

**City of  
Rancho  
Santa  
Margarita**

**2024-2025  
Consolidated  
Annual  
Performance  
& Evaluation  
Report**

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**September 10, 2025**

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## Attachments

- Attachment 1: Grantee Performance Report (PR03)
- Attachment 2: CDBG and CDBG-CV Financial Summary Reports (PR26)
- Attachment 3: Impediments to Fair Housing Plan
- Attachment 4: Public Notice and Summary of Public Comments

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) has been prepared to assist residents of the City of Rancho Santa Margarita (RSM) and the U.S. Department of Housing and Urban Development (HUD) in assessing the City's use of federal grant funds to meet priority housing and community needs identified in the City's 2020–2024 Consolidated Plan. The CAPER will focus on goals and accomplishments for July 1, 2024, through June 30, 2025 – the FY 2024-2025 reporting period.

The FY 2024-2025 reporting period is the City's eighteenth year receiving Community Development Block Grant (CDBG) funds. It is also the fifth year of the City's 2020-2024 Consolidated Plan cycle. During the FY 2024-2025 reporting period, the City continued to use Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding in the form of CDBG-Coronavirus (CDBG-CV) funds. The CARES Act of 2020 was enacted in response to the COVID-19 pandemic. CDBG-CV funds must be used to prevent, prepare for, or respond to local impacts of COVID-19. It is worth noting that all CDBG-CV-funded programs and activities were completed during prior reporting periods; CDBG-CV expenditures during FY 2024-2025 were related to administration tasks.

The 2024-2025 Annual Action Plan identified an expenditure plan for the City's 2024 CDBG grant of \$208,305 - \$19,547 in prior-year CDBG resources were available (\$227,852 total). The 2024-2025 Action Plan identified seven activities to be carried out during the reporting period utilizing CDBG funds. Activities include public infrastructure improvements, home repair grants, public service grants (including fair housing services), and program administration and reporting.

The 5-year goals established in the 2020-2024 Consolidated Plan and corresponding FY 2024-2025 accomplishments are summarized below.

- Public Improvements: 5 Yr. Goal - CDBG funds to improve public facilities or infrastructure that benefits 3,500 residents – 1 project was completed during FY 2024-2025, benefitting 118 RSM residents
- Affordable Housing: 5 Yr. Goal - CDBG funds to assist five lower-income senior or disabled homeowners in undertaking minor repairs to their residence – 1 homeowner was assisted during FY 2024-2025
- Public Services: 5 Yr. Goal - Social service programs to assist 2,500 lower-income RSM residents – 2,318 residents were assisted during FY 2024-2025
- Homelessness Services: 5 Yr. Goal - Assistance for 1,650 lower-income individuals who are at risk of homelessness or who are homeless – 153 individuals were assisted during FY 2024-2025
- Program Administration: 5 Yr. Goal - Program oversight and coordination

Table 1 summarizes planned versus actual accomplishments for the FY 2024-2025 reporting period and the 5-year Consolidated Plan cycle. Additional FY 2024-2025 CDBG and CDBG-CV expenditure and accomplishment information is provided in **Attachment 1**.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5-Yr. Strategic Plan	Actual 5-Yr. Strategic Plan	5-Yr. Percent Complete	Expected FY 24-25 Program Year	Actual FY 24-25 Program Year	FY 24-25 Percent Complete
Administration and Planning <sup>A</sup>	Administration	CDBG: \$31,138 CDBG-CV: \$1,505	Other	Other	250	209	83.60%	1	1	0.00%
Homeless Continuum of Care	Homeless	CDBG: \$8,410	Public Service Activities	Persons Assisted	1,250	759	60.642%	12	149	1241.67%
Homeless Continuum of Care	Homeless		Rapid Rehousing	Households Assisted	75	18	24.00%	0	0	0.00%0
Homeless Continuum of Care	Homeless		Overnight Shelter for Homeless Families	Persons Assisted	25	0	0.00%	0	0	0.00%
Homeless Continuum of Care	Homeless		Homelessness Prevention	Persons Assisted	300	71	23.67%	5	4	80.00%
Housing Preservation	Affordable Housing	CDBG: \$14,921	Homeowner Housing Rehabilitated	Household Housing Unit	5	4	80.00%	2	1	50.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5-Yr. Strategic Plan	Actual 5-Yr. Strategic Plan	5-Yr. Percent Complete	Expected FY 24-25 Program Year	Actual FY 24-25 Program Year	FY 24-25 Percent Complete
Infrastructure and Facility Improvements	Non-Housing Community Development	CDBG: \$135,012	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,500	850	11.33%	118	118	100.00%
Public Social Services	Non-Homeless Special Needs	CDBG: \$22,830	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2,500	8,697	347.88%	2,045	2,318	113.35%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

- A. Administration Accomplishments relate to fair housing activity, which HUD considers a program administration activity; however, for FY 24/25, the City funded fair housing as a public service activity.

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As the table above summarizes, the City used CDBG funds to address several priority needs identified in the Consolidated Plan. FY 2024-2025 CDBG-funded program accomplishments are summarized below:

- Age Well Senior Services used CDBG funds to provide Meals on Wheels services for seniors. Fifty-nine homebound and vulnerable RSM seniors were assisted.
- Family Assistance Ministries (FAM) provided housing and supportive services for persons at risk of homelessness and the homeless. FAM assisted 4 RSM residents with emergency rent and utility assistance; an additional 149 residents received food and case management services.
- RSM Cares utilized CDBG funds to purchase food for its drive-up food bank program. During the reporting period, 2,209 individuals were assisted.
- The Fair Housing Council of Orange County (FHCOC) helped address impediments to fair housing choice by providing outreach, education, and fair housing enforcement services. The FHCOC assisted 50 households by addressing 188 separate housing complaints, with most issues related to rental agreements, 30-day notices, and deposits.
- Habitat for Humanity Orange County continued to implement the City's minor home repair grant program for seniors and disabled homeowners. A grant is available to qualified homeowners to undertake basic health, safety, and accessibility improvements. One homeowner was assisted during the reporting period.
- The City's Public Works staff utilized CDBG funds to reconstruct 15 sidewalk curb ramps to improve pedestrian accessibility for seniors and persons with disabilities.
- CDBG funding was allocated for program administration.

**CDBG-CV**

Since receiving CDBG-CV funding in 2020, the City has spent 98.7 percent of the funds. FY 2024-2025 CDBG-CV expenditures were limited to quarterly and annual reporting. The CDBG-CV grant is scheduled to end during FY 2025-2026.

**Attachment 1** (*Grantee Performance Report - PR03*) provides a detailed summary of annual accomplishments for CDBG-funded activities.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,841
Black or African-American	73
Asian	249
American Indian or American Native	15
Native Hawaiian or Other Pacific Islander	53
Other Multi-racial *	240
<b>Total</b>	<b>2,471</b>
Hispanic	1,402
Not Hispanic	1,070

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

\* By default, Table 2 (IDIS) excludes 240 multi-racial program beneficiaries.

### Narrative

As evident from Table 2, most individuals assisted with CDBG funds during FY 2024-2025 are racially White (74.5 percent). This percentage is reflective of the City's current Census data. The *2023 American Community Survey 5-Year Estimates* reports that 65.1 percent of RSM residents are racially White. Table 2 also indicates that the largest minority population assisted with CDBG funds during FY 2024-2025 is Hispanic/Latino – 56.7 percent. The *American Community Survey* reports that approximately 20.0 percent of RSM's population is Hispanic/Latino.

RSM's Consolidated Plan indicates CDBG resources will be focused on safety net programs, that is, programs that help lower-income households offset the cost of items such as food so that program participants can dedicate a more significant percentage of their income to housing. The fact that a substantial number of Hispanic/Latino RSM households sought public service assistance is consistent with data from the Consolidated Plan, which indicates a large number of lower-income Hispanic residents are using a significant percentage of their income for housing.

Accomplishment data for FY 2024-2025 public service grant providers also indicate that many of the community's vulnerable residents have been assisted with CDBG resources. Approximately 68.1 percent of all RSM residents assisted with CDBG funds met HUD's definition of an extremely low-income person (i.e., a household with an income equal to or less than 30% of the County median income). An additional 24.6 percent are categorized as very low-income (i.e., a household with an income equal to or less than 50% of the County median income).

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$227,852	\$212,311
CDBG-CV	CDBG	\$410,749	\$1,505

**Table 3 - Resources Made Available**

### Narrative

According to the 2024-2025 Annual Action Plan, the City anticipated utilizing \$227,852 in total CDBG program resources during the reporting period. As reported above, the City used \$212,311 in CDBG funds during the FY 2024-2025 reporting period. Additionally, \$1,505 in CDBG-CV funding was spent during the reporting period for a cumulative grant expenditure of \$405,432 (approximately 98.7 percent of total grant funds). Detailed information regarding CDBG and CDBG-CV expenditures is provided in **Attachment 2** (*CDBG & CDBG-CV Financial Summary Reports PR26*).

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Eligible Area	0	0	Activity limited to an area with a higher percentage of low- & moderate-income residents
Citywide	100	100	Activity available to residents on a citywide basis (including ADA improvements)

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

During the FY 2024-2025 reporting period, CDBG and CDBG-CV funding were expended citywide for public services, fair housing services, capital improvements, and program administration.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Rancho Santa Margarita made every effort to leverage CDBG funds to the greatest extent possible. Approximately \$252,288 in other resources was used to leverage CDBG funds during the FY 2024-2025 reporting period. These sources include the following:

- |  |           |
|--|-----------|
| • General Fund for Senior and Youth Services:                            | \$192,011 |
| • Permanent Local Housing Allocation (PLHA) Funds for Homeless Outreach: | \$60,277  |
| • Gas Tax for ADA Ramps:   | \$0       |

There is no requirement to match the CDBG program.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	2	1
<b>Total</b>	<b>2</b>	<b>1</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	2	1
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>2</b>	<b>1</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City allocated funds for its Minor Home Repair Grant program during FY 2024-2025. A grant of up to \$5,000 is available for lower-income seniors or disabled homeowners to make minor home improvements to address basic health, safety, and accessibility concerns. Habitat for Humanity Orange County is the City's partner for implementing the program. One homeowner was assisted during the FY 2024-2025 reporting period.

**Discuss how these outcomes will impact future annual action plans.**

Because program resources are somewhat limited, the City does not aggressively market the program, limiting the number of program participants. Habitat for Humanity will continue to advertise the program to meet projected goals. The City has also posted program information on its website.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME *</b>
Extremely Low-income	1	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>1</b>	<b>0</b>

**Table 7 – Number of Households Served**

\* The City is not a recipient of HOME funds.

### **Narrative Information**

As outlined above, CDBG funding was allocated to assist lower-income homeowners in undertaking minor home improvements. One homeowner was assisted during the FY 2024-2025 reporting period. The Orange County Housing Authority (OCHA) reports that 143 RSM households received housing assistance via the federal rental assistance voucher/certificate program during the reporting period. OCHA administers this program throughout most of Orange County; cities have no control over the number of program participants who choose to live in their respective communities.

Other actions taken to foster and maintain affordable housing: Concerning efforts to foster and maintain affordable housing, as reported, one homeowner was assisted via the City's Minor Home Repair program during the FY 2024-2025 reporting period.

The City's Housing Element identifies several strategies and incentives that may be available to expand or preserve the City's affordable housing stock; however, the lack of vacant land within the City presents a challenge to developing new affordable housing. In-fill development or adaptive reuse of underutilized parcels may provide the City with future opportunities to foster its stock of affordable housing.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City did not allocate CDBG funds for homeless outreach during the FY 2024-2025 reporting period. However, the City partnered with the cities of Mission Viejo and Laguna Hills to hire street outreach workers, who coordinated services with the Orange County Sheriff to engage the homeless throughout the three-city area. The City allocated \$60,277 in State PLHA funds for these services. During the reporting period, 16 individuals were engaged and provided referrals and linkages to services and housing options. The City also supported the efforts of the regional Continuum of Care and its outreach and engagement strategy.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During the FY 2024-2025 reporting period, the City allocated CDBG funds to Family Assistance Ministries (FAM). FAM provides various housing and support services for homeless families; however, no RSM households used FAM's emergency or transitional housing during that period.

### **Helping low-income individuals and families avoid becoming homeless, especially highly low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City's homeless strategy, as delineated in the Consolidated Plan, calls for providing safety net services that help prevent individuals and households from becoming homeless. To this end, during the FY 2024-2025 reporting period, CDBG funding was allocated to FAM to assist households at risk of becoming homeless. FAM provided homelessness prevention assistance to four RSM residents. FAM also assisted an additional 149 RSM residents with case management services, including food, workforce training, and referrals.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

During the FY 2024-2025 reporting period, FAM and RSM Cares provided support services and food for lower-income RSM households.

OCHA reports that 13 former homeless households live in RSM with the assistance of Continuum of Care Program Permanent Supportive Housing Certificates, which links housing assistance with supportive services. OCHA also reports that nine formerly homeless veteran households residing in RSM benefit from Veterans Affairs Supportive Housing (VASH) housing vouchers. Additionally, seven RSM households receive Emergency Housing Vouchers – these are at-risk households negatively affected by the COVID-19 pandemic.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

#### **Actions taken to address the needs of public housing**

The City of Rancho Santa Margarita does not own or manage public housing.

#### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

#### **Actions taken to provide assistance to troubled PHAs**

Not applicable.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Rancho Santa Margarita is built out; presently, no vacant land is designated for new residential development in the City - the 2024-2025 Action Plan reflects this situation. The City Council has adopted the 6<sup>th</sup> Cycle Housing Element covering the period of 2021-2029. The Housing Element identifies programs to encourage the development of 680 new housing units to meet the City's Regional Housing Needs Allocation as dictated by the State of California. Both the City's Housing Element and Consolidated Plan indicate that the City will expedite the permitting process for projects that target people with disabilities, seniors, or projects that include an affordable housing component. There is no FY 2024-2025 activity to report.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The Consolidated Plan identifies older adults, individuals with special needs, and extremely low-income households as underserved residents at risk of homelessness. Consistent with the City's Consolidated Plan, resources were allocated to help these households via case management, Meals on Wheels for seniors, and food, rent, and utility assistance for at-risk households. Additionally, the City supported OCHA's efforts to provide 143 RSM households with rental assistance vouchers and certificates. OCHA reports that 40 assisted households are disabled, and 76 are senior households.

Concerning efforts to address "worst case needs" and progress in meeting the needs of persons with disabilities, 40 disabled households received rental assistance via OCHA. Finally, 15 sidewalk curb ramps were upgraded with CDBG funds to comply with current ADA regulations. According to HUD data, 118 individuals with a disability reside in the project area; per the U.S. Census Bureau, 105 individuals with "ambulatory" difficulties live in the project service area.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Over 90 percent of the City's housing stock was constructed after 1978, the year lead-based paint was banned in the United States. The City's Minor Home Repair Program provides grants to elderly and disabled households to undertake minor home repairs and improvements that address health, safety, and accessibility concerns. Habitat for Humanity Orange County (HFH-OC) administers the program. HFH-OC staff are experienced in complying with federal lead-based paint hazard regulations. While lead-based paint is unlikely to be prevalent within the City's housing stock, HFH-OC staff ensured that assisted-units are exempt or tested they are and cleared of lead-based paint hazards as required by program regulations. As previously reported, one housing unit was rehabilitated during the FY 2024-2025 reporting period; the unit did not have lead-based paint.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

According to the U.S. Census Bureau, approximately 5.1 percent of the City's population lives in poverty, including 6.2 percent of individuals aged 65 and older and 7.4 percent of children aged 18 and younger. During FY 2024-2025, the City supported the following CDBG-funded activities to assist households that may be living in poverty:

- OCHA provided rental assistance to 143 very low-income RSM renter households, including 76 senior households and 27 families with children.
- Four individuals at risk of becoming homeless received CDBG-funded rent/utility assistance.
- RSM Cares provided foodbank services to 2,209 RSM residents; approximately 65.7 percent of assisted individuals have extremely low-incomes (i.e., a household income less than 30% of the County median income).

In addition to these HUD-funded activities, the City allocated General Fund resources to support senior recreation, nutrition, and social programs. It is estimated that 150 to 200 seniors benefited from these programs. The City also contracted with the Boys and Girls Club to provide after-school homework and recreation services. On average, 50 youths were served each month by this program. Program staff have confirmed that the majority of program participants were low-income.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City has continued to develop an institutional structure that creates opportunities to improve the quality of life for RSM residents. For example, the City partnered with nonprofit entities to deliver public services to RSM residents. The City also participated in regional initiatives such as providing critical support for the County of Orange Continuum of Care Homeless Assistance Grant application to HUD and preparing the regional Analysis of Impediments to Fair Housing (AI). With respect to the AI, the City was one of 19 cities and the County of Orange that participated in updating the County's regional fair housing strategic plan. In addition to sharing costs, cities shared data and program ideas and established positive working relationships that have built the framework for ongoing partnerships. Finally, the City continued to assist the Orange County Housing Authority in implementing its Five-Year Public Housing Authority Plan.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Rancho Santa Margarita does not operate public housing. During the FY 2024-2025 reporting period, the City continued to support OCHA's administration of the federal rental assistance program in the community. Additionally, through the CDBG public service grant funding process, the City has created and sustained relationships with local community social service providers that help address the needs of RSM residents.



**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Consolidated Plan regulations require CDBG recipients to (1) examine and attempt to alleviate housing discrimination within their jurisdiction; (2) promote fair housing choice for all persons; (3) provide opportunities for all persons to reside in any given housing development, regardless of race, color, religion, sex, disability, familial status, or national origin; (4) promote housing that is accessible to and usable by persons with disabilities; and (5) comply with the non-discrimination requirements of the Fair Housing Act. HUD encourages jurisdictions to consult with one another and initiate countywide planning efforts to address fair housing impediments. The **Analysis of Impediments to Fair Housing Choice (AI)** is the primary document for this purpose.

In 2020, the City partnered with 19 Orange County jurisdictions to prepare a countywide AI. The AI provides a summary of fair housing impediments and the actions to be taken by the County, the City, and its fair housing service provider to address fair housing impediments. The actions taken by the City to address fair housing impediments during FY 2024-2025 (the fifth year of the fair housing plan) are summarized in **Attachment 3**.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City's monitoring program is designed to provide program staff with information to verify the accuracy of data supplied by sub-recipients, ensure that sub-recipients carry out individual activities as described in their contracts, and ensure that sub-recipients use appropriate accounting and record-keeping methods. Program policies ensure sub-recipients receive training regarding CDBG grant management, including the following topics: 1) review the CDBG program goals, objectives, and sub-recipient obligations; 2) review the content of the sub-recipient agreements; and 3) review regulations related to the CDBG program that impact sub-recipients in the implementation of their programs. The City typically co-hosts training for local sub-recipients with neighboring CDBG grantees. The training was held in December 2024.

On-site monitoring of sub-recipients is conducted biennially unless program or administrative issues are identified or the grant recipient is new to CDBG. The City did not conduct on-site monitoring during the reporting period; however, monitoring will be scheduled for FY 2025-2026.

Program staff worked closely with sub-recipients and City departments during the reporting period to ensure CDBG program regulations and other federal requirements were implemented. City departments and public service grant sub-recipients submitted quarterly accomplishment reports. Sub-recipients were required to submit documentation to support CDBG reimbursement requests. This desk-monitoring process helped sub-recipients and City staff to comply with program regulations.

The City also made every effort to comply with all CDBG and Consolidated Plan regulations. The City's Citizen Participation Plan ensures that community input is considered before submitting CDBG expenditure plans and grant applications to HUD. It also allows residents to review and comment on annual performance. Construction, professional service, and sub-recipient agreements have been prepared to ensure compliance with applicable federal regulations. Additionally, the City has implemented an open procurement process that encourages bidding from minority and women-owned businesses.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City has ensured that it has complied with its HUD-approved Citizen Participation Plan. This plan requires that the City provides the public with sufficient notice and opportunities to review and comment on activities affecting the City's current Consolidated Plan. These actions include approval of annual updates, revisions to the Consolidated Plan, and actions impacting the human environment.

Additionally, the plan outlines the process for the City to respond to public comments regarding the CAPER.

With respect to this CAPER, a public notice was published in the *Coto De Caza News* on August 22, 2025, announcing the required 15-day comment period. The comment period commenced on August 25, 2025, and ended on September 8, 2025. The notice also publicized the September 10, 2025, City Council meeting, at which public input was invited, and the 2024-2025 CAPER was approved for submission to HUD.

A copy of the public participation notice and a summary of public comments are provided in **Attachment 4**.

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City did not change the goals and objectives of the 2020-2024 Consolidated Plan during the reporting period. Similarly, no Action Plan amendments were undertaken during the reporting period.

### **Broadband Access**

According to *BroadbandNow*, 99.9% of the City has access to broadband internet. Cox Communications is the top broadband service provider in RSM, covering 99.9% of the City via cable. AT&T is available to approximately 94.6% of RSM properties. Several additional providers offer satellite or 5-G-based broadband service. Most broadband service providers in Orange County participated in the Affordable Connectivity Program (ACP); however, as of February 2024, program funds have been exhausted. The ACP provided eligible households with a \$30 discount on monthly broadband internet service. Sans the reauthorization of the program, most broadband service providers offer reduced-cost service to qualified lower-income households. Cox offers Internet service to qualified households for \$9.95 per month. AT&T's Access program provides basic broadband internet service for low-income families for \$30 per month.

### **Hazard Mitigation**

The Disaster Mitigation Act of 2000 requires local governments to prepare plans that identify natural and human-induced hazards and potential losses. Plans must also include mitigation measures, goals, and strategies. Each local government must have a federally approved mitigation plan to be eligible for hazard mitigation grant funding, such as those provided by FEMA. To this end, the City has prepared a Local Hazard Mitigation Plan (LHMP) that identifies several human-induced and natural hazards and sets goals to help mitigate hazards:

#### ***Hazards***

- Drought: The LHMP finds there is a high probability that RSM will experience drought conditions in the future.
- Flood: With an increase in severe weather events and existing stormwater facilities' capacity, the probability of future flooding is considered likely.
- Landslide: The probability of future landslide occurrences is considered likely. Several steep slopes are identified as landslide hazard zones in RSM.
- Wildfire: Due to the City's development patterns and geography, wildfires are highly probable

#### ***Mitigation Goals***

- Protect the general population from natural hazards/human-induced hazards and improve resiliency
- Avoid damage to the City's critical facilities, public infrastructure, and private property

- Reduce the potential impact of natural disasters on the environment
- Promote public awareness of the risks associated with hazards and coordinate with the public and community partners to address hazard mitigation to reduce vulnerabilities
- 

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four-year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other. Ad in DBE Good Faith					

**Table 9 – Qualitative Efforts - Number of Activities by Program**

### Narrative

The City did not undertake any activity that was subject to Section 3 regulations during the reporting period.



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**PGM Year:** 2020  
**Project:** 0021 - CDBG-CV Administration  
**IDIS Activity:** 161 - CDBG-CV Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 07/28/2021

**Description:**

Funds used for administration of the CDBG-CV grant.  
Unexpended funds will be carried into the next fiscal year.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060598	\$23,332.00	\$1,504.50	\$18,713.75
<b>Total</b>	<b>Total</b>			<b>\$23,332.00</b>	<b>\$1,504.50</b>	<b>\$18,713.75</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.







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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	41
Low Mod	0	0	0	12
Moderate	0	0	0	6
Non Low Moderate	0	0	0	0
Total	0	0	0	59
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to support the Meals on Wheels program for homebound seniors. During the FY 24-25 reporting period, 59 RSM senior households were assisted. Delivery included breakfast, a hot lunch, and a cold meal for the evening. The Activity is complete.	



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<b>PGM Year:</b>	2024					
<b>Project:</b>	0002 - Family Assistance Ministry					
<b>IDIS Activity:</b>	196 - Family Assistance Ministry					
<b>Status:</b>	Completed 6/30/2025 12:00:00 AM	<b>Objective:</b>	Create suitable living environments			
<b>Location:</b>	22112 El Paseo Rancho Santa Margarita, CA 92688-2824	<b>Outcome:</b>	Availability/accessibility			
		<b>Matrix Code:</b>	Subsistence Payment (05Q)	<b>National Objective:</b>	LMC	

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/02/2024

**Description:**

A continuum of housing and support services, including rentutility assistance to prevent evictionutility shut-off and foodcase management.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060598	\$8,410.00	\$8,410.00	\$8,410.00
<b>Total</b>	<b>Total</b>			<b>\$8,410.00</b>	<b>\$8,410.00</b>	<b>\$8,410.00</b>

**Proposed Accomplishments**

People (General) : 31

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	121	64
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	5	3
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	19	12
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>153</b>	<b>79</b>



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	151
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	153
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to provide case management and basic needs such as food. 153 RSM residents were assisted during the FY 24-25 reporting period, including four individuals (two households) who received rental assistance to prevent the loss of housing. The Activity is complete.	



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<b>PGM Year:</b>	2024		
<b>Project:</b>	0003 - RSM Cares		
<b>IDIS Activity:</b>	197 - RSM Cares		
<b>Status:</b>	Completed 6/30/2025 12:00:00 AM	<b>Objective:</b>	Create suitable living environments
<b>Location:</b>	22112 El Paseo Rancho Santa Margarita, CA 92688-2824	<b>Outcome:</b>	Availability/accessibility
		<b>Matrix Code:</b>	Food Banks (05W)
		<b>National Objective:</b>	LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/02/2024

**Description:**

Foodbank services for individuals in need

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060598	\$14,830.00	\$14,830.00	\$14,830.00
<b>Total</b>	<b>Total</b>			<b>\$14,830.00</b>	<b>\$14,830.00</b>	<b>\$14,830.00</b>

**Proposed Accomplishments**

People (General) : 1,650

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,631	1,140
Black/African American:	0	0	0	0	0	0	66	16
Asian:	0	0	0	0	0	0	240	9
American Indian/Alaskan Native:	0	0	0	0	0	0	14	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	53	24
American Indian/Alaskan Native & White:	0	0	0	0	0	0	4	0
Asian White:	0	0	0	0	0	0	34	2
Black/African American & White:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	3	0
Other multi-racial:	0	0	0	0	0	0	157	111
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,209</b>	<b>1,304</b>



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,452
Low Mod	0	0	0	526
Moderate	0	0	0	189
Non Low Moderate	0	0	0	42
Total	0	0	0	2,209
Percent Low/Mod				98.1%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to support a drive-thru food bank. During the FY 24-25 reporting period, 2,209 individuals were assisted. The Activity is complete.	



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<b>PGM Year:</b>	2024					
<b>Project:</b>	0004 - Fair Housing					
<b>IDIS Activity:</b>	198 - Fair Housing Services					
<b>Status:</b>	Completed 6/30/2025 12:00:00 AM	<b>Objective:</b>	Create suitable living environments			
<b>Location:</b>	22112 El Paseo Rancho Santa Margarita, CA 92688-2824	<b>Outcome:</b>	Availability/accessibility			
		<b>Matrix Code:</b>	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	<b>National Objective:</b>	LMC	

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/02/2024

**Description:**

Fair housing outreach, education & enforcement services to address impediments to fair housing.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060598	\$3,500.00	\$3,500.00	\$3,500.00
<b>Total</b>	<b>Total</b>			<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>

**Proposed Accomplishments**

People (General) : 50

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	37	3
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	10	10
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>13</b>



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Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	39
Low Mod	0	0	0	4
Moderate	0	0	0	5
Non Low Moderate	0	0	0	2
Total	0	0	0	50
Percent Low/Mod				96.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds are allocated to provide fair housing outreach, education, and enforcement services that affirm fair housing in the community and eliminate barriers to fair housing. A total of 50 households were assisted during the FY 24-25 reporting period. A total of 194 "issues" were addressed during the reporting period, including seven allegations of housing discrimination, which resulted in the opening of 2 cases for additional investigation. Two systematic tests were also conducted during the reporting period. The Activity is complete.	





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**PGM Year:** 2024  
**Project:** 0005 - Program Administration  
**IDIS Activity:** 199 - Program Administration

**Status:** Open  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/02/2024

**Description:**

CDBG program oversight and coordination, including preparation of applications, reports, and program planning documents.  
An unexpended balance of \$10,461.78 (2024 funds) will be available for reprogramming.  
The Activity is complete.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2024	B24MC060598	\$41,600.00	\$31,138.22	\$31,138.22
<b>Total</b>	<b>Total</b>			<b>\$41,600.00</b>	<b>\$31,138.22</b>	<b>\$31,138.22</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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<b>PGM Year:</b>	2024				
<b>Project:</b>	0006 - ADA Curb Ramp Installation FY 24-25				
<b>IDIS Activity:</b>	200 - ADA Curb Ramp Installation FY 24-25				
<b>Status:</b>	Open		<b>Objective:</b>	Create suitable living environments	
<b>Location:</b>	22112 El Paseo Rancho Santa Margarita, CA 92688-2824		<b>Outcome:</b>	Availability/accessibility	
			<b>Matrix Code:</b>	Sidewalks (03L)	<b>National Objective:</b> LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/02/2024

**Description:**

Installation of sidewalk curb ramps that comply with current ADA regulations

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060598	\$51,852.79	\$51,852.79	\$51,852.79
		2024	B24MC060598	\$83,159.21	\$83,159.21	\$83,159.21
<b>Total</b>	<b>Total</b>			<b>\$135,012.00</b>	<b>\$135,012.00</b>	<b>\$135,012.00</b>

**Proposed Accomplishments**

People (General) : 118

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	118	46
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>118</b>	<b>46</b>
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Female-headed Households:	0		0		0			
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	118
Non Low Moderate	0	0	0	0
Total	0	0	0	118
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds were allocated to reconstruct sidewalk curb ramps to comply with current ADA regulations. A total of 15 ramps were reconstructed during the FY 24-25 reporting period. According to HUD data, 118 individuals with disabilities reside in the project area. Per the U.S. Census, 105 individuals living in the project area have an "ambulatory" disability. The Activity is complete.	





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Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2024	CDBG funds were used to undertake minor home improvements for a low-income senior or disabled homeowner. The program is carried out by Habitat for Humanity-Orange County. One household was assisted during the FY reporting period. The Activity is complete. An unexpended balance of \$5,079.31 (2024 grant funds) will be reprogrammed.	



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<b>Total Funded Amount:</b>	<b>\$246,104.69</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$231,024.66</b>
<b>Total Drawn In Program Year:</b>	<b>\$213,815.41</b>



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	51,852.79
02 ENTITLEMENT GRANT	208,305.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	260,157.79

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	181,172.69
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	181,172.69
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,138.22
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	212,310.91
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	47,846.88

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	181,172.69
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	181,172.69
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	31,240.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	31,240.00
32 ENTITLEMENT GRANT	208,305.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	208,305.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,138.22
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	31,138.22
42 ENTITLEMENT GRANT	208,305.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	208,305.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.95%





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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	6	200	6982057	ADA Curb Ramp Installation FY 24-25	03L	LMC	\$6,521.48
2024	6	200	7015907	ADA Curb Ramp Installation FY 24-25	03L	LMC	\$128,490.52
					03L	Matrix Code	\$135,012.00
2024	1	195	6982057	Age Well Senior Services	05A	LMC	\$1,125.00
2024	1	195	7015907	Age Well Senior Services	05A	LMC	\$1,125.00
2024	1	195	7034510	Age Well Senior Services	05A	LMC	\$1,125.00
2024	1	195	7058270	Age Well Senior Services	05A	LMC	\$1,125.00
					05A	Matrix Code	\$4,500.00
2024	4	198	6982057	Fair Housing Services	05J	LMC	\$749.36
2024	4	198	7015907	Fair Housing Services	05J	LMC	\$949.65
2024	4	198	7034510	Fair Housing Services	05J	LMC	\$885.72
2024	4	198	7058270	Fair Housing Services	05J	LMC	\$915.27
					05J	Matrix Code	\$3,500.00
2024	2	196	6982057	Family Assistance Ministry	05Q	LMC	\$2,110.00
2024	2	196	7034510	Family Assistance Ministry	05Q	LMC	\$2,768.00
2024	2	196	7058270	Family Assistance Ministry	05Q	LMC	\$3,532.00
					05Q	Matrix Code	\$8,410.00
2024	3	197	6982057	RSM Cares	05W	LMC	\$13,923.05
2024	3	197	7015907	RSM Cares	05W	LMC	\$906.95
					05W	Matrix Code	\$14,830.00
2024	7	201	7051223	Minor Home Repair Grants	14A	LMH	\$14,920.69
					14A	Matrix Code	\$14,920.69
Total							\$181,172.69

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	1	195	6982057	No	Age Well Senior Services	B24MC060598	EN	05A	LMC	\$1,125.00
2024	1	195	7015907	No	Age Well Senior Services	B24MC060598	EN	05A	LMC	\$1,125.00
2024	1	195	7034510	No	Age Well Senior Services	B24MC060598	EN	05A	LMC	\$1,125.00
2024	1	195	7058270	No	Age Well Senior Services	B24MC060598	EN	05A	LMC	\$1,125.00
								05A	Matrix Code	\$4,500.00
2024	4	198	6982057	No	Fair Housing Services	B24MC060598	EN	05J	LMC	\$749.36
2024	4	198	7015907	No	Fair Housing Services	B24MC060598	EN	05J	LMC	\$949.65
2024	4	198	7034510	No	Fair Housing Services	B24MC060598	EN	05J	LMC	\$885.72
2024	4	198	7058270	No	Fair Housing Services	B24MC060598	EN	05J	LMC	\$915.27
								05J	Matrix Code	\$3,500.00
2024	2	196	6982057	No	Family Assistance Ministry	B24MC060598	EN	05Q	LMC	\$2,110.00
2024	2	196	7034510	No	Family Assistance Ministry	B24MC060598	EN	05Q	LMC	\$2,768.00
2024	2	196	7058270	No	Family Assistance Ministry	B24MC060598	EN	05Q	LMC	\$3,532.00
								05Q	Matrix Code	\$8,410.00
2024	3	197	6982057	No	RSM Cares	B24MC060598	EN	05W	LMC	\$13,923.05
2024	3	197	7015907	No	RSM Cares	B24MC060598	EN	05W	LMC	\$906.95
								05W	Matrix Code	\$14,830.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$31,240.00

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
Total										\$31,240.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	5	199	6982057	Program Administration	21A		\$2,751.84
2024	5	199	7015907	Program Administration	21A		\$7,743.75
2024	5	199	7034510	Program Administration	21A		\$1,570.88
2024	5	199	7051223	Program Administration	21A		\$18,186.75
2024	5	199	7058270	Program Administration	21A		\$885.00
Total					21A	Matrix Code	\$31,138.22



**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	410,749.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	410,749.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	386,717.74
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	18,713.75
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	405,431.49
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	5,317.51

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	382,838.74
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	382,838.74
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	386,717.74
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	99.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	301,500.74
17 CDBG-CV GRANT	410,749.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	73.40%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	18,713.75
20 CDBG-CV GRANT	410,749.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	4.56%



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

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LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	12	142	6483704	CDBG-CV Age Well Senior Services	05A	LMC	\$14,445.00
			6592672	CDBG-CV Age Well Senior Services	05A	LMC	\$15,955.00
		183	6758716	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
			6783728	CDBG-CV3 Age Well Senior Services	05A	LMC	\$5,000.00
			6805083	CDBG-CV3 Age Well Senior Services	05A	LMC	\$5,000.00
	13	143	6507788	CDBG-CV Families Forward	05Q	LMC	\$4,686.00
			6641624	CDBG-CV Families Forward	05Q	LMC	\$7,429.58
			6662086	CDBG-CV Families Forward	05Q	LMC	\$2,269.00
			6726755	CDBG-CV Families Forward	05Q	LMC	\$11,615.42
	14	144	6483704	CDBG-CV Family Assistance Ministries	05Q	LMC	\$2,769.83
			6507788	CDBG-CV Family Assistance Ministries	05Q	LMC	\$306.17
			6617892	CDBG-CV Family Assistance Ministries	05Q	LMC	\$210.23
			6641624	CDBG-CV Family Assistance Ministries	05Q	LMC	\$18,704.74
			6662086	CDBG-CV Family Assistance Ministries	05Q	LMC	\$35,361.49
			6726755	CDBG-CV Family Assistance Ministries	05Q	LMC	\$6,205.83
			6758716	CDBG-CV Family Assistance Ministries	05Q	LMC	\$16,051.42
			6783728	CDBG-CV Family Assistance Ministries	05Q	LMC	\$3,745.94
			6805083	CDBG-CV Family Assistance Ministries	05Q	LMC	\$2,644.35
	15	145	6483704	CDBG-CV South County Outreach	05Q	LMC	\$4,333.00
			6523536	CDBG-CV South County Outreach	05Q	LMC	\$353.00
			6592672	CDBG-CV South County Outreach	05Q	LMC	\$3,196.32
			6649233	CDBG-CV South County Outreach	05Q	LMC	\$4,415.00
			6669629	CDBG-CV South County Outreach	05Q	LMC	\$10,265.05
			6726755	CDBG-CV South County Outreach	05Q	LMC	\$14,311.09
			6758716	CDBG-CV South County Outreach	05Q	LMC	\$18,369.99
			6783728	CDBG-CV South County Outreach	05Q	LMC	\$15,664.58
			6805083	CDBG-CV South County Outreach	05Q	LMC	\$14,743.76
	16	146	6483704	CDBG-CV Boys and Girls Club of Capo Valley	05D	LMC	\$10,000.00
	17	156	6447778	CDBG-CV Small Business Grant Program - LowMod Jobs	18A	LMJ	\$81,338.00
	20	160	6641624	CDBG-CV RSM Cares	05W	LMC	\$5,972.70
			6662086	CDBG-CV RSM Cares	05W	LMC	\$4,027.30
		184	6726755	CDBG-CV3 RSM Cares	05W	LMC	\$3,132.16
			6758716	CDBG-CV3 RSM Cares	05W	LMC	\$4,756.55
			6783728	CDBG-CV3 RSM Cares	05W	LMC	\$4,611.29
	22	185	6726755	CDBG-CV3 Senior Meal Program	05A	LMC	\$20,948.95
Total							\$382,838.74



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LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	12	142	6483704	CDBG-CV Age Well Senior Services	05A	LMC	\$14,445.00
			6592672	CDBG-CV Age Well Senior Services	05A	LMC	\$15,955.00
		183	6758716	CDBG-CV3 Age Well Senior Services	05A	LMC	\$10,000.00
			6783728	CDBG-CV3 Age Well Senior Services	05A	LMC	\$5,000.00
			6805083	CDBG-CV3 Age Well Senior Services	05A	LMC	\$5,000.00
	13	143	6507788	CDBG-CV Families Forward	05Q	LMC	\$4,686.00
			6641624	CDBG-CV Families Forward	05Q	LMC	\$7,429.58
			6662086	CDBG-CV Families Forward	05Q	LMC	\$2,269.00
			6726755	CDBG-CV Families Forward	05Q	LMC	\$11,615.42
	14	144	6483704	CDBG-CV Family Assistance Ministries	05Q	LMC	\$2,769.83
			6507788	CDBG-CV Family Assistance Ministries	05Q	LMC	\$306.17
			6617892	CDBG-CV Family Assistance Ministries	05Q	LMC	\$210.23
			6641624	CDBG-CV Family Assistance Ministries	05Q	LMC	\$18,704.74
			6662086	CDBG-CV Family Assistance Ministries	05Q	LMC	\$35,361.49
			6726755	CDBG-CV Family Assistance Ministries	05Q	LMC	\$6,205.83
			6758716	CDBG-CV Family Assistance Ministries	05Q	LMC	\$16,051.42
			6783728	CDBG-CV Family Assistance Ministries	05Q	LMC	\$3,745.94
			6805083	CDBG-CV Family Assistance Ministries	05Q	LMC	\$2,644.35
	15	145	6483704	CDBG-CV South County Outreach	05Q	LMC	\$4,333.00
			6523536	CDBG-CV South County Outreach	05Q	LMC	\$353.00
			6592672	CDBG-CV South County Outreach	05Q	LMC	\$3,196.32
			6649233	CDBG-CV South County Outreach	05Q	LMC	\$4,415.00
			6669629	CDBG-CV South County Outreach	05Q	LMC	\$10,265.05
			6726755	CDBG-CV South County Outreach	05Q	LMC	\$14,311.09
			6758716	CDBG-CV South County Outreach	05Q	LMC	\$18,369.99
			6783728	CDBG-CV South County Outreach	05Q	LMC	\$15,664.58
			6805083	CDBG-CV South County Outreach	05Q	LMC	\$14,743.76
	16	146	6483704	CDBG-CV Boys and Girls Club of Capo Valley	05D	LMC	\$10,000.00
	20	160	6641624	CDBG-CV RSM Cares	05W	LMC	\$5,972.70
			6662086	CDBG-CV RSM Cares	05W	LMC	\$4,027.30
		184	6726755	CDBG-CV3 RSM Cares	05W	LMC	\$3,132.16
			6758716	CDBG-CV3 RSM Cares	05W	LMC	\$4,756.55
			6783728	CDBG-CV3 RSM Cares	05W	LMC	\$4,611.29
	22	185	6726755	CDBG-CV3 Senior Meal Program	05A	LMC	\$20,948.95
Total							<b>\$301,500.74</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	21	161	6523536	CDBG-CV Administration	21A		\$6,035.00
			6534564	CDBG-CV Administration	21A		\$510.00
			6617892	CDBG-CV Administration	21A		\$1,371.75
			6641624	CDBG-CV Administration	21A		\$1,239.00
			6662084	CDBG-CV Administration	21A		\$442.50
			6662086	CDBG-CV Administration	21A		\$1,062.00
			6726755	CDBG-CV Administration	21A		\$1,814.25
			6783728	CDBG-CV Administration	21A		\$2,433.75
			6805083	CDBG-CV Administration	21A		\$973.50
			6873189	CDBG-CV Administration	21A		\$1,106.25
			6912290	CDBG-CV Administration	21A		\$221.25
			7015907	CDBG-CV Administration	21A		\$699.26
			7034769	CDBG-CV Administration	21A		\$451.24
			7051223	CDBG-CV Administration	21A		\$221.25
			7058270	CDBG-CV Administration	21A		\$132.75
Total							<b>\$18,713.75</b>

### City of Rancho Santa Margarita - Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2024-2025 ACCOMPLISHMENTS
<p>1) In collaboration with the OCHA:</p> <ul style="list-style-type: none"> <li>a) Attend quarterly Orange County Housing Authority (OCHA) Housing Advisory Committee to enhance the exchange of information regarding the availability, procedures, and policies related to the Housing Assistance Voucher program and regional housing issues.</li> <li>b) Support OCHA's affirmative fair marketing plan and de-concentration policies by providing five-year and annual PHA plan certifications.</li> <li>c) In coordination with OCHA and fair housing services provider, conduct landlord education campaign to educate property owners about State law prohibiting discrimination based on household income.</li> </ul>	<ul style="list-style-type: none"> <li>a) Staff attended quarterly online meetings during the reporting period.</li> <li>b) The City provided the PHA Plan certifications to OCHA staff upon request.</li> <li>c) California law expanded "source of income" protections to individuals who use housing rent assistance (e.g., Housing Choice Voucher), effective January 2020. FHCOC did not identify any Craigslist postings containing discriminatory language, including improper references to "older adults," restrictions regarding children under 18, and the use of rental assistance.</li> </ul>
<p>2) Through the City's fair housing contractor:</p> <ul style="list-style-type: none"> <li>a) Provide fair housing education and information to apartment managers and homeowner associations on why denial of reasonable modifications/accommodations is unlawful.</li> <li>b) Conduct multi-faceted fair housing outreach to tenants, landlords, property owners, realtors, and property management companies. Outreach methods may include workshops, informational booths, community group presentations, and multi-lingual fair housing literature distribution.</li> <li>c) Provide general fair housing counseling and referral services to address tenant-landlord issues, investigate allegations of fair housing discrimination, and take appropriate actions to conciliate cases or refer to appropriate authorities.</li> <li>d) Periodically monitor local newspapers and online media outlets to identify potentially discriminatory housing advertisements.</li> </ul>	<ul style="list-style-type: none"> <li>2) Regionally, FHCOC received 16 inquiries regarding reasonable accommodations and modifications – one inquiry arose from RSM. Overall, 8 of the 16 clients received a reasonable accommodation, 4 requests were denied, 2 requests are pending resolution, and 2 clients chose not to pursue the matter.</li> <li>3) During FY 24-25, FHCOC held 11 regional virtual training sessions for rental property owners/managers. Additionally, FHCOC presented 2 virtual fair housing seminars for housing providers in partnership with the Apartment Association of Orange County. FHCOC also conducted or participated in 62 regional virtual and in-person education or outreach activities, at which participants were made aware of fair housing laws and counseling services. Participation was limited to online platforms; however, all activities were available to Rancho Santa Margarita residents.</li> <li>4) On a regional basis, FHCOC assisted 3,201 unduplicated households by addressing 12,685 fair housing issues, disputes, and inquiries - 50 unduplicated households involving 188 issues, disputes, or inquiries were from Rancho Santa Margarita.</li> <li>5) FHCOC monitored Craigslist for discriminatory content. Discriminatory ads were flagged, and if an investigation was feasible, the ad was referred to FHCOC's investigators for enforcement action. Other online rental advertising sites (e.g., OC Register, LA Times, Zillow) were sporadically monitored; the lack of an efficient text search function on these sites made monitoring less practical. The most common</li> </ul>

### City of Rancho Santa Margarita - Analysis of Impediments to Fair Housing Summary

e) Include testing/audits within the scope of work with fair housing provider.	<p>problematic postings indicated restrictions regarding children under 18 or improper preference for seniors. Overt racial or national origin discrimination was not observed.</p> <p>6) FHCOC also conducted 122 paired telephonic, systemic tests for discriminatory rental housing practices on a regional basis. An additional 6 paired systemic tests of real estate agents and 6 paired systemic pre-application tests of lenders were conducted telephonically. Two systemic tests involved a location in RSM.</p>
<p>3) In cooperation with the Orange County Transportation Authority:</p> <p>a) Provide community education regarding transport services for persons with disabilities.</p> <p>b) Explore bus route options to ensure neighborhoods with concentration of low-income or protected class populations have access to transportation services.</p>	<p>a) Pending action</p> <p>b) The City is in contact with OCTA about any changes to bus service levels to and from the City for all populations, including any low-income or protected class populations.</p>
4) Monitor FBI data to determine if any hate crimes are housing-related and if there are actions that may be taken by the City's fair housing service provider to address potential discrimination linked to the bias motivations of hate crimes.	<ul style="list-style-type: none"> <li>▪ The most recent available FBI data indicates that 1 hate crime was reported in Rancho Santa Margarita in August 2024.</li> </ul>
5) Support local eviction prevention strategies to reduce the number of homeless individuals and families (homelessness prevention services).	<ul style="list-style-type: none"> <li>▪ The City used CDBG to support services to prevent the loss of housing.</li> </ul>
6) Seek funding through State programs (SB2/PLHA) to expand affordable housing and/or homelessness prevention services.	<ul style="list-style-type: none"> <li>▪ The City was granted approximately \$608,400 in PLHA funding to be used by 2030 to support affordable housing and homelessness prevention. Approximately \$60,275 was used during FY 24-25 for homeless outreach services.</li> </ul>
7) Prepare a new Housing Element that is compliant with all current State laws and is certified by the California Department of Housing and Community Development.	<ul style="list-style-type: none"> <li>• The 6<sup>th</sup> Cycle Housing Element was adopted by the City Council and certified by the California Department of Housing and Community Development (HCD).</li> </ul>
8) Update zoning ordinance to comply with current State law.	<ul style="list-style-type: none"> <li>• The City hired a consultant during FY 21-22 who commenced work on necessary rezoning related to the Housing Element to ensure compliance with State law. The City anticipates adopting new zoning sections for Workforce Housing and Mixed-Use and Objective Development Standards in 2024.</li> </ul>



**AFFIDAVIT OF PUBLICATION  
STATE OF CALIFORNIA  
COUNTY OF ORANGE**

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of eighteen years, and not a party to or interested in the below entitled matter. I am the principal clerk of **The Coto de Caza News**, a newspaper that has been adjudicated to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on August 23, 1995, Case No. A-178404 in and for the South Orange County Judicial District, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to wit:

**08/22/2025**

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Coto de Caza, Orange County,

**Date: AUGUST 22, 2025**

Witness my hand and official seal

*Sandra White*

Signature  
Legal Advertising Officer

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**Proof of Publication of Public Notice**

**PUBLIC NOTICE  
NOTICE OF 15-DAY PUBLIC COMMENT PERIOD  
AND PUBLIC MEETING TO BE HELD BY  
THE CITY OF RANCHO SANTA MARGARITA  
REGARDING THE SUBMISSION OF THE 2024-2025 CAPER**

**NOTICE IS HEREBY GIVEN** that on September 10, 2025, at 7:00 p.m. (or soon thereafter), the City of Rancho Santa Margarita City Council will consider the following:

**SUBMISSION OF THE 2024-2025 FEDERAL COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT**

**DATE AND TIME OF HEARING:** September 10, 2025, 7:00 p.m., or as soon thereafter as possible

**LOCATION OF HEARING:** Rancho Santa Margarita City Hall  
City Council Chambers  
22112 El Paseo  
Rancho Santa Margarita,  
California 92688

**INVITATION TO BE HEARD:** Notice is given that the City of Rancho Santa Margarita has completed the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER provides an overview of the City's use of federal Community Development Block Grant (CDBG) funds during the reporting period of July 1, 2024, through June 30, 2025. The 2024-2025 CAPER summarizes activities undertaken with CDBG funds during this reporting period. This report has been completed in compliance with federal program regulations.

CDBG-funded activities undertaken during the reporting period were consistent with the City's 2020-2024 Consolidated Plan and the U.S. Department of Housing and Urban Development's (HUD) national objectives. Activities addressed issues related to eliminating impediments to fair housing choice, improving public facilities, providing social services, and making minor home improvements for lower-income residents.

The City also used Community Development Block Grant-Coronavirus (CDBG-CV) funds during the 2024-2025 reporting period. CDBG-CV funds were awarded to the City under the CARES Act of 2020. CDBG-CV funds must be used to prevent, prepare for, or respond to local impacts of the COVID-19 pandemic. CDBG-CV-funded program and activities were completed during prior reporting periods. CDBG-CV expenditures during the 2024-2025 reporting period are associated with CDBG-CV grant administrative tasks.

Persons interested in reviewing the draft 2024-2025 CAPER may access the report on the City's website: <https://www.cityofrsm.org/685/FY-2024--2025>. Written comments concerning the draft CAPER will be accepted by the City's Development Services Department beginning August 25, 2025. Written comments should be directed to Mike Linares at 22112 El Paseo, Rancho Santa Margarita, CA 92688 or by email to [mlinares@cityofrsm.org](mailto:mlinares@cityofrsm.org) - all written comments must be received no later than 3:00 p.m. September 8, 2025.

In addition to the comment period, the 2024-2025 CAPER will be considered by the City of Rancho Santa Margarita City Council at its regular meeting scheduled for September 10, 2025. This meeting will be held at Rancho Santa Margarita City Hall, 22112 El Paseo, Rancho Santa Margarita, CA 92688, City Council Chambers. The meeting will begin at 7:00 p.m. or soon thereafter. For additional information regarding the meeting, including reasonable requests for special accommodations for persons with disabilities, please contact the City Clerk at (949) 635-1806.

If you wish to challenge the City's decision in court, the challenge will be limited only to those issues you or someone else raised at the public meeting, prior to the public meeting, or in written correspondence delivered to the City Clerk's Department, prior to the public meeting described in this notice.

The agenda report for this item will be available Friday, September 5, 2025, by 5:00 p.m. on the City's website at [www.cityofrsm.org](http://www.cityofrsm.org) or at City Hall. Additionally, a copy of the report may be obtained at City Hall during regular business hours, Monday through Friday, 8:00 a.m. – 5:00 p.m. It is recommended that you contact City Hall to ensure a copy of the report is available for distribution. For further information, you may wish to call City Hall at (949) 635-1800.

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AMY DIAZ, CITY CLERK  
City of Rancho Santa Margarita

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## **SUMMARY OF PUBLIC COMMENTS**

### 15-DAY COMMENT PERIOD

No public comments were received.

### CITY COUNCIL MEETING

No public comments were received.