

**CITY OF RANCHO SANTA MARGARITA**  
22112 El Paseo  
Rancho Santa Margarita, CA 92688  
**LANDSCAPE IMPROVEMENT- PLANCHECK SUBMITTAL**

**Project:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Tract #:** \_\_\_\_\_ **Lot#:** \_\_\_\_\_  
**Parcel Map:#** \_\_\_\_\_ **Lot#:** \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_  
**COMPANY:** \_\_\_\_\_  
**PHONE:** (    ) \_\_\_\_\_  
**DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**RECEIVED BY:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

<b>LS #</b> _____ - _____	____ 1 <sup>st</sup> check ____ Rev. ____
<b>ACCT. NO. 100-000-440.001</b>	
<b>Landscape Plan Check Deposit</b>	
\$400/sheet x _____ no. of sheets	\$ _____
<b>Administration</b>	<b>\$1,005.90</b>
<b>Planning Review</b>	<b>\$ 841.15</b>
<b>TOTAL DUE</b>	<b>\$ _____</b>

**Forward Plans to: Harris & Associates, Inc.**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**This material is:**

\_\_\_\_\_ For your review      \_\_\_\_\_ Per your request  
\_\_\_\_\_ For your files      \_\_\_\_\_ Other

**THE FOLLOWING ITEMS MUST ACCOMPANY EACH SUBMITTAL**

**FIRST CHECK**

\_\_\_\_\_ Landscape plans – 4 sets (3 for review, 1 to Planning)  
\_\_\_\_\_ Specifications- 2 sets  
\_\_\_\_\_ Irrigation Calculations  
\_\_\_\_\_ Cost Estimate- 2 sets  
\_\_\_\_\_ Conditions of Approval- 2 sets

**SUBSEQUENT CHECKS**

\_\_\_\_\_ 2 sets of bluelines  
\_\_\_\_\_ 1 previous checkprint  
\_\_\_\_\_ 2 sets revised irrig. Calcs.  
\_\_\_\_\_ 2 sets revised cost estimates

**FINAL SUBMITTAL-for City Engineer approval**

\_\_\_\_\_ Original Mylars  
\_\_\_\_\_ Specifications  
\_\_\_\_\_ 1 set of bluelines

**REQUIRED AFTER APPROVAL**

\_\_\_\_\_ Original signed mylars  
\_\_\_\_\_ 4 sets of approved bluelines

**REVISION SUBMITTAL**

1. Submit one blueline with revisions marked in red, for City Engineer's approval.
2. Marked blueline will be returned with any additional comments ( if applicable) to company's LS architect.
3. Submit originals with the changes for the City Engineer's signature.
4. After revision has been signed, we request two sets of bluelines, and the originals (reduced mylar set if plans are larger than 24" x 36").

**NOTE:** Two sets of microfiche (blue, labeled with jackets) are required of approved as-built plans upon completion of the project (if any areas are to be maintained by the City.)