND:						
470.001	Interest Income	1,559	(4,201)	13,899	12,668	21,782	15,615
	TOTAL PEG FEE FUND	1,559	(4,201)	13,899	12,668	21,782	15,615
226	ROAD MAINTENANCE & REHABILITATION						
423.017	RMRA - Section 2032	904,551	969,297	1,070,102	1,185,311	1,204,379	1,185,311
470.001	Interest Income	3,304	(10,872)	55,783	33,600	55,844	38,990
	TOTAL RMRA FUND	907,855	958,425	1,125,885	1,218,911	1,260,223	1,224,301
228	CARES FUND						
443.004	CARES Grant-State	602,454	-	-	-	-	-
443.005	CARES Grant-County	-	-	-	-	-	-
470.001	Interest Income	821	-	-	-	-	-
	TOTAL CARES FUND	603,275	-	-	-	-	-
230	AMERICAN RESCUE PLAN (ARP)						
443.008	ARPA Funds	119,982	1,451,335	1,095,244	2,054,327	2,054,327	-
	TOTAL AMERICAN RESCUE PLAN FUND	119,982	1,451,335	1,095,244	2,054,327	2,054,327	-
	SUBTOTAL - ALL SPECIAL REVENUE	3,710,956	4,683,359	4,717,972	5,973,817	5,995,841	3,990,046
410	CAPITAL PROJECTS FUND						
490.100	Transfer from General Fund	176,103	292,668	366,476	1,381,113	545,643	2,766,000
490.210	Transfer from Gas Tax Fund	941,780	550,046	555,718	965,000	45,000	1,556,988
490.212	Transfer from Measure M Fund	119,519	137,489	494,139	1,018,000	291,500	1,225,000
490.214	Transfer from Air Quality Improve.	7,177	875	62,557	23,000	7,720	321,000
490.218	Transfer from TCRF Fund	34,000	5,716	-	-	-	-
490.220	Transfer from Local Park Trust Fund	340,616	1,006,654	-	46,000	-	55,000
490.226	Transfer from RMRA Fund	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000
490.230	Transfer from ARPA Fund	29,745	2,155	591,569	17,823	17,823	-
423.013	HBP (SMP Westbound)	2,220,790	764,996	37,070	53,000	24,000	53,000
423.020	HBP (SMP Eastbound)	-	-	8,656	239,000	83,000	157,000
423.021	HBP (Antonio Bridge)	-	-	8,580	107,000	41,000	66,000
423.022	CRRSAA Grant	-	-	-	200,000	200,000	-
485.014	CDBG Grant	113,841	143,184	201,951	127,000	127,000	135,012
423.018	State Capita Park (Prop. 68)	-	-	207,778	-	-	-
423.019	CIRA Grant	-	-	-	13,820	13,820	40,000
470.001	Interest Income	(7,410)	(9,822)	(13,937)	-	-	-
	SUBTOTAL - CAPITAL PROJECTS	4,010,040	3,482,339	4,304,779	6,220,756	2,890,506	8,360,000
	RSM DEBT SERVICE FUND						
530	RSM PFA DEBT SERVICE FUND:						
470.001	Interest Income	(37)	4	791	-	-	-
490.100	Transfer from General Fund	731,597	731,657	726,947	726,938	728,046	725,538
	TOTAL RSM PFA DEBT SERVICE	731,560	731,661	727,738	726,938	728,046	725,538
	SUBTOTAL - ALL FUND TYPES	28,339,095	31,227,949	32,638,183	37,384,230	34,868,004	36,821,067
	LESS: INTERFUND TRANSFERS	3,155,585	5,296,675	5,791,308	9,081,773	5,964,852	9,619,743
	GRAND TOTAL - ALL FUND TYPES	25,183,510	25,931,274	26,846,875	28,302,457	28,903,152	27,201,324

City of Rancho Santa Margarita

Summary of Operating Budgeted Expenditures General Fund Fiscal Year 2024-2025



City of Rancho Santa Margarita
Appropriations Summary - All Funds

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR-END ESTIMATE	
<u>GENERAL FUND</u>						
City Council	148,108	153,877	145,390	162,161	163,176	168,886
City Manager	570,279	609,194	666,144	708,676	681,713	744,274
City Attorney	311,826	253,420	261,216	400,000	364,563	410,000
City Clerk	347,383	310,171	379,208	356,351	415,290	437,640
Non-Departmental	311,346	379,342	395,721	683,407	619,257	708,808
Finance	580,134	604,099	660,476	751,918	745,356	786,550
Human Resources/Risk Management	390,846	454,252	460,055	588,764	527,969	617,702
Police Services	9,696,198	9,994,083	10,422,082	11,756,576	11,460,488	12,348,859
Animal Control	320,739	331,081	400,331	441,757	409,987	471,483
Planning	1,026,163	1,103,684	1,164,613	1,330,883	1,194,258	1,276,210
Building	415,144	464,482	502,595	406,615	503,749	410,828
Public Works	840,135	1,017,988	1,067,147	1,311,803	1,355,031	1,589,537
Street Maintenance	963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774
Building Maintenance	290,492	391,802	479,618	480,815	483,014	458,970
Community Services	243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280
Transfer to Capital Projects Fund	176,103	292,668	366,476	1,381,113	545,643	2,766,000
Transfer to RSM PFA Debt Service Fund	731,596	731,657	726,947	726,938	726,938	725,538
TOTAL GENERAL FUND	17,363,028	18,869,455	20,188,884	23,821,931	22,458,344	26,460,339
<u>SPECIAL REVENUE FUNDS</u>						
GAS TAX						
Street Lighting	328,169	373,803	407,852	396,000	413,100	396,000
Transfer to General Fund	219,592	214,759	239,709	302,715	259,033	428,107
Transfer to RMRA Fund	-	-	-	-	-	-
Transfer to Capital Projects Fund	941,780	550,046	555,718	965,000	45,000	1,556,988
MEASURE M						
Transfer to General Fund	436,010	439,273	469,970	534,680	539,582	557,110
Transfer to Capital Projects Fund	119,520	137,489	494,139	1,018,000	291,500	1,225,000
AIR QUALITY IMPROVEMENT						
Transfer to General Fund	-	-	-	-	-	-
Transfer to Capital Projects Fund	7,177	875	62,557	23,000	7,720	321,000
TRAFFIC CONGESTION RELIEF						
Transfer to Capital Projects Fund	34,000	5,716	-	-	-	-
LOCAL PARK TRUST						
Transfer to Capital Projects Fund	340,616	1,006,654	-	46,000	-	55,000
SUPPLEMENTAL LAW ENFORCE	129,740	129,342	135,503	166,571	125,809	160,572
PEG FEE	31,080	51,806	38,158	57,051	48,513	77,187
ROAD MAINTENANCE & REHABILITATION						
Transfer to Capital Projects Fund	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000
CARES FUND	244,906	-	-	-	-	-
AMERICAN RESCUE PLAN FUND						
ARPA grant expenditures	4,670	122,175	3,675	-	-	-
Transfer to General Fund	85,567	1,327,005	500,000	2,036,504	2,036,504	-
Transfer to Capital Projects Fund	29,745	2,155	591,569	17,823	17,823	-
TOTAL SPECIAL REVENUE FUNDS	2,986,451	4,949,476	5,283,073	7,593,344	5,278,584	6,761,964
<u>CAPITAL PROJECTS FUND</u>						
Capital Outlay	4,212,805	3,019,254	4,130,370	6,206,936	2,890,506	8,360,000
TOTAL CAPITAL PROJECT FUND	4,212,805	3,019,254	4,130,370	6,206,936	2,890,506	8,360,000
<u>RSM DEBT SERVICE FUNDS</u>						
RSM PFA DEBT SERVICE FUND	731,597	732,438	727,537	726,938	726,938	725,538
TOTAL RSM DEBT SRVC. FUNDS	731,597	732,438	727,537	726,938	726,938	725,538
SUBTOTAL - ALL FUND TYPES	25,293,881	27,570,623	30,329,864	38,349,149	31,354,372	42,307,841
LESS INTERFUND TRANSFERS	3,155,585	5,296,675	5,791,308	9,081,773	5,963,743	9,619,743
GRAND TOTAL - ALL FUND TYPES	22,138,296	22,273,948	24,538,556	29,267,376	25,390,629	32,688,098

Fund Expense Summary
GENERAL FUND

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
City Council	148,108	153,877	145,390	162,161	163,176	168,886
City Manager	570,279	609,194	666,144	708,676	681,713	744,274
City Attorney	311,826	253,420	261,216	400,000	364,563	410,000
City Clerk	347,383	310,171	379,208	356,351	415,290	437,640
Non-Departmental	311,346	379,342	395,721	683,407	619,257	708,808
Finance	580,134	604,099	660,476	751,918	745,356	786,550
Human Resources/Risk Management	390,846	454,252	460,055	588,764	527,969	617,702
Police Services	9,696,198	9,994,083	10,422,082	11,756,576	11,460,488	12,348,859
Animal Control	320,739	331,081	400,331	441,757	409,987	471,483
Planning	1,026,163	1,103,684	1,164,613	1,330,883	1,194,258	1,276,210
Building	415,144	464,482	502,595	406,615	503,749	410,828
Public Works	840,135	1,017,988	1,067,147	1,311,803	1,355,031	1,589,537
Street Maintenance	963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774
Building Maintenance	290,492	391,802	479,618	480,815	483,014	458,970
Community Services	243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280
Transfer to Capital Projects Fund	176,103	292,668	366,476	1,381,113	545,643	2,766,000
Transfer to RSM PFA Debt Service Fund	731,596	731,657	726,947	726,938	726,938	725,538
TOTAL GENERAL FUND	17,363,028	18,869,455	20,188,884	23,821,931	22,458,344	26,460,339

Fund Expense Summary
GAS TAX FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
GAS TAX - Street Lighting Transfers to General Fund	328,169	373,803	407,852	396,000	413,100	396,000
Public Works	120,568	110,854	131,051	158,715	152,504	169,400
Street Maintenance	99,024	103,905	108,658	144,000	106,529	258,707
Transfers to Capital Projects Fund						
Slurry Seal Program	412,984	-	214,998	-	-	530,000
Residential Overlay	-	136,328	-	-	-	-
Antonio Parkway Gateway Improvements	-	-	-	790,000	-	500,000
Melinda Road Median Improvements	-	138,880	-	-	-	-
Plano Trabuco Median Landscape Renovation	9,415	175,041	-	-	-	-
SMP Bridge Hinge Repair (Westbound)	327,786	11,790	4,881	7,000	3,000	7,000
SMP Bridge (Eastbound) Design	-	-	2,255	32,000	11,000	20,000
Antonio Parkway Bridge	-	-	2,274	14,000	5,000	9,000
Annual Concrete Repair	89,984	77,699	129,785	70,000	1,000	142,000
ADA Curb Ramp Installation	-	-	201,525	47,000	25,000	48,988
Traffic Calming at Avenida de los Fundadores	-	-	-	5,000	-	-
Storm Drain System/Study	46,697	-	-	-	-	-
Traffic Signal System Maintenance	47,966	-	-	-	-	-
Rancho/Plano Trabucco Rd Knuckle Enhancment	6,948	-	-	-	-	-
Plano Trabuco Catch Basin / Sidewalk Repair Proj.	-	10,308	-	-	-	-
Alicia Parkway Pavement Rehabilitation	-	-	-	-	-	300,000
TOTAL GAS TAX FUND	1,489,541	1,138,608	1,203,279	1,663,715	717,133	2,381,095

Fund Expense Summary
MEASURE M FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
MEASURE M						
Transfers to General Fund						
Street Maintenance	436,010	439,273	469,970	534,680	539,582	557,110
Transfers to Capital Projects Fund						
Antonio Pkwy. Slurry Seal	-	-	280,000	-	-	-
Residential Overlay	-	-	-	-	-	400,000
Antonio Pkwy. Gateway Improvements	-	20,131	70,262	630,000	25,000	630,000
Traffic Signal Enhancements	119,520	107,155	98,720	145,000	139,000	145,000
Traffic Signal System Maintenance	-	10,203	45,157	93,000	46,500	50,000
Melinda/SMP Additional Left Turn Lane	-	-	-	100,000	40,000	-
Civic Center Midblock Crossing Flashing Sign	-	-	-	50,000	41,000	-
TOTAL MEASURE M FUND	555,530	576,762	964,109	1,552,680	831,082	1,782,110

Fund Expense Summary
AIR QUALITY IMPROVEMENT FUND

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
AIR QUALITY IMPROVEMENT						
Transfers to Capital Projects Fund						
Los Alisos/Melinda Signal Equip. Upgrade	5,849	-	57,780	-	720	-
Traffic Calming Avenida de los Fundadores	1,328	-	-	-	-	-
SMP Signal Sync Project	-	875	4,777	23,000	7,000	288,000
Antonio Pkwy Signal Sync Project	-	-	-	-	-	33,000
TOTAL AIR QUALITY IMPROVEMENT	7,177	875	62,557	23,000	7,720	321,000

Fund Expense Summary
 TRAFFIC CONGESTION RELIEF FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 AMENDED BUDGET	YEAR END ESTIMATE	FY 2024/25 ADOPTED BUDGET
TRAFFIC CONGESTION RELIEF						
Transfers to Capital Projects Fund						
Storm Drain System/Study	34,000	-	-	-	-	-
Traffic Signal System Maintenance	-	5,716	-	-	-	-
TOTAL TRAFFIC CONGESTION RELIEF	34,000	5,716	-	-	-	-

Fund Expense Summary
LOCAL PARK TRUST FUND

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
LOCAL PARK TRUST						
Transfers to Capital Projects Fund						
Skate Park Renovations	-	-	-	-	-	55,000
Splash Pad at Central Park	340,616	1,006,654	-	-	-	-
Veterans Monument at City Hall	-	-	-	46,000	-	-
TOTAL LOCAL PARK TRUST	340,616	1,006,654	-	46,000	-	55,000

Fund Expense Summary
 SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
SUPPLEMENTAL LAW ENFORCEMENT						
Additional Police Services	129,740	129,342	135,503	166,571	125,809	160,572
TOTAL SUPPLEMENTAL LAW	129,740	129,342	135,503	166,571	125,809	160,572

Fund Expense Summary
PEG FEE FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
PEG FEE						
Public Education Grant Expenditures	31,080	51,806	38,158	57,051	48,513	77,187
TOTAL PEG FEE	31,080	51,806	38,158	57,051	48,513	77,187

Fund Expense Summary
ROAD MAINTENANCE & REHABILITATION

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
ROAD MAINTENANCE & REHABILITATION						
Transfers to Capital Projects Fund						
Annual Residential Overlay	-	-	859,558	1,000,000	960,000	500,000
Annual Slurry Seal	-	571,046	-	430,000	373,000	-
Antonio Pkwy. Slurry Seal	-	-	-	-	-	-
Avenida de Las Flores Slurry Seal	999	-	-	-	-	-
Arroyo Vista Pavement Rehabilitation	2,395	14,832	492,172	-	-	-
Antonio Pkwy. Pavement Rehabilitation	30,485	-	3,423	240,000	161,000	-
Antonio Pkwy. Overlay (Alas de Paz to SMP)	-	2,500	429,069	-	-	-
Antonio Pkwy. Gateway Improvements	-	-	-	360,000	-	685,000
Alicia Pkwy. Pavement Rehabilitation	-	-	-	-	-	800,000
TOTAL ROAD MAINTENANCE & REHAB.	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000

Fund Expense Summary
CARES FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
CARES FUND						
Grant Expenditures	244,906	-	-	-	-	-
TOTAL CARES FUND	244,906	-	-	-	-	-

Fund Expense Summary
AMERICAN RESCUE PLAN FUND

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
AMERICAN RESCUE PLAN FUND						
ARPA Grant Expenditures	4,670	122,175	3,675	-	-	-
Transfers to General Fund	85,567	1,327,005	500,000	2,036,504	2,036,504	-
Transfers to Capital Projects Fund						
HVAC Unit Upgrades	29,745	2,155	591,569	17,823	17,823	-
Entryway Improvements/Sliding Doors	-	-	-	-	-	-
TOTAL AMERICAN RESCUE PLAN	119,982	1,451,335	1,095,244	2,054,327	2,054,327	-

Fund Expense Summary
CAPITAL PROJECTS FUND

DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	FY 2024/25 ADOPTED BUDGET
<u>CAPITAL PROJECTS FUND</u>						
Annual Slurry Seal Program	447,984	571,046	214,998	430,000	373,000	530,000
Avenida De Las Banderas Slurry Seal	999	-	-	-	-	-
Annual Residential Overlay	-	136,328	1,139,558	1,000,000	960,000	900,000
Arroyo Vista Pavement Rehabilitation	2,395	14,832	492,172	-	-	-
Vista Drive Street Repair Project	4,077	-	-	-	-	-
Antonio Pkwy. Pavement Rehabilitation	30,485	-	-	-	-	-
Antonio Parkway Overlay (Alas de Paz to SMP)	-	2,500	429,069	-	-	-
FY 22-23 Antonio Pkwy Pav Reha	-	-	3,423	440,000	361,000	-
Alicia Parkway Pavement Rehabilitation	-	-	-	-	-	1,100,000
Melinda Road Median Improvements	-	138,880	-	-	-	-
Antonio Pkwy. Gateway Improvements	-	20,131	70,262	1,820,000	50,000	2,615,000
Rancho Trabuco/Plano Trabuco Road Knuckle Enhancement	6,948	-	-	-	-	-
Melinda/SMP additional left turn land	-	-	-	100,000	40,000	-
Civic Center Midblock Crossing Flashing Sign Program	-	-	-	50,000	41,000	-
El Paseo Corridor Improvements	75	-	-	-	-	-
Plano Trabuco Median Landscaping Renovation	9,415	175,041	-	-	-	-
Landscaping at SR-14 at Santa Margarita Pkwy	-	-	-	46,470	40,000	-
Traffic Signal Enhancements	119,520	367,155	358,720	405,000	399,000	405,000
Los Alisos/Melinda Road Signal Equipment Upgrade	5,849	-	57,780	-	720	-
Traffic Signal System Maintenance	47,966	15,920	45,157	93,000	46,500	50,000
SMP Signal Sync Project	-	875	4,777	23,000	7,000	288,000
Antonio Pkwy Signal Sync Project	-	-	-	-	-	33,000
Traffic Calming Avenida de los Fundadores	1,328	-	-	5,000	-	-
SMP Bridge Hinge Repair	2,857,771	96,100	42,556	60,000	27,000	60,000
SMP Bridge (Eastbound)	-	-	19,659	271,000	94,000	177,000
Antonio Pkwy. Bridge	-	-	19,832	121,000	46,000	75,000
Annual Concrete - Sidewalk Repairs	89,984	77,699	129,785	70,000	1,000	142,000
ADA Curb Ramp Installation	-	143,184	403,476	174,000	152,000	184,000
Plano Trabuco Catch Basin and Sidewalk Repair Project	-	10,308	-	-	-	-
City Hall & BTRCC Flooring/Carpeting	127,758	6,454	-	-	-	-
Sealcoat City Hall & BTRCC Parking Lots	-	-	13,514	-	-	-
City Hall / BTRCC Interior Painting	-	-	-	55,000	26,000	-
City Hall / BTRCC Stain & Seal Exterior Wood	-	-	-	65,000	65,000	-
City Hall & BTRCC Courtyard Gate	550	-	-	-	-	-
City Hall Bell System Replacement	-	25,318	-	-	-	-
HVAC Unit Upgrades	29,745	840	540,442	17,823	17,823	-
Building Access Card System Maintenance Upgrades	-	-	1,100	-	13,820	-
Building Improvements-Sliding Doors	-	1,315	51,127	-	-	-
CH BTRCC Inter LED Lighting	-	-	27,066	775,000	12,000	764,000
Skate Park Improvements Project	-	-	-	-	-	55,000
CH & BTRCC Entryway Enhancement	-	-	-	95,000	87,000	-
Veterans Monument at City Hall	-	-	-	60,000	-	-
City Hall Uninterruptible Power Supply (USP) replacement	-	-	-	30,643	30,643	-
Electric Vehicle Charger Installation	-	-	-	-	-	10,000
City Hall/BTRCC Solar Roof Panel Installation	-	-	-	-	-	900,000
Ballroom Floor Sanding/Resurfacing	-	-	-	-	-	32,000
City Hall Council Chamber Panel Project	-	-	-	-	-	40,000
Chiquita Ridge Habitat Restoration	8,643	896	56,963	-	-	-
Dog Park Renovations	-	-	8,933	-	-	-
Splash Pad at Central Park	340,616	1,214,432	-	-	-	-
Storm Drain (NPDES)	-	80,697	-	-	-	-
TOTAL CAPITAL PROJECTS FUND	4,212,805	3,019,254	4,130,370	6,206,936	2,890,506	8,360,000

Fund Expense Summary
 RSM PFA DEBT SERVICE FUND

DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR END ESTIMATE	ADOPTED BUDGET
<u>RSM PFA DEBT SERVICE FUND</u>						
Debt Service Payment	731,597	732,438	727,537	726,938	726,938	725,538
TOTAL RSM PFA DEBT SERVICE	731,597	732,438	727,537	726,938	726,938	725,538

SUMMARY OF EXPENDITURES BY ACCOUNT GROUP

	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024
				AMENDED BUDGET	YEAR-END ESTIMATE	
GENERAL FUND						
SALARIES AND BENEFITS	3,073,768	3,564,816	3,853,215	4,455,079	4,267,492	4,665,025
% of total	18%	19%	19%	19%	19%	18%
LAW ENFORCEMENT CONTRACT	9,333,048	9,506,587	9,919,921	11,155,002	10,856,103	11,738,273
% of total	54%	50%	49%	47%	48%	44%
PROFESSIONAL SERVICES	1,269,543	1,176,291	1,349,923	1,340,139	1,505,067	1,461,488
% of total	7%	6%	7%	6%	7%	6%
OTHER CONTRACT SERVICES	1,527,865	1,697,052	1,833,842	2,023,111	1,964,070	2,208,906
% of total	9%	9%	9%	8%	9%	8%
OTHER SUPPLIES AND SERVICES	1,115,485	1,608,807	1,892,558	2,058,029	1,998,609	2,300,348
% of total	6%	9%	9%	9%	9%	9%
CAPITAL EXPENDITURES	135,618	291,576	246,002	682,520	594,422	594,761
% of total	1%	2%	1%	3%	3%	2%
DEBT SERVICE	731,596	731,657	726,947	726,938	726,938	725,538
% of total	4%	4%	4%	3%	3%	3%
MITIGATION	-	-	-	-	-	-
% of total	0%	0%	0%	0%	0%	0%
TRANSFERS/ ALLOCATIONS	176,103	292,668	366,476	1,381,113	545,643	2,766,000
% of total	1%	2%	2%	6%	2%	10%
Subtotal General Fund Expenditures	17,363,026	18,869,454	20,188,884	23,821,931	22,458,344	26,460,339
	100%	100%	100%	100%	100%	100%
SPECIAL FUNDS						
SLESF FUND Police Services	129,740	129,342	135,503	166,571	154,469	160,572
GAS TAX FUND Street Lighting	328,169	373,803	407,852	396,000	413,100	396,000
Subtotal Special Funds Expenditures	457,909	503,145	543,355	562,571	567,569	556,572
TOTAL OPERATING EXPENDITURES	17,820,935	19,372,599	20,732,239	24,384,502	23,025,913	27,016,911

SUMMARY OF EXPENDITURES BY DEPARTMENT/DIVISION

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024
GENERAL GOVERNMENT					AMENDED BUDGET	YEAR-END ESTIMATE	
110	City Council	148,108	153,877	145,390	162,161	163,176	168,886
120	City Manager	570,279	609,194	666,144	708,676	681,713	744,274
140	City Attorney	311,826	253,420	261,216	400,000	364,563	410,000
160	City Clerk	347,383	310,171	379,208	356,351	415,290	437,640
220	HR / Risk Management	390,846	454,252	460,055	588,764	527,969	617,702
	Subtotal	1,768,442	1,780,914	1,912,013	2,215,952	2,152,711	2,378,502
FINANCE							
170	Non-departmental	1,219,045	1,403,667	1,489,144	2,853,297	1,953,677	4,200,346
210	Finance	580,134	604,099	660,476	751,918	745,356	786,550
	Subtotal	1,799,179	2,007,766	2,149,620	3,605,215	2,699,033	4,986,896
POLICE SERVICES							
310	Police Services	9,696,198	9,994,082	10,422,082	11,756,576	11,460,488	12,348,859
320	Animal Control	320,739	331,081	400,331	441,757	409,987	471,483
	Subtotal	10,016,937	10,325,163	10,822,413	12,198,333	11,870,475	12,820,342
DEVELOPMENT SERVICES							
410	Planning	1,026,164	1,103,684	1,164,613	1,330,883	1,194,258	1,276,210
510	Building & Safety	415,144	464,482	502,595	406,615	503,749	410,828
	Subtotal	1,441,308	1,568,166	1,667,208	1,737,498	1,698,007	1,687,038
PUBLIC WORKS							
610	Public Works	840,135	1,017,988	1,067,147	1,249,964	1,293,192	1,589,537
620	Street Maintenance	963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774
640	Building Maintenance	290,492	391,802	479,618	480,815	483,014	458,970
	Subtotal	2,093,998	2,381,305	2,553,732	2,880,416	2,893,274	3,335,281
COMMUNITY SERVICES							
710	Community Services	243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280
	Subtotal	243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280
	Total General Fund Expenditures	17,363,026	18,869,454	20,188,884	23,821,931	22,458,344	26,460,339
SPECIAL FUNDS							
310	SLESF Police Services	129,740	129,342	135,503	166,571	154,469	160,572
630	GAS TAX FUND Street Lighting	328,169	373,803	407,852	396,000	413,100	396,000
	Total Special Funds Operating Expenditures	457,909	503,145	543,355	562,571	567,569	556,572
	TOTAL OPERATING EXPENDITURES	17,820,935	19,372,599	20,732,239	24,384,502	23,025,913	27,016,911

SCHEDULE OF INTERFUND TRANSFERS

FUND	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED BUDGET
				AMENDED BUDGET	YEAR END ESTIMATE	
OPERATING TRANSFERS IN:						
100 Transfer from Gas Tax Fund	219,592	214,759	239,709	302,715	259,033	428,107
100 Transfer from Measure M Fund	436,010	439,273	469,970	534,680	539,583	557,110
100 Transfer from Air Quality Fund	-	-	-	-	-	-
100 Transfer from ARPA Fund	85,567	1,327,005	500,000	2,036,504	2,036,504	-
210 Transfer from Capital Project Fund	-	-	-	-	-	-
226 Transfer from Gas Tax Fund	-	-	-	-	-	-
410 Transfer from General Fund	176,103	292,668	366,476	1,381,113	545,643	2,766,000
410 Transfer from Gas Tax Fund	941,780	550,046	555,718	965,000	45,000	1,556,988
410 Transfer from Measure M Fund	119,519	137,489	494,139	1,018,000	291,500	1,225,000
410 Transfer from Air Quality Fund	7,177	875	62,557	23,000	7,720	321,000
410 Transfer from Traffic Congestion Fund	34,000	5,716	-	-	-	-
410 Transfer from Local Park Trust Fund	340,616	1,006,654	-	46,000	-	55,000
410 Transfer from RMRA Fund	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000
410 Transfer from ARPA Fund	29,745	2,155	591,569	17,823	17,823	-
530 Transfer from General Fund	731,597	731,657	726,947	726,938	728,046	725,538
TOTAL	3,155,585	5,296,675	5,791,308	9,081,773	5,964,852	9,619,743
OPERATING TRANSFERS OUT:						
100 Transfer to Capital Projects Fund	176,103	292,668	366,476	1,381,113	545,643	2,766,000
100 Transfer to RSM PFA Debt Service Fund	731,597	731,657	726,947	726,938	728,046	725,538
210 Transfer to General Fund	219,592	214,759	239,709	302,715	259,033	428,107
210 Transfer to Capital Projects Fund	941,780	550,046	555,718	965,000	45,000	1,556,988
212 Transfer to General Fund	436,010	439,273	469,970	534,680	539,583	557,110
212 Transfer to Capital Projects Fund	119,519	137,489	494,139	1,018,000	291,500	1,225,000
214 Transfer to General Fund	-	-	-	-	-	-
214 Transfer to Capital Projects Fund	7,177	875	62,557	23,000	7,720	321,000
218 Transfer to Capital Projects Fund	34,000	5,716	-	-	-	-
220 Transfer to Capital Projects Fund	340,616	1,006,654	-	46,000	-	55,000
226 Transfer to Capital Projects Fund	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000
230 Transfer to General Fund	85,567	1,327,005	500,000	2,036,504	2,036,504	-
230 Transfer to Capital Projects Fund	29,745	2,155	591,569	17,823	17,823	-
410 Transfer to Gas Tax Fund	-	-	-	-	-	-
TOTAL	3,155,585	5,296,675	5,791,308	9,081,773	5,964,852	9,619,743

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General Government

Rancho Santa Margarita, California

General Government

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024
GENERAL GOVERNMENT					AMENDED BUDGET	YEAR-END ESTIMATE	
110	City Council	148,108	153,877	145,390	162,161	163,176	168,886
120	City Manager	570,279	609,194	666,144	708,676	681,713	744,274
140	City Attorney	311,826	253,420	261,216	400,000	364,563	410,000
160	City Clerk	347,383	310,171	379,208	356,351	415,290	437,640
220	HR/Risk Management	390,846	454,252	460,055	588,764	527,969	617,702
TOTAL EXPENDITURES		<u>1,768,442</u>	<u>1,780,914</u>	<u>1,912,013</u>	<u>2,215,952</u>	<u>2,152,711</u>	<u>2,378,502</u>



General Government **CITY COUNCIL**

DESCRIPTION

The City Council is comprised of five Rancho Santa Margarita residents elected at large to serve alternating four-year terms. Annually, the City Council selects a Mayor and Mayor Pro Tempore. As a general law city, the City Council is responsible for setting policy and establishing local laws. The Council also represents the City to other governmental and non-governmental entities.

Department Expense Summary
City Council Fund 100, Division 110

ACCT DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>CITY COUNCIL</u>										
EXPENDITURES										
PERSONNEL										
511.000	Salaries - Elected		28,042	28,042	25,608	27,810	27,810	27,810		
521.000	Medicare		406	407	371	403	403	403		
522.000	Retirement		3,477	3,477	3,175	3,448	3,448	3,448		
530.000	Benefits		100,186	104,739	99,036	114,000	113,905	120,000		
TOTAL PERSONNEL			132,111	136,665	128,190	145,661	145,566	151,661		
OPERATIONS										
610.000	Membership & Dues		15,997	16,237	16,724	16,500	17,225	17,225		
612.000	Travel/Conf/Meetings		-	975	476	-	385	-		
618.000	Council Support		-	-	-	-	-	-		
670.000	Community Support		-	-	-	-	-	-		
700.028	PS - Public Relations		Subtotal	15,997	17,212	17,200	16,500	17,610		
TOTAL OPERATIONS				-	-	-	-	-		
TOTAL EXPENDITURES				15,997	17,212	17,200	16,500	17,610		
FUNDING SOURCES				148,108	153,877	145,390	162,161	163,176		
100	General Fund			148,108	153,877	145,390	162,161	163,176		
TOTAL FUNDING SOURCES				148,108	153,877	145,390	162,161	168,886		

General Government **CITY MANAGER**

DESCRIPTION

The City Manager's Office is responsible for making policy recommendations to the City Council and implementing Council direction. The City Manager serves as the Chief Executive Officer of the City and is responsible for its daily operations, including serving as the City's Treasurer and Personnel Officer. The City Manager has broad oversight over all internal operations and the development of external partnerships.

Department Expense Summary
City Manager Fund 100, Division 120

ACCT DIVISION	NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>CITY MANAGER</u>										
EXPENDITURES										
PERSONNEL										
512.000	Salaries - Regular	470,582	503,153	546,144	512,585	568,851	529,887			
515.000	Temporary Personnel	-	-	-	-	3,622	-			
521.000	Medicare	6,795	7,265	7,804	7,317	8,186	7,683			
522.000	Retirement	54,351	60,220	69,999	73,176	73,448	81,586			
523.000	Unemployment Insurance	483	575	478	448	448	448			
526.000	FICA Cost	-	-	117	-	176	-			
530.000	Benefits	16,253	17,448	15,225	68,400	12,002	79,920			
TOTAL PERSONNEL (3 FTE)			548,464	588,661	639,767	661,926	666,733	699,524		
OPERATIONS										
610.000	Membership & Dues	1,243	239	562	1,050	1,210	1,050			
611.000	Training	18,000	13,500	18,000	6,500	6,500	4,500			
612.000	Travel/Conf/Meetings	2,568	6,564	5,315	2,700	5,770	2,700			
622.010	Special Department Expense	4	230	2,500	36,500	1,500	36,500			
Subtotal			21,815	20,533	26,377	46,750	14,980	44,750		
700.001	Professional Services	-	-	-	-	-	-			
TOTAL OPERATIONS			21,815	20,533	26,377	46,750	14,980	44,750		
TOTAL EXPENDITURES										
FUNDING SOURCES										
100	General Fund	570,279	609,194	666,144	708,676	681,713	744,274			
TOTAL FUNDING SOURCES			570,279	609,194	666,144	708,676	681,713	744,274		

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Department Expense Summary
City Attorney **Fund 100, Division 140**

ACCT DIVISION	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024	
					AMENDED BUDGET	YEAR-END ESTIMATE		
<u>CITY ATTORNEY</u>								
EXPENDITURES								
OPERATIONS								
700.003	Professional Services	303,422	253,420	261,216	400,000	364,563	410,000	
700.032	PS - Special Counsel	8,404	-	-	-	-	-	
TOTAL OPERATIONS		311,826	253,420	261,216	400,000	364,563	410,000	
TOTAL EXPENDITURES		311,826	253,420	261,216	400,000	364,563	410,000	
FUNDING SOURCES								
100	General Fund	311,826	253,420	261,216	400,000	364,563	410,000	
TOTAL FUNDING SOURCES		311,826	253,420	261,216	400,000	364,563	410,000	

General Government
CITY CLERK'S OFFICE

DESCRIPTION

The City Clerk is responsible for maintaining and managing the City's official records, conducting municipal elections, including campaign reporting and economic disclosure, and maintaining the City's Municipal Code. The City Clerk manages the City's legislative processes, including: the publication of legal notices and ordinances, agenda packet preparation, preparation of minutes, recording and communicating all City Council actions.

Department Expense Summary
City Clerk **Fund 100, Division 160**

ACCT DIVISION	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024	
					AMENDED BUDGET	YEAR-END ESTIMATE		
<u>CITY CLERK</u>								
EXPENDITURES								
PERSONNEL								
512.000	Salaries - Regular	245,678	252,505	263,650	239,085	283,335	249,344	
521.000	Medicare	3,539	3,638	3,799	3,443	4,085	3,615	
522.000	Retirement	29,332	32,028	33,402	35,359	35,310	39,482	
523.000	Unemployment Insurance	322	238	224	224	224	224	
526.000	FICA Cost	-	-	-	-	-	-	
530.000	Benefits	247	287	300	45,600	276	49,620	
TOTAL PERSONNEL (2.5 FTE)		279,118	288,696	301,375	323,711	323,230	342,285	
OPERATIONS								
610.000	Membership & Dues	515	330	750	860	975	1,030	
611.000	Training	-	-	-	1,350	1,411	2,000	
612.000	Travel/Conf/Meetings	-	881	60	1,700	1,733	850	
622.010	Special Dept. Expense	5,545	5,632	5,746	6,500	5,688	7,100	
622.011	Codification Supplements	5,403	3,265	3,172	4,000	3,210	4,000	
623.001	Mapping/Reproduction	7,556	6,286	4,221	10,900	10,900	11,200	
624.000	Legal Notices	6,935	2,940	6,540	5,500	5,313	6,000	
626.000	Books & Periodicals	60	66	72	80	80	85	
646.000	Maintenance & Repair	-	650	940	750	750	990	
	Subtotal	26,014	20,050	21,501	31,640	30,060	33,255	
700.001	Professional Services	-	-	-	-	-	-	
700.002	Elections	41,186	1,425	55,287	1,000	62,000	61,000	
700.029	Election Language Assist.	1,065	-	1,045	-	-	1,100	
	Subtotal	42,251	1,425	56,332	1,000	62,000	62,100	
		68,265	21,475	77,833	32,640	92,060	95,355	
TOTAL OPERATIONS								
TOTAL EXPENDITURES								
FUNDING SOURCES								
100	General Fund	347,383	310,171	379,208	356,351	415,290	437,640	
	TOTAL FUNDING SOURCES	347,383	310,171	379,208	356,351	415,290	437,640	

General Government

HUMAN RESOURCES AND RISK MANAGEMENT

DESCRIPTION

The Human Resources Department works in the areas of recruitment, employee relations, training and development, performance management, classification and compensation, leave management, workers' compensation, special-event assessments, safety, and emergency preparedness. The Division administers employee compensation and benefit programs, training and development, compliance, and workplace safety.

Department Expense Summary
Human Resources/Risk Management Fund 100, Division 220

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>HUMAN RESOURCES/RISK MANAGEMENT</u>										
EXPENDITURES										
PERSONNEL										
512.000	Salaries - Regular	140,482	130,349	116,622	126,427	95,487	89,992			
516.000	Leave Time Program	-	-	-	25,000	25,000	25,000			
521.000	Medicare	2,021	1,878	1,675	1,818	1,097	1,305			
522.000	Retirement	18,164	16,271	15,309	15,068	9,596	13,787			
523.000	Unemployment Insurance	161	151	199	112	112	112			
530.000	Benefits	19,526	17,416	21,384	22,800	4,316	24,000			
TOTAL PERSONNEL (1.2 FTE)			180,354	166,065	155,189	191,225	135,608	154,196		
OPERATIONS										
610.000	Membership & Dues	514	764	250	964	250	250			
611.000	Training	269	-	3,340	1,500	1,500	2,000			
612.000	Travel/Conf/Meetings	63	1,790	632	1,500	652	2,000			
622.010	Special Dept. Expense	1,313	14,993	6,688	3,675	1,463	3,675			
626.000	Books & Periodicals	143	120	112	250	250	250			
627.002	EOC Program	-	133	-	-	-	-			
665.000	Recruitment	418	4,400	1,743	5,000	2,549	5,000			
690.001	Insurance G/L	131,367	146,018	165,519	208,170	210,623	247,647			
690.002	Insurance W/C	36,886	69,792	69,246	83,774	84,154	93,416			
690.003	Insurance Property	31,214	31,439	46,538	60,062	63,248	75,327			
690.004	Insurance Other	951	4,164	5,765	7,144	6,286	7,089			
690.005	Insurance SIR	-	-	1,280	20,000	20,000	20,000			
700.004	Professional Services	Subtotal	203,138	273,613	301,113	392,039	390,975	456,654		
			7,354	14,574	3,753	5,500	1,386	6,852		
TOTAL OPERATIONS			210,492	288,187	304,866	397,539	392,361	463,506		
TOTAL EXPENDITURES			390,846	454,252	460,055	588,764	527,969	617,702		
FUNDING SOURCES										
100	General Fund	384,649	454,252	460,055	588,764	527,969	617,702			
100	Emergency Management Grant	6,197	-	-	-	-	-			
TOTAL FUNDING SOURCES			390,846	454,252	460,055	588,764	527,969	617,702		

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Finance

Rancho Santa Margarita, California

Finance

	FINANCE	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024
170	Non-departmental	1,219,045	1,403,667	1,489,144	2,853,297	1,953,677	4,200,346
210	Finance	580,134	604,099	660,476	751,918	745,356	786,550
	TOTAL EXPENDITURES	<u>1,799,179</u>	<u>2,007,766</u>	<u>2,149,620</u>	<u>3,605,215</u>	<u>2,699,033</u>	<u>4,986,896</u>



Finance
NON-DEPARTMENTAL/FINANCE

DESCRIPTION

The Finance Department directs the City's fiscal activities, including: financial analysis and planning, budget preparation and reporting, tax apportionments and revenues, treasury and cash management, investment and debt administration, accounting services, accounts payable/receivable, payroll, auditing, financial reporting, purchasing, and special projects. Finance provides financial oversight through the establishment and monitoring of the internal control process within the City. The Non-Departmental function includes activities for City operations that do not directly fall under the oversight of other departments, or over which the individual departments would have limited control. Provides supervision and oversight of the Information Technology Support Services contract, ensures City systems are maintained, and assists with strategic planning.

Department Expense Summary
Non-Departmental Fund 100, Division 170

ACCT DIVISION NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024	
		AMENDED BUDGET	YEAR-END ESTIMATE					
<u>NON-DEPARTMENTAL</u>								
EXPENDITURES								
PERSONNEL								
522.000	Retirement	-	-	-	105,000	105,000	105,000	
530.000	Benefits	12,047	14,675	12,903	12,528	13,249	13,764	
TOTAL PERSONNEL		12,047	14,675	12,903	117,528	118,249	118,764	
OPERATIONS								
610.000	Membership & Dues	6,592	6,593	7,863	8,940	7,889	8,404	
622.000	Office Supplies	19,030	24,468	24,657	24,000	24,429	26,000	
625.000	Postage	4,765	10,672	8,450	8,832	9,220	8,832	
627.000	EOC Supplies/Training	3,268	2,332	3,538	4,158	5,652	4,408	
627.002	EOC Program	-	-	-	2,000	-	2,000	
627.003	EOC Emerg-COVID - 19	7,283	5,282	-	-	-	-	
627.008	Emergency Mgmt Grant	-	-	-	8,000	-	7,279	
636.001	Utilities-Telephone	32,738	33,268	32,557	36,900	35,182	36,900	
642.000	Equipment Leases	11,493	12,750	11,091	11,400	11,335	11,400	
663.000	Property Tax Admin. Costs	17,946	17,334	17,435	19,244	17,435	18,933	
664.000	LAFCO Reforms (AB 2838)	7,023	7,260	7,707	8,754	8,754	9,839	
690.000	Insurance	624	686	-	900	153	600	
	Subtotal	110,762	120,645	113,298	133,128	120,049	134,595	
700.001	Prof. Svcs. - Admin.	4,341	3,470	4,114	5,000	4,200	5,000	
700.008	Prof. Svcs. - Computer	88,853	97,998	104,605	129,000	119,276	133,908	
700.040	PS - Financing Costs	2,000	2,000	2,000	2,000	2,000	2,000	
	Subtotal	95,194	103,468	110,719	136,000	125,476	140,908	
TOTAL OPERATIONS		205,956	224,113	224,017	269,128	245,525	275,503	
TRANSFERS								
790.410	Transfer to Cap. Projects	176,103	292,668	366,476	1,381,113	545,643	2,766,000	
	Subtotal	176,103	292,668	366,476	1,381,113	545,643	2,766,000	
DEBT SERVICE								
790.530	Transfer to RSM PFA	731,596	731,657	726,947	726,938	726,938	725,538	
CAPITAL OUTLAY								
832.000	GIS System	19,575	17,808	18,126	19,575	18,600	22,000	
841.001	Comp. Licenses/HW/SW	73,268	115,887	140,675	299,015	298,722	252,541	
990.000	Contingency	500	6,859	-	40,000	-	40,000	
	Subtotal	93,343	140,554	158,801	358,590	317,322	314,541	
TOTAL EXPENDITURES		1,219,045	1,403,667	1,489,144	2,853,297	1,953,677	4,200,346	
FUNDING SOURCES								
100	General Fund	1,042,942	1,110,999	1,109,144	1,442,684	1,374,034	1,412,346	
100	Use of Reserves - CIP	176,103	292,668	366,476	1,381,113	545,643	2,766,000	
100	Grant Reimbursements	-	-	13,524	29,500	34,000	22,000	
TOTAL FUNDING SOURCES		1,219,045	1,403,667	1,489,144	2,853,297	1,953,677	4,200,346	

Department Expense Summary
Finance Fund 100, Division 210

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>FINANCE</u>										
EXPENDITURES										
PERSONNEL										
512.000	Salaries - Regular	454,469	472,137	513,828	527,205	569,680	542,951			
515.000	Temporary Personnel	-	-	3,041	-	-	-			
521.000	Medicare	6,566	6,818	7,410	7,604	8,220	7,873			
522.000	Retirement	61,983	66,585	77,620	89,935	88,793	99,643			
523.000	Unemployment Insurance	644	476	560	560	560	560			
530.000	Benefits	7,716	7,875	9,295	68,400	11,141	74,760			
TOTAL PERSONNEL (3.8 FTE)			531,378	553,891	611,754	693,704	678,394	725,787		
OPERATIONS										
610.000	Membership & Dues	305	504	600	843	717	1,068			
611.000	Training	-	-	-	2,498	1,520	1,260			
612.000	Travel/Conf/Meetings	135	-	60	1,200	735	520			
622.010	Special Dept. Expense	1,686	3,270	4,947	2,470	2,470	3,070			
626.000	Books & Periodicals	904	795	795	955	-	1,495			
700.004	Professional Services	3,030	4,569	6,402	7,966	5,442	7,413			
		45,726	45,639	42,320	50,248	61,520	53,350			
TOTAL OPERATIONS			48,756	50,208	48,722	58,214	66,962	60,763		
TOTAL EXPENDITURES			580,134	604,099	660,476	751,918	745,356	786,550		
FUNDING SOURCES										
100	General Fund	580,134	604,099	660,476	751,918	745,356	786,550			
TOTAL FUNDING SOURCES			580,134	604,099	660,476	751,918	745,356	786,550		

Police Services

Rancho Santa Margarita, California

Police Services

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024
POLICE SERVICES							
310	Police Services	9,696,198	9,994,082	10,422,082	11,756,576	11,460,488	12,348,859
310	Police Services SLESF	129,740	129,342	135,503	166,571	154,469	160,572
310	Total Police Services	<u>9,825,938</u>	<u>10,123,424</u>	<u>10,557,585</u>	<u>11,923,147</u>	<u>11,614,957</u>	<u>12,509,431</u>
320	Animal Control - MV	320,739	331,081	400,331	441,757	409,987	471,483
TOTAL EXPENDITURES		<u>10,146,677</u>	<u>10,454,505</u>	<u>10,957,916</u>	<u>12,364,904</u>	<u>12,024,944</u>	<u>12,980,914</u>



Police Services

POLICE SERVICES/ANIMAL CARE AND CONTROL

DESCRIPTION

The City contracts with the Orange County Sheriff's Department for police services. Police Services is responsible for public safety and general law enforcement within the City of Rancho Santa Margarita. Public safety and general law enforcement includes patrol services, traffic and parking enforcement, criminal investigations, crime prevention programs, child safety programs, critical incident management, community awareness programs, crossing guard services, assistance through the Trauma Intervention Program. The City also contracts with Mission Viejo Animal Services. They provide animal field services including animal licensing, sheltering and pet care/recovery to the City of Rancho Santa Margarita.

Department Expense Summary
Police Services Fund 100, Division 310

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	-----FY 2023/24-----		FY 2024/25					
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024					
<u>POLICE SERVICES</u>													
OPERATIONS													
612.000	Travel/Conf/Meetings	-	1,150	1,550	2,300	1,917	2,500						
622.010	Special Dept. Expense	4,111	5,167	17,633	10,000	9,437	17,515						
628.000	Uniforms	152	188	114	300	300	300						
642.000	Radio Maint. Contract	4,909	6,247	2,058	750	750	750						
646.000	Maintenance-Motorcycles	5,512	10,021	21,399	4,000	14,098	5,000						
646.003	Maintenance-Bicycles	-	-	-	500	500	4,000						
649.000	Fuel - Motorcycles	4,357	6,186	3,419	7,800	5,629	4,200						
649.002	Fuel - Autos	71,608	111,142	133,485	130,000	145,664	145,020						
670.000	Community Support	5,966	5,966	5,966	6,000	5,966	6,645						
<i>Subtotal</i>		96,615	146,067	185,624	161,650	184,261	185,930						
720.001	Law Enforcement Contract	9,333,048	9,506,587	9,919,921	10,489,610	10,856,103	11,738,273						
720.001	LEC-Salary & Benefits Estimate	-	-	-	665,392	-	-						
720.003	Crossing Guard	230,748	270,608	291,948	290,033	290,099	319,020						
720.006	Parking Citation Process.	35,489	39,120	27,152	45,000	43,094	45,000						
720.018	Automated Fingerprint ID	25,836	22,908	22,104	20,586	20,589	16,889						
720.201	Contract Discount	(25,538)	(24,072)	(24,667)	(28,125)	(27,258)	(30,053)						
<i>Subtotal</i>		266,535	308,564	316,537	327,494	326,524	350,856						
TOTAL OPERATIONS		9,696,198	9,961,218	10,422,082	11,644,146	11,366,888	12,275,059						
CAPITAL OUTLAY													
826.000	Police Equipment	-	32,864	-	112,430	93,600	73,800						
TOTAL CAPITAL OUTLAY		-		32,864		112,430							
TOTAL EXPENDITURES		9,696,198		9,994,082		10,422,082							
FUNDING SOURCES													
100	General Fund	9,477,252	9,782,680	10,240,602	11,535,576	11,151,280	12,082,859						
100	GF - Police Revenue	218,946	211,402	181,480	221,000	309,208	266,000						
TOTAL FUNDING SOURCES		9,696,198		9,994,082		10,422,082							
<u>POLICE SERVICES - SLESF</u>													
EXPENDITURES - OPERATIONS													
646.004	SLESF-800 Mhz Maint.	13,284	12,616	19,719	21,383	21,383	24,738						
720.010	SLESF-Spec Enforcement	-	-	-	10,000	-	15,000						
826.001	SLESF-Police Equipment	1,200	850	-	16,900	3,400	6,000						
826.002	SLESF-MDC Maintenance	115,256	115,876	115,784	118,288	129,686	114,834						
TOTAL OPERATIONS		129,740		129,342		135,503							
TOTAL EXPENDITURES		129,740		129,342		135,503							
FUNDING SOURCES													
222	SLESF	129,740	129,342	135,503	166,571	154,469	160,572						
TOTAL FUNDING SOURCES		129,740		129,342		135,503							

Department Expense Summary
Animal Control Fund 100, Division 320

ACCT DIVISION NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024	
					AMENDED BUDGET	YEAR-END ESTIMATE		
<u>ANIMAL CONTROL</u>								
EXPENDITURES								
OPERATIONS								
720.019	MV Animal Control Contract	320,739	331,081	400,331	441,757	409,987	471,483	
TOTAL OPERATIONS		320,739	331,081	400,331	441,757	409,987	471,483	
TOTAL EXPENDITURES		320,739	331,081	400,331	441,757	409,987	471,483	
FUNDING SOURCES								
100	General Fund	320,739	331,081	400,331	441,757	409,987	471,483	
TOTAL FUNDING SOURCES		320,739	331,081	400,331	441,757	409,987	471,483	

Development Services

Rancho Santa Margarita, California

Development Services

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024
DEVELOPMENT SERVICES							
410	Planning	1,026,164	1,103,684	1,164,613	1,330,883	1,194,258	1,276,210
510	Building & Safety	415,144	464,482	502,595	406,615	503,749	410,828
TOTAL EXPENDITURES		1,441,308	1,568,166	1,667,208	1,737,498	1,698,007	1,687,038



Development Services
PLANNING/BUILDING AND SAFETY

DESCRIPTION

The Development Services Department is responsible for the Building and Safety, Planning, Code Enforcement, and Economic Development functions of the City. Building and Safety functions include: the review of building plans, issuance of permits, public counter services, building inspections, and building code/life safety compliance. Planning functions focus on implementation of the goals and policies of the General Plan, which serves as a comprehensive strategy for the management of future physical growth and change within the community, as well as the Rancho Santa Margarita Zoning Code (RSMZC) and various ordinances/codes related to land use and development. The Planning Division also oversees the management of the City's Community Development Block Grant (CDBG) funds and responsibilities associated with the City's Planning Commission. The Code Enforcement program seeks to obtain voluntary compliance with the regulatory provisions of the Rancho Santa Margarita Municipal Code (RSMMC) and requirements imposed by permits issued by the City, and issues citations for violations of street sweeping parking restrictions. Economic Development functions focus on business attraction and retention, and strategies for ensuring the City's economic strength and vitality now and in the years to come.

Department Expense Summary
Planning Fund 100, Division 410

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	-----FY 2023/24-----		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>PLANNING</u>										
EXPENDITURES										
PERSONNEL										
512.000	Salaries - Regular	542,073	564,909	585,393	588,134	636,513	589,559			
515.000	Temporary personnel	-	-	1,297	35,933	24,913	29,100			
521.000	Medicare	7,995	8,151	8,470	9,009	8,711	8,970			
522.000	Retirement	67,118	73,355	76,535	81,134	74,586	86,202			
523.000	Unemployment Insurance	972	595	589	672	672	672			
526.000	FICA Cost	-	-	113	-	1,512	1,804			
530.000	Benefits	53,042	59,424	61,642	114,000	50,318	122,760			
TOTAL PERSONNEL (4.6 FTE)			671,200	706,434	734,039	828,882	797,225	839,067		
OPERATIONS										
610.000	Membership & Dues	2,225	2,375	2,470	3,045	2,882	3,325			
611.000	Training	-	-	-	200	275	995			
612.000	Travel/Conf/Meetings	20	2,378	1,756	2,020	2,020	1,550			
617.000	Stipend - Commissioners	2,850	2,850	1,950	4,500	3,525	4,500			
622.010	Special Dept. Expense	-	85	856	595	873	595			
623.001	Mapping/Reproduction	-	-	51	300	-	300			
624.000	Legal Notices	-	3,768	420	2,000	1,680	2,000			
626.000	Books & Periodicals	301	243	245	250	250	250			
Subtotal			5,396	11,699	7,748	12,910	11,505	13,515		
677.000	PS - Hazard Mitigation Plan	-	-	-	-	-	58,000			
700.011	PS - Recoverable	-	-	-	10,000	10,000	10,000			
700.014	PS - Code Enforcement	2,400	2,400	2,400	2,400	2,400	2,400			
700.022	PS - CDBG	37,219	30,005	26,101	37,000	37,000	41,600			
700.023	Economic Development	5,648	61,561	67,169	112,291	89,388	95,338			
700.025	CDBG - Eligible Projects	5,628	4,113	14,127	20,000	20,000	20,000			
700.026	CDBG - Public Services	129,776	40,712	28,180	32,400	32,400	31,240			
700.027	PS-Recoverable Deposits	11,361	21,033	9,113	31,500	15,840	31,500			
700.041	CDBG-CV	36,893	107,806	156,801	15,000	15,000	-			
700.042	CDBG-CV Sm Business Grants	82,500	-	-	-	-	-			
700.043	PS-CDBG CV	6,545	4,115	5,222	6,500	6,500	5,200			
700.045	PLHA-Homeless Outreach	-	12,326	32,142	40,500	40,500	40,500			
Subtotal			317,970	284,071	341,255	307,591	269,028	335,778		
TOTAL OPERATIONS			323,366	295,770	349,003	320,501	280,533	349,293		
CAPITAL OUTLAY										
851.000	General Plan & Elements	21,850	101,480	81,571	171,500	111,500	79,850			
852.000	Comp. Zoning Code	9,748	-	-	10,000	5,000	8,000			
TOTAL CAPITAL OUTLAY			31,598	101,480	81,571	181,500	116,500	87,850		
TOTAL EXPENDITURES										
FUNDING SOURCES										
100	General Fund	619,811	798,223	695,733	1,012,473	869,699	1,055,320			
100	Use of General Fund Reserves	21,850	-	69,386	111,500	111,500	94,350			
100	Planning Grants	-	60,993	117,342	53,010	56,333	84,000			
100	CDBG Grants	342,812	186,753	230,431	110,900	110,900	98,040			
100	GF - Planning Revenues	41,691	57,715	51,721	43,000	45,826	(55,500)			
TOTAL FUNDING SOURCES			1,026,164	1,103,684	1,164,613	1,330,883	1,194,258	1,276,210		

Department Expense Summary
Building & Safety Fund 100, Division 510

DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----	YEAR-END ESTIMATE	FY 2024/25 ADOPTED 6/12/2024	
<u>BUILDING & SAFETY</u>									
EXPENDITURES									
PERSONNEL									
512.000	Salaries - Regular		81,517	84,134	87,740	71,681	92,955	73,074	
521.000	Medicare		1,182	1,220	1,272	1,039	1,347	1,060	
522.000	Retirement		9,798	11,104	11,542	10,823	10,721	12,422	
523.000	Unemployment Insurance		161	119	112	112	112	112	
530.000	Benefits		1,109	1,123	1,145	22,800	1,144	24,000	
TOTAL PERSONNEL (1 FTE)			93,767	97,700	101,811	106,455	106,279	110,668	
OPERATIONS									
611.000	Training		-	-	-	100	100	100	
612.000	Travel/Conf/Meetings		-	-	-	60	60	60	
700.007	PS - Non-recoverable		Subtotal	-	-	160	160	160	
700.012	PS - Recoverable		Subtotal	321,377	366,782	400,784	300,000	397,310	300,000
TOTAL OPERATIONS			321,377	366,782	400,784	300,000	397,310	300,000	
TOTAL EXPENDITURES									
FUNDING SOURCES									
100	General Fund		(241,190)	(276,482)	(300,934)	(233,735)	(156,427)	(218,272)	
100	GF - Building Revenue		656,334	740,964	803,529	640,350	660,176	629,100	
TOTAL FUNDING SOURCES			415,144	464,482	502,595	406,615	503,749	410,828	

Public Works

Rancho Santa Margarita, California

Public Works

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24----- AMENDED BUDGET	YEAR-END ESTIMATE	FY 2024/25 ADOPTED 6/12/2024
PUBLIC WORKS DEPARTMENT							
610	Public Works	840,135	1,017,988	1,067,147	1,249,964	1,293,192	1,589,537
620	Street Maintenance	963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774
630	GAS TAX FUND <i>Street Lighting</i>	328,169	373,803	407,852	396,000	413,100	396,000
640	Building Maintenance	290,492	391,802	479,618	480,815	483,014	458,970
TOTAL EXPENDITURES		618,661	765,605	887,470	3,276,416	3,306,374	3,731,281



Public Works

OPERATIONS AND FACILITY MAINTENANCE

DESCRIPTION

The Public Works Department is responsible for Capital Improvement Engineering and Construction, Street and Facility Maintenance, Traffic Engineering/Management, and the Stormwater and Solid Waste Programs. Responsibilities also include analyzing development applications to determine public works and transportation impacts and issuing all transportation, grading, encroachment, film, construction/demolition, and landscaping permits.

Department Expense Summary
Public Works Fund 100, Division 610

ACCT DIVISION PUBLIC WORKS	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024	
		AMENDED BUDGET	YEAR-END ESTIMATE					
EXPENDITURES								
PERSONNEL								
512.000	Salaries - Regular	369,871	504,022	569,019	626,250	668,177	684,954	
512.001	Salaries - Allocated to CIP	(75,361)	(113,025)	(118,126)	(110,000)	(115,477)	(110,000)	
515.000	Temporary Personnel	-	-	2,252	-	895	14,737	
521.000	Medicare	7,058	7,261	8,232	9,030	8,440	10,145	
522.000	Retirement	51,833	56,272	60,769	71,812	63,777	90,218	
523.000	Unemployment Insurance	727	537	717	728	728	616	
526.000	FICA Cost	1,864	1,834	2,179	3,419	1,477	3,647	
530.000	Benefits	28,610	29,657	30,119	102,600	26,639	110,700	
TOTAL PERSONNEL (4.36 FTE)		384,602	486,558	555,161	703,839	654,656	805,017	
OPERATIONS								
610.000	Membership & Dues	-	180	-	935	700	965	
611.000	Training	-	521	375	5,000	3,141	5,000	
612.000	Travel & Meetings	-	75	333	1,360	528	2,080	
622.010	Special Dept. Expense	335	197	1,818	3,270	1,796	3,785	
622.020	Underground Service Alert	1,168	910	654	1,200	646	1,200	
626.000	Books & Periodicals	-	36	-	500	-	500	
643.000	Storage Facility Rental	9,000	9,000	9,450	9,000	9,450	9,450	
650.000	Storm Water (NPDES)	216,049	222,446	216,971	233,800	244,623	271,558	
660.000	Solid Waste Management	34,849	80,694	44,881	10,000	5,700	102,712	
660.002	Beverage Recycling Expenditures	3,050	10,871	12,040	1,800	1,800	13,000	
661.000	Landscape Maintenance	29,665	30,258	34,019	39,080	34,367	41,400	
661.001	Park Maintenance	22,895	52,652	52,271	70,380	45,001	61,800	
	Subtotal	317,011	407,840	372,812	376,325	347,752	513,450	
700.008	PS - Consulting Services	-	-	-	-	90,000	-	
700.013	PS - Recoverable	21,889	16,297	9,750	2,000	2,000	4,500	
700.015	PS - Traffic Engineering	105,956	90,615	123,794	137,800	131,784	148,000	
	Subtotal	127,845	106,912	133,544	139,800	223,784	152,500	
		444,856	514,752	506,356	516,125	571,536	665,950	
TOTAL OPERATIONS								
CAPITAL OUTLAY								
844.000	City Vehicle	-	-	-	-	-	76,570	
871.000	Speed/Volume Study	-	-	1,998.00	10,000	50,000	25,000	
872.001	Design - Local Projects	-	-	-	3,000	-	-	
874.000	Pavement Mgmt System	10,677.0	16,678.0	3,632.0	17,000	17,000	17,000	
	Subtotal	10,677	16,678	5,630	30,000	67,000	118,570	
		840,135	1,017,988	1,067,147	1,249,964	1,293,192	1,589,537	
TOTAL EXPENDITURES								
FUNDING SOURCES								
100	General Fund	407,866	504,825	555,069	732,634	787,538	948,449	
210	Gas Tax	136,208	151,001	131,051	158,715	152,504	169,400	
100	Waste Disposal Agreement	79,390	77,214	82,736	80,000	86,872	91,216	
100	Waste Recycling Outreach & Grants	107,497	157,681	155,580	165,315	163,359	264,972	
100	Beverage Recycling Grant	(8,281)	12,234	12,099	13,000	13,000	13,000	
100	GF-Public Works Revenue	117,455	115,033	130,612	100,300	89,919	102,500	
100	EECBG	-	-	-	-	-	76,570	
	TOTAL FUNDING SOURCES	840,135	1,017,988	1,067,147	1,249,964	1,293,192	1,589,537	

Department Expense Summary

Street Maintenance Fund 100, Division 620

ACCT DIVISION NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 ADOPTED 6/12/2024	
		AMENDED BUDGET	YEAR-END ESTIMATE					
<u>STREET MAINTENANCE</u>								
EXPENDITURES								
PERSONNEL								
512.000	Salaries - Regular	59,906	61,738	63,999	69,783	65,871	72,013	
521.000	Medicare	869	895	928	1,004	955	1,044	
522.000	Retirement	7,170	7,869	8,131	8,054	7,803	9,074	
523.000	Unemployment Insurance	78	58	55	56	56	56	
530.000	Benefits	9,277	8,376	8,989	11,400	9,344	12,540	
TOTAL PERSONNEL (.5 FTE)		77,300	78,936	82,102	90,297	84,029	94,727	
OPERATIONS								
720.000	Misc. Street Maintenance	76,296	53,218	97,264	96,000	96,572	96,000	
720.004	Street Maint. Contract	547,320	573,250	553,365	604,200	604,200	622,200	
720.007	Street Sweeping	99,024	103,904	108,658	144,000	106,529	258,707	
720.008	Traffic Signal Maintenance	108,322	112,527	101,060	127,740	115,803	127,740	
720.009	Special Repairs	14,297	3,803	14,006	24,000	57,501	24,000	
720.011	Traffic Improvements	-	5,014	6,564	9,000	9,789	9,000	
720.014	Street Maint - NPDES	38,499	38,438	42,832	50,400	41,445	50,400	
720.016	Bus Shelter Maintenance	2,313	2,425	1,116	4,000	1,200	4,000	
Subtotal		886,071	892,579	924,865	1,059,340	1,033,039	1,192,047	
TOTAL EXPENDITURES		963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774	
FUNDING SOURCES								
100	General Fund	428,337	428,338	428,339	470,957	470,956	470,957	
212	Measure M Fund	436,010	439,273	469,970	534,680	539,583	557,110	
210	Gas Tax Fund	99,024	103,904	108,658	144,000	106,529	258,707	
TOTAL FUNDING SOURCES		963,371	971,515	1,006,967	1,149,637	1,117,068	1,286,774	

Department Expense Summary
Street Lighting Fund 210, Division 630

ACCT DIVISION NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25	
		ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024	
<u>STREET LIGHTING</u>								
EXPENDITURES								
OPERATIONS								
631.003	Utilities	328,169	373,803	407,852	396,000	413,100	396,000	
TOTAL OPERATIONS		328,169	373,803	407,852	396,000	413,100	396,000	
TOTAL EXPENDITURES		328,169	373,803	407,852	396,000	413,100	396,000	
FUNDING SOURCES								
210	Gas Tax Fund	328,169	373,803	407,852	396,000	413,100	396,000	
TOTAL FUNDING SOURCES		328,169	373,803	407,852	396,000	413,100	396,000	

**Department Expense Summary
Building Maintenance Fund 100, Division 640**

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DIVISION	ACCT NUMBER	DESCRIPTION	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24		FY 2024/25		
			ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	ADOPTED 6/12/2024		
<u>BUILDING MAINTENANCE</u>										
EXPENDITURES										
OPERATIONS										
640.001	City Hall Elect/Water	78,033	81,524	99,945	92,400	94,843	92,400			
640.002	City Hall Facility Maint.	135,789	128,069	160,659	165,385	187,429	150,020			
640.101	BTRCC Utilities	40,019	65,543	99,764	100,200	100,200	100,200			
640.102	BTRCC Facility Maint.	36,651	116,666	119,250	122,830	100,542	116,350			
640.104	BTRCC Improvements	-	-	-	-	-	-			
	Subtotal	290,492	391,802	479,618	480,815	483,014	458,970			
640.003	City Hall Facility Mgmt.	-	-	-	-	-	-			
	Subtotal	-	-	-	-	-	-			
		290,492	391,802	479,618	480,815	483,014	458,970			
		290,492	391,802	479,618	480,815	483,014	458,970			
TOTAL OPERATIONS										
TOTAL EXPENDITURES										
FUNDING SOURCES										
100	General Fund	290,492	391,802	479,618	480,815	483,014	458,970			
		290,492	391,802	479,618	480,815	483,014	458,970			
		290,492	391,802	479,618	480,815	483,014	458,970			

Community Services

Rancho Santa Margarita, California

Community Services

		FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024
COMMUNITY SERVICES					AMENDED BUDGET	YEAR-END ESTIMATE	
710	Community Services	243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280
TOTAL EXPENDITURES		<u>243,162</u>	<u>806,140</u>	<u>1,083,898</u>	<u>1,184,517</u>	<u>1,144,844</u>	<u>1,252,280</u>



Community Services

COMMUNITY SERVICES

BELL TOWER REGIONAL COMMUNITY CENTER

DESCRIPTION

Community Services Department is dedicated to enhancing the quality of life for its residents. With a strong focus on community engagement and fostering a sense of belonging, the department offers a wide array of programs, services and special events to meet the diverse needs of the community. The Community Service team strives to serve as a catalyst for community engagement, promoting an active and fulfilling lifestyle for all residents.

Department Expense Summary
Community Services Fund 100, Division 710

ACCT DIVISION NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	-----FY 2023/24-----		FY 2024/25 ADOPTED 6/12/2024	
		AMENDED BUDGET	YEAR-END ESTIMATE					
<u>COMMUNITY SERVICES</u>								
EXPENDITURES								
PERSONNEL								
512.000	Salaries - Regular	96,452	279,707	344,206	312,273	368,516	323,653	
515.000	Part Time Personnel	9,760	77,925	80,231	114,043	82,153	118,322	
521.000	Medicare	1,524	5,151	6,115	6,142	6,496	6,408	
522.000	Retirement	38,576	48,974	60,629	60,227	60,207	68,013	
523.000	Unemployment Insurance	386	1,936	1,042	896	896	896	
526.000	FICA Cost	605	4,831	4,974	7,070	5,094	7,337	
530.000	Benefits	16,124	28,011	33,727	91,200	34,161	98,700	
TOTAL PERSONNEL (6.4 FTE)		163,427	446,535	530,924	591,851	557,523	623,329	
OPERATIONS								
610.000	Membership & Dues	185	1,321	1,185	1,506	1,185	1,505	
611.000	Training	-	-	-	3,420	1,710	750	
612.000	Travel/Conf/Meetings	216	441	450	1,510	810	1,070	
614.000	Newsletter/Class Schedule	-	17,836	41,973	46,800	49,549	53,500	
618.001	Community Support 2/5	2,223	2,907	4,354	5,000	4,759	5,000	
622.010	Special Depart. Expense	743	17,733	12,237	15,000	12,969	20,000	
640.103	Phones	8,559	9,101	11,636	12,360	12,978	13,260	
674.000	Senior Mobility Program	7,084	8,409	76,847	60,000	83,077	58,991	
675.002	NYE Event	-	21,878	21,272	32,800	18,857	53,500	
675.005	Summer Concert Series	-	52,508	72,245	72,800	68,896	77,200	
675.007	Patriot Day	178	709	954	1,200	483	1,200	
675.101	Programs	-	41,173	94,703	120,000	111,778	120,000	
675.103	BTRCC Admin	6,027	20,761	23,009	25,750	25,750	28,455	
Subtotal		25,215	194,777	360,865	398,146	392,801	434,431	
675.001	Youth Center		100,000	120,000	120,000	120,000	120,000	
675.006	Seniors Program	54,520	64,828	72,109	74,520	74,520	74,520	
700.028	PS - Public Relations	-	-	-	-	-	-	
Subtotal		79,735	359,605	552,974	592,666	587,321	628,951	
TOTAL OPERATIONS								
CAPITAL OUTLAY								
840.000	Furniture & Fixtures	-	-	-	-	-	-	
TOTAL CAPITAL OUTLAY								
TOTAL EXPENDITURES								
FUNDING SOURCES								
100	General Fund	210,278	645,237	764,148	843,036	792,566	880,289	
100	Senior Mobility Grant	29,006	35,826	38,739	40,051	40,051	58,991	
100	GF - Com. Svcs. Revenue	3,878	125,077	281,011	301,430	312,227	313,000	
TOTAL FUNDING SOURCES		243,162	806,140	1,083,898	1,184,517	1,144,844	1,252,280	

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Capital Improvement Plan

Rancho Santa Margarita, California

CAPITAL IMPROVEMENT PROGRAM

DESCRIPTION

The Capital Improvement Program (CIP) delivers the planned list of projects budgeted in accordance with the City Council's goals. The Seven-Year CIP is a scheduling tool to forecast the funding and construction of future projects.

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	AMENDED BUDGET	YEAR-END ESTIMATE	FY 2024/25 Adopted BUDGET						
					FY 2023/24								
CAPITAL PROJECTS													
EXPENDITURES - CAPITAL OUTLAY													
911.000	Annual Slurry Seal Program	447,984	571,046	214,998	430,000	373,000	530,000						
911.003	Avenida De Las Banderas Slurry Seal	999	-	-	-	-	-						
912.000	Annual Residential Overlay	-	136,328	1,139,558	1,000,000	960,000	900,000						
912.003	Arroyo Vista Pavement Rehabilitation	2,395	14,832	492,172	-	-	-						
912.004	Vista Drive Street Repair Project	4,077	-	-	-	-	-						
913.007	Antonio Pkwy. Pavement Rehabilitation	30,485	-	-	-	-	-						
913.013	Antonio Parkway Overlay (Alas de Paz to SMP)	-	2,500	429,069	-	-	-						
913.014	FY 22-23 Antonio Pkwy Pav Reha	-	-	3,423	440,000	361,000	-						
913.015	Alicia Parkway Pavement Rehabilitation	-	-	-	-	-	1,100,000						
915.003	Melinda Road Median Improvements	-	138,880	-	-	-	-						
915.005	Plano Trabuco Road Knuckle Enhacement	6,947	-	-	-	-	-						
916.003	Antonio Parkway Gateway Improvements	-	20,130	70,262	1,820,000	50,000	2,615,000						
917.002	Melinda/SMP Additional Left Turn Lane	-	-	-	100,000	40,000	-						
917.003	Civic Center Midblock Crossing Flashing Sign	-	-	-	50,000	41,000	-						
918.003	El Paseo Corridor Improvements	75	-	-	-	-	-						
918.004	Plano Trabuco Median Landscape Renovation	9,415	175,041	-	-	-	-						
918.005	Landscaping at SR-241 at SMP	-	-	-	46,470	40,000	-						
921.005	Traffic Signal Enhancements	119,520	367,155	358,720	405,000	399,000	405,000						
921.008	Los Alisos/Melinda Road Signal Equipment Upgrade	5,849	-	57,780	-	720	-						
921.009	Traffic Signal System Maintenance	47,966	15,919	45,157	93,000	46,500	50,000						
921.010	SMP Signal Sync Project	-	875	4,777	23,000	7,000	288,000						
921.012	Antonio Pkwy Signal Sync Project	-	-	-	-	-	33,000						
923.005	Traffic Calming at Avenida de los Fundadores	1,328	-	-	5,000	-	-						
931.004	SMP Bridge Hinge Repair (Westbound)	2,857,771	96,100	42,556	60,000	27,000	60,000						
931.005	SMP Bridge (Eastbound) Design	-	-	19,659	271,000	94,000	177,000						
931.006	Antonio Pkwy. Bridge	-	-	19,832	121,000	46,000	75,000						
934.001	Annual Concrete - Sidewalk Repairs	89,984	77,699	129,785	70,000	1,000	142,000						
934.007	ADA Curb Ramp Installation	-	143,184	403,476	174,000	152,000	184,000						
934.012	Plano Trabuco Catch Basin and Sidewalk Repair Project	-	10,308	-	-	-	-						
951.008	City Hall & BTRCC Flooring/Carpeting	127,758	6,454	-	-	-	-						
951.010	Sealcoat City Hall & BTRCC Parking Lots	-	-	13,514	-	-	-						
951.015	City Hall / BTRCC Interior Painting	-	-	-	55,000	26,000	-						
951.016	City Hall / BTRCC Stain & Seal Exterior Wood	-	-	-	65,000	65,000	-						
951.020	City Hall / BTRCC Courtyard Gate	550	-	-	-	-	-						
951.021	City Hall Bell System Replacement	-	25,318	-	-	-	-						
951.022	HVAC Unit Upgrades	29,745	840	540,442	17,823	17,823	-						
951.023	Building Access Card System Maintenance Upgrades	-	-	1,100	-	13,820	-						
951.024	Building Improvements-Sliding Doors	-	1,315	51,127	-	-	-						
951.025	City Hall & BTRCC Interior LED lighting Conversion	-	-	27,066	775,000	12,000	764,000						
951.026	City Hall & BTRCC Entryway Enhancements	-	-	-	95,000	87,000	-						
951.027	Veterans Monument at City Hall	-	-	-	60,000	-	-						
951.028	City Hall Uninterruptible Power Supply (USP) replacement	-	-	-	30,643	30,643	-						
951.029	Electric Vehicle Charger Installation	-	-	-	-	-	10,000						
951.030	City Hall/BTRCC Solar Roof Panel Installation	-	-	-	-	-	900,000						
951.031	Ballroom Floor Sanding/Resurfacing	-	-	-	-	-	32,000						
951.032	City Hall Council Chamber Panel Project	-	-	-	-	-	40,000						
952.002	Chiquita Ridge Habitat Restoration	8,643	895	56,963	-	-	-						
961.002	Skate Park Renovations	-	-	-	-	-	55,000						
962.000	Dog Park Renovation	-	-	8,933	-	-	-						
965.000	Splash Pad at Central Park	340,616	1,214,432	-	-	-	-						
970.000	Storm Drain System / Study	80,697	-	-	-	-	-						
TOTAL CAPITAL OUTLAY		4,212,804	3,019,254	4,130,369	6,206,936	2,890,506	8,360,000						
TOTAL EXPENDITURES		<u>4,212,804</u>	<u>3,019,254</u>	<u>4,130,369</u>	<u>6,206,936</u>	<u>2,890,506</u>	<u>8,360,000</u>						

CAPITAL IMPROVEMENT PLAN
Fund 410, Division 900

ACCT NUMBER	DESCRIPTION	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24		FY 2024/25 Adopted BUDGET
					AMENDED BUDGET	YEAR-END ESTIMATE	
FUNDING SOURCES							
XXX	Use of City Reserves	-	-	-	1,381,113	545,643	2,766,000
100	Transfer From General Fund	176,103	292,668	366,476	-	-	-
210	Transfer From Gas Tax Fund	941,780	550,046	555,718	965,000	45,000	1,556,988
212	Transfer From Measure M Fund	119,519	137,489	494,139	1,018,000	291,500	1,225,000
214	Transfer From Air Quality Improve. Fund	7,177	875	62,557	23,000	7,720	321,000
218	Transfer From TCRF Fund	34,000	5,716	-	-	-	-
220	Transfer From Park Trust	340,616	1,006,654	-	46,000	-	55,000
226	Transfer From RMRA Fund	33,879	588,378	1,784,223	2,030,000	1,494,000	1,985,000
230	Transfer From ARPA Fund	29,745	2,155	591,569	17,823	17,823	-
423.013	HBP	2,220,790	764,996	72,637	399,000	148,000	276,000
423.022	CRRSSA	-	-	-	200,000	200,000	-
470.001	Interest Income/Other	(3,937)	-	-	-	-	-
470.002	Unrealized Gain/Loss on Invest	(3,474)	9,823	13,937	-	-	-
485.014	CDBG Grant	113,841	143,184	201,951	127,000	127,000	135,012
423.019	CIRA Grant	-	-	1,100	-	13,820	40,000
TOTAL FUNDING SOURCES		4,010,039	3,501,985	4,144,307	6,206,936	2,890,506	8,360,000

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

		410 CIP	210 GAS TAX	212 MEASURE M	214 AQMD	100 CDBG	220 Park Fees	226 RMRA	Total All Funds
6/30/2023 Actual Fund Balance		173,546	412,312	730,369	226,902	-	52,199	1,083,792	2,679,122
FY 2023/24	Estimated Revenue								
Interest Income		1,353,626	988,051	62,256	-	-	1,827	55,844	114,839
410-000-485.021	APM	24,000							24,000
410-000-423.013	HBP (Westbound)	83,000							83,000
410-000-423.020	HBP (Eastbound)	41,000							41,000
410-000-423.021	HBP (Antonio Bridge)	-							
410-000-485.014	CDBG	13,820							127,000
410-000-423.019	CIRA grant funds	200,000							13,820
410-000-423.022	CRRSSA	17,623							200,000
410-805-490.230	American Rescue Plan Act	-							17,623
Antonio Pkwy. Gateway Improvements		25,000							25,000
Traffic Signal Enhancements		260,000							260,000
City Hall/ BTRCC Interior Painting		26,000							26,000
City Hall/ BTRCC Stain & Seal Exterior Wood		65,000							65,000
City Hall & BTRCC Interior LED Lighting Conversion		12,000							12,000
Landscape at SR-241 at Santa Margarita Pkwy		40,000							40,000
City Hall/ Uninterruptible Power Supply (UPS) replacement Project		30,643							30,643
City Hall & BTRCC Entryway Enhancements		87,000							87,000
Veterans Monument at City Hall		-							-
		925,286	1,372,937	1,017,461	70,703	127,000	1,827	1,260,223	4,775,437
		-	(413,100)	(106,529)	(539,582)				(413,100)
		1,117,068	General Fund	(470,957)	(152,504)				(1,117,068)
		-	470,957	-	(539,582)				(152,504)
		-	(672,133)	(539,582)	-				470,957
		-							(1,211,715)
FY 23/24 Revenues Available for Capital Projects & St. Maint.									
Gas Tax Expenditure for Street Lighting		373,000	430,000						(373,000)
Transfer to GF for budgeted purpose		960,000	1,000,000	CRRSSA					(960,000)
Transfer to GF for Street Maintenance		361,000	440,000	Reserves					(161,000)
Transfer to GF for Public Works		50,000	182,000	Reserves					(50,000)
Transfer to CIP from General Fund		399,000	405,000	Reserves					(399,000)
Transfer to CIP - Street Maintenance MOE		720	-	Project P TSSP					(720)
Total Transfers from GF & Restricted Funds		-							(720)
64 AMENDED BUDGET									
Annual Seal Program		430,000							(46,500)
Annual Residential Overlay		960,000							(7,000)
FY 22-23 Antonio Pkwy Pav. Rehab		5,000							-
Antonio Pkwy. Gateway Improvements		27,000	60,000	HBP					(27,000)
Traffic Signal Enhancements		94,000	27,000	HBP					(94,000)
Los Alisos/Melinda Road Signal Equipment Update		46,000	121,000	HBP					(46,000)
Traffic Signal Sync Project		46,500	93,000						(1,000)
Traffic Calming at Avenues de los Fundadores		7,000	23,000						(1,000)
SMP Bridge Hinge Repair (Westbound)		-	5,000						(5,000)
SMP Bridge (Eastbound) Design		27,000	60,000	HBP					(25,000)
Antonio Pkwy. Bridge		94,000	27,000	HBP					(94,000)
Annual Concrete Repair		46,000	121,000	HBP					(46,000)
ADA Curb Ramp Installation		1,000	70,000						(1,000)
City Hall/ BTRCC Interior Painting		152,000	174,000	Reserves					(152,000)
City Hall/ BTRCC Stain & Seal Exterior Wood		26,000	55,000	Reserves					(26,000)
HVAC Unit Upgrades		17,623	65,000	Reserves					(65,000)
Building Access Card System Maintenance & Upgrades		13,820	-	CIRA grant					(13,820)
City Hall & BTRCC Interior LED Lighting Conversion		12,000	775,000	Reserves					(12,000)
City Hall/ BTRCC Entryway Enhancements		87,000	95,000	Reserves					(87,000)
City Hall/ Uninterruptible Power Supply (UPS) replacement Project		30,643	30,643	Reserves					(30,643)
Melinda / SMP Additional Left Turn Lane		40,000	100,000						(40,000)
Civic Center Midblock Crossing Flashing Sign Program		41,000	50,000						(41,000)
Landscape at SR-241 at Santa Margarita Pkwy		40,000	46,470	Reserves					(40,000)
Veterans Monument at City Hall		-	60,000	Reserves					(40,000)
Total Capital Projects Expenditures		2,890,506	6,206,936	(45,000)					(2,890,506)
Total Capital Expenditures & Street Maintenance		-	(291,500)	(7,720)					(2,890,506)
		7,324,004							

CAPITAL PROJECTS & SPECIAL FUNDS COMPARISON

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2024/25 through 2030/31

(Attachment A)

Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2024/25 through 2030/31

(Attachment A)

**Seven-Year Capital Improvement Program and Street Maintenance Program
Fiscal Years 2024/25 through 2030/31**

(Attachment A)

No.	PROJECT DESCRIPTION	Fund Source	Total Estimated Cost (1,000's)	Year 1 24/25	Year 2 25/26	Year 3 26/27	Year 4 27/28	Year 5 28/29	Year 6 29/30	Year 7 30/31	Status				
SUBTOTAL CAPITAL PROJECTS EXPENDITURES															
TOTAL CAPITAL PROJECTS & STREET MAINTENANCE EXPENDITURES															
\$	30,984	\$	8,360	\$	9,547	\$	2,450	\$	3,146	\$	2,028	\$	3,409	\$	2,952
\$	40,167	\$	9,647	\$	10,820	\$	3,728	\$	4,442	\$	3,312	\$	4,743	\$	4,352

Notes:

Project Deferred from Fiscal Year 2023-24	D
Project Continued from Fiscal Year 2023-24	C
New Project	N
Project Advanced from Previous 7Yr. CIP	A
Project Postponed to a later year	P

No Change in Status from Previous 7Yr. CIP

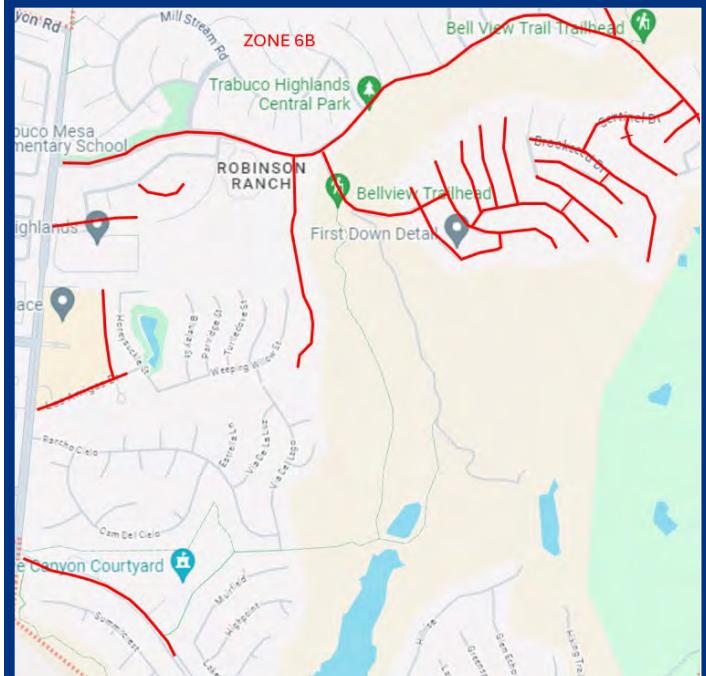
CIP FUND EXPENDITURES (WITHOUT MAINTENANCE)						
	Year 1 24/25	Year 2 25/26	Year 3 26/27	Year 4 27/28	Year 5 28/29	Year 6 29/30
Gas Tax	\$ 1,557	\$ 1,417	\$ 351	\$ 1,100	\$ 564	\$ 1,188
RMRA	\$ 1,985	\$ 800	\$ 1,080	\$ 1,030	\$ 430	\$ 1,200
Measure M	\$ 1,225	\$ 613	\$ 726	\$ 819	\$ 812	\$ 815
ACMD	\$ 321	\$ 322	\$ -	\$ -	\$ -	\$ -
CDBG	\$ 135	\$ 139	\$ 143	\$ 148	\$ 152	\$ 157
Park Fees	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ -
HBP**	\$ 276	\$ 3410	\$ -	\$ -	\$ -	\$ -
CRRSSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIRRA Grant Funds	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA Grant	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -
General Fund Reserves	\$ 2,766	\$ 2,695	\$ 150	\$ 50	\$ 70	\$ 50
TOTAL CAPITAL PROJECTS	\$ 8,360	\$ 9,547	\$ 2,450	\$ 3,146	\$ 2,028	\$ 3,409
STREET MAINTENANCE	\$ 1,287	\$ 1,273	\$ 1,278	\$ 1,296	\$ 1,315	\$ 1,334
TOTAL CAPITAL AND STREET MAINTENANCE EXPENDITURES	\$ 9,647	\$ 10,820	\$ 3,728	\$ 4,442	\$ 3,342	\$ 4,743
TOTAL CAPITAL AND STREET MAINTENANCE EXPENDITURES	\$ 9,647	\$ 10,820	\$ 3,728	\$ 4,442	\$ 3,342	\$ 4,743
TOTAL CAPITAL AND STREET MAINTENANCE EXPENDITURES	\$ 9,647	\$ 10,820	\$ 3,728	\$ 4,442	\$ 3,342	\$ 4,743

CATEGORY EXPENDITURES (WITHOUT MAINTENANCE)						
	Year 1 24/25	Year 2 25/26	Year 3 26/27	Year 4 27/28	Year 5 28/29	Year 6 29/30
STREET IMPROVEMENT/MAINTENANCE PROJECTS	\$ 2,856	\$ 2,347	\$ 2,144	\$ 2,987	\$ 1,846	\$ 3,244
SPECIAL PROJECTS	\$ 55	\$ 90	\$ -	\$ -	\$ -	\$ 2,744
LANDSCAPE / RENOVATION PROJECTS	\$ 3,020	\$ 1,680	\$ 250	\$ 100	\$ 100	\$ 100
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS	\$ 1,746	\$ 1,205	\$ -	\$ 20	\$ 40	\$ 40
TRAFFIC IMPROVEMENT PROJECTS	\$ 371	\$ 375	\$ 56	\$ 59	\$ 62	\$ 68
BRIDGE PROJECTS	\$ 312	\$ 3,850	\$ -	\$ -	\$ -	\$ -
CIP FUND EXPENDITURES SUBTOTAL	\$ 8,360	\$ 9,547	\$ 2,450	\$ 3,146	\$ 2,028	\$ 3,409

City of Rancho Santa Margarita Capital Improvement Project Information



RESIDENTIAL STREET



VICINITY MAP

PROJECT TITLE:

Annual Residential Slurry Seal Program
Zone 6B

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2024/25
Construction	FY 2024/25

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-911.000

PROJECT DESCRIPTION:

The project consists of slurry sealing public residential tracts located in Zone 6B which is located south of Robinson Ranch Road

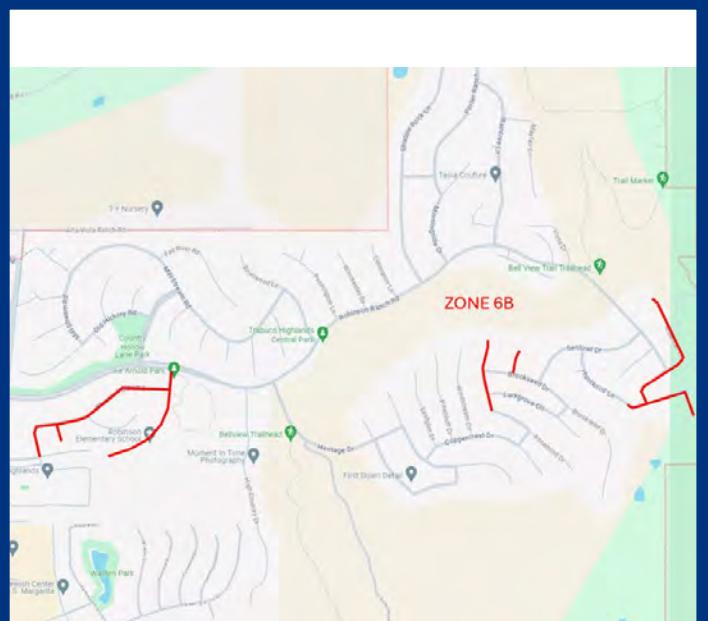
PROJECT BUDGET:

Design	\$ 9,500
Construction Estimate	\$ 427,000
Inspection/Construction Management	\$ 25,700
Material Testing	\$ 22,100
Construction Contingency	\$ 42,700
Advertisement	\$ 3,000
Total Proposed Budget	\$ 530,000

City of Rancho Santa Margarita Capital Improvement Project Information



OVERLAY



VICINITY MAP

PROJECT TITLE:

Annual Residential Overlay Program Zone 6B

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design FY 2024/25
Construction FY 2024/25

FUNDING SOURCE:

RMRA Measure M

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-912.000

PROJECT DESCRIPTION:

The project consists of overlaying new asphalt on public residential tracts located in Zone 6B which is located south of Robinson Ranch Road

PROJECT BUDGET:

Design	\$ 8,000
Construction Estimate	\$ 761,000
Inspection/Construction Management	\$ 45,000
Material Testing	\$ 23,000
Construction Contingency	\$ 60,000
Advertisement	\$ 3,000
Total Proposed Budget	\$ 900,000

City of Rancho Santa Margarita Capital Improvement Project Information



CONCRETE SIDEWALK



CITY WIDE

PROJECT TITLE:

Annual Concrete Repair Program

DEPARTMENT

DEPARTMENT Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design FY 2024/25
Construction FY 2024/25

FUNDING SOURCE:

Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-934.001

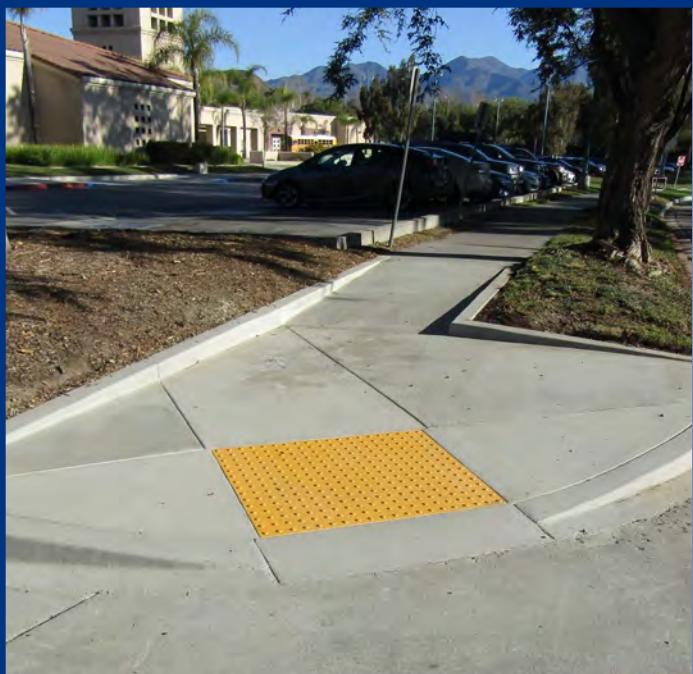
PROJECT DESCRIPTION:

The project consists of removing and replacing damaged sidewalks at various locations throughout the City.

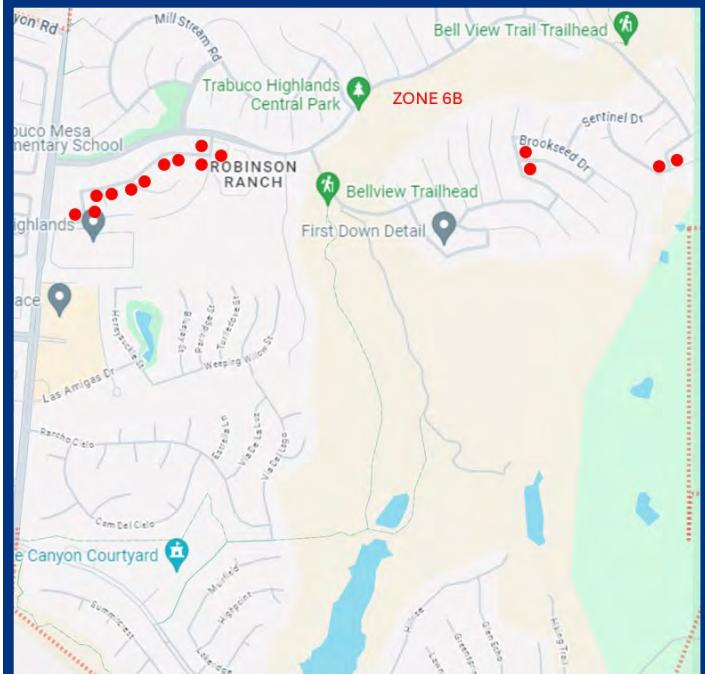
PROJECT BUDGET:

Design	\$	1,300
Construction Estimate	\$	127,500
Inspection/Construction Management	\$	4,500
Construction Contingency	\$	6,700
Advertisement	\$	2,000
	Total Project Budget	\$ 142,000

City of Rancho Santa Margarita Capital Improvement Project Information



ADA CURB RAMP



CITY WIDE

PROJECT TITLE:

Americans with Disabilities Act (ADA)
Curb Ramp Installation Project

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Improvement/Maintenance

ESTIMATED SCHEDULE:

Design	FY 2024/25
Construction	FY 2024/25

FUNDING SOURCE:

CDBG
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-934.007

PROJECT DESCRIPTION:

The project consists of reconstructing curb ramps to meet current ADA standards at various locations throughout the City.

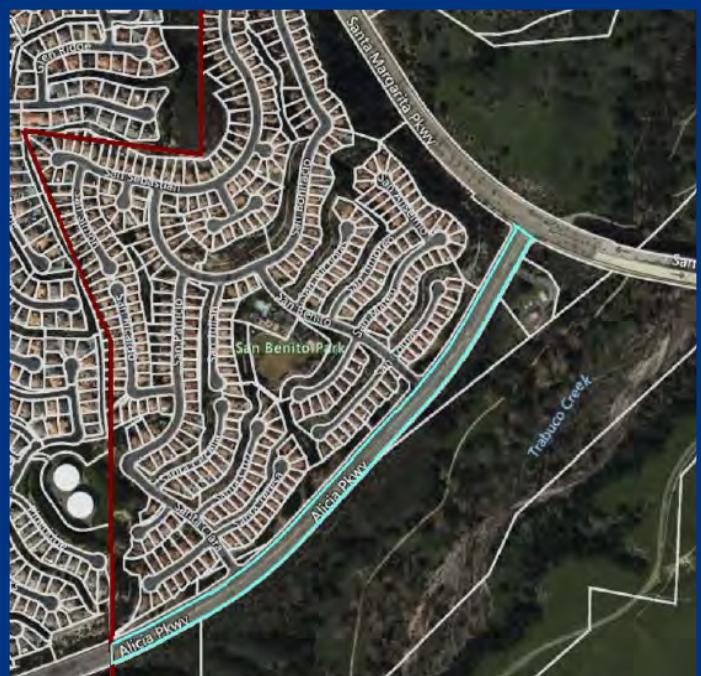
PROJECT BUDGET:

Design	\$ 3,000
Construction Estimate	\$ 150,000
Inspection/Construction Management	\$ 14,000
Construction Contingency (for additional ramps, dependent on concrete prices)	\$ 15,000
Advertisement	\$ 2,000
Total Proposed Budget	\$ 184,000

City of Rancho Santa Margarita Capital Improvement Project Information



ALICIA PKWY



VICINITY MAP

PROJECT TITLE:

Alicia Parkway Pavement Rehabilitation
City Limits to Santa Margarita Parkway

DEPARTMENT:

Public Works

PROJECT TYPE:

Street Maintenance

ESTIMATED SCHEDULE:

Design	FY 2024/25
Construction	FY 2024/25

FUNDING SOURCE:

RMRA
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.: New

PROJECT DESCRIPTION:

Pavement rehabilitation including grind & overlay, crack sealing, striping, and digouts.

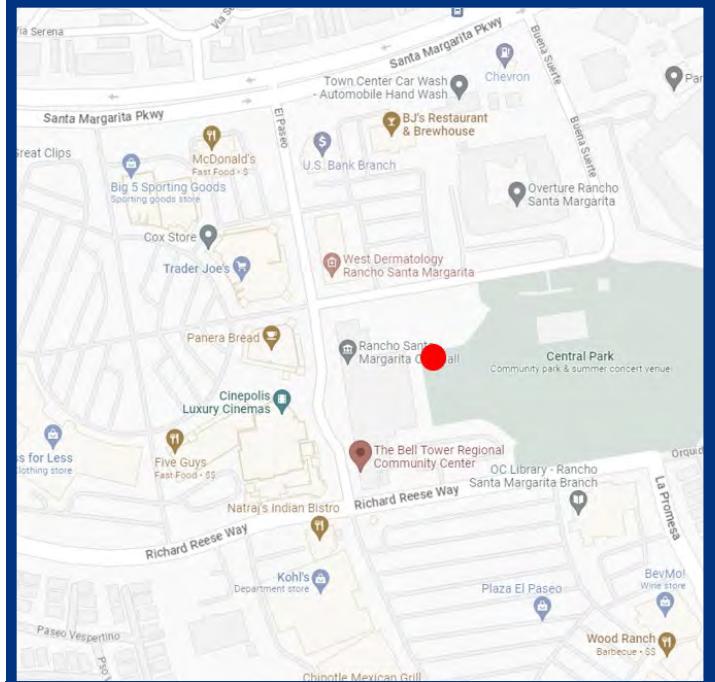
PROJECT BUDGET:

Funds Spent to Date	\$	-
Design	\$	13,000
Construction	\$	900,000
Construction Contingency	\$	90,000
Inspection/Construction Management	\$	50,000
Material Testing	\$	25,000
Administration	\$	20,000
Advertisement	\$	2,000
Total	\$	1,100,000

City of Rancho Santa Margarita Capital Improvement Project Information



PROPOSED SITE



VICINITY MAP

PROJECT TITLE:

Veterans Monument at Central Park

DEPARTMENT:

Public Works

PROJECT TYPE:

Special Projects

ESTIMATED SCHEDULE:

Design	FY 2024/25
Construction	FY 2024/25

FUNDING SOURCE:

General Funds
Park Fees

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

TBD

PROJECT DESCRIPTION:

Construction of a Veterans Monument

PROJECT BUDGET:

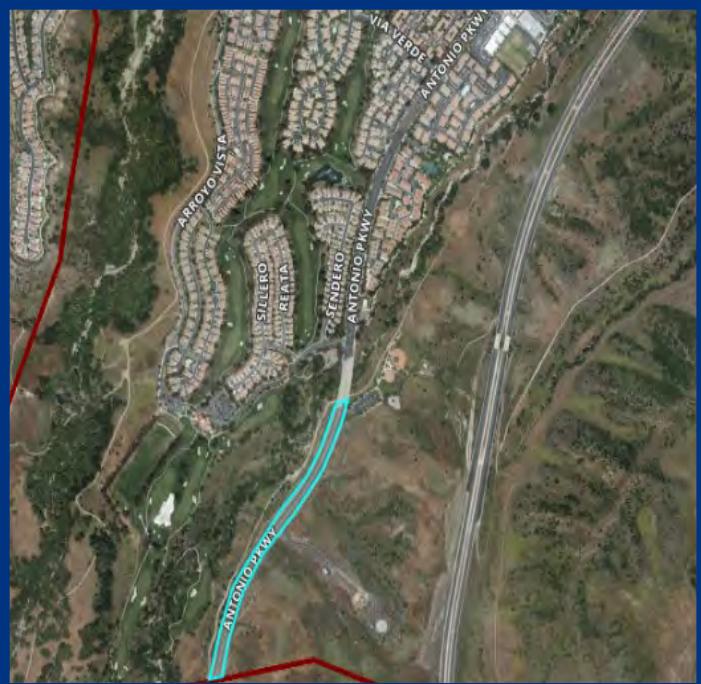
Design/ Construction Estimate
Construction Contingency

\$	85,000
\$	5,000
Total Proposed Budget	\$ 90,000

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO GATEWAY MONUMENT



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements -
Gateway Monument

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Design	FY 2019/20 - FY 2023/24
Construction	FY 2024/25

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of gateway monument on Antonio Parkway at the City's southern boundary limits.

PROJECT BUDGET:

Funds Spent to Date	\$	-
Construction	\$	675,000
Construction Contingency	\$	67,500
Inspection/Construction Management	\$	30,000
Material Testing	\$	10,000
Administration	\$	15,000
Advertisement / Outreach	\$	2,500
Total	\$	800,000

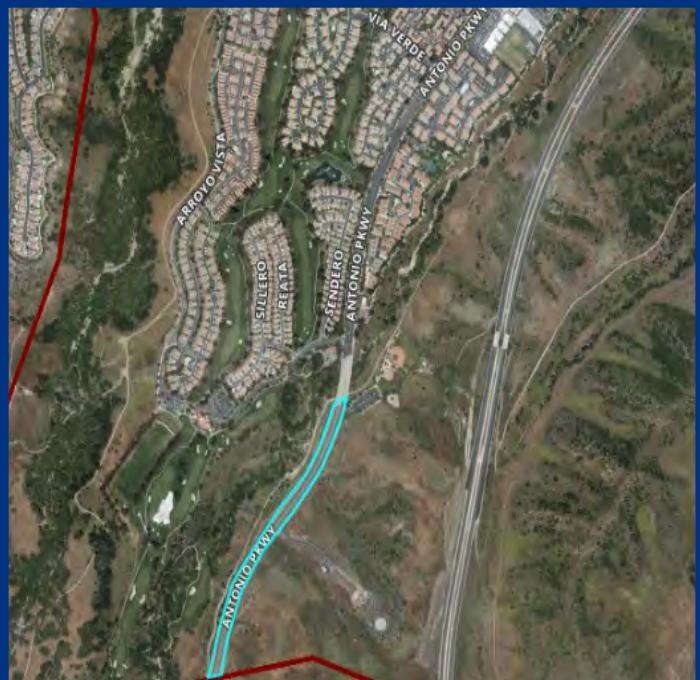
City of Rancho Santa Margarita Capital Improvement Project Information

PROPOSED MEDIAN



3 trees @ 35' o.c.

ANTONIO GATEWAY MEDIAN



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Gateway Improvements -
Median

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Construction FY 2024/25

FUNDING SOURCE:

Gas Tax
Measure M
RMRA

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-916.003

PROJECT DESCRIPTION:

Construction of raised decorative landscaped center median on Antonio Parkway from the City's southern limits to the Tijeras Creek Bridge.

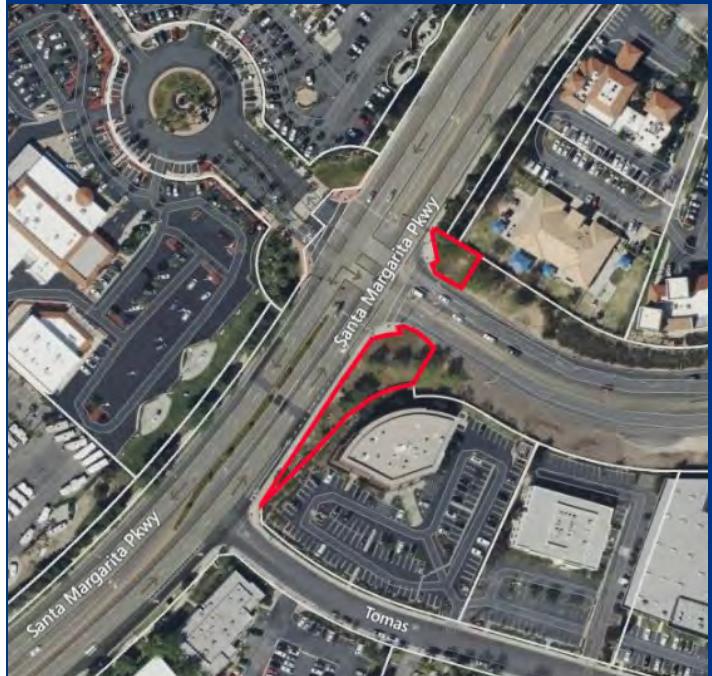
PROJECT BUDGET:

Funds Spent to Date	(\$ 175,000)
Design (FY 2021/22 - FY 2023/24)	\$ 175,000
Construction	\$ 1,550,000
Construction Contingency	\$ 155,000
Inspection/Construction Management	\$ 70,000
Material Testing	\$ 20,000
Administration	\$ 15,000
Advertisement / Outreach	\$ 5,000
Total	\$ 1,815,000

City of Rancho Santa Margarita Capital Improvement Project Information



241 LANDSCAPING PILOT PROJECT



VICINITY MAP

PROJECT TITLE:

Landscaping at SR 241 at Santa Margarita Pkwy

DEPARTMENT:

Public Works

PROJECT TYPE:

Landscaping / Beautification

ESTIMATED SCHEDULE:

Design	FY 2023/24
Construction	FY 2024/25

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-918.005

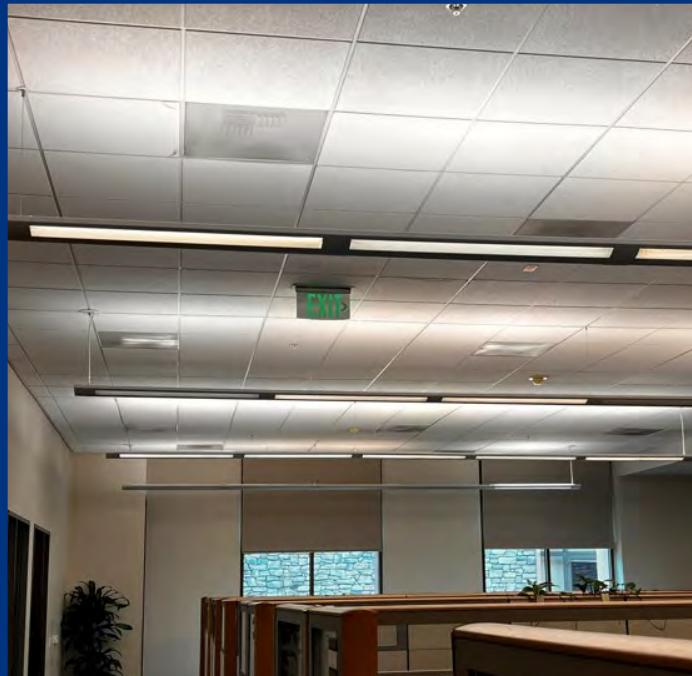
PROJECT DESCRIPTION:

Landscape improvements at South SR-241 and Santa Margarita Parkway.

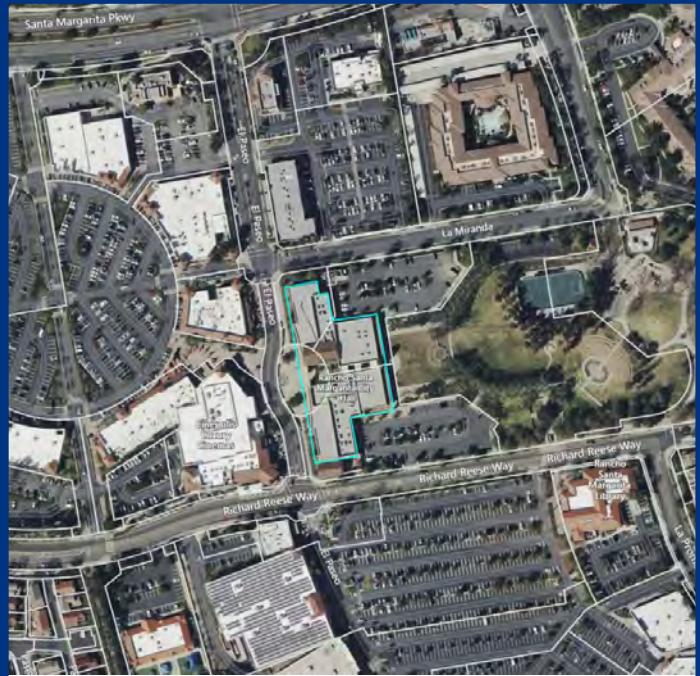
PROJECT BUDGET:

Funds Spent to Date	(\$ 40,000)
Design	\$ 40,000
Construction	\$ 215,000
Construction Contingency	\$ 21,500
Inspection/Construction Management	\$ 10,000
Material Testing	\$ 5,000
Administration	\$ 6,000
Advertisement / Outreach	\$ 2,500
Total	\$ 260,000

City of Rancho Santa Margarita Capital Improvement Project Information



LED LIGHTING CONVERSION



VICINITY MAP

PROJECT TITLE:

City Hall & BTRCC Interior LED Lighting Conversion

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2023/24
Construction	FY 2024/25

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-951.025

PROJECT DESCRIPTION:

Replacement of existing interior lights with LED lights at City Hall & BTRCC.

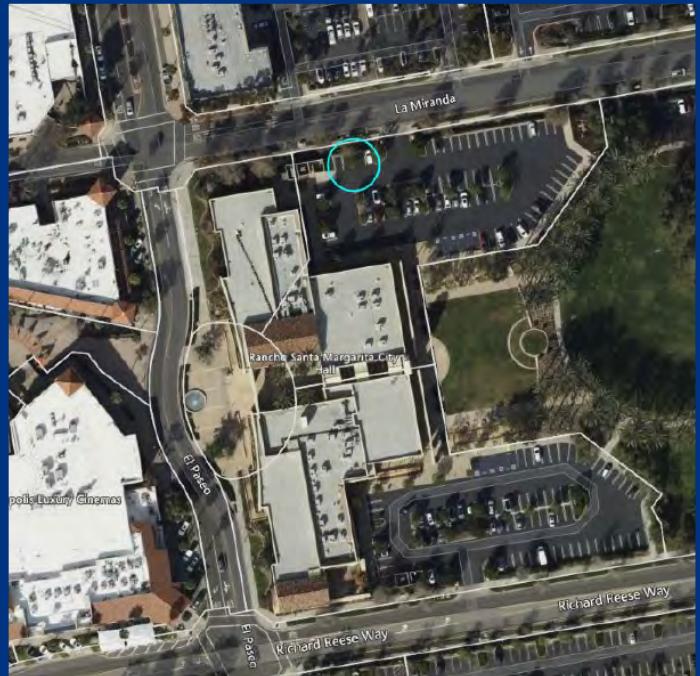
PROJECT BUDGET:

Funds Spent to Date	(\$ 34,000)
Design (FY 2022/23 - FY 2023/24)	\$ 34,000
Construction	\$ 670,000
Construction Contingency	\$ 67,000
Inspection/Construction Management	\$ 20,000
Administration	\$ 5,000
Advertisement	\$ 2,000
Total	\$ 764,000

City of Rancho Santa Margarita Capital Improvement Project Information



EV CHARGER



VICINITY MAP

PROJECT TITLE:
Electric Vehicle Charger Installation

DEPARTMENT:
Public Works

PROJECT TYPE:
City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:
Construction FY 2024/25

FUNDING SOURCE:
General Fund

PROJECT MANAGER:
Principal Engineer

CIP ACCOUNT NO.:
New

PROJECT DESCRIPTION:
Installation of a new City electric vehicle charging station.

PROJECT BUDGET:

Funds Spent to Date	\$	-
Construction	\$	7,500
Construction Contingency	\$	500
Administration	\$	1,000
Advertisement	\$	1,000
	Total	\$ 10,000

City of Rancho Santa Margarita Capital Improvement Project Information



BELL TOWER



BTRCC BALLROOM

PROJECT TITLE:

Ballroom Floor Sanding/ Resurfacing and Replace Damaged Boards

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Construction FY 2024/25

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

New

PROJECT DESCRIPTION:

The project consists of facility maintenance and refinishing of the Ballroom floor in the Bell Tower Regional Community Center.

PROJECT BUDGET:

Construction Estimate

\$	32,000
Total	\$ 32,000

City of Rancho Santa Margarita Capital Improvement Project Information



CITY HALL



CITY COUNCIL CHAMBERS

PROJECT TITLE:
City Hall Panel Project

DEPARTMENT:
Public Works

PROJECT TYPE:
City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:
Construction FY 2024/25

FUNDING SOURCE:
General Fund

PROJECT MANAGER:
Principal Engineer

CIP ACCOUNT NO.:
New

PROJECT DESCRIPTION:
The project consists of facility improvements to the existing City Council Chambers

PROJECT BUDGET:

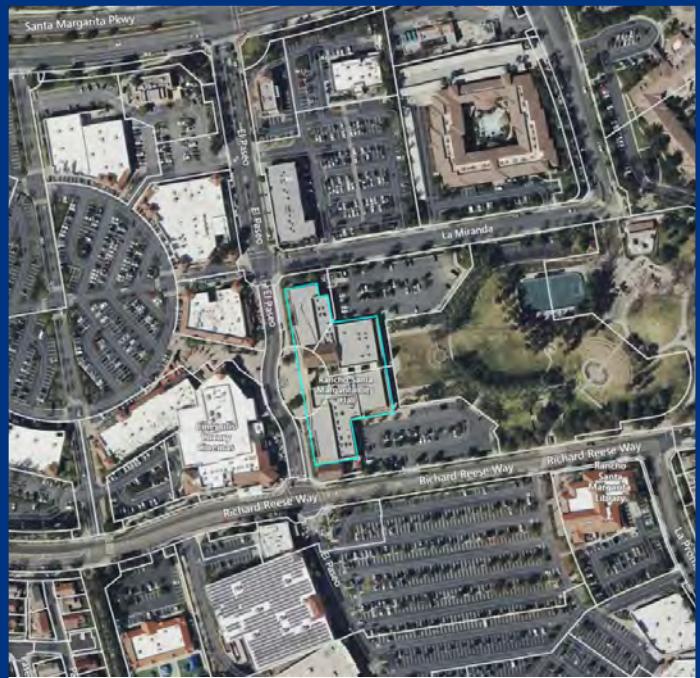
Design/ Construction Estimate

\$	40,000
Total	\$ 40,000

City of Rancho Santa Margarita Capital Improvement Project Information



SOLAR INSTALLATION



VICINITY MAP

PROJECT TITLE:

City Hall - BTRCC Solar Roof Panel Installation

DEPARTMENT:

Public Works

PROJECT TYPE:

City Hall & Bell Tower Regional Community Center

ESTIMATED SCHEDULE:

Design / Construction FY 2024/25 - FY 2025/26

FUNDING SOURCE:

General Fund

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

New

PROJECT DESCRIPTION:

Roof improvements in FY 2024/25 and solar panel installation in FY 2025/26.

PROJECT BUDGET:

Funds Spent to Date

\$ -

Roof Improvements (FY 2024/25)

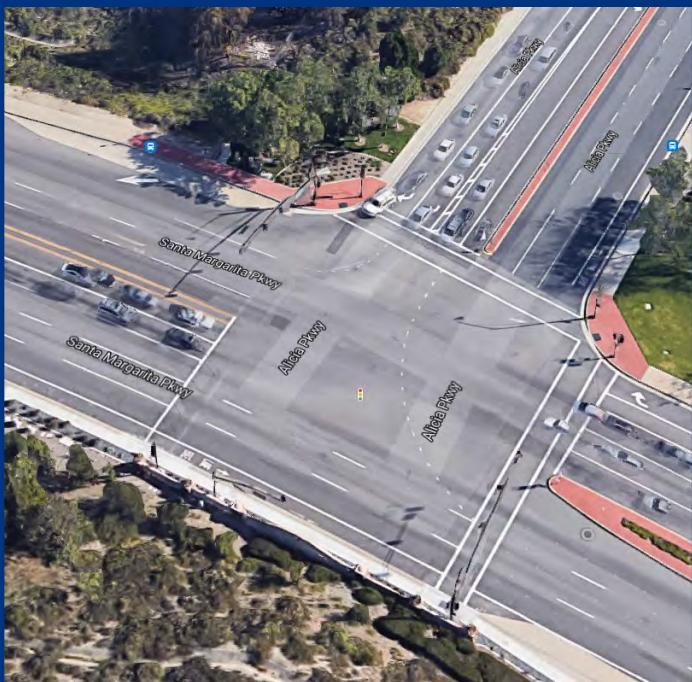
\$ 900,000

Solar Installation (FY 2025/26)

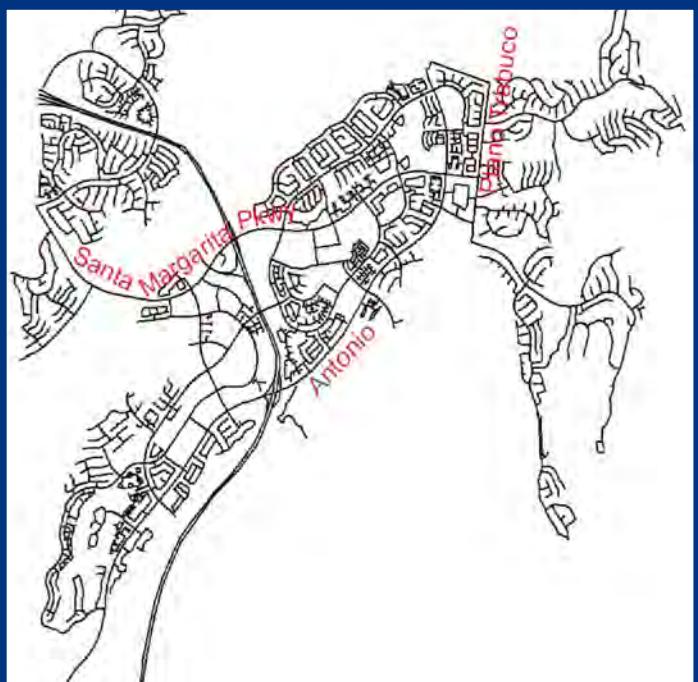
\$ 1,000,000

Total \$ 1,900,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC INTERSECTION



VICINITY MAP

PROJECT TITLE:

Traffic Signal System Maintenance (Citywide)

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Maintenance FY 2024/25-2030/31

FUNDING SOURCE:

Measure M

PROJECT MANAGER:

Traffic Engineer/ Superintendent

CIP ACCOUNT NO.:

410-900-921.009

PROJECT DESCRIPTION:

Project consist of various deferred maintenance and upgrade items to the City's traffic signal systems.

PROJECT BUDGET:

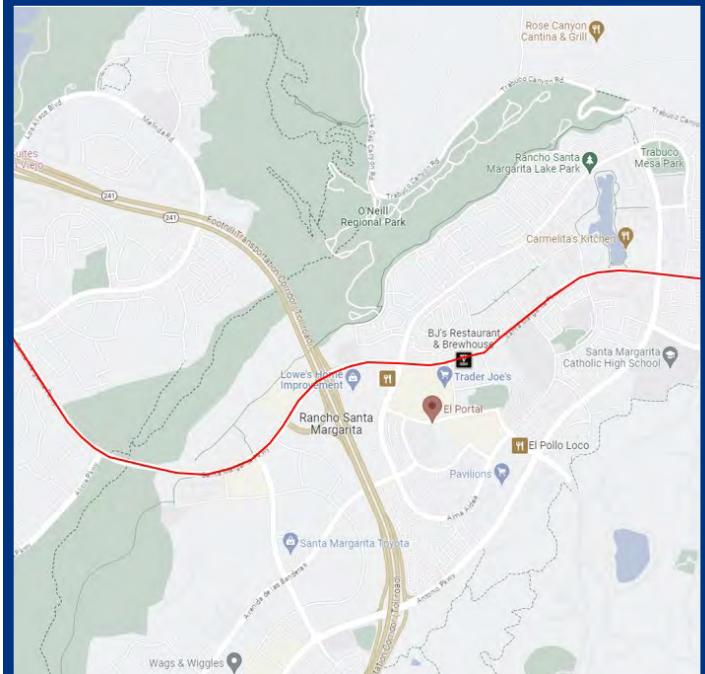
Maintenance/ Construction Estimate

\$	50,000
Total	\$ 50,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC SIGNAL



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Signal Sync Project

DEPARTMENT:

Public Works

PROJECT TYPE:

Traffic Improvements

ESTIMATED SCHEDULE:

Construction FY 2024/25

FUNDING SOURCE:

AQMD

PROJECT MANAGER:

Traffic Engineer

CIP ACCOUNT NO.:

410-900-921.010

PROJECT DESCRIPTION:

Implementation of traffic signal synchronization to optimize traffic signal operations.

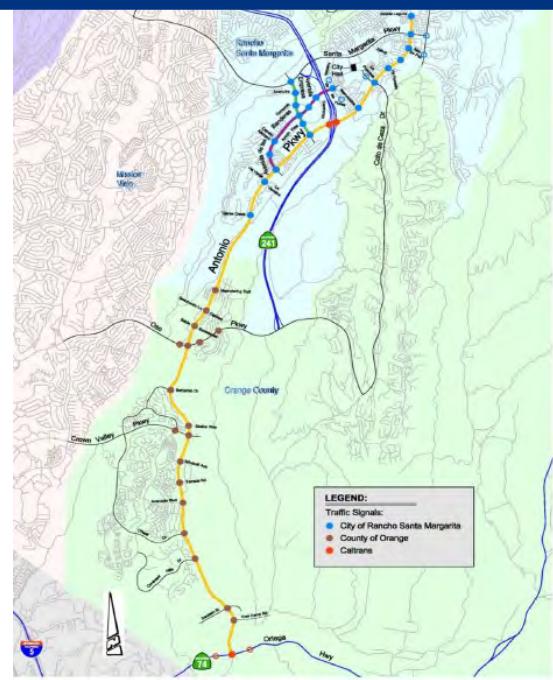
PROJECT BUDGET:

Funds Spent to Date	(\$	7,000)
Design	\$	7,000
Construction	\$	263,000
Construction Contingency	\$	9,000
Administration	\$	16,000
	Total \$	288,000

City of Rancho Santa Margarita Capital Improvement Project Information



TRAFFIC SIGNAL



VICINITY MAP

PROJECT TITLE:
Antonio Parkway Signal Sync Project

DEPARTMENT:
Public Works

PROJECT TYPE:
Traffic Improvements

ESTIMATED SCHEDULE:
Design FY 2024/25 - FY 2025/26
Construction FY 2026/27

FUNDING SOURCE:
AQMD

PROJECT MANAGER:
Traffic Engineer

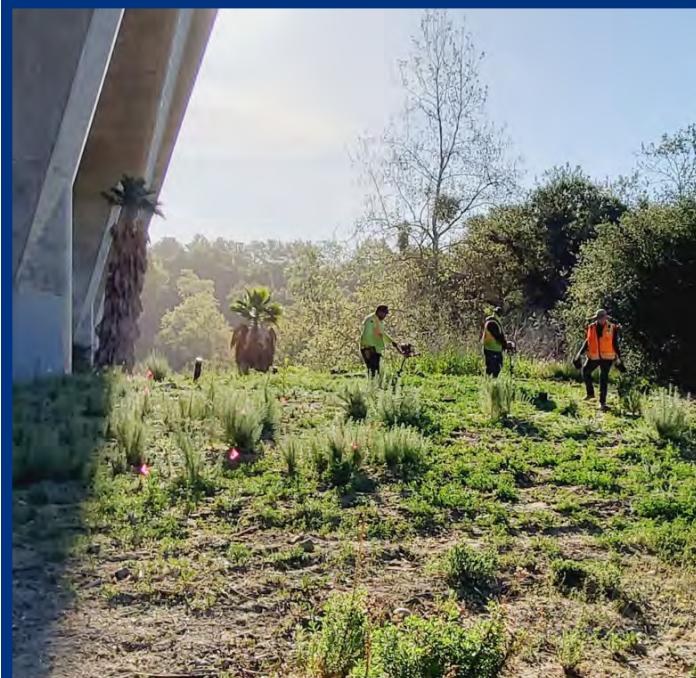
CIP ACCOUNT NO.:
New

PROJECT DESCRIPTION:
Implementation of traffic signal synchronization to optimize traffic signal operations.

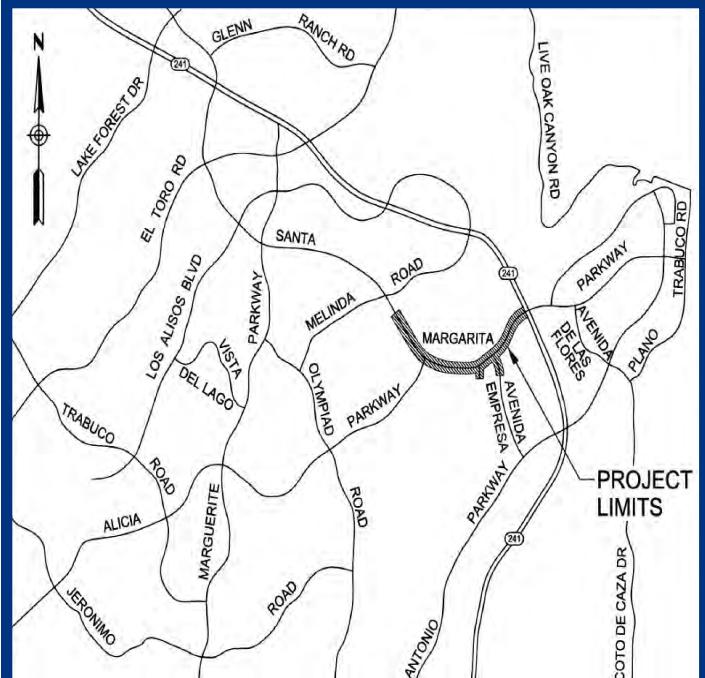
PROJECT BUDGET:

Funds Spent to Date	\$	-
Design	\$	33,000
Total	\$	33,000

City of Rancho Santa Margarita Capital Improvement Project Information



BRIDGE HINGE REPAIR



VICINITY MAP

PROJECT TITLE:

Santa Margarita Parkway Bridge Hinge Repair

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2014/15 - FY 2017/18
Construction	FY 2018/19 - FY 2024/25

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-931.004

PROJECT DESCRIPTION:

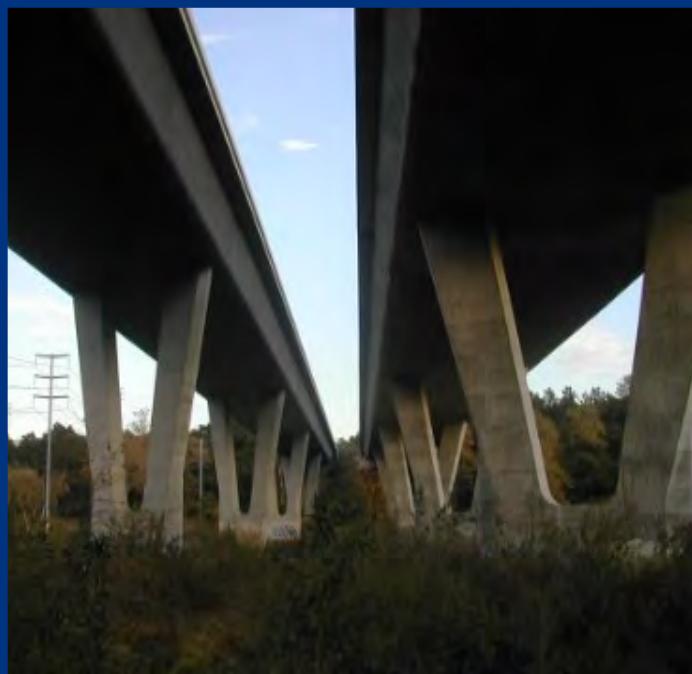
Reconstruction of a critical hinge and performing various general preventive bridge maintenance repairs consistent with Bridge Preventive Maintenance Program and Caltrans inspection recommendations.
Perform long-term habitat restoration.

PROJECT BUDGET:

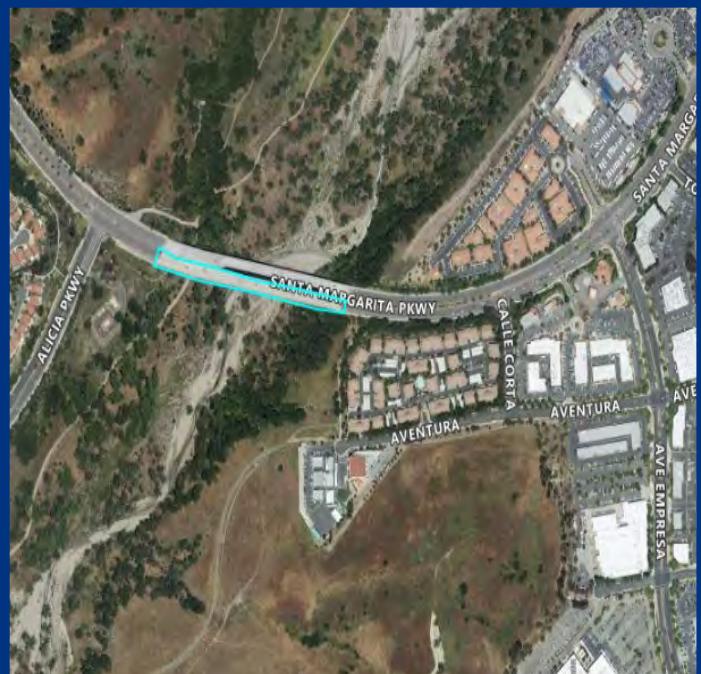
Funds Spent to Date

Preliminary Engineering/Design (FY 2011/12 - FY 2017/18)	(\$ 4,089,000)
Construction Management/Inspection/Testing (FY 2019/20 - FY 2021/22)	\$ 595,000
Project Management/Administration (FY 2018/19 - FY 2020/21)	\$ 650,000
Construction Engineering Design Support (FY 2020/21)	\$ 185,000
Construction (FY 2019/20 - FY 2021/22)	\$ 90,000
Advertisement/Miscellaneous (FY 2019/20 - FY 2020/21)	\$ 2,412,000
Habitat Restoration Maintenance/Administration (FY 2021/22 - FY 2023/24)	\$ 30,000
Habitat Restoration Maintenance/Administration	\$ 127,000
	\$ 60,000
	Total \$ 60,000

City of Rancho Santa Margarita Capital Improvement Project Information



E/B SANTA MARGARITA PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Eastbound Santa Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2024/25
Construction	FY 2025/26

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

410-900-931.005

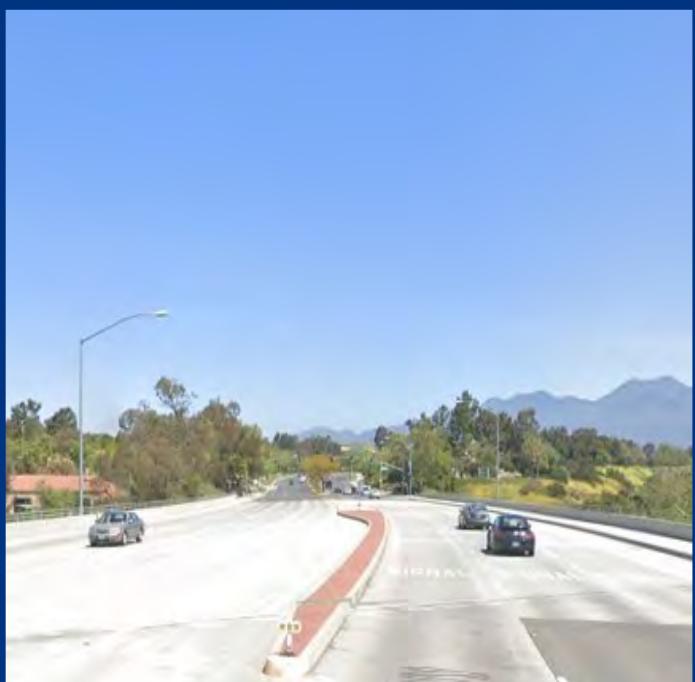
PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$3,500,000.

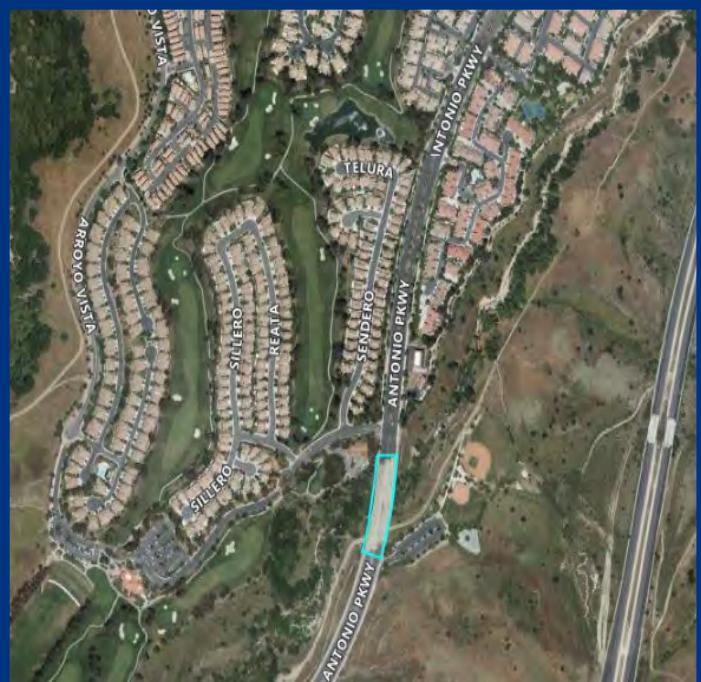
PROJECT BUDGET:

Funds Spent to Date	(\$	100,000)
Design/ Administration (FY 2022/23 - FY 2023/24)	\$	100,000
Design	\$	177,000
Total	\$	177,000

City of Rancho Santa Margarita Capital Improvement Project Information



ANTONIO PKWY BRIDGE



VICINITY MAP

PROJECT TITLE:

Antonio Parkway Bridge Maintenance

DEPARTMENT:

Public Works

PROJECT TYPE:

Bridge Preventive Maintenance

ESTIMATED SCHEDULE:

Design	FY 2022/23 - FY 2024/25
Construction	FY 2025/26

FUNDING SOURCE:

HBP
Gas Tax

PROJECT MANAGER:

Principal Engineer

CIP ACCOUNT NO.:

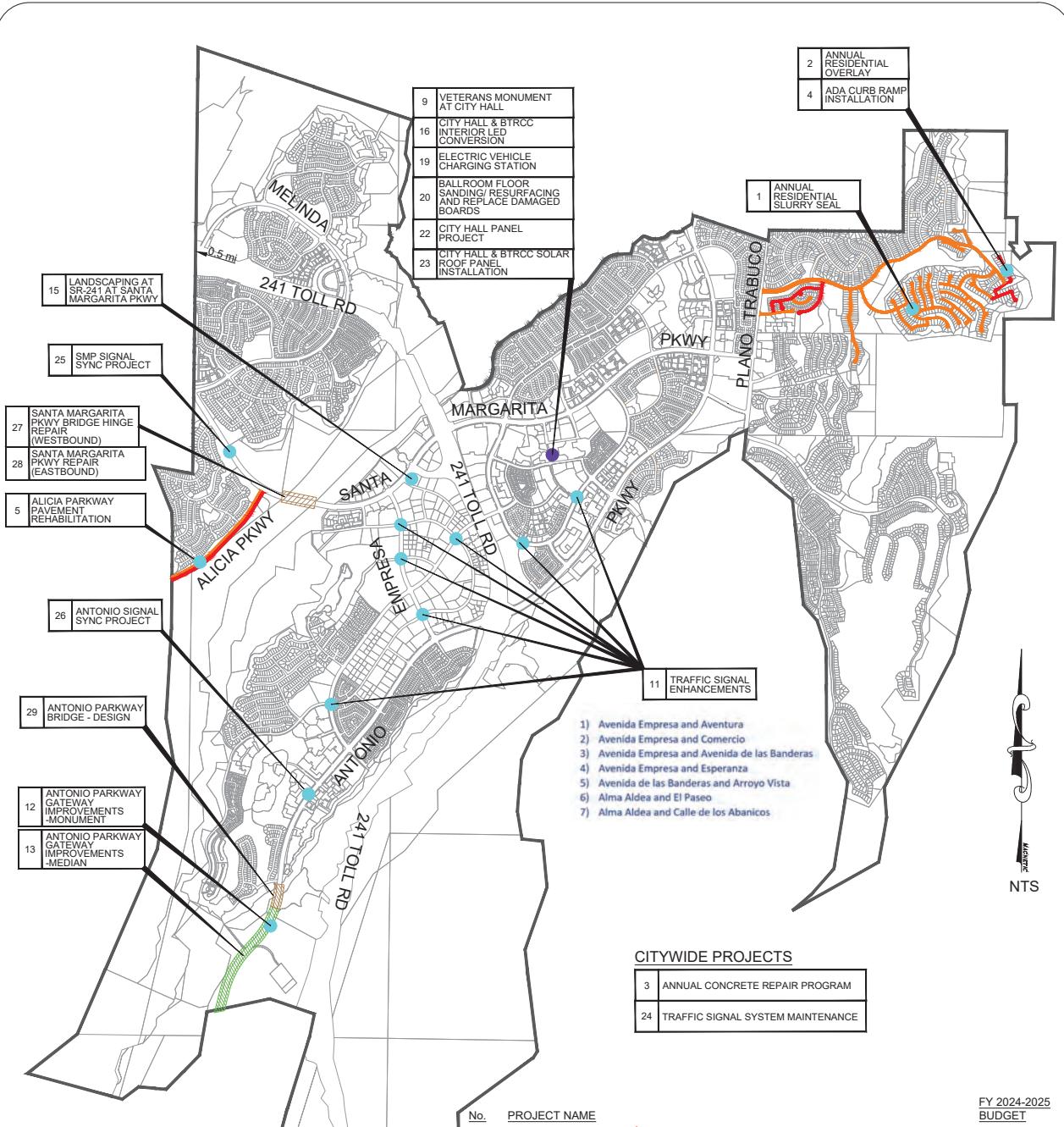
410-900-931.006

PROJECT DESCRIPTION:

Bridge general preventive maintenance design phase including environmental documentation, permitting, and preparing construction documents. Anticipated future construction costs are \$350,000.

PROJECT BUDGET:

Funds Spent to Date	(\$	55,000)
Design/Administration (FY 2022/23 - FY 2023/24)	\$	55,000
Design	\$	75,000
Total	\$	75,000



CITYWIDE PROJECTS

3	ANNUAL CONCRETE REPAIR PROGRAM
24	TRAFFIC SIGNAL SYSTEM MAINTENANCE

FY 2024-2025
BUDGET

No.	PROJECT NAME	FY 2024-2025 BUDGET
STREET IMPROVEMENT / MAINTENANCE PROJECTS		
1	ANNUAL RESIDENTIAL SLURRY SEAL PROGRAM	\$530,000
2	ANNUAL RESIDENTIAL OVERLAY	\$900,000
3	ANNUAL CONCRETE REPAIR PROGRAM	\$142,000
4	AMERICANS WITH DISABILITIES ACT (ADA) CURB RAMP INSTALLATION PROJECT	\$184,000
5	ALICIA PARKWAY PAVEMENT REHABILITATION (CITY LIMITS TO SANTA MARGARITA PARKWAY)	\$1,100,000
SPECIAL PROJECTS		
9	VETERANS MONUMENT AT CITY HALL	\$90,000
LANDSCAPE / RENOVATION PROJECTS		
11	TRAFFIC SIGNAL ENHANCEMENTS	\$405,000
12	ANTONIO PARKWAY GATEWAY IMPROVEMENTS - MONUMENT	\$800,000
13	ANTONIO PARKWAY GATEWAY IMPROVEMENTS - MEDIAN	\$1,815,000
15	LANDSCAPING AT SR-241 AT SANTA MARGARITA PARKWAY	\$260,000
CITY HALL & BELL TOWER REGIONAL COMMUNITY CENTER PROJECTS		
16	CITY HALL & BTRCC INTERIOR LED CONVERSION	\$764,000
19	ELECTRIC VEHICLE CHARGER INSTALLATION	\$10,000
20	BALLROOM FLOOR SANDING/RESURFACING AND REPLACE DAMAGED BOARDS	\$32,000
22	CITY HALL PANEL PROJECT	\$40,000
23	CITY HALL & BTRCC SOLAR ROOF PANEL INSTALLATION	\$900,000
TRAFFIC IMPROVEMENT PROJECTS		
24	TRAFFIC SIGNAL SYSTEM MAINTENANCE	\$50,000
25	SANTA MARGARITA PARKWAY SIGNAL SYNC PROJECT	\$288,000
26	ANTONIO PARKWAY SIGNAL SYNC PROJECT	\$33,000
BRIDGE PROJECTS		
27	SANTA MARGARITA PARKWAY BRIDGE HINGE REPAIR (WESTBOUND)	\$60,000
28	SANTA MARGARITA PARKWAY BRIDGE (EASTBOUND)	\$177,000
29	ANTONIO PARKWAY BRIDGE	\$75,000



FISCAL YEAR 2024/25 CAPITAL IMPROVEMENT PROGRAM PROJECT MAP

APRIL 2024

Appendices

Rancho Santa Margarita, California

BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred, except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after year-end).

BUDGETARY CONTROL

Based on departmental input, revenue estimates from the Finance Department and assessing the needs of the community, a balanced preliminary budget is prepared by the City Manager and submitted to the City Council for approval. A Public Hearing is conducted to solicit public input. The City Council adopts the operating and capital budgets and annual appropriations limit via resolution.

Budgetary control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within the accounts of any fund; however, any revisions between funds must be approved by the City Council. Supplemental appropriations may be adopted by the City Council at any time during the fiscal year by formal action. Except for capital projects, appropriations lapse at fiscal year-end unless they are encumbered at year-end or re-appropriated through the formal budget process. Regarding capital projects, re-appropriation in the following fiscal year of Special Revenue or General Fund dollars is the recommended approach for ongoing capital projects. For any project which is under way (i.e. design complete, construction contract awarded, construction begun) at year-end, the appropriations are allowed to carry forward as re-appropriated for the next year's budget in order to complete the project. Exceptions preventing automatic re-appropriation for capital projects in progress are: use of General Fund dollars for completion or match; use of restricted funding sources no longer deemed eligible or included in eligibility reports; or funds no longer available from original or other special revenue sources and for special revenue funds, available fund balance.

LONG-TERM DEBT

The City of Rancho Santa Margarita is not obligated in any manner for general obligation or special assessment bonded indebtedness. The sales tax mitigation agreement with the County of Orange pursuant to a Revenue Neutrality Agreement was previously dormant but has been triggered with the wind down of the "Triple Flip", therefore, payments towards the remaining balance were completed in Fiscal Year 2018-19. Capital leases also exist for various office equipment within the City. The City issued lease revenue refunding bonds ("LRRBs") on December 19, 2012, via its joint powers authority with the Rancho Santa Margarita Public Financing Authority ("RSMPFA"), in the amount of \$11,230,000. Those bonds refunded the City's Certificates of Participation ("COPs"), reducing the City's debt service interest cost on the Civic Center construction financing from 4.73% to 2.83%, and lowering annual General Fund debt service by an average of approximately \$102,000 annually over the remaining 10 years of bond repayment obligations. The City (as lessee) has covenanted under the related Lease Agreement to make certain Rental Payments to the Rancho Santa Margarita Public Financing Authority (as lessor).

BASIS OF REVENUE ESTIMATES

The City of Rancho Santa Margarita provides many services to its residents such as law enforcement, fire protection, recreation and infrastructure maintenance and improvement (i.e., streets and storm drains, etc.). Provisions of such services are dependent on ongoing revenue. The following describes seven (7) major sources of revenue to the City, representing 84.0% of the FY 2024-25 Estimated Revenues for all funds.

Sales & Use Tax: In accordance with the State Revenue & Taxation Code, the Bradley-Burns Uniform Local Sales & Use Tax Law of 1955, Measure "M2" and Proposition 172, a Sales and Use Tax rate totaling 7.75% is imposed on taxable sales in the City. The City receives 1.00% of local taxable sales with the remaining funds being shared by the State (5.00%), County Mental Health (0.50%), Orange County Transportation Authority – Measure "M2" Funds (0.50%), County Transportation Fund (0.25%) and County Public Safety Fund - Public Safety Augmentation Fund (0.50%). Sales Tax is the single largest source of revenue for the City's General Fund.

Property Tax in-lieu of Vehicle License Fees: As of FY 2004-05 the State reduced the allocation of vehicle license fees from 2% to .65%. As a result, the fee difference is supplemented or "backfilled" with this revenue source, commonly referred to as a component of the VLF Property Tax Swap or "Triple Flip". This funding source is the second largest source of revenue for the City's General Fund.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property located within the City. Article XIII A of the California State Constitution provides that assessed values are stated at 100% of full cash value. The County levies a base tax of \$1 per \$100 (1%) of assessed valuation (subject to annual growth limitations of 2%). The base amount the City receives in property tax was determined in a Revenue Neutrality Agreement with the County of Orange, which was negotiated prior to incorporation, at 2.98% of the County levy. From year to year, growth or decline in City residential and commercial property values impacts property tax revenue. When a property changes hands, it is reassessed at its current market value. Property Tax is the third largest revenue source for the City's General Fund.

Franchise Fees: A Franchise Fee is imposed on various public utilities, which grants the right to use public property for system infrastructure (lines and poles) and for the exclusive right to provide cable television within the City. Franchise fees from cable television, electricity, natural gas providers, and refuse collectors combined are the fourth largest source of revenue for the City's General Fund.

State Gas Tax: The State Gas Tax is derived from State of California taxes on gasoline purchases and is allocated, based on population, to cities. The use of Gas Tax revenues is restricted by the California Streets & Highways Code. Monies derived by Sections 2106 and 2107 are restricted to the construction, improvement, and maintenance of public streets. Section 2107.5 monies are restricted to engineering costs and administrative expenses with respect to City streets. Gas Tax funds are recorded in a Special Revenue Fund.

Road Maintenance and Rehabilitation Program: Senate Bill 1 (SB 1) created the Road Maintenance and Rehabilitation Program to address deferred maintenance on the State Highway System and the local street and road system. The program established additional fuel taxes and vehicle fees which will generate new funding for roadways. A percentage of these funds will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code Section 2032, and are restricted for eligible road maintenance, rehabilitation, and critical safety projects on the local streets and roads systems.

Measure “M2” Sales Tax: Measure “M” monies are derived from a special sales tax of 0.50% approved by the voters of the County of Orange in November 1990. Measure “M” expired March 31, 2011. Renewed Measure “M” (M2) was approved by voters in November 2006, and became effective April 1, 2011. The Measure “M2” sales tax rate is a component of the countywide sales tax rate of 7.75%. Measure “M2” monies are restricted for street and highway improvements and maintenance. Cities receive a portion of the sales tax revenue generated by Measure “M2,” the distribution of which is based on population, Master Plan Arterial Highways miles and total taxable sales. The “Fair Share” portion of these restricted monies is accounted for in a Special Revenue Fund. Other components of the Measure M Program are competitively based and are accounted for in the Capital Projects Fund. Still other program specific revenues are available, such as Senior Mobility, and are accounted for in the General Fund or Capital Projects Fund.

GLOSSARY OF TERMS

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and, (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period

(typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received, or services rendered whether cash payments have been made or not.

Fiscal Year: The City operates on a fiscal year from July 1 through June 30.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

GLOSSARY OF TERMS

Fund Balance: The excess of an entity's assets over its liabilities.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: (1) personnel (salaries and benefits); (2) operations (utilities, maintenance contracts, travel, contracted services, office expense); (3) capital outlay; and (4) interfund charges.

Purchase Order: A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Revenue: The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Source of Revenue: Revenues are classified according to their source or point of origin.

Appropriations Limit

History

California voters, in 1979, approved Proposition 4, establishing Article XIII-B of the State Constitution. Article XIII-B (the “Gann Initiative”) limits the level of most appropriations from tax sources that state and local governments are permitted to make in a given year. The limit for each fiscal year equals the prior year’s limit, adjusted for cost-of-living and population changes, and various other adjustments. Appropriations for almost all government functions are subject to limitation; however, some items are excluded from the limit, such as debt service payments. Additionally, appropriations from non-tax revenues, such as fee revenue, are excluded from the limit. Under Proposition 4, if a governmental entity receives more proceeds of taxes than the Limit allows, it must rebate the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

In June 1990, voters modified Article XIII-B with Proposition 111. Amendments included a two-year averaging of revenue over-receipt before triggering tax rebates. Additionally, capital outlays became excluded from the appropriations limit and governments became able to choose annual adjustment factors from several options.

Analysis

The following table provides an analysis of the City’s Appropriations Limit. For the Fiscal Year 2002/03, the City Council approved a provisional Appropriations Limit. In the November 2002 election voters approved the permanent Appropriations Limit of \$10,623,045, for subsequent calculations. Because receipt of additional tax revenues was anticipated based on formulas for newly incorporated cities, in the November 2002 election, voters also approved an override increase of \$1 million per year effective for four years to the annual appropriations limit (\$4 million total) to ensure the ability to spend the increased revenues. The voter approved override ended in Fiscal Year 2006-07 and future appropriation limit calculations reverted to calculations based on the original permanent limit.

Fiscal Year	Appropriations Limit	Appropriations Subject to Limit	Difference
2016-17	\$18,025,003	\$12,838,173	\$5,186,830
2017-18	\$18,819,087	\$13,207,484	\$5,611,603
2018-19	\$19,644,365	\$13,722,696	\$5,921,669
2019-20	\$20,459,835	\$14,271,997	\$6,187,838
2020-21	\$21,231,476	\$13,606,411	\$7,625,065
2021-22	\$22,259,483	\$14,834,011	\$7,425,472
2022-23	\$23,826,606	\$16,434,162	\$7,392,444
2023-24	\$24,770,044	\$17,329,158	\$7,440,886
2024-25	\$25,746,281	\$18,202,205	\$7,544,076

RESOLUTION NO. 24-06-12-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA,
ESTABLISHING THE APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2024/25

The City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, Article XIIIIB of the California Constitution required public entities in the State of California to set an annual appropriations limit; and

WHEREAS, the League of California Cities issued in March 1991 uniform guidelines for the implementation of the provisions of Article XIIIIB of the California Constitution; and

WHEREAS, an appropriations limit for Fiscal Year 2023/24 was approved on June 14, 2023; and

WHEREAS, the proposed appropriations limit to be approved for Fiscal Year 2024/25 is based on the approved appropriations limit for Fiscal Year 2023/24, adjusted using appropriations limit factors for Fiscal Year 2024/25, as they relate to budgeted revenues to be received in Fiscal Year 2024/25; and

WHEREAS, Article XIIIIB requires the City Council to select the population and inflation factors for the year's appropriations limit calculation; and

WHEREAS, information for making this limit calculation for the City of Rancho Santa Margarita has been available for public inspection in the City office for fifteen (15) days prior to the scheduled adoption of this Resolution, in accordance with Government Code Section 7910 requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the appropriations limit for the City of Rancho Santa Margarita for Fiscal Year 2024/25 shall be \$25,746,281 as calculated in Exhibit "1", and incorporated herein by this reference, is hereby established.

SECTION 2. That the inflation factor being utilized to calculate the Fiscal Year 2024/25 appropriations limit is California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the Fiscal Year 2024/25 appropriations limit is the population growth for the County of Orange, California.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2024.



CAROL A. GAMBLE, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 12th day of June 2024, by the following vote:

AYES: Council Members Beall, Figueroa, Holloway, Mayor Pro Tempore McGirr and Mayor Gamble (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)



AMY DIAZ, CITY CLERK

City of Rancho Santa Margarita
Gann Limit
FY 2024-25

	Budgeted Revenues 24-25		
	Proceeds of Taxes	Non-Proceeds of Taxes	Total
GENERAL FUND			
Property Tax	3,275,382	-	3,275,382
Sales Tax	8,579,086	-	8,579,086
Real Property Transfer Tax	250,000	-	250,000
Franchise Fees-Cable TV	-	425,000	425,000
Franchise Fees-Gas	-	172,231	172,231
Franchise Fees-Electricity	-	584,310	584,310
Franchise Fees-Refuse Collect	-	426,017	426,017
Franchise Fees-Recycling	-	264,972	264,972
Motor Vehicle License Fee	-	62,188	62,188
Property Tax In-Lieu of VLF	6,021,699	-	6,021,699
State Mandated Costs Reimbursement	-	33,888	33,888
Beverage Container Recycling	-	13,000	13,000
Solid Waste Recycling Permits	-	45,000	45,000
Solid Waste Fees	-	2,500	2,500
CASP Program Revenue	-	5,700	5,700
Building Permit Fees	-	510,400	510,400
Zoning Plan Check	-	28,000	28,000
Permit Imaging	-	10,000	10,000
Bldg-Plan Check Fees	-	75,000	75,000
Site Development Permits	-	1,500	1,500
Site Development Deposits	-	25,000	25,000
Massage Establishment Permit	-	5,000	5,000
Planning-Plan Check Fees	-	10,000	10,000
Other Planning Revenues	-	3,000	3,000
SB2 Grant Funding	-	40,500	40,500
CalAPP Grant	-	14,000	14,000
CalOES Grant	-	43,500	43,500
EECBG Grant	-	76,570	76,570
CDBG Grant	-	92,840	92,840
CDBG-CV	-	5,200	5,200
Engineering Permits	-	55,000	55,000
Waste Disposal Agrmt. Revenue	-	91,216	91,216
Court Fines	-	139,000	139,000
Parking Citation Revenue	-	115,000	115,000
Parking Citation Revenue - DMV	-	12,000	12,000
Miscellaneous Police Grants	-	8,000	8,000
Passport Revenue	-	50,000	50,000
Sponsorships	-	35,000	35,000
BTRCC Program Revenue	-	173,000	173,000
BTRCC Rental Revenue	-	105,000	105,000
Misc. Revenue	-	15,000	15,000
Senior Mobility Grant	-	58,991	58,991
Investment Earnings	801,576	-	801,576
Total General Fund	18,927,743	3,832,523	22,760,266
SPECIAL REVENUE FUNDS			
Gasoline	-	1,373,094	1,373,094
Interest	-	36,278	36,278
Measure M	-	1,056,102	1,056,102
Interest	-	24,497	24,497
Air Quality	-	60,000	60,000
Interest	-	7,013	7,013
Local Park Trust Fund	-	-	-
Interest	-	1,402	1,402
SLSF	-	182,113	182,113
Interest	-	9,631	9,631
Cable PEG Fees	-	-	-
Interest	-	15,615	15,615
RMRA	-	1,185,311	1,185,311
Interest	-	38,990	38,990
CAPITAL PROJECTS FUND	-	8,360,000	8,360,000
Total Other Funds	-	12,350,046	12,350,046
Total Revenue	18,927,743	16,182,569	35,110,312
Appropriations Excluded From Limit	(725,538)		
NET APPROPRIATIONS SUBJECT TO LIMIT	18,202,205		
FY 2023-24 APPROPRIATIONS LIMIT	24,770,044		
FY 2024-25 Appropriations Limit Factor	1.039412 (1)		
FY 2024-25 CALCULATED APPROPRIATIONS LIMIT	25,746,281		
FY 2024-25 APPROPRIATIONS UNDER LIMIT	7,544,076		

(1) - Source - California Dept of Finance-County (1.0362 x .1.003100 = 1.039412)

RESOLUTION NO. 24-06-12-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
RANCHO SANTA MARGARITA, CALIFORNIA, ADOPTING
THE OPERATING BUDGET AND CAPITAL IMPROVEMENT
PROGRAM BUDGET PLAN FOR FISCAL YEAR 2024/25

WHEREAS, the City Council of the City of Rancho Santa Margarita, California, hereby finds, determines, declares, and resolves as follows:

WHEREAS, the City Manager of the City of Rancho Santa Margarita has submitted a Proposed Operating Budget and Capital Improvement Program Budget Plan for Fiscal Year 2024/25 to the City Council; and

WHEREAS, the City Council set June 12, 2024, as the date of the public hearing to consider the FY 2024/25 budget and to receive public input; and

WHEREAS, after duly giving notice, the City Council did hold such public hearing and all comments presented to the City Council were considered and evaluated; and

WHEREAS, the City Council has reviewed the proposed budgets and made recommendations and changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That Operating Budget and Capital Improvement Program Budget Plan expenditures and operating transfers for all funds in the amount of \$42,307,841 for Fiscal Year 2024/25 are hereby appropriated, approved and adopted, as summarized in Exhibit "1" attached hereto.

SECTION 2. That revenues and operating transfers for all funds are estimated to be \$36,821,067 during FY 2024/25.

SECTION 3. That available accumulated General Fund Reserves designated for technology are allocated in the amount of \$252,541 for technology expenditures, reserves designated for council strategic are allocated in the amount of \$1,154,350 for council strategic expenditures, reserves designated for CalPERS UAL are allocated in the amount of \$105,000, reserves designated for facilities are allocated in the amount of \$1,706,000. All of the above amounts are included in the balanced Fiscal Year 2024/25 General Fund budget; and other funds contain sufficient fund balance available for expenditures planned in the proposed budget.

SECTION 4. That the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2024-2025" will be compiled upon adoption of this budget and shall contain detailed budgetary

information and amounts matching the amounts in Exhibit "1" attached hereto and shall set the guidelines for expending these funds.

SECTION 5. That the City Manager is given authority to adjust monies within a fund as long as the goals, total dollars, or intent of the document entitled "City of Rancho Santa Margarita, California, Adopted Operating Budget and Capital Improvement Plan – Fiscal Year 2024-2025" are not altered.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2024.



CAROL A. GAMBLE, MAYOR

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Amy Diaz, City Clerk of the City of Rancho Santa Margarita, California, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Rancho Santa Margarita City Council at its regular meeting held on the 12th day of June 2024, by the following vote:

AYES: Council Members Beall, Figueroa, Holloway, Mayor Pro Tempore McGirr and Mayor Gamble (5)

NOES: None (0)

ABSTAIN: None (0)

ABSENT: None (0)


AMY DIAZ, CITY CLERK

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City of Rancho Santa Margarita

California