

RESOLUTION NO. 07-08-22-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, REPEALING RESOLUTION NO. 07-06-27-01, AND ADOPTING A RESOLUTION ESTABLISHING CLASSES OF REGULAR EMPLOYMENT WITH THE CITY AND SALARY RANGES

WHEREAS, the City Council previously approved salary ranges for various positions by Resolution and has otherwise authorized the City Manager to hire employees as needed; and

WHEREAS, the City Council previously adopted Resolution No. 07-06-27-01 to establish City classifications and salary ranges; and

WHEREAS, as a result of the elimination of the Assistant to the City Manager classification and the addition of the Human Resources/Risk Management Administrator classification, a new Resolution establishing all classes of employment with the City of Rancho Santa Margarita and defining appropriate salary ranges is now necessary.

NOW, THEREFORE, the City Council of the City of Rancho Santa Margarita, California does hereby resolve as follows:

Section 1. Resolution 07-06-27-01 is hereby repealed.

The following employment classifications and salary ranges are established:

Executive and Management Classifications

<u>Classification</u>	<u>Monthly Salary Range</u>
Administrative Services Director	\$8,839 - \$11,785
Assistant City Engineer	\$7,359 - \$9,812
City Clerk	\$6,476 - \$8,635
City Manager	\$12,160 - \$16,214
Community Services Supervisor	\$4,258 - \$5,677
Development Services Director	\$8,913 - \$11,884
Human Resources/Risk Management Administrator	\$5,803 - \$7,737
Public Works Director/City Engineer	\$9,224 - \$12,299

Professional, Technical and Administrative Classifications

<u>Classification</u>	<u>Monthly Salary Range</u>
Accountant	\$4,323 - \$5,764
Account Clerk	\$2,830 - \$3,773
Accounting Technician	\$3,315 - \$4,420
Administrative Secretary	\$3,207 - \$4,276
Associate Planner	\$4,483 - \$5,978
Code Enforcement Officer	\$3,897 - \$5,196
Community Services Coordinator	\$3,710 - \$4,947
Community Services Specialist	\$2,491 - \$3,321
Deputy City Clerk	\$3,961 - \$5,281
Executive Secretary	\$3,606 - \$4,808
Management Analyst	\$4,255 - \$5,674
Permit Processing Technician	\$3,167 - \$4,223
Planner	\$5,359 - \$7,145
Receptionist/Secretary	\$2,754 - \$3,672
Records Assistant	\$2,283 - \$3,044
Senior Management Analyst	\$4,816 - \$6,421

Temporary & Seasonal Support Classifications

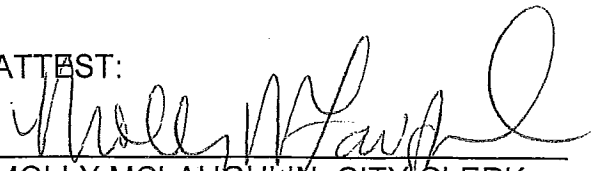
<u>Classification</u>	<u>Monthly Salary Range</u>
Intern	\$12.00 - \$21.00/hour
Clerk Typist	\$13.17 - \$17.56/hour
Recreation Leader	\$14.00 - \$19.00/hour

Section 2: Full-time City employees are provided a monthly allowance  
In the amount of \$1321.00 for the purchase of health benefits.

PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of August 2007.

  
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L. ANTHONY BEALL, MAYOR

ATTEST:

  
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MOLLY MCLAUGHLIN, CITY CLERK  
STATE OF CALIFORNIA )  
COUNTY OF ORANGE )  
CITY OF RANCHO SANTA MARGARITA)

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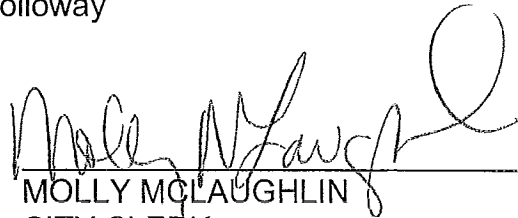
I, Molly McLaughlin, City Clerk of the City of Rancho Santa Margarita, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 07-08-22-01 adopted by the City Council of the City of Rancho Santa Margarita, California, at a regular meeting thereof, held on the 22<sup>nd</sup> day of August 2007, by the following vote:

AYES: Council Member Blais and Thor, and Mayor Pro Tempore  
Thompson and Mayor Beall

NOES: None

ABSENT: Council Member Holloway

ABSTAIN: None

  
MOLLY MCLAUGHLIN  
CITY CLERK