

CITY OF RANCHO SANTA MARGARITA
 22112 El Paseo
 Rancho Santa Margarita, CA 92688
LANDSCAPE IMPROVEMENT- PLANCHECK SUBMITTAL

Project: _____

Address: _____

Tract #: _____ **Lot#:** _____

Parcel Map:# _____ **Lot#:** _____

SUBMITTED BY: _____

COMPANY: _____

PHONE: () _____

DATE: _____ / _____ / _____

RECEIVED BY: _____

FOR OFFICE USE ONLY

LS # _____ - _____	1st check
	Rev. _____
ACCT. NO. 100-000-440.001	
Landscape Plan Check Deposit	
\$400/sheet x _____ no. of sheets	\$ _____
Administration \$1,005.90	
Planning Review \$ 841.15	
TOTAL DUE \$ _____	

Forward Plans to: Harris & Associates, Inc.

Date: _____ / _____ / _____

This material is:

For your review Per your request
 For your files Other

THE FOLLOWING ITEMS MUST ACCOMPANY EACH SUBMITTAL

FIRST CHECK

Landscape plans – 4 sets (3 for review, 1 to Planning)
 Specifications- 2 sets
 Irrigation Calculations
 Cost Estimate- 2 sets
 Conditions of Approval- 2 sets

SUBSEQUENT CHECKS

2 sets of bluelines
 1 previous checkprint
 2 sets revised irrig. Calcs.
 2 sets revised cost estimates

FINAL SUBMITTAL-for City Engineer approval

Original Mylars
 Specifications
 1 set of bluelines

REQUIRED AFTER APPROVAL

Original signed mylars
 4 sets of approved bluelines

REVISION SUBMITTAL

1. Submit one blueline with revisions marked in red, for City Engineer's approval.
2. Marked blueline will be returned with any additional comments (if applicable) to company's LS architect.
3. Submit originals with the changes for the City Engineer's signature.
4. After revision has been signed, we request two sets of bluelines, and the originals (reduced mylar set if plans are larger than 24" x 36").

NOTE: Two sets of microfiche (blue, labeled with jackets) are required of approved as-built plans upon completion of the project (if any areas are to be maintained by the City.)