

The City of Rancho Santa Margarita  
22112 El Paseo  
Rancho Santa Margarita, CA 92688

SWF Application No. \_\_\_\_\_



# SMALL WIRELESS FACILITY PERMIT APPLICATION

A completed Small Wireless Facility Permit Application is required to obtain a Small Wireless Facility Permit. The following application is intended to provide the necessary required information to process a Small Wireless Facility Permit pursuant to the regulations of Section 9.04.055 (*Small Wireless Facilities*) of the Rancho Santa Margarita Zoning Code. If you have any questions regarding the application and submittal requirements, please contact Planning Division staff at 949-635-1800 ext. 6705.

**1. Permit Application Type.** Please indicate the proposed small wireless facility permit application type.

Small Wireless Facility Permit (new build)  
 Small Wireless Facility Permit (collocation)

**2. Applicant Information.** Please provide the following Applicant contact information and wet signature.

Applicant Name \_\_\_\_\_

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. \_\_\_\_\_ Email \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**3. Property Owner Authorization.** Please provide the following contact information for all property owner(s). Small wireless facilities mounted on poles located in the public right-of-way shall require authorization from the pole owner as well as an approved Encroachment Permit from the City's Public Works Department. Letters of Authorization from each property shall also be provided.

Property Owner  
of Record \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. \_\_\_\_\_ Email \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**4. Site Information.** Please provide the following information regarding the project site.

**Project sites located in the public right-of-way:**

Approximate distance to  
nearest street intersection: \_\_\_\_\_

Pole Identification No.: \_\_\_\_\_

**Project sites not located in the public right-of-way:**

Mailing Address: \_\_\_\_\_

Assessor's Parcel No.: \_\_\_\_\_

General Plan Designation: \_\_\_\_\_

Zoning District: \_\_\_\_\_

**5. Small Wireless Facility Equipment.** Please complete the required calculations for all equipment related to the proposed small wireless facility. The total number of each equipment type and total cubic volume shall be provided for all equipment. Antennas shall not exceed three (3) cubic feet in volume and all other equipment shall not exceed 28 cubic feet in volume.

<b>Equipment Type</b>	<b>Quantity</b>	<b>Cubic Volume (sf<sup>3</sup>)</b>
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Antenna(s) \_\_\_\_\_

All permanent accessory equipment  
(radio units, batteries, etc.): \_\_\_\_\_

**Total** \_\_\_\_\_

## **SMALL WIRELESS FACILITY PERMIT APPLICATION CHECKLIST**

Pursuant to Section 9.04.055 (*Small Wireless Facilities*) of the Rancho Santa Margarita Zoning Code, the following information shall be provided for a complete application to obtain a Small Wireless Facility Permit.

1. A completed Small Wireless Facility Permit Application.
2. A full written description of the proposed small wireless facility, including its purpose and specifications.
3. A detailed site plan or photo simulation of the small wireless facility containing the exact proposed location of the small wireless facility, and any existing wireless facilities within a five hundred (500) foot radius of the proposed location.
4. Photographs of all proposed small wireless facility equipment and an accurate visual impact analysis with photo simulations, including reasonable line-of-sight locations from public streets, nearby vicinity, or other adjacent viewpoints as may be required by the Development Services Director, in consultation with the Public Works Director, and a map that shows the photo location of each view angle.
5. Building elevations and roof plan (for building- and/or rooftop-mounted small wireless facilities) indicating exact location and dimensions of equipment proposed. For all other small wireless facilities not mounted to a building or rooftop, indicate surrounding grades, structures, and landscaping from all sides.
6. Proposed landscaping and/or non-vegetative screening plan for all aspects of the small wireless facility.
7. Written documentation demonstrating a good faith effort to locate the proposed small wireless facility in the least aesthetically intrusive location and screened to the greatest extent feasible in accordance with the design and development standards listed within this section.
8. If the application is for a small wireless facility that will be located within the public right-of-way, the Applicant shall state the basis for its claimed right to enter the right-of-way, and provide a copy of its certificate of public convenience and necessity (CPCN), if a CPCN has been issued by the California Public Utilities Commission.
9. Evidence from the equipment manufacturer that the ambient noise emitted from all proposed equipment will not, both individually and cumulatively, exceed the applicable noise limits as found in Chapter 5.04 of the Rancho Santa Margarita Municipal Code.
10. Evidence that demonstrates that the small wireless facility's antenna does not exceed three (3) cubic feet in volume, and all other equipment (antenna equipment and accessory equipment) does not exceed twenty-eight (28) cubic feet in volume.
11. An application and processing fee in an amount consistent with FCC regulations as established within a resolution by the City Council for the estimated cost of the City, including staff time, and all other costs of whatever type or variety, incurred for the processing, review, commenting upon, evaluation, and consideration of the small wireless facility application.

12. A siting analysis which identifies a minimum of two (2) other less aesthetically intrusive locations within or outside the City that could serve the area intended to be served by the small wireless facility. The alternative site analysis should include at least one (1) collocation site, if feasible.
13. A radio-frequency (RF) exposure compliance report prepared and certified by an RF engineer licensed by the State of California that certifies that the proposed small wireless facility, as well as any collocated facilities, will comply with applicable federal RF exposure standards and exposure limits.
14. The RF report must include the actual frequency and power levels (in watts effective radio power (ERP)) for all existing and proposed antennas at the site and show the location and orientation of all transmitting antennas and the boundaries of areas with RF exposures in excess of the uncontrolled/general population limit (as that term is defined by the FCC). Each such boundary shall be clearly marked and identified for every transmitting antenna at the project site.